

**CITY OF SEA ISLE CITY
NEW JERSEY**

**REGULAR MEETING – JULY 22, 2025 – 10:00 AM
COUNCIL CHAMBERS – 3RD FLOOR - CITY HALL - 233 JFK BOULEVARD**

A G E N D A

**CALL TO ORDER
PLEDGE OF ALLEGIANCE AND PRAYER
ROLL CALL
APPROVAL OF MINUTES
OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT
REPORTS–MAYOR & ADMINISTRATION
REPORTS - COUNCIL MEMBERS**

CITIZEN COMMENT ~ Resolution on Consent Agenda

RESOLUTION – Consent Agenda:

- 133 Approval of Vouchers
- 134 Authorizing the Adoption of the Fair Share Spending Plan
- 135 A Resolution to Amend the Adopted Budget for Additional Items Revenue and Offsetting Appropriation (Chapter 159)
- 136 Amending Resolution No. 124 Refund of a Tourism Skimmer Weekend Vendor Registration Fee
- 137 Authorizing Refund of Recreation Registrations
- 138 Extending Third Quarter Taxes Grace Period to August 29th, 2025
- 139 Authorizing Award of Contract for Excursion Park Lighting Project SIC0247 (Lee-Way Electrical, LLC \$176,048.75)
- 140 Authorizing Adjustment to the Public Bidding Threshold (bid threshold with a QPA \$53,000.00)
- 141 Authorizing the Award of a Public Bid for Kayak Rentals Beach Concession (Loco Kayaks Inc, \$3,200 for two years)
- 142 Authorizing Change Order No. 1 SIC Project 0259 55th Street Water Distribution System Replacement (Decrease of \$13,440.31 Gemini General Contracting)
- 143 Resolution Authorizing the Execution of a Shared Services Agreement with the County of Cape May for the Project Know as “Beach Amenities Station and ADA Dune Crossover” Providing for a Portion of the Funding of This Project, in a Total Amount Not to Exceed \$752,440.50 With Adoption of all Other Terms and Conditions of the Annexed Schedules

**PENDING BUSINESS
NEW BUSINESS
CITIZEN COMMENT
ADJOURNMENT**

CITY OF SEA ISLE CITY
NEW JERSEY

RESOLUTION NO. 133 2025

WHEREAS, N.J.S.A. 40A:5-17 provides for the approval of claims in manner provides by ordinance; and

WHEREAS, the City Council of Sea Isle City duly enacted Ordinances which provide a method for approval of claims, recordation thereof, and the payment of such claims by the City of Sea Isle City; and:

WHEREAS, The City Council have reviewed and considered invoices as follows:

PREVIOUS PAID BILLS:

SEA ISLE CITY PAYROLL	733,186.43
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<u>VENDOR</u>	<u>AMOUNT</u>
APPLIED CONCEPTS	2,419.00
AT & T	45.60
AIR & GAS TECHNOLOGIES	3,600.00
ATLANTIC CITY ELECTRIC	45,505.79
ATL COUNTY MUN JOINT INSUR	283,303.00
ADVANTAGE RENTAL & SALES	515.56
ANIMAL CONTROL	950.00
ACME MARKETS	193.43
AMAZON	8,104.37
ACCURATE LANGUAGE SERVICES	360.00
AUTOZONE	619.53
ANY EXCUSE FOR A PARTY	3,445.00
BURKE MOTOR GROUP	68.86
BILLOWS ELECTRIC	1,443.13
HORIZON BCBS	1,124.23
BADAME NICK REFEIGERATION	229.50
BACKGROUND INVESTIGATION	3,090.25
BARKALOW, JAMES	300.00
BRAVEN HEALTH	32,254.72
BLOOMS	45.00
CINTAS	223.07
COYNE CHEMICAL	4,439.52
CHEMSEARCH INC	487.90
COMCAST	985.39
COMPLETE CONTROL	2,470.40
CMC MUA	75.00
COMPUTER ACCESS	1,002.40
TREASURER STATE OF NJ	5,588.00

COPIERS PLUS	703.00
CHAPMAN FORD SALES INC	288.15
CAPE MAY COUNTY CLERK'S OFFICE	930.00
COLLINS SPORTS MEDICINE CORP	419.17
CDW®	358.29
CENTRAL JERSEY EQUIPMENT	154.80
CASA REPORTING SERVICES	360.00
COMPANY WRENCH	35.95
COLLIERS	101,988.22
CONTEMPORARY TECHNOLOGIES	14,270.00
DARLEY W.S.	610,535.35
DELL	17,908.62
DESCHAMPS MAT SYSTEM	32,722.92
DAFELDECKER ASSOCIATES	187.00
DEBLASIO & ASSOCIATES	12,500.00
DIVAL SAFETY EQUIPMENT	1,912.00
ELMER DOOR	2,700.00
ELAVON	28.74
EASTERN EQUIPMENT	205.66
ECONLIGHT LLC	674.73
FRANKLIN TRAILERS	766.50
FASTENAL COMPANY	1,508.34
10-S TENNIS	990.42
FERNSLER, JOHN	930.00
FOLEY INC	995.00
GARDNER HARDWARE	2,026.71
GENTILINI	206.78
GOLF CARS UNLIMITED	315.00
GARREFFI ANTHONY	751.81
GRAINGER	455.85
GROFF TRACTOR	209.84
GOLDING GEORGE	500.00
GRACETOWN LUMBER	642.84
GARRETT & BATASTINI PA	666.67
GILLIAN SCHWARTS	666.67
GO EVENTS	42,500.00
HEHG, GARY	1,680.00
HUNTER JERSEY PETERBILT	1,023.42
HOPPING, SKIP	1,100.00
HOME DEPOT	438.89
HENRY HENGCHUA ARCHITECT	11,104.50
HUGHS, ANTHONY	180.00
IDEMIA IDENTITY	1,667.00
JOHNSON & TOWERS	1,285.12
JAKE STORAGE CONTAINERS	6,600.00
KELTEX	1,626.00
KANE CHRIS	1,000.00
KAESER & BLAIR	2,884.55
KYOCERA	176.00
KONYAK, BRUCE	400.00
LAWSON PRODUCTS	469.09
LIFEFORCE	641.70
LEXIPOL	11,174.94
MES SERVICE COMPANY	13,515.00
MAXIMUM MARINE	126.44
METUCHEN CENTER	5,392.20

MARMORA HARDWARE	114.84
NATIONAL TIME SYSTEMS	578.00
DEPT OF HEALTH AND SENIOR SERVICES	1.20
NAPA AUTO PARTS	1,148.93
NICKOLAUS CONSTRUCTION	39,000.00
NATIONAL HIGHWAY PRODUCTS	14,683.37
OAR HOUSE LLC	2,705.00
OCEAN CITY SENTINAL	15.00
ONE CALL CONCEPTS	91.20
PEDRONI FUEL	5,992.04
PUBLIC EMPLOYEES RETIREMENT	5,725.01
POSTNET	67.45
POLICE & SHERIFFS PRESS	120.00
PYROTECNICO	70,630.00
PLANT SERVICE	835.00
PRECISION ANALYTICAL	850.00
PRIME LUBE	1,196.80
POWERDMS	4,200.00
PAYARGO	794.00
PAULINE, LESLIE	250.00
QUENCH	793.36
RIGGINS INC	8,054.33
RALPH VE & SONS	94.20
RUTTER, GRACE	2,307.18
REVASCENT	259.00
RITTENHOUSE ELECTRIC	819.58
SOUTH JERSEY GAS	44.55
SEA ISLE CITY TRUST ACCT	5,050.00
SJ PICK UP TRUCK	455.00
SWANK MOTION PICTURES	980.00
SPARK ELECTRIC	774.36
SEA ISLE CITY VOLUNTEER FIRE CO	61,600.00
SOUTHERN SHORE REGION DMO	5,000.00
SMELTZER & SON	162.79
SERVICE TIRE TRUCK	88.00
SEA ISLE CITY ALLOCATION	-
SACCOCCIA RICH	450.00
SITE ONE	1,991.84
TREASURER STATE OF NJ	665.00
TREASURER STATE OF NJ	200.00
TEC ELEVATOR	607.80
BROYHILL	1,286.05
TIFFANY A CUBIELLO	6,600.00
VAL U AUTOPARTS	840.91
VINELAND AUTO ELECTRIC	1,032.40
VERIZON	314.82
W.B. MASON	780.74
WELLS FARGO	354.38
WIRELESS	3,321.74
WATER SUPPLY INNOVATIONS	7,925.00
ZOLL DATA	3,474.86

2,316,900.69

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Sea Isle City, NJ as follows:

1. All of those invoices as set forth above (with the exception of those items containing a line drawn through them and relisted to paragraph 2 below) are hereby approved. The Municipal Clerk is hereby authorized (as per section 6 of Ordinance 716) to indicate said approval on each invoice and to record same in the official minutes.
2. All of the following invoices are disapproved by this Council:

VENDOR AMOUNT:

The Municipal Clerk is hereby directed to appropriately record the disapproval of the invoices noted in this paragraph in the official minutes.

3. All of those invoices listed in the recital as set forth above containing the initials of not more than one council Person immediately to the left of each line shall be deemed approved (as per paragraph number one above) by a majority vote of the remaining Council members. Those invoices listed in the recital as set forth above containing a line drawn through the vendor's name and amount and relisted in paragraph 2 shall be deemed a rejection of said invoices and shall not be paid.

Recorded Vote:

Mary Tighe , Council President

Council	Yes	No	Abstain	Absent	Moved	Second
Edwardi						
Jargowsky						
Ciseck						
Kehner						
Tighe						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of Sea Isle City, New Jersey, at the regular meeting held on TUESDAY JULY 22, 2025.

