

Cape Elizabeth School Board  
 Tuesday May 11, 2021  
 6:30 p.m. Regular Business Meeting  
[Via Zoom](#)  
 Meeting PW: \*HpPNWU7  
 MINUTES ([VIDEO LINK](#))

**Strategic Plan Goals:**

**Health and Well-Being**

*Our schools will provide a supportive learning environment in which physical, social, and emotional well-being are valued and promoted.*

**Global Competency**

*Our students will be personally responsible, aware, empathetic, and engaged local and global citizens.*

**Multiple Pathways and Definitions of Success**

*Our schools will value, promote, and celebrate multiple pathways and definitions of success.*

**Safe, Sustainable, and Effective Facilities**

*Our schools will be safe and effective facilities. They will be updated and maintained to meet the needs of students and staff in accordance with long-term financial planning.*

**Environmental Responsibility**

*The school department will prioritize environmental responsibility, including stewardship and sustainability.*

**Roll Call:**

- |   |   |  |   |
|---|---|--|---|
| <input checked="" type="checkbox"/> Heather Altenburg | <input checked="" type="checkbox"/> Kimberly Carr     | <input checked="" type="checkbox"/> Philip Saucier | <input checked="" type="checkbox"/> Elizabeth Scifres |
| <input checked="" type="checkbox"/> Cynthia Voltz     | <input checked="" type="checkbox"/> Jennifer McVeigh  | <input checked="" type="checkbox"/> Laura deNino   |   |
| <input checked="" type="checkbox"/> Joey Labrie       | <input type="checkbox"/> Ellie Gagne<br>(not present) |  |   |

**AGENDA**

**Call to Order/Pledge of Allegiance**

**6:30 p.m.**

- I. Adjustments to Agenda
- II. Approval of Minutes April 12, 2021 – Special Business Meeting

Motion:	Laura DeNino	Second:	Phil Saucier	Vote:	Unanimous
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Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	

- III. Approval of Minutes April 13, 2021 – Regular Business Meeting

Motion:	Laura DeNino	Second:	Kimberly Carr	Vote:	Unanimous
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Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	

IV. Approval of Minutes April 15, 2021 – Special Business Meeting

Motion:	Laura DeNino	Second:	Jennifer McVeigh	Vote:	Unanimous
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Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	

- V. Comments from Public on Agenda Items (per SB BEDH) - None
- VI. Comments from Student Representatives
- Joey Labrie starts at 5:40– Club/Organization report runs down sports, and how well Cape Athletics is doing. Senior student Council is wrapping up projects in order to transition to the next senior class. Sophomore Student council is looking to doing a cookbook, sourcing recipes from the community. Junior Student Council is doing a Chipotle sponsored night, so partial sale proceeds will go to them, if you purchase and mention their tag. Joey signs off for his last meeting, as he is graduating.
- VII. Presentations: NAMM's 'Best Communities for Music Education' – starts at 9:28 of the video. This is the 6<sup>th</sup> year that CE has received this designation. Each principle speaks about the music programs and how exceptional our staff is, and conveys congratulatory sentiments.
- VIII. COVID Update – Superintendent Wolfrom starts at 22:22, begins with the Vaccine Clinics that will be held at the HS and MS on Friday May 21, 2021. Halls were buzzing in the schools to prepare for the students coming in for in-person learning. Over 30 parents helped move furniture back into the buildings. Dr. Wolfrom shared photos. A campaign for a Walk & Bike to School has begun to help with our Transportation Department. Schedules for the bus routes have been distributed, and we're ready to go.
- IX. Administrative Reports
- A. Principals
    - i. Jason Manjourides – 30:47
    - ii. Troy Eastman – 32:50
    - iii. Jeff Shedd – 34:22
  - B. Business Manager **\*supporting documents included** – 39:56 – Updates on the School Revolving Renovations Fund, the remaining five projects are set to be completed right on target by July 31, 2021. These include eyewash stations, metal shop and the roof reinforcement project.
  - C. Director of Teaching & Learning – 42:52 – The MEA's are underway. Professional Development applications for summer work is also underway, and the DEI Task Force continues to meet.
  - D. Director of Special Services – 44:30 – April 29<sup>th</sup> and 30<sup>th</sup>, Child Development Services meetings happened. Topics discussed including how “hand-off” transitions will be handled. The meetings went very well.

E. Superintendent – 46:00 – Interviews are underway and it’s very busy. Upcoming are the Director of Educational Technology, Director of Facilities & Transportation, and the Assistant Superintendent. Our new Superintendent will be included in the process of all three, and our new CEHS Principal is on the committees of some as well.

