

**Summary Minutes of
City – Cowley County Joint Board of Health Meeting
September 9, 2025**

I. Call to Order

With a quorum deemed present the September 9, meeting of the Joint City-Cowley County Board of Health was called to order at 6:01 P.M. by BOH Chairman John Seitz, DDS.. Members present in person were John Seitz, Joyce Jordan, and Melinda Current. Members joining via Zoom were. Ed Trimmer, Sandy Jirak., KC Colvin and. Rick Shaffer. Anita Judd-Jenkins, was unable to attend. Also present at the meeting were Thomas Langer, HD Administrator/ Public Health Officer, and Allyson Payne and Assistant Administrator/HD Epidemiologist, and Karen Sattler DON via Zoom.

II. Approval of Proposed Agenda:

A motion to approve the meeting agenda was forwarded by, Melinda Current, seconded by KC Colvin and approved by the members in attendance.

III. Normal Business:

A: Approval of minutes August 8, 2025, JBOH Meeting:

KC Colvin offered a motion to approve the minutes of the August 8, 2025, meeting as amended, seconded by Joyce Jordan and approved by acclaim.

B: Monthly Financial Reports:

After the presentation of the financial reports for August 2025 was provided by Allyson Payne, a motion was made by KC Colvin, to approve the financial reports as presented, seconded by Rick Shaffer and approved by the members in attendance.

IV. Administrator's Report:

The administrator provided a written/verbal report for previous months activities at the Health Department and discussed events that had occurred since the last BOH meeting and possible changes or events that may be forthcoming. KC Colvin moved to accept the report as presented 2nd from Sandy Jirak, approved by the members in attendance.

V. Old Business: - None:

VI. New Business: -

Report of the Public Health Officer: – Presented by Allyson Payne discussing trends in respiratory infection and immunizations. A motion to approve the actions of the Public Health Officer concerning needed actions to control communicable disease in Cowley County was made by Joyce Jordan, with a 2nd from, Melinda Current approved by the members in attendance.

VII. Other Items for Discussion:

Conversation was held regarding expiring terms on the JBOH.

Adjournment:

With no further business to consider Joyce Jordan moved to adjourn the meeting at 6:42 PM, Rick Shaffer provided the 2nd and the meeting stood adjourned.

The date for the next BOH Meeting will be TUESDAY October 7, 2025, in the Arkansas City, Kansas Office Meeting Room, with a virtual Zoom option also available.

Respectfully Submitted:



Thomas Langer
Secretary/Treasurer