Shannon D. Romano, Municipal Clerk

**CITY OF SEA ISLE CITY
NEW JERSEY**

RESOLUTION NO. 134 (2025)

**A RESOLUTION OF THE CITY OF SEA ISLE CITY, COUNTY OF CAPE MAY,
STATE OF NEW JERSEY ADOPTING A SPENDING PLAN**

WHEREAS, on January 28, 2025, the City of Sea Isle City Council adopted Resolution 013-2025, which established the City's Fourth Round Present and Prospective Need pursuant to the amended Fair Housing Act ("FHA") at N.J.S.A. 52:27D-301 et seq., per PL, 2024, c.2; and

WHEREAS, on January 29, 2025, the City filed a Declaratory Judgment Action in Superior Court, Law Division, Cape May County, under Docket No. CPM-L-304-15 ("2015 Action"); and

WHEREAS, on March 27, 2025, the Superior Court of New Jersey entered an Order on Fair Share Obligations, fixing the City's Fourth Round Present Need of zero (0) affordable units, and the City's Fourth Round Prospective Need of twenty five (25) affordable units; and

WHEREAS, on June 9, 2025, the Planning Board of the City of Sea Isle City (the "Planning Board") held a public hearing and voted on adoption of the City's 2025 Fourth Round Housing Element and Fair Share Plan (the "Plan"), addressing the City's Prior Round obligation, Third Round obligation, Fourth Round obligation, and Fourth Round Present Need/Rehabilitation Share as established; and

WHEREAS, the proposed 2025 Fourth Round Housing Element and Fair Share Plan includes a Fourth Round Spending Plan component, pursuant to N.J.S.A. 52:27D-329.2 and The Affordable Housing Alternate Dispute Resolution Program Directive 14-24, which projects anticipated revenues to the City's Affordable Housing Trust Fund, and describes estimated expenditures of funds to address its fair share obligation as set forth in the Fair Share Plan and which specifically establishes that the expenditure of funds contemplated in the Fourth Round Spending Plan constitute a 'commitment' for expenditure pursuant to N.J.S.A. 52:27D-329.2.d., with the four-year time period beginning to run with the date of collection of the funds as extended by virtue of the date of the Superior Court's approval of this Fourth Round Spending Plan; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Sea Isle City hereby adopts the Spending Plan Component of the proposed 2025 Fourth Round Housing Element and Fair Share Plan

Mary Tighe, Council President

Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Tighe						
Kehner						
Edwardi						
Ciseck						
Jargowsky						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, July 22, 2025.

Shannon D. Romano, Municipal Clerk

**City of Sea Isle
Cape May County**

**Spending Plan
June 23, 2025**

Approved by the Governing Body on June 24, 2025
By Resolution No. ----

City of Sea Isle
233 John F. Kennedy Boulevard
Sea Isle City, NJ 08243

Prepared By:

Tiffany A. Cuvicello, PP, LLC
T.A. Community Development
& Planning

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Galloway, NJ 08205
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**City of Sea Isle
Cape May County**

**Spending Plan
June 2025**

MAYOR AND COUNCIL

Mayor Leonard C. Desiderio
Council President Bill Kehner
J.B. Feeley
Frank Edwardi
Jack Gibson
Mary Tighe

Shannon D. Romano, City Clerk

PLANNING BOARD

Antimo Ferrilli – Chairman
Rod Greco– Vice Chairman
Leonard C. Desiderio, Mayor
Frank Edwardi, Jr., Councilperson
Michael Baldini
Philip Bonifazi
Richard Hooper
Donna Miller
Michael O'Neill
Frances Steelman
Carmine Ragucci, Alt 1
Jason Pellegrini, Alt 2

Genell Ferrilli, Board Secretary

Prepared By:

Tiffany A. Morrissey, AICP, PP#5533

The original of this document was signed and
sealed in accordance with NJAC 13:41-1.3.b

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INTRODUCTION

This 2025 spending plan addresses the Fourth-Round Housing Element and Fair Share Plan (HEFSP) mechanisms and components and accounts for the funds already deposited, and to be deposited through 2035, into the City's Mount Laurel Trust Fund; and (2) demonstrates the manner in which the City intends to expend the funds to advance the interests of the region's low- and moderate-income households.

In accordance with the 2024 amendments to the Fair Housing Act, municipalities are permitted to rely on the previously adopted rules and regulations for Spending Plans and Development Fees. This plan is prepared in accordance with the provisions of the amended Fair Housing Act under N.J.S.A. 52:27D-329.2 and the previously effective regulations at N.J.A.C. 5:93-1 et. Seq., Substantive Rules of the New Jersey Council on Affordable Housing.

In 2018, the City of Sea Isle prepared, adopted, and endorsed an Affordable Housing Plan ("2018 Plan") to address its Affordable Housing Obligation. The 2018 Affordable Housing Plan included the Mount Laurel compliance techniques through which the City will satisfy its Prior Round and Third-Round obligation. The City obtained a Judgment of Compliance and Repose, which approved the City's 2018 HEFSP and 2018 Spending Plan, on August 28, 2018, after a duly noticed Compliance Hearing held on June 1, 2018. This Plan amends the approved 2018 Spending Plan to provide for projections through 2035.

SPENDING PLAN

A development fee ordinance creating a dedicated revenue source for affordable housing was adopted by the municipality under Ordinance 1628 on November 27, 2018. The ordinance establishes the City of Sea Isle's affordable housing trust fund for which this Spending Plan is prepared.

Pursuant to N.J.S.A. 52:27D-329.2 and N.J.A.C. 5:93-5.1(c), if a municipality intends to collect development fees, it shall prepare a plan to spend development fees that includes the following:

- A projection of revenues anticipated from imposing fees on development, based on historic development activity;
- A description of the administrative mechanism that the municipality will use to collect and distribute revenues;
- A description of the anticipated use of all development fees;
- A schedule for the creation or rehabilitation of housing units (if required);
- If the municipality envisions being responsible for public sector or non-profit construction of housing, a pro-forma statement of the anticipated costs and revenues associated with the development; and
- The manner through which the municipality will address any expected or unexpected shortfall if the anticipated.

Revenues for Certification Period

To calculate a projection of revenue anticipated during the period relevant to the City's Fourth Round HEFSP (2025-2035), the City of Sea Isle considered the following:

(a) Development fees:

1. Projects which have had development fees imposed upon them at the time of development approvals;
2. All projects currently before the planning and zoning boards for development approvals that may apply for certificates of occupancy; and
3. Future development that is likely to occur based on historical rates of development and/or projected development in accordance with COAH projections.
4. Revenues from the 2.5 non-residential, for all commercial development

(b) Other funding sources: No other funds have been or are anticipated to be collected.

(c) Projected interest: Interest on the projected revenue in the municipal affordable housing trust fund based upon the average amount earned on prior years. This is subject to change as interest rates change and the account balance will fluctuate with approved spending. The current interest rate is 0.5%.

SOURCE OF FUNDS	PROJECTED REVENUES-HOUSING TRUST FUND 2025 THROUGH 2035 \$85,509.94 Starting Balance (May 28, 2025)										
	6/2025 12/2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
(a) Projected Development fees:	0	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
(b) Payments in Lieu of Construction	0	0	0	0	0	0	0	0	0	0	0
(c) Other Funds	0	0	0	0	0	0	0	0	0	0	0
(d) Interest – estimated	200	500	500	500	500	500	500	500	500	500	500
Totals	200	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500
TOTAL PROJECTED REVENUES AND INTEREST 2025-2035					\$105,200.00						
TOTAL PROJECTION STARTING BALANCE AND PROJECTIONS					\$190,509.94						

The above projected revenues are based upon projected non-residential development growth rates from prior years. All funds deposited into the AHTF were from non-residential developments. The City does not collect funds from residential developments.

Non-Residential Development Fees in the City have been generated from five developments over a nine-year period. Based on recent Planning Board approvals and expected new applications the City is projecting deposits of \$100,000 from non-residential development fees spread across the next ten-year period through 2035.

All interest earned on the account shall accrue to the account to be used only for the purposes of affordable housing. The projected interest through 2035 is \$5,200, when added to the estimated deposits the City will realize an estimated \$105,200 in additional deposits (including interest).

Administrative Mechanism To Collect And Distribute Funds

The following procedural sequence for the collection and distribution of development fee revenues shall be followed by the City of Sea Isle:

(a) Collection of development fee revenues:

Collection of development fee revenues shall be consistent with the City's development fee ordinance for residential developments in accordance with the rules and regulations at N.J.A.C. 5:93-8.1 et. seq. and for non-residential development consistent with N.J.S.A. 52:27D-329 et. seq. and N.J.S.A. 40:55D-8.1 through 8.7.

(b) Distribution of development fee revenues:

The City of Sea Isle's Municipal Housing Liaison shall recommend to the governing body the expenditure of development fee revenues as set forth in this Spending Plan. The governing body shall then review the request and, assuming for consistency with the Spending Plan, shall authorize the expenditure by resolution.

The release of funds requires the adoption of the governing body resolution in accordance with the City's approved amended spending plan. Once a request is approved by resolution, the Chief Financial Officer shall release the requested revenue from the Affordable Housing Trust Fund for the specific use approved in the governing body's resolution referenced immediately above.

Anticipated Use Of Affordable Housing Funds

Regulations permit the use of revenues generated by a Development Fee Ordinance for activities that address the municipal fair share obligation including, but not limited to, rehabilitation, new construction, improvement to land, roads, and infrastructure for affordable housing, assistance to render units more affordable, and administrative costs of housing plan implementation.

(a) **New construction programs and projects (N.J.A.C. 5:93-8.16)**

The City of Sea Isle will dedicate an estimated \$296,686 to assisting in any market to affordable unit and in addressing their rehabilitation requirements. The City of Sea Isle will develop a market to affordable program, which would subsidize existing units to make them affordable to low-income households. Additional funding may be provided through the Affordability Assistance program to designate these units for very low-income households. This is consistent with the 2018 Spending Plan as submitted in accordance with the City's 2018 Final JOR.

