

Town of Cape Elizabeth
Recycling Committee
Virtual Meeting Minutes
June 3, 2021

Virtual Meeting. Joining info: Enter the link below to Join Hangouts

Google Meet: <https://meet.google.com/qsq-qrrr-eia>

Join by phone: (US) +1 931-492-9834 PIN: 215 820 754#

Present: Tim Trachimowicz (TT), Matthew Faulkner (MF), Aubrey Miller (AM), Bruce Rayner (BR), Stephanie Austin (SA), Kara Lavender Law (KL)

Absent: Jennifer MacDonald (JM)

Staff: Jay Reynolds (JR), Director of Public Works

Public/Guests: No members of the public joined the online meeting.

1. Call to Order:

MF called the meeting to order at 7:01 PM.

2. Approval of the May 6, 2021 Draft Meeting Minutes:

The May 6, 2021 meeting minutes were approved as submitted by a roll call vote.

6 Yes, 0 No

3. Citizens Opportunity for Public Comment on Items Not on the Agenda:

No members of the public joined the online meeting.

4. Bottle Donations Program - Updates:

The committee discussed various updates to this initiative. JR informed the committee that the Town's webmaster indicated she could create an online fillable form for applications. TT inquired about, and SA provided details to the status of, updates to the application form. TT suggested sending out to former recipients when the time is right. KL agreed with this approach. KL also suggested using Facebook, the website, and the Courier as other outreach options. TT inquired about the topic of youth-group only applicants. JR reported that, after discussing with the Town Clerk, that historically the program has been designed specifically to support youth groups. It was also recommended that, if the committee wished to change that practice, they should obtain support and/or approval from the Town Council. KL suggested keeping it to youth groups at this time. The committee agreed. SA offered additional outreach options with social media, and the ability to link or 'tag' other youth group Facebook pages. TT suggested next steps for the committee to consider.

5. Water Bottle Filling Station Project – Updates:

SA informed the committee that she attended the most recent Fort Williams Park (FWP) Committee meeting. SA introduced the water filling station concept to the FWP committee at the meeting. She reported that the FWP committee was generally supportive of the idea. The FWP

committee was interested in a visual representation of a water filling station. SA offered to assist with the grant writing/application. A recycling committee member inquired about funding and whether the FWP committee may be able to assist financially. KL also noted there may be private fundraising opportunities to assist. BR inquired about the grant timeline and whether it had a 1-year implementation deadline. KL stated that this was correct. JR noted that the FY'22 budget was just recently adopted and that any capital funding may need to occur in FY'23. MF noted that the intent of the Portland Water District's program is that they generally fund only one water filling station to each applicant, so the probability of multiple grants over time may be unrealistic. The committee agreed that future steps included the following: additional layout/siting research, obtain cost estimate, continue to communicate with the FWP committee as needed, and begin the application process. KL offered to help. AM asked who the applicant would be, as the grant requires non-profit agency status. JR suggested the Town as a non-profit government agency.

6. Committee Member Updates & Correspondence:

MF: Discussed a recent email received from webmaster Susana Hubbs. This was in regards to committees and social media pages. The question was raised whether the correspondence was in reference to records management, or freedom of information access.

KL: Discussed the potential for upcoming movement on the EPR legislation. The committee agreed to continue to monitor progress as it occurs.

KL: Inquired about whether a new facilities director was hired. JR noted that the hiring process has begun, however, no formal announcement has been made to date.

KL: Inquired about future meetings being held in-person. JR noted that, although Town offices have reopened to the public, there has not been any new directives regarding in-person committee/board/council meetings to date.

7. Recycling Center Update:

JR noted that the swap shop was reopened on Tuesday, June 1st. Other committee members commented on the reopening, noting that residents are happy about the reopening.

JR also informed the committee that he is exploring the implementation of a paint recycling opportunity through "Paint Care". This is a product stewardship program that is user-based and comes with no cost to the Town. TT inquired about the tower project adjacent to the recycling center and JR provided a summary of the anticipated timeline.

8. Other Business:

None

9. Citizens Opportunity for Discussion of Items on the Agenda:

No members of the public joined the meeting.

10. The meeting was adjourned at 7:51 PM.

The next meeting of the Committee will be held on Thursday, July 1, 2021

Respectfully submitted,

Jay Reynolds