

## AISP FY26 AGENCY CASE PLAN

Agency Name:	Cowley County Community Based Services- Community Corrections	
Principle #1:	<b>Measure relevant processes/practices.</b>	
GOAL #1	BARRIERS	SUPPORT ENTITIES
85% of clients assessed as moderate-to-high risk will be referred to and offered participation in an evidence-based cognitive-behavioral program (e.g., MRT or CBT). At least 70% of enrolled clients will complete the program, as documented through program completion certificates and case notes.		
ACTION STEPS	PERSON RESPONSIBLE	TARGET DATE
1. Administer risk/needs assessment within 45 days of intake to determine risk/need level.	Staff	Monthly
2. Identify clients who score moderate-to-high in criminogenic thinking/behavior.	Staff	Monthly
3. Refer eligible clients to available CBT groups or individual interventions.	Staff	Monthly
4. Monitor attendance weekly and follow up with missed sessions immediately.	Staff	Weekly
5. Record completion status and update case plan within 7 days of program completion.	Staff	Monthly
6. Monitor assessment completion dates	Director	Weekly
7.		
8.		
9.		
10.		
1 <sup>ST</sup> QUARTER PROGRESS	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
2 <sup>ND</sup> QUARTER PROGRESS	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
3 <sup>RD</sup> QUARTER PROGRESS	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		
END OF YEAR PROGRESS	CHALLENGES	MODIFICATIONS
KDOC FEEDBACK		

Principle #2:	Engage ongoing support in natural communities.		
GOAL #2		BARRIERS	SUPPORT ENTITIES
80% of clients will have at least one identified pro-social support (family, mentor, or community connection) documented in their case plan. Additionally, 75% of clients will participate in at least two pro-social or family engagement activities during supervision, verified through case notes or attendance logs.			
ACTION STEPS		PERSON RESPONSIBLE	TARGET DATE
1. Conduct an initial support network assessment within 45 days of assignment (family, peers, mentors).		Staff	Weekly
2. Collaborate with the client to identify at least one positive support person.		Staff	Weekly
3. Include pro-social support engagement as a case plan objective.		Staff	Weekly
4. Schedule family or support-involved meetings quarterly.		Staff	Quarterly
5. Encourage client participation in community-based, pro-social activities (job fairs, recreation programs, faith-based events, peer support).		Staff	Weekly
6. Document support engagement and participation in supervision notes.		Staff	Monthly
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1 <sup>ST</sup> QUARTER PROGRESS		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			
2 <sup>ND</sup> QUARTER PROGRESS		CHALLENGES	MODIFICATIONS
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KDOC FEEDBACK			
END OF YEAR PROGRESS		CHALLENGES	MODIFICATIONS
KDOC FEEDBACK			

Principle #3:	Target Interventions.		
GOAL #3		BARRIERS	SUPPORT ENTITIES
Within 30 days of intake/assessment, 100% of client case plans will include goals and interventions directly linked to assessed risk/need areas. Case plans will be reviewed at least quarterly, and at least 80% of clients will show documented progress in one or more targeted criminogenic need areas by case plan review.			
ACTION STEPS		PERSON RESPONSIBLE	TARGET DATE
1. Complete risk/needs assessment within required timeframe.		Staff	Weekly
2. Develop individualized case plans that target at least one identified criminogenic needs.		Staff	Weekly
3. Apply motivational interviewing techniques to enhance client buy-in.		Staff	Weekly
4. Match services and interventions to responsivity factors.		Staff	Weekly
5. Review progress on case plan goals at least once per quarter.		Staff/ Director	Quarterly
6. Track and report progress through Athena.		Staff	Monthly
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8.			
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10.			
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Principle #4:	Choose an item.	
GOAL #4		BARRIERS
		SUPPORT ENTITIES
ACTION STEPS		PERSON RESPONSIBLE
1.		TARGET DATE
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Principle #5:	Choose an item.	
GOAL #5		BARRIERS
		SUPPORT ENTITIES
ACTION STEPS		PERSON RESPONSIBLE
1.		TARGET DATE
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## JISP.CM FY26 AGENCY CASE PLAN

Agency Name:	Cowley County Community Based Services- Youth Services	
Principle #1:	<b>Measure relevant processes/practices.</b>	
GOAL #1	BARRIERS	SUPPORT ENTITIES
85% of clients assessed as moderate-to-high risk will be referred to and offered participation in an evidence-based cognitive-behavioral program (e.g., MRT or CBT). At least 70% of enrolled clients will complete the program, as documented through program completion certificates and case notes.		
ACTION STEPS	PERSON RESPONSIBLE	TARGET DATE
1. Administer risk/needs assessment within 45 days of intake to determine risk/need level.	Staff	Monthly
2. Identify clients who score moderate-to-high in criminogenic thinking/behavior.	Staff	Monthly
3. Refer eligible clients to available CBT groups or individual interventions.	Staff	Monthly
4. Monitor attendance weekly and follow up with missed sessions immediately.	Staff	Weekly
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3. Include pro-social support engagement as a case plan objective.		Staff	Weekly
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## FY25 Community Corrections Year-End Outcome Report Signatory Approval Form

**Judicial District:** 19th JD Community Corrections

**Agency Director:** Brennan Hadley

**Report Period:** July 1, 2024 - June 30, 2025

My signature certifies that I authored this report, and assisted in the compilation and analysis of the data cited therein.

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Signature

Date

My signature certifies that the Community Corrections Advisory Board/Governing Board reviewed the Year-End Report of Outcomes for Fiscal Year 2025 and agreed with the findings and discussion therein.



9/25/2025

Signature of Advisory/Governing Board Chairperson

Date

Address: 311 E. 9th Ave Winfield, KS 67156

Phone: 620-221-5478

Fax:

E-mail:

[akling@cowleycountyks.gov](mailto:akling@cowleycountyks.gov)

My signature certifies that the Board of County Commissioners reviewed the Year-End Report of Outcomes for Fiscal Year 2025 and agreed with the findings and discussion therein.

---

Signature of Board of County Commissioners Chairperson (Host County only)

Date

Address: 311 E. 9th Ave Winfield, KS 67156

Phone: 620-221-5402

Fax:

E-mail:

[wwilt@cowleycountyks.gov](mailto:wwilt@cowleycountyks.gov)

## FY25 Community Corrections Year-End Outcome Report Signatory Approval Form

**Judicial District:** 19th Judicial District Juvenile Services

**Agency Director:** Brennan Hadley

**Report Period:** July 1, 2024 - June 30, 2025


My signature certifies that I authored this report, and assisted in the compilation and analysis of the data cited therein.

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9/25/2025

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Signature of Advisory/Governing Board Chairperson

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