

**Town of Cape Elizabeth**  
**Recycling Committee**  
Virtual Meeting Minutes  
May 6, 2021

**Virtual Meeting. Joining info: Enter the link below to Join Hangouts**

**Google Meet:** <https://meet.google.com/qsq-qrrr-eia>

**Join by phone:** (US) +1 931-492-9834 PIN: 215 820 754#

**Present:** Tim Trachimowicz (TT), Matthew Faulkner (MF), Jennifer MacDonald (JM), Aubrey Miller (AM), Bruce Rayner (BR), Stephanie Austin (SA)

**Absent:** Kara Lavender Law (KL)

**Staff:** Jay Reynolds (JR), Director of Public Works

**Public/Guests:** No members of the public joined the online meeting.

**1. Call to Order:**

MF called the meeting to order at 7:05 PM.

**2. Approval of the April 1, 2021 Draft Meeting Minutes:**

The April 1, 2021 meeting minutes were approved as submitted by a roll call vote.

**6 Yes, 0 No**

**3. Citizens Opportunity for Public Comment on Items Not on the Agenda:**

No members of the public joined the online meeting.

**4. Community Conversation – Talking Trash - Recap:**

AM provided a summary of the recent virtual event held on April 14th. AM noted that it went very well, and that Katrina from Ecomaine did a great job with her portion of the presentation. Other committee members concurred. The committee members inquired about the number of attendees. No members were certain of the exact amount, however AM noted seeing approximately 15+ attendees at one point in the presentation. SA commented on providing the ‘door prize’ and getting it to the recipient. JM noted that there were good questions posed by attendees, and the interaction and dialogue went well.

**5. Bottle Donations Program - Updates:**

JR provided an introduction to this topic and outlined the attachments to the meeting agenda. SA updated the committee regarding updates to the application form. The application form has been streamlined in some areas. It was noted that a former bottle shed committee member is willing to attend a future recycling committee meeting to provide additional background information. SA suggested the application form be considered as an online form/application. JR offered to contact Susana, the Town’s webmaster, to find out if this is an option through the Town’s website. JM and AM continued the conversation regarding the types of applicants, and whether they had to be ‘youth only’. JR offered to contact Town Clerk Debra Lane to find out more background. TT

provided input on the form. TT also discussed the program with another former bottle donation committee member. TT and other committee members discussed the advertising/outreach of the program and the use of social media to promote the program. MF suggesting sending the new application form to previous recipients.

#### **6. Committee Member Updates & Correspondence:**

MF: Inquired about the reopening of the swap shop. JR informed the committee that a reopening plan is in progress and the Town is targeting an early June date. MF and JR discussed how best to get the word out to the residents.

SA noted that she is coordinating the delivery of prizes for those who participated in the recent 'plogging week'.

JM noted that SA and KL have been working on bottle filling stations. Kathy Raftice has been emailed regarding a discussion with the Fort Williams Park Committee. SA noted she is scheduled to discuss this with the committee on May 13<sup>th</sup>.

TT noted that he observed many participants during plogging week.

#### **7. Recycling Center Update:**

JR noted that, attached to the meeting agenda, are the survey results from last November's household hazardous waste day event. JR also noted that this year's event will also occur in November.

#### **8. Other Business:**

None

#### **9. Citizens Opportunity for Discussion of Items on the Agenda:**

No members of the public joined the meeting.

**10.** The meeting was adjourned at 7:45 PM.

The next meeting of the Committee will be held on Thursday, June 3, 2021

Respectfully submitted,

Jay Reynolds