New Construction Expenditure Estimates through 2035		
Development fees collected through May 2025		\$85,509.94
Less Required Affordability Assistance	-	\$25,652.98
Less Administrative Expenditures	-	\$17,101.99
Available New Construction Funds June 2025	=	\$42,754.97
Development fees projected 6/2025-2035		\$105,200.00
Less Estimated Required Affordability Assistance		\$31,560.00
Less Estimated Administrative Expenditures		\$21,040.00
Estimated Available Additional New Construction Funds 6/2025-2035		\$52,600.00
Total Existing and Estimated New Construction Funds Available	=	\$95,354.97

(b) **Affordability Assistance N.J.S.A. 52:27D-392.2.c.(3) and N.J.A.C. 5:93-8.16**

The City shall provide affordability assistance in accordance with the rules and requirements of the Fair Housing Act. In accordance with the projections for new development the City of Sea Isle has prepared a table projecting the minimum affordability assistance requirement. The following table includes current funds and estimates of future funds with the required expenditures:

May 2025 – Current Fund Estimates for Expenditures		
Development fees collected through May 2025		\$85,509.94
MINIMUM Affordability Assistance Requirement through 5/31/2025	x 0.30=	\$25,652.98
PROJECTED MINIMUM Very Low-Income Affordability Assistance Requirement through 5/31/2025	1/3 rd of Requirement	\$8,550.99

Estimates through 2035		
Development fees collected through May 2025		\$85,509.94
Development fees projected 6/2025-2035		\$105,200.00
Subtotal	=	\$190,509.94
PROJECTED MINIMUM Affordability Assistance Requirement through 12/31/2035	x 0.30=	\$57,152.98
PROJECTED MINIMUM Very Low-Income Affordability Assistance Requirement through 12/31/2035	1/3 rd of Requirement	\$19,050.99

The City of Sea Isle will dedicate a minimum of 30% of the total collected fees from the Affordable Housing Trust Fund to render units more affordable, including a minimum of 1/3rd of the required 30% to render units more affordable to households earning 30 percent or less of median income by region. Affordability assistance programs will include down-payment assistance, rental assistance, and the conversion of low-income units to very low-income units and other programs. These funds will go to existing affordable housing units and future affordable housing units. Specifically, the funds can assist families in any future affordable housing units created pursuant to the City's Fair Share Plan.

(c) **Administrative Expenses N.J.S.A. 52:27D-392.2.c.(5) and N.J.A.C. 5:97-8.9**

The City of Sea Isle is permitted to expend a maximum of 20% of the collected revenues from the Affordable Housing Trust Fund to be used for administrative purposes. The amount will be utilized for administrative purposes such as salaries and benefits for municipal employees or consultant fees necessary to develop or implement municipal housing programs such as rehabilitation, accessory apartments, new construction, housing elements and/or affirmative marketing programs. Administrative funds may be used to income qualify households and monitor implementation. Development fees may be used to defray the costs of staff or consultants that are preparing or implementing a Fair Share Plan.

June 2025 – Current Fund Estimates for Expenditures		
Development fees collected through May 2025		\$85,509.94
Available for Administrative Expense through 5/31/2025	x 0.20 =	\$17,101.99

Estimates through 2035		
Development fees collected through May 2025		\$85,509.94
Development fees projected 6/2025-2035		\$105,200.00
Subtotal	=	\$190,509.94
Available for Administrative Expense through 12/31/2035	x 0.20 =	\$38,101.99

Expenditure Schedule

The City of Sea Isle intends to use Affordable Housing Trust Fund revenues for the creation of new affordable housing units through a market to affordable program and/or to address the City's rehabilitation requirement if necessary. The following summarizes the use of the funds as required:

May 2025– Current Fund Expenditures		
Development fees collected through May 2025		\$85,509.94
Expenditures		
New Construction Projects	-	\$0
Affordability Assistance	-	\$0
Administrative Expense	-	\$0
Total Expenditures	=	\$0
Remaining Balance May 2025	=	\$85,509.94

Estimates through 2035		
Account Balance May 2025		\$85,509.94
Projected Revenue		\$105,200.00
Subtotal		\$190,509.94
Expenditures		
<i>New Construction Projects</i>		
Market to Affordable or Rehab	-	\$95,354.97
<i>Affordability Assistance</i>		
Unit Assistance	-	\$38,101.99
Very Low Income Assistance		\$19,050.99
<i>Administrative Expense</i>	-	\$38,101.99
Total Projected Expenditures	=	\$190,509.94
Remaining Balance	=	\$0

Administrative Expenses: The City of Sea Isle will expend funds for administrative expenses through December 31, 2035, for the purposes of salaries and benefits of the municipal employees involved in the implementation and administration of the City's Affordable Housing program, Housing Element and Fair Share Plan, and affirmative marketing program. Funds will also be used for consultants and any other permitted program under N.J.A.C. 5:93-8.16(e).

Affordability Assistance: The City of Sea Isle intends to spend funds for affordability assistance in accordance with N.J.A.C. 5:93-8.16(c). One-third of the balance will be utilized for the affordability assistance to very low-income households.

Housing Programs: The City of Sea Isle intends to utilize \$95,354 of the projected Housing Trust Fund balance for the creation of new affordable housing units through a market to affordable program and/or to address the City's rehabilitation requirement if necessary.

FOUR YEAR SPENDING PLAN:

In accordance with N.J.S.A. 52:27D-329.2.d development fees collected are required to be committed for expenditure within four years of the date of collection. As of May 2025, the Affordable Housing Trust Fund had a balance of \$85,509.94. This money must be committed for use within four years of collection. The City commits to utilize funds as follows:

AHTF Balance May, 2025		\$85,509.94
Less Estimated Allowable Administrative Expenses	-	\$17,101.99
Less Required Affordability Assistance	-	\$25,652.98
AHTF Balance	=	\$42,754.97
Market to Affordable Rehabilitation	-	\$42,754.97
AVAILABLE BALANCE	=	\$0

SUMMARY

The City of Sea Isle intends to spend affordable housing trust fund revenues as approved by the court pursuant to the Fair Housing Act and consistent with the housing programs outlined in the Housing Element and Fair Share Plan.

RESOLUTION 135 (2025)

Shannon D. Romano, Municipal Clerk

CITY OF SEA ISLE CITY
NEW JERSEY
RESOLUTION NO. 136 (2025)

AMENDING RESOLUTION NO. 124 REFUND OF A TOURISM SKIMMER
WEEKEND VENDOR REGISTRATION FEE

WHEREAS, the City of Sea Isle City received payment for a Skimmer Weekend Vender Registration Fee; and

WHEREAS, from time to time, the City is required to refund payments as approved by the Department Heads.

WHEREAS, on June 24, 2025 the City of Sea Isle City Authorized Resolution No. 124 - Refund of a Skimmer Weekend vendor registration fee in the amount of \$257.74; and

WHEREAS, Resolution No. 124 had an incorrect registration fee refund amount; and

WHEREAS, this amending resolution reflects the correct registration fee of \$250.00; and

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Sea Isle City, New Jersey, that the following refunds shall be made:

<u>Name of Registrant</u>	<u>Registration Fee to Be Refunded</u>
Leslie Pauline	\$250.00

BE IT FURTHER RESOLVED, that a copy of this Resolution be filed with the Chief Financial Officer.

Mary L. Tighe, Council President

Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Edwardi						
Ciseck						
Jargowsky						
Kehner						
Tighe						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, July 22, 2025.

Shannon D. Romano, Municipal Clerk

CITY OF SEA ISLE CITY
NEW JERSEY
RESOLUTION NO. 137 (2025)

AUTHORIZING REFUNDS OF RECREATION REGISTRATIONS

WHEREAS, the City of Sea Isle City received payments for Recreation Registrations; and

WHEREAS, from time to time, the City is required to refund payments as approved by the Department Heads.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Sea Isle City, New Jersey, that the following refunds shall be made:

Name of Registrant

Registration Fee to Be Refunded

Bryn Benford
29810 White Elks Blvd
Tomball, TX 77375

\$75 Skills & Drills Basketball Clinic

Andrew Tyson
223 83rd St West
Sea Isle City NJ 08243

\$75 Skills & Drills Basketball Clinic

Ben Rodner-Tims
212 Kent Dr
Exton, PA. 19341

\$150 Farina Basketball Tournament

Sean Buono
5310 Pleasure Ave
Sea Isle City NJ 08230

\$150 Farina Basketball Tournament

Michael Amrhein
990 E. Godfrey Ave.
Philadelphia, PA. 19124

\$150 Farina Basketball Tournament

BE IT FURTHER RESOLVED, that a copy of this Resolution be filed with the Chief Financial Officer.

Mary L. Tighe, Council President

Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Edwardi						
Ciseck						
Kehner						
Jargowsky						
Tighe						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, July 22, 2025.

Shannon D. Romano, Municipal Clerk

**CITY OF SEA ISLE CITY
NEW JERSEY
RESOLUTION NO. 138 (2025)**

**EXTENDING THIRD QUARTER TAXES
GRACE PERIOD TO AUGUST 29th, 2025**

WHEREAS, the Cape May County Board of Taxation has not certified the tax rate; and

WHEREAS, the Tax Collector cannot direct the printing of the bills until after the receipt of the tax rate; and

WHEREAS, as a result of the aforesaid delay, the City of Sea Isle City Tax Collector will be delayed in mailing to the City of Sea Isle City taxpayers the 2025 Final / 2026 Preliminary tax bills; and

WHEREAS, the delay of the aforesaid tax bills may delay the City of Sea Isle City taxpayers from making their third quarter 2025 tax payments to the City of Sea Isle City through no fault of theirs; and

BE IT RESOLVED, by the City of Sea Isle City Council, as follows:

1. The due date for the third quarter 2025 tax payment to the City of Sea Isle City for real property taxes shall remain as August 1st, 2025.
2. The due date for the fourth quarter 2025 tax payment to the City of Sea Isle City for real property taxes shall remain as November 1st, 2025.
3. The grace period for the payment of the third quarter 2025 real estate taxes is hereby fixed to be from August 1st, 2025, through August 29th, 2025, or 25 days from mailing of tax bills, whichever is later. In the event that the said third quarter tax payment is not received on or before August 29th, 2025, interest on the said payment shall be calculated from August 1st, 2025, pursuant to C72 of P.L. 1994 and the relevant ordinances and resolution of the City of Sea Isle City until the date of actual payment.
4. The penalties established in the Council's Resolution No. 214 for the late payment of taxes shall be applicable to the above extended date subject only to the modification set forth herein.
5. There shall be no change to the grace period for the payment of the fourth quarter 2025 real estate taxes, which shall continue to expire on November 10th, 2025.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Mary Tighe, Council President

Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Edwardi						
Feeley						
Gibson						
Kehner						
Tighe						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at special meeting held on Tuesday, July 22nd, 2025.