- i. Enrollment Numbers **\*supporting document included**
- ii. FY22 Budget Update – Town Council approved the FY22 Budget on May 10, 2021.

X. New Business

A. Consideration to approve Bianca Luque for the High School Spanish Teacher position

Motion:	Laura DeNino	Second:	Kimberly Carr	Vote:	Unanimous
Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>		
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>			

B. Consideration to approve Melissa Oliver for the High School Social Studies Teacher position

Motion:	Kimberly Carr	Second:	Jennifer McVeigh	Vote:	Unanimous
Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>		
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>			

C. Consideration to approve Thomas Farmer for the High School Technology Integrator position

Motion:	Jennifer McVeigh	Second:	Laura DeNino	Vote:	Unanimous
Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>		
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>			

D. Consideration to approve the Leave of Absence Request for Katherine Zellers

Motion:	Kimberly Carr	Second:	Cindy Voltz	Vote:	Unanimous
Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>		
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>			

E. Consideration to approve the Leave of Absence Request for Louise Lynch

Motion:	Jennifer McVeigh	Second:	Kimberly Carr	Vote:	Unanimous
Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>		
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>			

F. Consideration to approve the Superintendent’s nominations of personnel to second-year probationary contracts.

Name	Location
Kimberly Chouinard	PCES
Megan O’Neill	PCES
Ellen Werner	PCES
Haley Malm	CEMS
Nathaniel Hunt	CEHS
Drew McNeely	CEHS
Leon Daniel Okitosongo	CEHS
Robert Wheeler	CEHS

Motion:	Laura DeNino	Second:	Kimberly Carr	Vote:	Unanimous
Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>		
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>			

G. Consideration to approve the Superintendent’s nomination of personnel to third year probationary contracts.

Name	Location
Kaite Haaland	District
Michael Giampetruzzi	District
Emilee Conroe	District
Paige Buchanan	PCES
Jessica Miller	CEMS
Alexander Anesko	CEHS
Karen Jenkins	CEHS
Christine Marshall	CEHS

Motion:	Laura DeNino	Second:	Kimberly Carr	Vote:	Unanimous
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Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	

H. Consideration to approve the Superintendent's nomination of personnel to first year continuing contracts. Ms. Scifres congratulates these teachers for getting continuing contracts.

Name	Location
Michael Adrian	PCES
Katrina Aspinwall	CEMS
Sarah Hanson	CEMS
Amy DeVries	CEHS
Michael Young	CEHS

Motion:	Laura DeNino	Second:	Kimberly Carr	Vote:	Unanimous
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Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	

I. Consideration of School Board Member on the Assistant Superintendent Interview Committee - 55:59 – Heather Altenburg

Motion:	Laura DeNino	Second:	Jennifer McVeigh	Vote:	Unanimous
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Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	

J. Consideration of School Board Member on the Director of Educational Technology Interview Committee – 58:27 – Cindy Voltz

Motion:	Laura DeNino	Second:	Phil Saucier	Vote:	Unanimous
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Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	

K. Consideration of School Board Member on the Director of Facilities and Transportation Interview Committee – 59:42 – Kimberly Carr

Motion:	Laura DeNino	Second:	Cindy Voltz	Vote:	Unanimous
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Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	

L. Consideration to approve the Assistant Superintendent Job Description – Phil Saucier clarifies that this is a title and responsibility change for an existing position. Cindy Voltz asked about the description, if it was existing as Asst. Superintendent because of Board Approval dates on the Job Description. The JD will reflect tonight’s approval over the existing.

Motion:	Laura DeNino	Second:	Kimberly Carr	Vote:	Unanimous
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Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	

M. Consideration to approve the Affirmative Action Plan – 1:03:58 – Cathy Stankard speaks about the changes.

Motion:	Elizabeth Scifres	Second:	Jennifer McVeigh	Vote:	Unanimous
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Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	

A. Consideration to approve the Affirmative Action Officer/Title IX Coordinator Job Description - 1:07:13 – Cindy Voltz clarifies that this is not a solo position, it could be attached to an administrator’s position.

