



November 18, 2021

Fort Williams Park Committee
C/O Kathleen Raftice, Community Services & FWP Director
P.O. Box 6260
Cape Elizabeth, ME 04107
kathleen.raftice@capeelizabeth.org

Dear Kathleen:

Please accept this memo as an official letter of request for permission to use Fort Williams Park once again for pre-race activities and for the finish of the 23rd Annual TD Beach to Beacon 10K Road Race. The race is scheduled for Saturday, August 6, 2022.

We would also wish to reserve Tuesday, August 2nd through Friday, August 5th as set up days. We anticipate using the same locations within the park as in the past (lower field, upper field near flagpole and field near gazebo and soccer field for kid's event on Friday night). Additionally, we are requesting permission to conduct the High School mile within the park on Friday night before the annual kid's event.

As in the past, we are also requesting to hold the Wednesday evening Volunteer Appreciation Party (4pm – 9pm), Friday morning press conference (9am – 11am) and the Saturday VIP Lobster Bake (5pm – 9pm) at the Fort under a tent in the exact same location in the past. We will be sure this tent is set up on Tuesday, August 2nd and not any time earlier. We are also requesting an alcohol license to serve beer and wine at both the Volunteer Party and Lobster Bake.

In advance, many thanks for your continued support and assistance.

Kind regards,

A handwritten signature in cursive script that reads "Dave McGillivray". The signature is fluid and elegant, with a large, stylized 'D' and 'M'.

Dave McGillivray
Race Director

cc/David Backer
cc/Matt West