Shannon D. Romano, Municipal Clerk

CITY OF SEA ISLE CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION NO. 139 (2025)

WHEREAS, on July 9, 2025, the Municipal Clerk of the City of Sea Isle City received bids for “EXCURSION PARK LIGHTING, CITY OF SEA ISLE CITY, CAPE MAY COUNTY, NEW JERSEY – COLLIERS ENGINEERING & DESIGN PROJECT NO. SIC0247”.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sea Isle City, New Jersey, that:

- 1. The foregoing facts are hereby ratified and affirmed; and
- 2. The required certificate executed by the Chief Financial Officer stating that funds are available in the treasury to cover for EXCURSION PARK LIGHTING, CITY OF SEA ISLE CITY, CAPE MAY COUNTY, NEW JERSEY – COLLIERS ENGINEERING & DESIGN PROJECT NO. SIC0247” is hereby attached and that when payment is made for same, the cost therefore will be charged to Account No. C-04-55-173-002-902.
- 3. The contract for EXCURSION PARK LIGHTING CITY OF SEA ISLE CITY, CAPE MAY COUNTY, NEW JERSEY – COLLIERS ENGINEERING & DESIGN PROJECT NO. SIC0247” is hereby awarded to Lee-Way Electrical, LLC, of Landisville, New Jersey, in the amount of \$176,048.75.
- 4. The Mayor and Municipal Clerk be and they hereby are authorized and directed to enter into a formal contract with the aforementioned company, signing on behalf of the City of Sea Isle City, provided that all provisions of the laws of the State of New Jersey have been complied with.

WHEREAS, the Chief Finance Officer certifies that funds are available.

CERTIFICATION OF FUNDS

Jennifer McIver, CFO

Mary L. Tighe, Council President

Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Ciseck						
Edwardi						
Jargowsky						
Kehner						
Tighe						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, July 22, 2025.

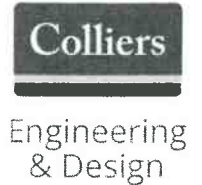
Shannon Romano, Municipal Clerk

THIS CERTIFIES that I have reviewed the above bids and find that Lee-Way Electrical, LLC., of Landisville, New Jersey is the lowest responsible bidder. Their bid amounted to \$176,048.75 and I have recommended to the Mayor of the City of Sea Isle City that this contract be awarded to Lee-Way Electrical, LLC., of Landisville, New Jersey.



Andrew A. Previti, P.E., Municipal Engineer

500 Scarborough Drive
Suite 108
Egg Harbor Township N.J. 08234
Main: 877 627 3772
Colliersengineering.com



July 15, 2025

Via Email

Mayor Leonard C. Desiderio
City of Sea Isle City
233 John F. Kennedy Blvd
Sea Isle City, NJ 08243

Excursion Park Lighting
City of Sea Isle City, Cape May County, NJ
Colliers Engineering & Design Project No. SIC0247

Dear Mayor Desiderio,

Bids for subject project were received by the City on July 9, 2025 at 2:00PM at City Hall. I am enclosing a copy of the Summary of Bids for your review.

Two bids were received for this project, the low bidder, Lee-Way Electrical, LLC of Landisville, New Jersey, whose bid amounted to \$176,048.75 and the high bid for this project was submitted by Delta Line Construction Co. of Egg Harbor Township, New Jersey, in the amount of \$244,745.00. Please be advised that my Engineer's Estimate of Cost for this project was \$122,875.00. Therefore, I would advise you that the bid of \$176,048.75 is a representative bid.

Lee-Way Electrical, LLC, is a responsible Contractor and has performed similar work to the work of this project. Therefore, I would recommend that this Contract be awarded to Lee-Way Electrical, LLC., in the amount of \$176,048.75.

Please be advised that this work has been authorized and funded by capital account **C-04-55-173-002-902** and the costs for this Contract should be charged to that capital account. By copy of this letter to Shannon Romano, I am transmitting three (3) copies of a Resolution which would award this Contract.

If you are in agreement with my recommendation of award this matter could be acted on by City Council at its July 22, 2025 meeting.

If you should have any questions concerning this matter, please feel free to call me.

Sincerely,
Colliers Engineering & Design, Inc.

A handwritten signature in blue ink, appearing to read "Andrew A. Previti".

Andrew A. Previti, P.E.
Municipal Engineer

AAP/dpm

Project No. SIC0247

July 15, 2025

Page 2 | 2



Engineering
& Design

cc: Shannon Romano, RMC w/encl. (via email)
City Council, w/encl. (via RMC)
Paul J. Baldini, Esq., City Solicitor, w/encl (via email)
George Savastano, PE Business Administrator, w/encl. (via email)
Jennifer McIver, CFO, w/encl. (via email)
Don Teefy, Jr., Director of Public Works, w/encl. (via email)

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CITY OF SEA ISLE CITY
NEW JERSEY

RESOLUTION NO. 140 (2025)

AUTHORIZING ADJUSTMENT TO THE PUBLIC BIDDING THRESHOLD

WHEREAS, the City of Sea Isle City desires to increase the local bid threshold to \$53,000.00 in order to obtain necessary goods and services in as timely a manner as possible; and

WHEREAS, under N.J.S.A. 40A:11-3(c), the Governor, in consultation with the Department of the Treasury, is required to adjust the bid threshold every fifth year; and

WHEREAS, N.J.S.A. 40A:11-3(c) further requires that the adjustment become effective on July 1 of the year in which it is made; and

WHEREAS, under N.J.S.A. 40A:11-3(a), the governing body of a contracting unit may set the local bid threshold to be consistent with the amount adjusted by the Governor if a purchasing agent or temporary purchasing agent has been appointed; and

WHEREAS, effective July 1, 2025, the Governor has increased the bid threshold for municipalities to \$53,000.00; and

WHEREAS, Paul Baldini, Jr. was appointed purchasing agent and confirmed via Resolution No. 091 (2021); and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Sea Isle City that the above recitals are wholly incorporated into this Resolution and granted the full force of law; and

BE IT FURTHER RESOLVED that the bid threshold for the City of Sea Isle City shall be \$53,000.00 starting on July 1, 2025 and shall continue to be \$53,000.00 in perpetuity, unless the laws of the State of New Jersey require a higher or lower bid threshold or the City Council of the City of Sea Isle City sets a higher or lower bid threshold.

Mary Tighe, Council President

Recorded vote:

<u>Council</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	<u>Moved</u>	<u>Second</u>
Tighe						
Ciseck						
Kehenr						
Jargowsky						
Edwardi						

I HEREBY CERTIFY THAT the foregoing Resolution was duly adopted by the City Council of the City of Sea Isle City at the meeting held on July 22, 2025.

Shannon D. Romano, Municipal Clerk

DIVISION OF LOCAL GOVERNMENT SERVICES

Local Finance Notice



LFN 2025-08

July 7, 2025

Philip D. Murphy
Governor

Tahesha L. Way
Lt. Governor

Jacquelyn A. Suárez
Commissioner

Michael F. Rogers
Director

Contact

Website

www.nj.gov/dca/dlgs

E-mail

dlgs@dca.nj.gov

Phone

609.292.6613

Mail and Delivery

101 South Broad St.

PO Box 803

Trenton, New Jersey

08625-0803

Distribution

Procurement Officials
Chief Financial Officers
Municipal Clerks
Clerks – Boards of
County Commissioners
Authority Officials
Fire District Officials
Auditors

Adjustments to Public Bidding Thresholds and Office of State Comptroller Reporting Thresholds Effective July 1, 2025

Pursuant to N.J.S.A. 40A:11-3(c) and 18A:18A-3(b), the State Treasurer has exercised her authority to adjust bid thresholds for contracting units subject to the Local Public Contracts Law and the Public School Contracts Law. These adjustments became effective on July 1, 2025 and are available on the Division of Purchase and Property's webpage for bid thresholds adjusted by the State Treasurer on a [five-year schedule](#).

For contracting units that have appointed a Qualified Purchasing Agent, pursuant to N.J.S.A 40A:11-9(b) and avail themselves of the related higher bid threshold pursuant to N.J.S.A 40A:11-3 and 18A:18A-3, the maximum bid threshold has been increased from \$44,000 to \$53,000.

If a contracting unit governed by the Local Public Contracts Law (N.J.S.A 40:11-1 et seq.) does not have a Qualified Purchasing Agent, the maximum bid threshold remains at \$17,500. The maximum bid threshold for those contracting units subject to the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.) that do not have a Qualified Purchasing Agent has been increased from \$32,000 to \$39,000.

The threshold for soliciting quotations, which is 15% of the bid threshold in accordance with 40A:11-6.1(a) and 18A:18A-37(a), is correspondingly increased. Contracts exceeding the new bid threshold amount are subject to the appropriate requirements of the Local Public Contracts Law and the Public School Contracts Law.

Contracting units should, as appropriate, review their procurement policies and enabling resolutions or ordinances to determine what action, if any, is needed to take advantage of the higher bid and quotation thresholds. For example, where the contracting unit has set fixed amounts, including if resolutions appointing a Qualified Purchasing Agent used fixed threshold amounts, the governing body may take action to adjust the bid and quotation threshold amounts. Contracting units may elect to set their bid thresholds at a lower amount.

The following table summarizes the current Local Public Contracts Law and Public School Contracts Law thresholds:

	Bid Threshold	Quotation Threshold
LPCL Units without QPAs	\$17,500	\$2,625
PSCL Units without QPAs	\$39,000	\$5,850
LPCL & PSCL Units with QPAs	\$53,000	\$7,950

Other Bid Threshold Adjustments

Two exceptions to the above-referenced bid threshold amounts involve road contracts subject to N.J.S.A. 27:2-1 or N.J.S.A. 27:16-16. N.J.S.A. 27:2-1 applies to when “the cost of constructing, reconstructing, or resurfacing any State, county or municipal road, street or highway, or portion thereof, will exceed [the bid threshold],” while N.J.S.A. 27:16-16 applies to the expansion of a county road to its authorized or full width for the accommodation of public travel. The odd-year bid threshold adjustment formula that was in effect prior to P.L. 1999, c. 440 for all contracting units still applies to the above-referenced road projects for which, as of July 1, 2025, the applicable bid threshold is \$24,200.

Effective July 1, 2025, the bid threshold for public school student transportation contracts as calculated pursuant to N.J.S.A. 18A:39-3 is also \$24,200.

Effective July 1, 2025, the bid threshold for county colleges pursuant to N.J.S.A. 18A:64-54 of the County College Contracts Law is \$44,900.

