

**SCHEDULED COUNCIL MEETING MINUTES OF December 4, 2023**

**Meeting was called to order by Mayor Patrick M. Cadle at 7:00pm.**

*Meeting held at Newcomerstown Municipal Building*

**COUNCIL**

**ATTENDANCE:**

**Susan Little:** Present

**Jan McCune:** Present

**David Shepherd:** Present

**Allen Collins:** Present

**Michael Wise:** Present

**Jay Lambes:** Absent

**DEPARTMENT**

**ATTENDANCE:**

**Street Travis Goodwill:** Absent

**Cemetery Scott Powell:** Absent

**Water: Jared McFarland:** Absent

**Fiscal Officer: Lisa Spillman:** Present

**Police: Chief Lawson:** Present

**Solicitor: Mark Perlaky:** Present

**Fire: Jeff Parks:** Absent

**Parks: John Resh:** Absent

Motion to excuse Jay Lambes from the council meeting made by David and seconded by Allen.

**ROLL CALL:**

**Susan Little:** Y

**Jan McCune:** Y

**David Shepherd:** Y

**Allen Collins:** Y

**Michael Wise:** Y

**Jay Lambes:** Absent

**MOTION PASSED**

**COUNCIL**

**MINUTES**

**November 20, 2023:** Jan made a motion to approve the minutes from the November 20, 2023. Motion seconded by Susan.

**ROLL CALL:**

**Susan Little:** Y

**Jan McCune:** Y

**David Shepherd:** Y

**Allen Collins:** Y

**Michael Wise:** Y

**Jay Lambes:** Absent

**MOTION PASSED**

**THE VILLAGE'S FINANCIAL REPORT PY23**

General fund: \$18660.84

Cemetery fund: \$2463.30

Police fund: \$22107.76

Street fund: \$6274.00

Water fund:	\$27538.94
Sewer:	\$18761.01
Park:	\$480.76
Computer Fund	\$225.00
Fire Fund	\$2498.71
ARPA	\$30544.89
Sewer R & I	\$11549.40
State Highway	\$138.02
Capital	\$6610.00
Police Training	\$125.00
<b>Total All Funds:</b>	<b>\$158,597.63</b>

**PAY ORDINANCE**

**#23: Motion by Michael and seconded by Allen to approve Pay Ordinance #23 in the amount of \$158,597.63**

<b>ROLL CALL:</b>	<b>Susan Little: Y</b>	<b>Jan McCune: Y</b>
	<b>David Shepherd: Y</b>	<b>Allen Collins: Y</b>
	<b>Michael Wise: Y</b>	<b>Jay Lambes: Absent</b>

**MOTION PASSED**

**Special Presentation:** Jen LaVigne talked about Newcomerstown NOW’s events and activities they did throughout the year, including the banners throughout town and the flowerpots/hanging baskets. She also talked about launching Yodel, a community event calendar, in the new year.

**COMMITTEE REPORTS**

**BUILDINGS & GROUNDS- CHAIRPERSON DAVID SHEPHERD:**

**SEWER & PUBLIC WORKS & COMMUNITY EVENTS- CHAIRPERSON JAN MCCUNE:**

Nothing to report

**FINANCE & LONG-TERM PLANNING- CHAIRPERSON ALLEN COLLINS:**

Nothing to report

**STREETS, SIDEWALKS & RECREATION- CHAIRPERSON JAY LAMBES:**

Nothing to report

**PUBLIC SAFETY & PUBLIC RELATIONS CHAIRPERSON MICHAEL WISE:** Nothing to report

**LEGISLATION & PERSONNEL- CHAIRPERSON SUSAN LITTLE:**

Nothing to report

**DEPARMENT REPORTS:**

**STREET:** Absent

**CEMETERY:** Absent

**POLICE DEPARTMENT- CHIEF LAWSON:**

Monthly Report: Total Incidents 241

Total Reports: 31

Total Arrests: 5

Citations: 42

Motion to send James Kedigh to officer academy. Motion approved by Michael and seconded by Allen.

<b>ROLL CALL:</b>	<b>Susan Little: Y</b>	<b>Jan McCune: Y</b>
	<b>David Shepherd: Y</b>	<b>Allen Collins: Y</b>
	<b>Michael Wise: Y</b>	<b>Jay Lambes: Absent</b>

**MOTION PASSED**

Motion to approve William Bonney's resignation effective 12/8/23. Motion to approve made by Allen and seconded by Susan.

<b>ROLL CALL:</b>	<b>Susan Little: Y</b>	<b>Jan McCune: Y</b>
	<b>David Shepherd: Y</b>	<b>Allen Collins: Y</b>
	<b>Michael Wise: Y</b>	<b>Jay Lambes: Absent</b>

**MOTION PASSED**

Motion to move Emily Campbell from part time officer to full time officer effective 1-7-24 made by David and seconded by Allen.

