

**Town of Cape Elizabeth**  
**Fort Williams Park Committee**  
**Master Plan Workshop**  
Zoom Meeting Minutes  
Wednesday, March 31, 2021

**Present:** Jim Kerney (JimK), Jon Dienstag (JD) Suzanne McGinn (SM), Ken Pierce (KP), Mark Russell (MR), Lauren Springer (LS) and Doreen Theriault (DT)

**Staff:** Kathy Raftice (KR), Community Services and Fort Williams Park Director, Chris Cutter (CC), Fort Williams Park Coordinator, and Jeremy Gabrielson (JG) Town Councilor/Liaison.

**Call to Order:** Chair, Jim Kerney called meeting to order at 6:03 pm.

**Master Plan Draft Recommendations Discussion – FWP Committee**

JimK explained the spreadsheet and the process we will follow. He thanked the committee for taking the time to read through the package and share their thoughts to help us formulate the recommendations of the committee. We will have our regular monthly meeting on Thursday, April 15<sup>th</sup> and will schedule another meeting on Wednesday, April 21<sup>st</sup> @ 6:00 pm if needed. He shared how we will discuss area by area and try to reach consensus. The North section area has the most complex recommendations with the most intense issues. The recommendation for the Community Center, moving a parking lot, Powers Road issues, the Meadow, Battery Keyes and Goddard Mansion are all in the North Area section and some discussion will reach into the others. JimK shared that the intention is not to rush but to get everyone's input. The committee must determine which recommendations go forward to the Town Council and the Town Council then determines next steps. JimK feels Community Center discussion ties into so many other recommendations and feels that should be addressed first and asked for input from the committee. Committee was unanimous with not recommending a Community Center in the park. Discussion on recommendations begins at 19:09 of the recording and ends at 2:09:15. Throughout this section JimK sought input from all, changed wording on recommendations based on input and made notes in note section to support reasoning. Some of the major areas requiring more information from the vendor were highlighted in green. The committee then moved to the Central Section. JD and JG had to leave due to prior commitments. JimK thanked them for their input and confirmed the time for the next 2 meetings. The remainder of committee was able to complete the Central Section. JimK sought input on whether committee would like the updated 2 sections of the document or hold until completed. Consensus to hold until completed. LS thanked JimK for all the work he has done putting document together and taking group through the process. Very much appreciated and unanimous agreement. JimK shared we are making good progress, we are on a roll and will tackle again on the 15<sup>th</sup>. If anyone has any ideas, questions, or concerns about the format or approach please let KR or him know. Please see recording of meeting attached for any additional detail.

**Public Comment Opportunity for Discussion of Items on the Agenda: None**

**The meeting was adjourned at 8:45 pm.**

**Next monthly meeting: Thursday, April 15, 2021 @ 6:00 pm**

Respectfully submitted,  
Kathy Raftice

DRAFT