Effective July 1, 2025, the State College Contracts Law public works bid threshold pursuant to N.J.S.A. 18A:64-54 is \$42,600 while the non-public works bid threshold is \$119,800.

The above-referenced bid thresholds are listed on the Division of Purchase and Property’s webpage for bid thresholds adjusted by the State Treasurer on a [two-year schedule](#).

Pay-to-Play

The “pay to play” threshold remains at \$17,500.

Sections 11 and 12 of the Elections Transparency Act, enacted in 2023, amended N.J.S.A. 19:44A-20.4 and 20.5, respectively, to clarify that the governing body of a municipality or county (or any agency or instrumentality thereof) may delegate the authority to award a contract having an anticipated value in excess of \$17,500, but below the increased bid threshold of a Local Public Contracts Law contracting unit with a qualified purchasing agent (i.e. a “window contract”), to the Qualified Purchasing Agent. This delegation of authority should be incorporated into the resolution adopted pursuant to N.J.S.A. 40A:11-3 increasing the contracting unit’s bid threshold.

Please review [Local Finance Notice 2023-14](#) for further information on the Elections Transparency Act’s changes to the Pay-to-Play law.

Adjustment of Reporting Thresholds to the Office of the State Comptroller

Pursuant to N.J.S.A 52:15C-10(d), the Office of the State Comptroller, after consultation with the Department of the Treasury, has exercised its statutory authority to adjust the threshold amounts set forth in N.J.S.A 52:15C-10 (a) and (b).

Accordingly, as of July 1, 2025, all “contracting units” as defined pursuant to N.J.S.A. 52:15C-10(a) shall notify the State Comptroller of contracts that meet or exceed the [following thresholds](#):

- (1) For contracts involving consideration or an expenditure of more than \$3,000,000, but less than \$15,200,000, no later than 20 business days after the contract award;
- (2) For contracts involving consideration or an expenditure of \$15,200,000 or more, at the earliest time practicable as the contracting unit commences the procurement process, but no later than the time the contracting unit commences preparation of: any bid specification or request for proposal; concession offering; proposal to purchase, sell, or lease real estate; or other related activities and contracts, but not less than 30 days prior to public advertisement or other public or private solicitation; and
- (3) For contracts issued pursuant to an emergency or public exigency involving consideration or an expenditure of more than \$3,000,000, no later than 30 business days after the award of a contract.

Updated contract submission forms are available on the State Comptroller’s Procurement [website](#).

An updated table of all current threshold amounts is attached to this notice in the Appendix below, with a pdf version also available on the DLGS [Local Public Contracts Law webpage](#).

Please distribute copies of this Notice to any staff dealing with public purchasing. Email LPCL@dca.nj.gov with any questions regarding the updated bid thresholds and contracts@osc.nj.gov for questions regarding the updated State Comptroller reporting thresholds.

Approved: Michael F. Rogers, Director

Document	Internet Address
State Treasury – Adjusted Bid Thresholds (2 Year)	https://www.nj.gov/treasury/purchase/adjpubbid052yr.shtml
State Treasury – Adjusted Bid Thresholds (5 Year)	https://www.nj.gov/treasury/purchase/adjpubbid05.shtml
LFN 2023-14	https://www.nj.gov/dca/dlgs/lfns/2023/2023-14.pdf
OSC Notice of Adjustment to Contract Review Thresholds	https://nj.gov/comptroller/about/work/contracting/docs/OSC_Threshold_Adjustment.pdf
Contract Submission - OSC Procurement Div.	https://nj.gov/comptroller/about/work/contracting/contracts.shtml
Contracting Thresholds	https://www.nj.gov/dca/dlgs/programs/lpcl_docs/Contracting%20Threshold%20Tables.pdf
LFN 2024-18	https://www.nj.gov/dca/dlgs/lfns/2024/2024-18.pdf

CONTRACTING THRESHOLD TABLE

Public Bidding Thresholds under the Local Public Contracts Law and Public School Contracts Law*		
N.J.S.A. 40A:11-3(a) and (c); 18A:18A-3(a) and (c)	LPCL	PSCL
Bid threshold with a QPA**	\$53,000	\$53,000
Quote threshold with a QPA (15% of bid threshold)	\$7,950	\$7,950
Bid threshold without a QPA	\$17,500	\$39,000
Quote threshold without a QPA (15% of bid threshold)	\$2,625	\$5,850

*Thresholds are effective as of July 1, 2025

**Qualified Purchasing Agent - N.J.S.A. 40A:11-9(b) and N.J.A.C. 5:32-4.

Related Bid Thresholds		
Statutory Reference	Description	Current Threshold*
18A:39-3	School Districts, Boards of Education for Transporting Pupils	\$24,200
27:2-1	State, County, Municipal Contracts for Work on Public Thoroughfares (paving)	\$24,200
27:16-16	County Road Improvements	\$24,200
40:68-48	Local Government – Beach Erosion Control Districts Waterfront Improvements	\$24,200
18A:64A-25.3	County Colleges	\$44,900
18A:64-54	State College Contracts Law (Public Works)	\$42,600
18A:64-54	State College Contracts Law (Non-Public Works)	\$119,800

*Current as of July 1, 2025

Prevailing Wage Thresholds			
Statutory Reference	Description	Prior Threshold	Current Threshold*
34:11-56.25	Prevailing Wage for Municipalities (5-year cycle 2024-2029)	\$16,263	\$19,375
34:11-56.25	Prevailing Wage for All Other Contracting Units	\$2,000	\$2,000

*Current as of July 1, 2024 (See [Local Finance Notice 2024-18](#))

Office of State Comptroller Reporting Thresholds			
Description	Prior Threshold	Current Threshold*	Reporting Time-frame
Contracts involving consideration or expenditures of:	\$2,500,000 To \$12,500,000	\$3,000,000 To \$15,200,000	20 business days <u>after</u> contract awarded
	Above \$12,500,000	Above \$15,200,000	30 business days <u>prior</u> to public advertisement or other Public/Private Solicitation
Contracts issued pursuant to an Emergency or Public Exigency	More than \$2,500,000	More than \$3,000,000	No later than 30 business days <u>after</u> contract awarded

*Current as of July 1, 2025 for all “contracting units”

CITY OF SEA ISLE CITY
NEW JERSEY

RESOLUTION NO. 141 (2025)

**AUTHORIZING THE AWARD OF A PUBLIC BID FOR KAYAK RENTALS BEACH
CONCESSION**

WHEREAS, one bid was received and opened publicly on June 24, 2025 for 2025 & 2026 Kayak Rentals Beach Concession; and

WHEREAS, Loco Kayaks Inc, 354 96th St, Stone Harbor, NJ 08247 bid \$3,200 for two years, which was the highest responsive and responsible bid; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Sea Isle City that the above recitals are wholly incorporated into this Resolution and granted the full force of law; and

BE IT FURTHER RESOLVED that City officials may sign, amend and/or revoke formal written contracts; and

BE IT FURTHER RESOLVED that the bid is hereby awarded to Loco Kayaks Inc for the amount stated above; and

BE IT FURTHER RESOLVED that City employees may issue change orders as necessary that result in minor price increases or decreases to the original anticipated value of purchase orders, or any of their parts, pursuant to N.J.S.A. 5:30-11.4.

Mary Tighe, Council President

Recorded vote:

<u>Council</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	<u>Moved</u>	<u>Second</u>
Tighe						
Ciseck						
Kehenr						
Jargowsky						
Edwardi						

I HEREBY CERTIFY THAT the foregoing Resolution was duly adopted by the City Council of the City of Sea Isle City at the meeting held on July 22, 2025.

Shannon D. Romano, Municipal Clerk

CITY OF SEA ISLE CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION NO. 142 (2025)

SUBJECT: A resolution authorizing Change Order No.1 for “55TH STREET WATER DISTRIBUTION SYSTEM REPLACEMENT (ROBERTS - CENTRAL), CITY OF SEA ISLE CITY, CAPE MAY COUNTY, NEW JERSEY – PROJECT NO. SIC0259”.

WHEREAS, the City of Sea Isle City has contracted with Gemini General Contracting, of Mullica Hill, New Jersey for “55TH STREET WATER DISTRIBUTION SYSTEM REPLACEMENT (ROBERTS - CENTRAL), CITY OF SEA ISLE CITY, CAPE MAY COUNTY, NEW JERSEY – PROJECT NO. SIC0259” and;

WHEREAS, throughout this project there has been an increase and decrease in certain items of work and the net decrease in the contract amounts to \$13,440.31 and;

WHEREAS, the nature and reason of the change is to reflect as-built quantities as further described below:

Increased Items

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
6a	6” Polyvinyl Chloride Hydrant Service, Class 150	35.9	L.F	\$175.00	\$6,282.50
8d	6" Gate Valve	2	Unit	\$1.00	\$2.00
8e	8" M.J. Fittings, Couplings, Reducers, Bends & Caps	14	Unit	\$750.00	\$10,500.00
8f	Curb Stop & Valve Box (If & Where Directed)	14	Unit	\$500.00	\$7,000.00
TOTAL EXTRAS					\$23,784.50

Decreased Items

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
2	Subsurface Structure Excavation – Test Pits	4	Unit	\$250.00	\$1,000.00
3	Select Backfill (If & Where Directed)	300	C.Y.	\$0.01	\$3.00
5A	Trench Restoration, Hma 12.5m64 Base Course, 2" Thick	162	L.F.	\$0.01	\$1.62
5B	Trench Restoration, Hma 12.5m64 Base Course, 6" Thick	78	L.F.	\$0.01	\$0.78
5C	Trench Restoration, Hma 25m64 Base Course, 6"/2" Thick	15	L.F.	\$0.01	\$0.15
5D	Trench Restoration, Restore To Existing Conditions	17	L.F.	\$50.00	\$850.00
6B	8” Polyvinyl Chloride Watermain, Class 150	100	L.F.	\$83.00	\$8,300.00
8a	6"X6" Tapping Sleeves & Valves	1	Unit	\$16,000.00	\$16,000.00
9a	1” Water Service Connections (Reconnect)	5	Unit	\$2,300.00	\$11,500.00
9b	2” Water Service Connections (Reconnect)	2	Unit	\$3,000.00	\$6,000.00
10	Utility Crossing (If & Where Directed)	2	Unit	\$1.00	\$2.00
13	Underdrain Repair (If & Where Directed)	50	L.F.	\$50.00	\$2,500.00
Total Decrease					\$46,157.55

Supplemental Items

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
					0.00
		Total Supplemental Items			\$0.00
Amount of Original Contract	\$234,711.50		Increase		\$23,784.50
Change Order No. 1 Amount	-\$22,373.05		Decrease		-\$46,157.55
			Supplemental		\$0.00
Adjusted Amount Based on					
Change Order No. 1	\$212,338.45		Total Change		-\$22,373.05
% Change in Contract					
[(+) Increase or (-) Decrease]	-9.53%				

NOW, THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Sea Isle City, New Jersey, that:

- 1) The foregoing facts are hereby ratified and affirmed.
- 2) The allegations of the preamble hereto are incorporated herein as is set forth in full.
- 3) The amount of Change Order No. 1 **-\$22,373.05**
- 4) The adjusted amount of the contract based on Change Order No. 1 is **\$212,338.45**
- 5) The appropriate city officials are herewith authorized and instructed to do all things necessary to carry out the intention of this resolution.
- 6) The authorization for the proper officials to execute Change Order No. 1 be and is hereby given.