Motion:	Laura DeNino	Second:	Jennifer McVeigh	Vote:	Unanimous
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Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	

N. Consideration to approve the Recertification Plan - 1:09:12 – Cathy Stankard speaks about the changes.

Motion:	Kimberly Carr	Second:	Jennifer McVeigh	Vote:	Unanimous
Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>		
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>			

O. Consideration to approve the Recertification Committee Representative Job Description -1:12:08

Motion:	Elizabeth Scifres	Second:	Kimberly Carr	Vote:	Unanimous
Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>		
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>			

B. Second Reading - Policy JFABD – Education of Students who are Homeless – 1:12:52 – Elizabeth Scifres speaks about the changes

Motion:	Elizabeth Scifres	Second:	Laura DeNino	Vote:	Unanimous
Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>		
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>			

A. Second Reading - Policy JFC – Dropout Prevention Committee– 1:14:21 – Elizabeth Scifres speaks about the changes

Motion:	Elizabeth Scifres	Second:	Kimberly Carr	Vote:	Unanimous
Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>		
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>			

B. Second Reading: 1:17:22 – Elizabeth Scifres speaks about these two documents.  
 1) Procedure JFABD-R – Education of Students who are Homeless Procedures  
 2) Dropout Prevention Plan (Replacing JFC-R)

XI. School Board Agenda Requests - None

XII. Committee Reports: 1:18:21

- A. PATHS – Cindy – Meeting is upcoming
- B. Policy – Elizabeth – noted schedule change due to Memorial Day
- C. DEI – Heather – meeting is upcoming, the last meeting kept the conversation going about the equity audit.
- D. Technology Committee – Cindy – on hiatus until the new Director is hired.
- E. Finance Committee – Phil – good news was already spilled, Mr. Saucier thanked the Town Council. June 8<sup>th</sup> is the validation vote.
- F. Heather Altenburg mentions the Meet & Greet with the new Superintendent on June 2, 2021 at 6:30 pm.

XIII. Announcement of Upcoming Meetings

- A. DEI Task Force – May 12, 3:30 pm via Zoom
- B. PATHS – May 13, 8:30 am via Zoom
- C. Policy Committee – May 24, 3:00 pm via Zoom
- D. Finance Sub Committee – May 25, 8:30 am via Zoom
- E. School Board Workshop – May 25, 6:30 pm via Zoom

XIV. Consideration to Adjourn

Motion:	Laura DeNino	Second:	Jennifer McVeigh	Vote:	Unanimous
Heather Altenburg: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>		
Cindy Voltz: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>			



## PUBLIC PARTICIPATION AT BOARD MEETINGS

### BEDH

Regular, special and emergency meetings of the Board are open to the public. The Board wishes to provide opportunities for citizens to express their interests, concerns and suggestions related to matters under consideration by the Board. The public is cordially invited to attend and participate in these meetings as set forth in this policy.

In order that the Board may fairly and adequately discharge its overall responsibilities, citizens or groups wishing to address the Board on a topic not otherwise on the agenda must submit a request in writing to the Superintendent at least one full week in advance of the scheduled meeting. The Superintendent and/or Board Chair may add the item to the agenda at their discretion.

As the elected representative body of the school unit, the Board conducts meetings to carry out the official business of the schools. These meetings are not public forums, but are meetings at which the Board does its business in public. An agenda is prepared and published in advance of each meeting in accordance with Board policy. Anyone desiring additional information about any item on the agenda should direct inquiries to the Superintendent's Office.

Generally, opportunities for the public to speak on agenda items will take place prior to the Board's vote on those items.

The Board Chairperson is responsible for ensuring the orderly conduct of Board meetings. The following ground rules shall guide public participation at Board meetings:

- A. Citizens, employees, students and others with a legitimate interest in the Board's business is welcome to participate as provided in this policy.
- B. Orderly conduct of a meeting does not permit spontaneous discussion from the audience. Speakers are to identify themselves by name before they begin speaking and to direct their comments and questions to the Board Chairperson. Board members wishing to address a speaker are asked to direct their comments through the Board Chairperson.
- C. In order to make the most efficient use of meeting time, groups or organizations are asked to designate spokespersons to present their comments. Speakers are also requested to avoid duplication or repetition of remarks made by others. The Board Chairperson has the prerogative to limit the time allotted for comments on a particular topic as well as the time each individual may speak.
- D. Gossip, defamatory comments, and abusive, vulgar, or threatening language are not permitted. The Board Chairperson has the prerogative to stop any presentation which violates this rule or which would violate the privacy interests of any individual
- E. Complaints concerning individual students or employees will not be aired in public at Board meetings, but will be referred to the administration for resolution as appropriate.

F. Employees and employee groups may not discuss matters at Board meetings for which other, more appropriate forums are provided by law or contract.

Legal Reference: 1 M.R.S.A. Section 401 et seq.  
20-A M.R.S.A. Section 1001

Cross Reference: BEDB – Agenda

ADOPTED: March 8, 2005 (Replaced original BEDH)

Revised: June 14, 2011

April 9, 2013