



## **Riverside Cemetery Committee**

### **DRAFT Minutes**

**Monday, April 19, 2021**

**10:00 a.m.**

**Via Zoom**

In response to the recent outbreak of Coronavirus Disease 2019 (COVID-19) Governor Mills signed [LD 2167, An Act To Implement Provisions Necessary to the Health, Welfare and Safety of the Citizens of Maine in Response to the COVID-19 Public Health Emergency](#), which is now PL 2019, c. 617.

Part G enacts Title 1, section 403-A, Public proceedings through remote access during declaration of state of emergency due to COVID-19. It authorizes conducting public proceedings through telephonic, video, electronic or other similar means of remote participation with specific conditions. The section is repealed 30 days after the termination of the state of emergency.

### **Welcome**

The meeting was called to order at 10:15 a.m.

### **Roll Call**

Present

Wayne Brooking, Jr.  
April Powell  
Sharon Smarc

Debra Lane, Town Clerk

### **Election of Chairman for 2021**

Moved by April Powell and Seconded by Wayne Brooking, Jr. to nominate April Powell to serve as chairman for 2021.

(2 yes) (0 no)

### **Public Comments**

No members of the public attended.

### **Approval of Minutes – September 23, 2020**

Moved by Wayne Brooking, Jr. and Seconded by April Powell to approve the minutes of the meeting held on September 23, 2020 as written.

(2 yes) (0 no)

*The minutes will also reflect the town clerk was in attendance and no members of the public were in attendance.*

Sharon Smarc logged on at 10:18 a.m.

### **Request to Purchase Lots**

Hossein & Anna Askari – Residents of South Portland requesting to purchase 2 full size lots. Lived in Cape Elizabeth for 15 years (1969 – 1984).

Moved by Wayne Brooking, Jr. and Seconded by Sharon Smarc to regretfully deny the request of Hossein & Anna Askari to purchase lots in Riverside Memorial Cemetery. Mr. & Mrs. Askari lived in Cape Elizabeth 15 years (1969 – 1984) leaving the town 37 years ago. No relatives live in Cape Elizabeth or are buried or own lots in Riverside.

(3 yes) (0 no)

Albert N. Carroll – Resident of Naples, Florida requesting to purchase a cremation lot to accompany two burials. Lived in Cape Elizabeth for 30 years (1970 – 2000). Son and daughter-in-law live and work in Cape Elizabeth.

Moved by Sharon Smarc and Seconded by April Powell to approve the request of Albert N. Carroll to purchase a cremation lot in Riverside Memorial Cemetery. Mr. Carroll raised his family in Cape Elizabeth for 30 years (1970 – 2000). Mr. Carroll's son and daughter-in-law reside and work in Cape Elizabeth.

(3 yes) (0 no)

Steven & Dianne Cohen – Moved to Maine (Scarborough) a year ago requesting to purchase a cremation lot. Never lived in Cape Elizabeth. No family members buried in Riverside. Daughter and family live in Cape Elizabeth.

Moved by Sharon Smarc and Seconded by Wayne Brooking, Jr. to regretfully deny the request of Steven & Dianne Cohen to purchase a cremation lot in Riverside Memorial Cemetery. Mr. & Mrs. Cohen have never lived in Cape Elizabeth nor have relatives buried or own lots in Riverside. Their daughter and family live in Cape Elizabeth.  
(3 yes) (0 no)

Richard & Nancy Harris – Residents of Portland requesting to purchase 2 full size lots. Never lived in Cape Elizabeth. Mrs. Harris’ parents, aunts and uncles are buried in Riverside.

After discussion, the committee requests further information. When did Mrs. Harris’ relatives live in Cape Elizabeth?

Jeffrey & Christina Hiller – Residents of Durham, NH requesting to purchase 2 full size lots. Mrs. Hiller grew up in Cape Elizabeth (1965 – 1989). Many family members are buried in Riverside or have purchased lots (Victor & Rose Latorre et al).

Moved by Sharon Smarc and Seconded by Wayne Brooking, Jr. to approve the request of Jeffrey & Christina Hiller to purchase 2 full size lots in Riverside Memorial Cemetery based on prior residency (1965 – 1989), other immediate family members being buried in Riverside, and approval of other siblings to purchase.  
(3 yes) (0 no)

Joey & Clarice Kneeland – Residents of Saco requesting to purchase 2 full size lots. Lived in Cape Elizabeth for 24 years (1992 – 2016). Aunts, uncles, cousins live in Cape Elizabeth. Parents, aunts, uncles and cousins are buried in Riverside. Currently owns 4 lots (Section NR Lots 12, 13, 14, 15). Requesting buyback of Lot #12 and purchase two additional lots.

Moved by Wayne Brookings, Jr. and Seconded by April Powell to approve the request of Joey & Clarice Kneeland to purchase 2 full size lots in Riverside Memorial Cemetery and the buyback of Section NR Lot #12. Mr. & Mrs. Kneeland own lots in Riverside, however used one lot for a family member and now need lots to accommodate themselves. Extensive family members live in Cape Elizabeth and are buried in Riverside.  
(3 yes) (0 no)

Benjamin & Vicki Latorre Mancuso, Residents of Dover, NH requesting to purchase 2 full size lots. Mrs. Mancuso grew up in Cape Elizabeth (1959 – 1981). Many family members are buried in Riverside or have purchased lots (Victor & Rose Latorre et al).

Moved by Sharon Smarc and Seconded by April Powell to approve the request of Benjamin & Vicki Latorre Mancuso to purchase 2 full size lots in Riverside Memorial Cemetery based on prior residency (1959 - 1981), other immediate family members being buried in Riverside, and approval of other siblings to purchase.  
(3 yes) (0 no)

Gloria Peters – Resident of Scarborough requesting to purchase cremation lots to accompany her, her late husband and a daughter. Lived in Cape Elizabeth 43 years (1973 – 2016).

Moved by Sharon Smarc and Seconded by Wayne Brooking, Jr. to approve the request of Gloria Peters to purchase a lot(s) to accommodate the cremains for her, her late husband and daughter Sarah. The family lived in Cape Elizabeth for 43 years (1973 – 2016). Mr. Peters served 15 years on the Rescue, 6 years as Captain.  
(3 yes) (0 no)

Sherry L. Putnam – Resident of Biddeford requesting to purchase a cremation lot for her and her late husband. Lived in Cape Elizabeth 52 years (1960 – 2012). Parents are buried in Riverside.

Moved by Sharon Smarc and Seconded by April Powell to approve the request of Sherry L. Putnam to purchase a cremation lot for her and her late husband in Riverside Memorial Cemetery based on long-term residency of 52 years (1960 – 2012). Mrs. Putnam’s parents are also buried in Riverside.  
(3 yes) (0 no)

### **Next Meeting**

The next meeting will be held mid-May.

Mr. Brooking asked about signs indicating dog owners must pick up after their dogs. The committee discussed whether the walking path had increased usage by dog walkers. A few months ago Debra had a conversation with the Town Planner asking that signs be placed at the trailheads reminding dog owners to pick up.

Mrs. Smarc asked if the signs reminding lot owners/visitors about the rules will be placed at each entrance through Memorial Day. The task to ask public works about placing the signs was already on Debra’s to do list.

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**Adjournment**

Moved by Sharon Smarc and Seconded by Wayne Brooking, Jr. to adjourn at 10:58 a.m.  
(3 yes) (0 no)

Respectfully Submitted,

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Debra M. Lane, Town Clerk