

**SCHEDULED COUNCIL MEETING MINUTES OF Monday, December 15, 2025**

**Meeting was called to order by Mayor Pat Cadle, Presiding Officer at 7:00pm.**

*Meeting held at Newcomerstown Municipal Building*

**COUNCIL**

**ATTENDANCE:**

**Susan Little:** Present

**Jan McCune:** Present

**David Shepherd:** Present

**Allen Collins:** Present

**Michael Wise:** Present

**Jay Lambes:** Present

**DEPARTMENT**

**ATTENDANCE:**

**Street/Parks John Resh:** Present

**Cemetery Scott Powell:** Absent

**Water: Jared McFarland:** Absent

**Fiscal Officer: Lisa Spillman:** Present

**Police: Chief Kennedy:** Present

**Solicitor: Mark Perlaky:** Absent

**Fire: Jeff Parks:** Absent

**COUNCIL**

**MINUTES**

**December 1, 2025:**

Susan made a motion to approve the minutes December 1, 2025. David seconded the motion. Correction under New Business "Resolution"

**ROLL CALL:**

**Susan Little:** Y

**Jan McCune:** Y

**David Shepherd:** Y

**Allen Collins:** Y

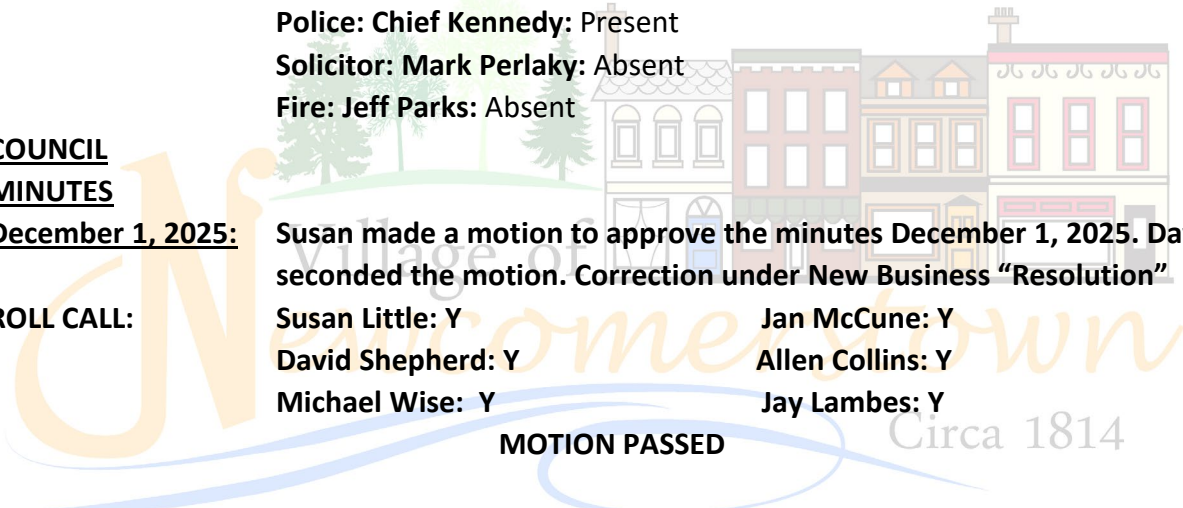
**Michael Wise:** Y

**Jay Lambes:** Y

**MOTION PASSED**

**THE VILLAGE'S FINANCIAL REPORT PY23**

General fund:	\$24456.67
Cemetery fund:	\$2670.26
Police fund:	\$21224.12
Street fund:	\$6892.54
Water fund:	\$19431.16
Sewer:	\$18847.47
State Hwy:	\$
FIRE	\$23070.00
STR LEVY	\$1183.01
ROW	\$3000
MVL	\$6066.57



**Total All Funds: \$126841.80**

**PAY ORDINANCE**

**#23: Motion by Allen and seconded by Jan to approve Pay Ordinance #23 in the amount of \$126,841.80**

**ROLL CALL: Susan Little: Y Jan McCune: Y  
David Shepherd: Y Allen Collins: Y  
Michael Wise: Y Jay Lambes: Y**

**MOTION PASSED**

**COMMITTEE REPORTS**

**BUILDINGS & GROUNDS- CHAIRPERSON DAVID SHEPHERD:** Planning Commission is met last Monday. They are waiting on a letter of resignation from Jimmy Lawrence. Motion to approve Jim Lawrence resignation made by Susan and seconded by Allen

**ROLL CALL: Susan Little: Y Jan McCune: Y  
David Shepherd: Y Allen Collins: Y  
Michael Wise: Y Jay Lambes: Y**

**MOTION PASSED**

Motion to accept Sherry Blank (term ending 12/31/26 to replace Jimmy Lawrence term) made by Michael and seconded by Allen.