<b>ROLL CALL:</b>	<b>Susan Little: Y</b>	<b>Jan McCune: Y</b>
	<b>David Shepherd: Y</b>	<b>Allen Collins: Y</b>
	<b>Michael Wise: Y</b>	<b>Jay Lambes: Absent</b>

**MOTION PASSED**

Motion to approve 80 hours vacation payout pending legal council because Chief is salary. Chief was unable to take all of his vacation time because of short staff issues.

Approved by Susan and seconded by Allen.

<b>ROLL CALL:</b>	<b>Susan Little: Y</b>	<b>Jan McCune: Y</b>
	<b>David Shepherd: Y</b>	<b>Allen Collins: Y</b>
	<b>Michael Wise: Y</b>	<b>Jay Lambes: Absent</b>

**MOTION PASSED**

Presented quote from Lenslock for Council to review. This quote is for \$23,970 over the course of 5 years.

**FISCAL OFFICER- LISA SPILLMAN:** Submitted a grant to Reeves Foundation for \$32k for a shade canopy at Cy Young Park.

**WATER/WASTE-WATER – JARED MCFARLAND:** Absent.

**FIRE-CHIEF PARKS:** Absent We've had almost 90 runs for the year.

**PARK:** Absent

**EMERGENCY SERVICES:**

**TRI COUNTY-** No report

**MAYOR:** Met with Columbia gas to go over their gas line plans. The plan is for 2025. We will apply for the Ohio Bright Lights Grant the state just appropriated for next year. The Appalachian Community grant has been submitted. We are hoping for our project to be selected.

**NEW BUSINESS:**

23-2023 An Ordinance setting rate of pay for 2024 and declaring an emergency-2<sup>nd</sup> reading

24-2023 2024 Permanent Annual Appropriations ordinance: An Ordinance To Make Permanent Appropriations For Current Expenses And Expenditures Of The Village Of Newcomerstown, State Of Ohio During The Fiscal Year Ending December 31, 2024-2nd Reading

Dispatch operational plan for 2024-tabled

Lot Split- Laundromat on Canal Street. Planning commission recommends approval of lot split.

Motion to approve lot split at 107 W Canal St made by David and seconded by Allen.

**ROLL CALL:**

**Susan Little: Y**

**Jan McCune: Y**

**David Shepherd: Y**

**Allen Collins: Y**

**Michael Wise: Y**

**Jay Lambes: Absent**

**MOTION PASSED**

Proposal for E State street cemetery to use WebCemeteries as a searchable map and an online record search at a one time cost of \$5,599 and a monthly cost of \$139. We will use ARPA money for this project. Motion to approve made by Susan and seconded by Allen.

**ROLL CALL:**

**Susan Little: Y**

**Jan McCune: Y**

**David Shepherd: Y**

**Allen Collins: Y**

**Michael Wise: Y**

**Jay Lambes: Absent**

**MOTION PASSED**

Sub grant agreement with OMEGA: we agree that we are a sub grant recipient of that grant. It goes to OMEGA, then its dispersed to us to pay for downtown train platform and various other

projects. This is required to get the grant dispersal money. Motion to approve this made by Michael and seconded by David

<b>ROLL CALL:</b>	<b>Susan Little: Y</b>	<b>Jan McCune: Y</b>
	<b>David Shepherd: Y</b>	<b>Allen Collins: Y</b>
	<b>Michael Wise: Y</b>	<b>Jay Lambes: Absent</b>

**MOTION PASSED**

Memorandum of understanding with Dennison Railroad Depot Museum. The train will start in Dennison, we have to take care of our station. This will be pending approval of grant, motion to approve of this memorandum made by Susan and seconded by Michael.

<b>ROLL CALL:</b>	<b>Susan Little: Y</b>	<b>Jan McCune: Y</b>
	<b>David Shepherd: Y</b>	<b>Allen Collins: Y</b>
	<b>Michael Wise: Y</b>	<b>Jay Lambes: Absent</b>

**MOTION PASSED**

**OLD BUSINESS:** None

**SCHEDULE COMMITTEE MEETINGS:**

**OTHER BUSINESS:** Grant Assist Program application from Newcomerstown NOW, plan to refurbish and fix the welcome center on Main St. Motion to approve for \$3k made by Susan and seconded by Michael.

<b>ROLL CALL:</b>	<b>Susan Little: Y</b>	<b>Jan McCune: Y</b>
	<b>David Shepherd: Y</b>	<b>Allen Collins: Y</b>
	<b>Michael Wise: Y</b>	<b>Jay Lambes: Absent</b>

**MOTION PASSED**

**AUDIENCE:**

**PRESS: N/A**

**ADJOURN:** AT 7:50PM, Allen MADE A MOTION AND David SECONDED TO ADJOURN UNTIL THE NEXT REGULAR SCHEDULED MEETING ON Monday December 18, 2023.

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Lisa Spillman, Fiscal Officer

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Mayor, Patrick M. Cadle