CERTIFICATION OF FUNDS

Jennifer McIver, CFO

Mary L. Tighe, Council President

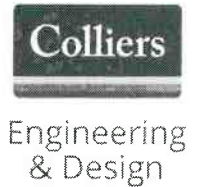
Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Ciseck						
Edwardi						
Jargowsk						
Kehner						
Tighe						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, July 22, 2025.

Shannon Romano, Municipal Clerk

500 Scarborough Drive
Suite 108
Egg Harbor Township N.J. 08234
Main: 877 627 3772
Colliersengineering.com



July 15, 2025

Via Email & Hand Delivery

Shannon Romano, RMC
City of Sea Isle City
233 John F. Kennedy Blvd
Sea Isle City, NJ 08243

55th Street Water Distribution System Replacement
(Roberts to Central)
City of Sea Isle City, Cape May County, NJ
Colliers Engineering & Design Project No. SIC0259

Dear Shannon,

Please find enclosed Change Order Resolution No. 1 relative to the above referenced project. Change Order No.1 will decrease the contract amount from the original contract amount of \$234,711.50 to a new contract amount of \$212,338.45. This results in a net decrease in the original contract in the amount of -\$22,373.05 or a decrease of 9.53%.

Would you please place this resolution on the agenda for the July 22, 2025, council meeting?

If you should have any questions concerning the enclosed resolution, please feel free to call me.

Sincerely,

Colliers Engineering & Design

A handwritten signature in blue ink, appearing to read "Andrew A. Previti".

Andrew A. Previti, P.E.
Municipal Engineer

AAP/dpm

cc: George Savastano, PE, Business Administrator (via email)
Jennifer McIver, CFO (via email)

R:\Projects\Q-T\SIC\SIC0259\Correspondence\OUT\250715_Romano Change Order Resolution Letter.docx

CITY OF SEA ISLE CITY
NEW JERSEY

RESOLUTION NO. 143 (2025)

RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE COUNTY OF CAPE MAY FOR THE PROJECT KNOWN AS “BEACH AMENITIES STATION AND ADA DUNE CROSSOVER” PROVIDING FOR A PORTION OF THE FUNDING OF THIS PROJECT, IN A TOTAL AMOUNT NOT TO EXCEED \$752,440.50 WITH ADOPTION OF ALL OTHER TERMS AND CONDITIONS OF THE ANNEXED SCHEDULES

WHEREAS, the City of Sea Isle City (hereinafter “City”) has determined that it is in the best interest of the City and residents therein, for the County to provide funds to such City for the acquisition of lands for open space and the development of public park and recreation facilities or improvements, and historic preservation; and

WHEREAS, the County desires, pursuant to the provisions of N.J.S.A 40:12-16 et. seq., N.J.S.A 40:12-9 and N.J.S.A. 40A:65-1, et seq. and other related statutes providing for joint action with regard to capital projects and improvements which are deemed to benefit the City and their residents, to provide funding for such projects and improvements; and

WHEREAS, in 1989, pursuant to P.L. 1989, Chapter 30, the County of Cape May Board of Chosen Freeholders established an Open Space and Farmland Preservation Trust Fund; and

WHEREAS, on December 27, 2012, in accordance with N.J.S.A 40:12-15-3, the Board of Chosen Freeholders adopted new 2013 Program Guidelines for the Open Space Program that incorporated the two additional eligible categories of park and recreation development as well as historic preservation projects; and

WHEREAS, the City of Sea Isle (hereinafter “City”) has submitted an application under the 2022 Program for Beach Amenities Station and ADA Dune Crossover, with the request of \$752,440.50, (hereinafter “Submitted Proposal”); and

WHEREAS, on November 24, 2024, the Open Space Review Board thoroughly reviewed, deliberated and voted to make a recommendation to the Board of County Commissioners to fund the project, in an amount not to exceed \$752,440.50, pursuant to the attached Schedule “A”. This will hereinafter be referred to as “Defined Project”; and

WHEREAS, a public hearing on this project was held on May 13, 2025 at the Cape May County Administration Building, 4 Moore Road, Cape May Court House, New Jersey 08210; and

WHEREAS, on the basis of the information provided by the applicant, the recommendation of the Open Space Review Board and input gathered from the public hearing, the Board of County Commissioners desires to enter into this Shared Service Agreement, attached hereto as Schedule “B”, with the City to support the implementation of the Defined Project; and

WHEREAS, the County and the City desire to enter into this Agreement in order for the County to provide funding to the City for the aforementioned Defined Project; and

WHEREAS, the City will have a sole responsibility over the development and implementation of the Defined Project, including the permitting, construction, operation, and long-term maintenance of the Defined Project in accordance with all applicable laws and regulations; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of City of Sea Isle City, County of Cape May, New Jersey as follows:

1. The City of Sea Isle City accepts and approves the Shared Service Agreement to be entered into with the County of Cape May,
2. A true copy of the final, executed Shared Service Agreement will be on file at the office of the Municipal Clerk of the City of Sea Isle City and will be available for review by the public during normal business hours.
3. The Mayor and Municipal Clerk are hereby authorized to execute any and all necessary documents in order to implement this Resolution.

BE IT FURTHER RESOLVED, if the City wishes to request a one (1) year extension or less of the Initial Term, it shall make such request in writing at least sixty (60) days prior to such date to the Open Space Review Board for consideration and, if warranted, to the Cape May County Board of County Commissioners. An additional one (1) year extension will be considered.

Mary L. Tighe, Council President

Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Edwardi						
Ciseck						
Kehner						
Jargowsky						
Tighe						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, July 22, 2025.

Shannon D. Romano, Municipal Clerk

SHARED SERVICES AGREEMENT

BY AND BETWEEN THE

COUNTY OF CAPE MAY

AND

THE CITY OF SEA ISLE

JULY 8, 2025–JULY 7, 2027

CAPE MAY COUNTY OPEN SPACE AND FARMLAND PRESERVATION PROGRAM

THIS SHARED SERVICES AGREEMENT is made and dated as of the 8th day of July, 2025 between the COUNTY OF CAPE MAY (hereinafter "County") and the CITY OF SEA ISLE (hereinafter "City"), both public bodies corporate and politic of the State of New Jersey.

WITNESSETH:

WHEREAS, the County has determined that it is in the best interest of the County and residents therein, as well as the municipalities and residents of the individual municipalities located within the County, for the County to provide funds to such municipalities for the acquisition of lands for open space and the development of public park and recreation facilities or improvements; and

WHEREAS, the County desires, pursuant to the provisions of statutes providing for joint action with regard to capital projects and improvements which are deemed to benefit the County and the municipalities and their residents (including without limitation N.J.S.A. 40:12-16, et seq., N.J.S.A. 40:12-9 and N.J.S.A. 40A:65-1, et seq.), to provide funding for such projects and improvements, and

WHEREAS, in 1989, pursuant to P.L. 1989, Chapter 30, the County of Cape May Board of Chosen Freeholders established an Open Space and Farmland Preservation Trust Fund; and

WHEREAS, on December 27, 2012, in accordance with N.J.S.A. 40:12-15.3, the Board of Chosen Freeholders adopted new Program Guidelines for the Open Space Program that amended the County's parameters for Open Space projects to include eligibility for park and recreation development as well as historic preservation projects; and

WHEREAS, the City has submitted an application under the County's 2022 Open Space Program with an initial request for funding in the amount of \$752,440.50 (hereinafter "Submitted Proposal"), which Submitted Proposal is included as part of Schedule A; and

WHEREAS, on November 4, 2024, the Open Space Review Board thoroughly reviewed, deliberated and voted to make a recommendation to the Board of County Commissioners to fund this project as follows: Beach Amenities Station and ADA Dune Crossover (hereinafter the "Property"), in an amount not to exceed \$752,440.50 (hereinafter the "Defined Project"); and

WHEREAS, a public hearing on the Defined Project was held on May 13, 2025 at the Cape May County Administration Building, 4 Moore Road, Cape May Court House, New Jersey 08210; and

WHEREAS, on the basis of the information provided by the City, the recommendation of the Open Space Review Board, and any input received at the public hearing, the Board of County Commissioners (formerly, Board of Chosen Freeholders) desires to enter into this Shared Services Agreement with the City to support the implementation of the Defined Project; and

WHEREAS, the County and the City desire to enter into this Agreement in order for the County to provide funding to the City for the aforementioned Defined Project;

NOW, THEREFORE, in consideration of the promises, agreements and covenants hereinafter set forth and mutually agreed to, the County and the City, each for itself, its successors and assigns, do mutually covenant, promise and agree as follows:

ARTICLE I PROVISION OF SERVICES

SECTION 101. County Funding The County agrees to provide reimbursement funds to the City to undertake the Defined Project. Such funds shall be provided by the County to the City, without an obligation for repayment so long as the City completes the Defined Project within the time frame outlined in Section 102 below.

