

TML Committee Meeting Minutes

Thursday, May 26, 2022

6:30 p.m.

Present: : Tim Blackstone, Megan Cotter, John DiPalazzo, Sara Hirshon, Sara Hoffman, Rachel Davis (Director, Thomas Memorial Library, Committee Secretary)

Absent: Tim Hebda, Jason O'Brien

Welcome and Call the Meeting to Order: Rachel called to order at 6:41 p.m.

1. Acceptance of minutes from the March 3 meeting: Megan made a motion to accept the minutes as written; seconded by Tim Blackstone; unanimously approved.
2. Citizen's Opportunity for Discussion: none
3. Reports and Correspondence
 - a. Director's Report: as submitted
 - b. Strategic Planning: The committee discussed the workshop led by Craig Freshley on March 24
 - c. Policy Review:
 - i. Vote on policies revised at the last meeting: Tim Blackstone made a motion to recommend the Town Council approve the Confidentiality and Community Information Area policies as revised at the last meeting; seconded by Megan; discussion: none. Unanimously approved.
 - ii. Discuss redlined Meeting Room policy. Sara Hirshon made a motion to incorporate policy changes in the redlined document and recommend approval by the Town Council; seconded by John; discussion: none. Unanimously approved.
4. New Business:
 - a. Sound proofing: Tim Blackstone recommended Rachel look into wired-in white noise machines for the study rooms.
 - b. Needle disposal: Sara Hoffman asked if our public bathrooms had needle disposal receptacles and wondered if that was something we wanted to install. Rachel said she would inquire if that was something that the facilities and public safety department recommended.
5. Public Comment (15 minutes): none
6. Adjourn: Megan made a motion to adjourn the meeting; seconded by Sara Hirshon; unanimously approved. Meeting adjourned at 7:38 p.m.

Minutes respectfully submitted by Rachel Davis, 6/14/22