**ROLL CALL: Susan Little: Y Jan McCune: Y  
David Shepherd: Y Allen Collins: Y  
Michael Wise: Y Jay Lambes: Y**

**MOTION PASSED**

**SEWER & PUBLIC WORKS & COMMUNITY EVENTS- CHAIRPERSON JAN MCCUNE:**

Nothing to report

**FINANCE & LONG-TERM PLANNING- CHAIRPERSON Allen Collins:**

Nothing to report

**STREETS, SIDEWALKS & RECREATION- CHAIRPERSON JAY LAMBES:** Nothing to report

**PUBLIC SAFETY & PUBLIC RELATIONS CHAIRPERSON MICHAEL WISE:** Nothing to report

**LEGISLATION & PERSONNEL- CHAIRPERSON SUSAN LITTLE:** Nothing to report

**DEPARMENT REPORTS:**

**STREET/PARK:** Motion to approve purchase of multi-hog street sweeper made by Jay and seconded by Jan for \$167,995 for next year.

**ROLL CALL: Susan Little: Y Jan McCune: Y  
David Shepherd: Y Allen Collins: Y  
Michael Wise: Y Jay Lambes: Y**

**MOTION PASSED**

**CEMETERY:** Absent

**POLICE DEPARTMENT:** Hire Alec Hall as a part-time officer. Motion to hire made by Allen and seconded by Jay

<b>ROLL CALL:</b>	<b>Susan Little: Y</b>	<b>Jan McCune: Y</b>
	<b>David Shepherd: Y</b>	<b>Allen Collins: Y</b>
	<b>Michael Wise: Y</b>	<b>Jay Lambes: Y</b>

**MOTION PASSED**

**FISCAL OFFICER- LISA SPILLMAN:** December 29<sup>th</sup> is the scheduled date for the Christmas tree removal dumpster

**WATER/WASTE-WATER – JARED MCFARLAND:**

Absent

**FIRE-CHIEF PARKS:** There have been 40 total fires including mutual aid given and 62 rescue calls including mutual aid given.

**EMERGENCY SERVICES:**

**TRI COUNTY-** Nothing to report

**MAYOR:** Brownfield grant was submitted. We are asking for \$500k. Besst Dry Cleaners will be demolished soon. Developers are interested in our sites for houses. The TNR program is well under way, we have many people interested in helping and have a game plan set up.

**NEW BUSINESS:**

Motion to hire Amber Hart as part time public service administrative assistant made by Allen and seconded by Michael.

<b>ROLL CALL:</b>	<b>Susan Little: Y</b>	<b>Jan McCune: Y</b>
	<b>David Shepherd: Y</b>	<b>Allen Collins: Y</b>
	<b>Michael Wise: Y</b>	<b>Jay Lambes: Y</b>

**MOTION PASSED**

31-2025 An Ordinance establishing R.O.W for Neighbor Street exit and Bridge. Motion to approve ordinance made by David and seconded by Jay.

<b>ROLL CALL:</b>	<b>Susan Little: Y</b>	<b>Jan McCune: Y</b>
	<b>David Shepherd: Y</b>	<b>Allen Collins: Y</b>
	<b>Michael Wise: Y</b>	<b>Jay Lambes: Y</b>

**MOTION PASSED**

**OLD BUSINESS:**

29-25 Resolution adopting a whistleblower policy for the Village of Newcomerstown per part of the cybersecurity program-we must have an updated whistleblower policy. Motion to approve made by David and seconded by Jay.

**ROLL CALL:** Susan Little: Y Jan McCune: Y  
David Shepherd: Y Allen Collins: Y  
Michael Wise: Y Jay Lambes: Y

**MOTION PASSED**

30-2025 RESOLUTION ADOPTING THE UPDATED EMPLOYEE HANDBOOK FOR THE VILLAGE OF NEWCOMERSTOWN AND DECLARING AN EMERGENCY Motion to approve made by Jay and seconded by Allen.

**ROLL CALL:** Susan Little: Y Jan McCune: Y  
David Shepherd: Y Allen Collins: Y  
Michael Wise: Y Jay Lambes: Y

**MOTION PASSED**

**SCHEDULE COMMITTEE MEETINGS:** 6pm lands/building & streets and sidewalks

**OTHER BUSINESS:** Motion to move into Executive session to discuss village personnel at 7:55pm made by Allen and seconded by Jay.

**ROLL CALL:** Susan Little: Y Jan McCune: Y  
David Shepherd: Y Allen Collins: Y  
Michael Wise: Y Jay Lambes: Y

**MOTION PASSED**

Motion to move back into a regular session at 8:16pm made by Michael and seconded by David.

Motion to appoint new Council members: Steve Carney, Yulonda Tarrance, Josh Leeser made by Jay and seconded by Jan

**ROLL CALL:** Susan Little: Y Jan McCune: Y  
David Shepherd: Y Allen Collins: Y  
Michael Wise: Y Jay Lambes: Y

**MOTION PASSED**

**AUDIENCE:**

**PRESS:** N/A

**ADJOURN:** at 8:18 PM, David MADE A MOTION AND Allen SECONDED TO ADJOURN UNTIL THE NEXT REGULAR SCHEDULED MEETING ON Monday January 5, 2026.

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Lisa Spillman, Fiscal Officer

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Mayor, Patrick M. Cadle