SECTION 102. Agreement Term: Terms and Conditions The term of the Agreement shall commence on July 8, 2025 and shall terminate on July 7, 2027 (the "Initial Term"), which shall be the date when the Defined Project must be completed as referred to in Section 101 above. If the City wishes to request an extension of the Initial Term, of up to one (1) year, it shall make such request in writing at least sixty (60) days prior to such date to the Open Space Review Board for consideration and, if warranted a request to the Cape May County Board of County Commissioners. One (1) additional one (1) year extension will be considered if the City can demonstrate substantial progress toward completion of the Defined Project. The Open Space Review Board shall notify, in writing, the City of the Open Space Review Board's decision to extend the completion of the Defined Project no later than thirty (30) calendar days prior to the expiration date of the Initial Term. The Open Space Review Board agrees that it will not unreasonably withhold its consent for an extension so long as the City can demonstrate substantial progress toward completion of the Defined Project. The City acknowledges, however, that the decision of whether to extend the required completion date is a matter left to the sole discretion of the Open Space Review Board.

SECTION 103. City Obligation In consideration for the County providing the funding to reimburse the City, the City agrees to undertake the Defined Project and to complete it by the end of the Term of this Agreement as described in Section 102 above.

SECTION 104. Conditions Precedent The following items shall be conditions precedent to the performance by the County and the City of the respective obligations under this Agreement:

(a) The Approving Capital or Bond Ordinance or other budget provisions setting forth the authorization to proceed with the Defined Project of the City shall have been adopted and shall be in full force and effect. A fully executed copy must be provided to the County within thirty (30) days of adoption.

(b) Application for and receipt of any necessary permits from any and all agencies.

(c) Delivery of opinions of counsel to the County and the City that this Agreement has been duly authorized and executed, and upon due execution by the other party will be a valid, binding and enforceable obligation of the County or the City, as the case may be, except as the enforceability thereof may be subject to general principles of equity and laws affecting the enforcement of creditor's rights generally.

SECTION 105. Authorized County and City Representatives.

(a) The authorized County Representative for all purposes of the Agreement shall be the Commissioner Director or such other representative who shall, from time to time, be designated by the Commissioner Director.

(b) The authorized City Representatives for all purposes of the Agreement shall be the Mayor or such other representative who shall, from time to time, be designated by the Mayor.

**ARTICLE II
REPRESENTATIONS AND WARRANTIES**

SECTION 201. Representations and Warranties of the County. The County represents and warrants to the City as follows:

(a) General. The County is a public body corporate and politic of the State of New Jersey and has the power and authority to provide the Services to the City and to execute and deliver this Agreement and all documents necessary to give effect to this Agreement and to perform its obligations hereunder.

(b) No Conflict. The execution, delivery and performance of this Agreement (i) has been duly authorized by all requisite action of the County, (ii) to the best knowledge of an Authorized County Representative, following diligent inquiry, will not violate or conflict with any provision of law, rule or regulation, any order of any court or other agency of government and (iii) to the best knowledge of an Authorized County Representative, will not violate or result in a default under any provision of any indenture, agreement or other instrument.

(c) Litigation. Except as otherwise disclosed to the City, to the best knowledge of an Authorized County Representative, there is no action, suit or proceeding at law or in equity or by or before any Governmental Authority or other agency now pending or, threatened against or affecting the ability of the County to enter into this Agreement.

(d) Obligations of the County. When executed and delivered by the County, this Agreement will be a legal, valid and binding obligation of the County enforceable against it in accordance with its terms, except as enforcement thereof may be limited by applicable bankruptcy, moratorium or similar laws affecting creditors' rights generally.

SECTION 202. Representations and Warranties by the City. The City makes the following representations and warranties to the County:

(a) General. The City (i) is a public body corporate and politic of the State of New Jersey, (ii) has full corporate power and authority to execute and deliver this Agreement and all documents necessary to give effect to this Agreement and to perform its obligations hereunder, and (iii) by proper City action has duly authorized the execution and delivery of this Agreement.

(b) No Conflict. The execution, delivery and performance of this Agreement (i) has been duly authorized by all requisite action of the City, (ii) to the best knowledge of an Authorized City Representative, following diligent inquiry, will not violate or conflict with any provision of law, rule or regulation, any order of any court or other agency of government and (iii) to the best knowledge of an Authorized City Representative, will not violate or result in a default under any provision of any indenture, agreement or other instrument.

(c) Litigation. Except as otherwise disclosed to the City, to the best knowledge of an Authorized City Representative, there is no action, suit or proceeding at law or in equity or by or before any Governmental Authority or other agency now pending or, threatened against or affecting the ability of the City to enter into this Agreement or perform the services hereunder.

(d) Obligations of the Agency. When executed and delivered by the City, this Agreement will be a legal, valid and binding obligation of the City, enforceable against it in accordance with its terms, except as enforcement thereof may be limited by applicable bankruptcy, moratorium or similar laws affecting creditors' rights generally.

ARTICLE III

OPEN SPACE AND FARMLAND PRESERVATION PROGRAM REQUIREMENTS

SECTION 301. The County will reimburse the City in an amount not to exceed \$752,440.50 to support the Defined Project identified in Section 302. This amount is the maximum total amount of funding by the County to the City.

SECTION 302. The City will utilize funding from the County in the amount of \$752,440.50 to support the Defined Project. The Defined Project is specifically identified and described in the City's application, presentation and recommendation by the County Open Space Review Board, the contents of which are attached hereto as Schedule A and incorporated into this Section 302 as if set forth at length. The following additional requirements are conditions of the County's approval of the Defined Project:

1. The County's funding of the Defined Project is based in part on the proposed scheduling scenario detailed by the City in its presentation to the Open Space Review Board. Any changes to the proposed schedule presented at the November 4, 2024 meeting must be reviewed by the Board prior to implementation.

2. Upon completion of the project, the City is required to install a permanent marker or plaque recognizing the collaborative partnership between the City and the County and acknowledging funding through the Cape May County Open Space & Farmland Preservation Trust Fund. The signage will be in a manner and template form approved and provided by the County and the Cape May County Open Space Review Board.
3. The County is desirous of ensuring for the long-term viability of investment of Open Space Trust Fund dollars. A detailed maintenance schedule and budget is required and will be expected to be adhered to both on a short-term and long-term basis, to ensure that the improved sites are properly maintained and kept in a perpetual state of "neat, clean, and orderly." County staff may, from time to time, conduct site inspections to ensure adherence to this policy. These inspections are not meant to take the place of or to supplement municipal inspections, but rather are for the purpose of informing the County Open Space Program of the level of commitment by the municipality to protect the project which has emerged as a partnership between the two entities.
4. The City agrees to maintain the Project as set forth in Schedule A.
5. This project was funded through the Open Space Trust Fund, which is supported by the taxpayers of the County of Cape May. Accordingly, proper recognition to the Open Space Program should be provided in any media publication or event related to the project, with invitations and participation, including short remarks by one County Commissioner or representative to events being extended to both the Open Space Board and the Board of County Commissioners.
6. Notice should also be made on the City's web page of the contribution of Open Space funds to facilitate the construction/renovation of the available recreational facility.

The County's funding shall not be utilized for any other purpose. In the event said funding is not utilized for the Defined Project, the County shall declare the City in default of this Agreement and require the immediate repayment of \$752,440.50 to the County as described in Section 308 herein.

SECTION 303. The City is responsible for the design, preparation, permitting, construction and completion of the Defined Project. The City will prepare detailed site plans, with engineer's estimates, for approval by the Open Space Review Board and/or the Board of County Commissioners prior to the commencement of the Defined Project, and will be wholly responsible for the implementation of the Defined Project in accordance with the same. Said Defined Project is or shall be accessible to all individuals as required by the Americans with Disabilities and Amendments Act. The City further agrees to assume or continue the obligations and prerogatives which otherwise apply to it as the owner of the property and of the Defined Project such as the long-term care, maintenance and operation of the Defined Project which shall include all applicable insurance thereon.

SECTION 304. The County will reimburse the City the actual amount of expenditures made by the City for implementation of the Defined Project in an amount described in Section 301 above. Upon completion of the Defined Project, the County will schedule a formal

inspection of the Defined Project, and will review the Defined Project for consistency with the site plan and engineer's estimates referenced in Section 303 above. The City will provide a certification to the total expenditures and provide proof of all expenditures for the Defined Project to the Chief Financial Officer of the County of Cape May within thirty (30) days of final completion of the Defined Project. Proof of all expenditures shall be in the form of vouchers or purchase orders, vendor invoices, and copies of cancelled checks (both sides). The failure to provide said documentation will result in a default of this agreement, and will result in non-payment by the County.

SECTION 305. To the fullest extent permitted by law, the City shall defend, indemnify and hold harmless the County and its elected officials, officers, agents, servants and employees from and against any and all claims, damages, losses, costs and expenses, including, but not limited to attorney's fees, legal costs and legal expenses arising out of, relating to, or resulting from, directly or indirectly, the performance of any and all work funded under this Agreement, provided that such claim, damage, loss, cost or expense is caused or alleged to be caused by the negligent acts, negligent omissions, and/or fault of the City, anyone directly or indirectly employed or retained by the City, or for anyone who acts on behalf of the City, regardless of whether caused in part by the negligent act or omission of the County, provided it is not caused by the sole negligence of the County.

The City assumes the risk of all damage, loss, cost and expense arising out of or relating to the Defined Project.

In addition to the City naming County of Cape May as an Additional Insured on a Primary Non-Contributory basis with a waiver of subrogation in favor of the County on its public liability insurance policies. Additionally, the City shall require, in all agreements for professional and non-professional contract services necessary for the performance and completion of work funded under this Agreement, that City and County of Cape May are named, on the service provider's public liability insurance policies, as Additional Insured on a Primary Non-Contributory basis with a waiver of subrogation. A certificate of insurance evidencing said coverage and the additional insured designation shall be provided to the County on an annual basis and must be in effect for the duration of the Shared Services Agreement and made available before grant monies are disbursed.

SECTION 306. The City waives all rights to make a claim (or crossclaim) or file a suit against the County for, and relieves the County from all liability or responsibility of any kind arising from such damages, loss, cost or expense arising out of or related to the Defined Project.

