

MEMO

Date: April 27, 2020
To: Matthew Strugis, Town Manager
From: John Quartararo, Finance Director
Re: Acceptance of Ed MacDonald Safety Enhancement Grant for Police Department
CC: Paul Fenton, Police Chief

The Police department received an award of \$1,816.91 from Ed MacDonald Safety Enhancement Grant for the purchase of two ballistics vests with attachments. Maine Municipal Association Workers Compensation Fund provides the grant that and covers 2/3 of the purchase costs. The 1/3 cost that is the Town's responsibility will be paid from the Police operating budget. The grant period is May 1, 2020 to May 1, 2021, but the purchase will be made immediately. Please note that in lieu of a letter of award, the email dated April 22, 2020 serves as their notice of award.

Please add the acceptance of this grant to the Council's next agenda.

I suggest the following Council order:

The Town accepts and appropriates an award of \$1,816.91 from Maine Municipal Association Workers Compensation Fund's Ed MacDonald Safety Enhancement Grant towards the purchase of two ballistics vests with attachments. The grant period is May 1, 2020 to May 1, 2021.



John Quartararo <john.quartararo@capeelizabeth.org>

Fwd: Ed MacDonald Safety Enhancement Grant Application for Spring 2020

Paul Fenton <paul.fenton@capeelizabeth.org>
To: John Quartararo <john.quartararo@capeelizabeth.org>

Wed, Apr 22, 2020 at 9:35 AM

Sent from my iPhone

Begin forwarded message:

From: Safety Grants <safetygrants@memun.org>
Date: April 22, 2020 at 8:25:45 AM EDT
To: "paul.fenton@capeelizabeth.org" <paul.fenton@capeelizabeth.org>
Cc: "matthew.sturgis@capeelizabeth.org" <matthew.sturgis@capeelizabeth.org>
Subject: Ed MacDonald Safety Enhancement Grant Application for Spring 2020

Dear Chief Fenton:

Thank you for your participation in the Ed MacDonald Safety Enhancement Grant Program and for your dedicated efforts to improve workplace safety. On behalf of the MMA Workers Compensation Fund, we are pleased to advise your grant request has been approved. This grant is to be used exclusively for purchasing two Ballistic Vests, as stated in your application.

The grant will cover two-thirds of your cost up to, but not exceeding \$1,816.91.

When your purchase is complete, please send us proof of payment (cancelled check, treasurer's warrant, "paid" stamped invoice, etc.) so that reimbursement can be made. The grant must be used by **May 1, 2021** or it will be withdrawn.

We have enclosed a draft press release that may be used to announce your Safety Enhancement Grant to your community. If you have any questions, please call Jennette Holt at 624-0140 or contact me directly at 624-0143. Congratulations on your grant! Your interest in workplace safety is appreciated and we are glad the MMA Workers Compensation Fund could assist you with your safety efforts.

App: Spring- 20-018

Sincerely,

Robert Thomas
Loss Control Manager
Risk Management Services

Maine Municipal Association
60 Community Drive
Augusta, ME 04330
(207) 626-5583 x 2240
FAX (207) 624-0127
www.memun.org

This message is intended only for the personal and confidential use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential, and exempt from disclosure under applicable law. This message may be an Attorney-Client communication and, as such, is privileged and confidential. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone and return this original message to us at the above address via the U.S. Postal Service. Thank you.

2 attachments



noname.html
1K



Press Release.pdf
98K

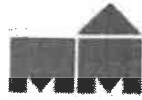
Press Release
For Immediate Release

Officials for the Town of Cape Elizabeth are pleased to announce that they have been awarded a Safety Enhancement Grant by the Maine Municipal Association Workers Compensation Fund in the amount of \$1,816.91.

The Ed MacDonald Safety Enhancement Grants and Scholarship Grants provide financial assistance to members of the MMA Workers Compensation Fund to purchase safety equipment or services to assist in reducing the frequency and severity of workplace injuries. The grant programs are designed to prevent injuries and improve workplace safety our Maine employees. The reduction in employee injuries also benefits the taxpayers by lessening lost hours at work, cost of claims and potential overtime expenses for employees who might have to fill in for injured co-workers.

The Maine Municipal Association has been awarding Safety Grants to members of the Workers' Compensation fund since 1999. The Ed MacDonald Safety Enhancement Grants and Scholarships are an example of a successful partnership that has been preventing workplace injuries by bestowing more than *\$5 million* in the funding of *3,938* Safety Enhancement Grants and *489* Scholarship Grants. Together we are building safe communities.

For more information about Maine Municipal Association Risk Management Service programs, including Safety Enhancement Grant eligibility and applications, please visit www.memun.org and click on the Risk Management Services link, or call 1-800-590-5583.



The Ed MacDonald

Safety Enhancement Grant Program

PURPOSE

MMA's Risk Management Services is committed to helping current Workers' Compensation Fund members provide the tools necessary to implement safe work practices and build a solid risk management program. This is accomplished by helping members with financial incentives to purchase safety equipment that assist in reducing the severity or frequency of workplace injuries.

ELIGIBILITY

Only current Workers' Compensation Fund members are eligible to apply. The grants are awarded in Spring and Fall of each year. To be eligible for the Spring grant period, your application must be received *between September 16th and close of business April 15th*. To be eligible for the Fall grant period, your application must be received *between April 16th and by close of business September 15th*.

Total cost of the request amount must be a minimum of \$200. Grant request must be for single items or groups of related items. A few examples of single and related items grouped that do qualify:

Single Item Examples

- Trench Box
- Dump Loks
- Body Armor
(available for Police, EMS & Fire)

Related Items Grouped Examples

- Cones, Hi-Viz Vests, Stop/Slow Paddles (Traffic Control Equipment)
- Winches, Hoists & Gas Meters (Confined Space Safety Equipment)
- Body Harnesses & Lanyards (Fall Protection)

Items cannot be purchased until you are notified a grant has been awarded. Projects that receive funding from other grant programs or funding sources are not eligible for a Safety Grant.

AWARDS

Members are eligible for an award amount of 2/3 of the project cost up to \$2,000 maximum per application. Only one application can be submitted per grant period.

Items must be purchased by May 1st (Spring grant) or October 1st (Fall grant) of the following year. We reserve the right to review appropriate documentation of all expenses.

EVALUATION CRITERIA

Grant funds disbursed under this program are intended to purchase safety equipment or services that directly enhance the health and safety of employees. Any items considered as normal course of business or routine expenses such as repairs, maintenance, disposable personal protective equipment (i.e. hardhats, safety shoes, gloves or glasses) and etc. do not qualify.

Applications requesting items that directly enhance the safety of employees from severe or frequent workplace exposures and demonstrate a need to provide or replace non-existent or sub-standard equipment will be given priority. Applications that do not meet program guidelines will not be considered and awards are contingent on available funds.

