

# MEMO

Date: September 14, 2021

To: Matthew Strugis, Town Manager

From: John Quartararo, Finance Director

Re: MDOT – Municipal Partnership Initiative Agreement Grant – Shore Road Preliminary Engineering

CC: Debra Lane, Town Clerk and Jay Reynolds, Public Works Director

On September 13, 2021, Maine Department of Transportation issued a grant agreement under the Municipal Partnership Initiative Agreement to provide funding for the preliminary design of improvements to Shore Road from the South Portland line south 0.92 miles to Powers Road. The funding period is September 13, 2021 to September 13, 2026. The town agreement is \$180,000 of which MDOT will provide \$82,800 and the town \$97,200. The split is 50:50 for eligible costs of \$165,600 and the town bearing an additional \$14,400 for ineligible costs.

This project is included in the current fiscal year under project account 2003-5107 and is budgeted at \$160,000 with offsetting anticipated revenues of \$80,000 from the MDOT grant. The grant agreement increases the project total by \$20,000, increases the MDOT share by \$2,800 and increases the Town's share by \$17,200.

I am requesting that the Council accept the full \$180,000 grant and appropriate the additional \$20,000 in the expense account, the additional \$2,800 of MDOT funding in the revenue account and an additional \$17,200 from Unassigned Fund Balance for the increase in the local share.

I suggest the following Council order:

*The Council accepts a grant award of \$180,000 from Maine Department of Transportation under the Municipal Partnership Initiative Agreement for the preliminary design of Shore Road from the South Portland line south 0.92 miles to Powers Road. The Council further appropriates the additional \$20,000 over and above the amount in the approved FY 2022 budget in account 2003-5107; and appropriates an additional \$2,800 in MDOT revenues in account R0935 and finally, appropriates an additional \$17,200 from Unassigned Fund Balance as the additional local share for the project grant.*