SECTION 307. Default. Failure on the part of the City to comply with either the implementation of the Defined Project, in any aspect, as described in its application or any provision of this Agreement, or the satisfactory maintenance of the improvements, as required herein constitutes "default". Upon "default", as determined solely by the County, the County may, at its option, either:

(a) Declare this Agreement to be terminated, and require the City to repay the funds identified herein to the County within ten (10) days; or

(b) Permit the City to "cure" any default within thirty (30) days. Thereafter, the County may, at its option, grant any other additional time needed to cure any default as necessary. If said default continues longer than any time frame agreed upon by the County, the City shall repay the funds identified herein to the County within ten (10) days.

SECTION 308. County Indemnification. The County agrees to indemnify the City and hold it harmless from and against any claims, damages, losses or liabilities that the City may incur as a result or arising out of the sole negligence on the part of the County. The County does not waive any applicable N.J.S.A. 59-1, et seq. immunities.

ARTICLE IV MISCELLANEOUS

SECTION 401. Governing Law This Agreement shall be deemed to be a contract under the laws of the State of New Jersey and for all purposes, including interpretation hereof and performance hereunder, shall be governed in accordance with the laws of the State of New Jersey. Any party bringing a legal action or proceeding against any other party arising out of or relating to this Agreement may bring the legal action or proceeding in the Superior Court of New Jersey sitting in Cape May Court House, New Jersey.

SECTION 402. Consents. Any consents required by the County or the City under this Agreement (other than those delegated to the applicable Authorized County Representative or Authorized City Representative) shall be adopted by a resolution of the respective governing bodies.

SECTION 403. Amendments. Any amendment or modification of this Agreement will only be effective upon the execution of a written instrument authorized by the members of the City in the case of the City and the Commissioner Director and the Board of County Commissioners in the case of the County.

SECTION 404. Assignment. No party may assign or attempt to assign its respective obligations under this Agreement. Any purported assignment of rights in violation of this provision is void. In addition to voiding the purported assignment, the County shall declare the assignor in default of this Agreement and require the re-payment of all project funds within seven (7) days.

SECTION 405. Severability. If one or more of the provisions of this Agreement are determined to be contrary to law, then such provision or provisions shall be deemed severable from the remaining provisions and shall not affect the validity of the other provisions of this Agreement.

SECTION 406. Term. The duties and obligations under Sections 305, 306 and 307 shall remain in effect for as long as the applicable statute of limitations remain in effect and the duty to defend shall extend beyond the statute of limitations to the extent any claim is made against the County at any time in the future as it relates to the Defined Project.

SECTION 407. Notices. All notices required under the terms of this Agreement shall be given by hand delivering such notices or by mailing such notices by certified or registered mail, return receipt requested, to the address of the parties. Notices to the County shall be sent to the Clerk, Board of County Commissioners and the County Treasurer. Notices to the City shall be sent to the Mayor and the Clerk of the City.


SECTION 408. Entire Agreement. This Agreement constitutes the entire understanding of the parties.


[signatures on next page]

IN WITNESS WHEREOF, the County and the City have caused their respective seals to be hereunto affixed and attested and this Agreement to be signed by their respective, duly authorized officers and to be dated as of the day and year first written above.

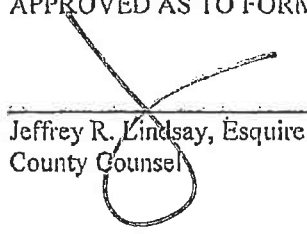
ATTEST:

COUNTY OF CAPE MAY


Kevin Lare
Administrator/Clerk of the Board
[SEAL]

BY: 
Andrew Bulakowski
Commissioner Vice Director
Date: 7/8/25

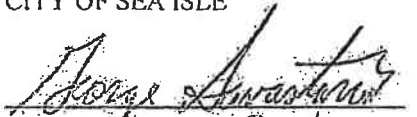
APPROVED AS TO FORM:


Jeffrey R. Lindsay, Esquire
County Counsel

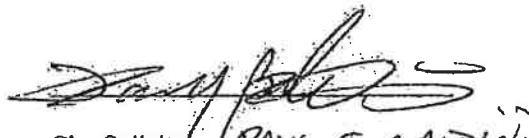
ATTEST:

CITY OF SEA ISLE


Shannon Romano
City Clerk
[SEAL]

BY: 
George Savastano
Business Administrator
Date: 7/3/2025

APPROVED AS TO FORM:


City Solicitor PAUL J. BORDINI

Schedule A

For Office Use Only:

Received: / / Time:

CMCOS #



OPEN SPACES
CAPE MAY COUNTY

OPEN SPACES PRIORITY PROJECT - FULL APPLICATION

***** Please note that this application form is for projects that have undergone the Open Spaces pre-application process and have been invited to submit a full application by the Open Spaces Board*****

Name of Project: Beach Amenities Station & ADA Accessible Dune Cross Over

Applicant: City of Sea Isle City

George Savastano, PE Business Administrator

gsavastano@seaislecitynj.us

Contact Person: /email:

Project Information:

Name of Project: Beach Amenities Station and ADA Accessible Dune Cross Over

Is this a "Phased Project"? ☒ No ☐ Yes: Phase of

**Phased projects (projects that are built in segments over time towards reaching an overall planned objective) are acceptable for this funding category. The maximum grant award is "per phase". Each phase of the total project must have independent utility.*

Total Project Cost:

<u>\$798,545.00</u>	Capital Cost
<u>\$67,500.00</u>	Engineering & Design
<u> </u>	Other
<u>\$866,045.00</u>	TOTAL

Grant Request:

<u>\$718,690.50</u>	Capital Cost (up to 90% of eligible capital costs)
<u>\$33,750.00</u>	Engineering & Design (up to 50% of E&D costs)
<u> </u>	Other
<u>\$752,440.50</u>	TOTAL (\$2.5 million maximum)

Indicate the source and amount of matching funds to be provided in support of the project.

If matching funds are from a source other than the applicant, provide a letter of grant award or commitment.

Brief Project Description: *(Provide additional details in the Project Narrative)*

Beach Station providing amenities such as shade structures, benches, bike racks and adjacent ADA compliant dune walkover

User Fees

Any user fees charged for facilities funded by the Cape May County Open Spaces Program must be modest, customary, reasonable, and dedicated to the maintenance of the funded property. The Open Spaces Program must deem these fees necessary and approve the fee schedule prior to the award of funds. The municipality is required to submit updated fee schedules and budget line items to the Open Space Program on an annual basis.

Are user fees currently in place for this facility? No

If yes, provide a copy of the rates.

Do you plan to charge user fees once the project is complete? No Provide a copy of the projected rates and explanation of how fees will be used to support the facility.

Permissions and Signatures

Do you give the County Open Spaces Board and/or its consultants permission to physically inspect the property? Yes

Signatures: Signatures on the lines below indicate that the property owners and project developers (if different) are aware and in support of the application for Open Spaces Program Priority.

Property Owner's Signature Leonard C. Jesidens Date: 10-22-2024

Property Owner's Signature _____ Date: _____

Project Developer's Signature Leonard C. Jesidens Date: 10-22-2024

Project Developer's Signature _____ Date: _____

Project Narrative:

Please type responses to the issues presented below and attach to this application.

1. Project and Land Features:

- A. Describe the existing condition of the property, including the condition of any improvements. Describe current use of the property, including formal programming. Provide a detailed description of the proposed project and explain how this will expand, diversify, and/or enhance use of the site. Explain how the proposed project meets the eligibility criteria of the respective Program Priority category.
- B. Describe the land use and development patterns in the immediate surrounding area. Describe how the proposed improvements complement the area.
- C. Provide information on the aesthetic, environmental, and historic/cultural features of the site. List and/or map any unique features. Describe how and why the site is suitable for the proposed improvements and how they would complement existing resources on the site.
- D. Describe design factors that minimize negative impact of the development on the site. Indicate if any green technologies, including water or energy conservation measures, are being undertaken as part of the development project.
- E. Describe the level of accessibility of the site to projected users. Is the site close to population centers? Accessible to public transportation? Accessible by walking or bicycling? Would the development of the site create public access where none currently exists? Include information on ADA accessibility and accommodations to ensure full enjoyment by all potential users.

2. Community Needs and Planning:

- A. Demonstrate the level of community support for this project. Include letters or other documentation from municipal, county, community organizations, or other interested parties. ** If the applicant is a municipality, a resolution authorizing submission of the application and demonstrating public support for the project is required.*
- B. Provide a general indication of the municipality's existing recreation and conservation facilities. Indicate how the proposed project will satisfy local and regional recreation facility deficits. If the project will provide linkages among existing facilities, please identify them.

- C. Describe how the development of this property would complement local and regional planning initiatives, including your municipality's master plan, Centers-based plan, open space / recreation plans, and other related planning documents or initiatives.

3. Leveraging of Investment / Long Term Viability:

- A. Provide a business plan or other similar strategic planning document to assess the long-term viability of the project.
- B. Provide information on the applicant's success with past projects of a similar nature, including how maintenance has been performed and has ensured the long-term viability of improvements.

Required Attachments:

1. Resolution of the Governing Body

Submit a Resolution of the Governing Body that authorizes the submission of this application to the Open Spaces Board. Resolution must contain the following information:

- Project Name and Brief Description
- Indication of total project cost and total amount of grant request (see item #5 below)
- Identification of public meetings where the project was discussed and a description of the outcome of the discussion (include meeting minutes as a separate attachment)
- Recognition of the Maintenance Schedule and Maintenance Budget (see item #7 below) and commitment of the governing body to support the activities and costs associated therewith

2. Project Area Map and Photos:

Provide a project map that shows project limits, street names, and relevant community features (i.e. recreation facilities, schools, libraries, and other sites that would potentially contribute to the use of the proposed facility). Include photos of the current condition of the site.

3. Final Site Plan:

Provide a site plan and renderings that give detailed information on the proposed project, including the following:

- Project Location / Boundaries

- Location of existing and proposed amenities, and accompanying table identifying amenity type/number. Please refer to Open Spaces website for an example/template.
- A complete signage package must be included that identifies the location, type, and language for all signs to be included on the site, including the site dedication plaque. All signage must be consistent with the Cape May County Creative Placemaking Plan in style, design, materials, color, font, etc. Refer to the Plan available on the Open Spaces website for guidance. Renderings must be included as part of this application.

4. Project Permitting or other Approvals:

Provide a list any permits or approvals required, and their status. Please note that pre-application conferences with permitting agencies are required for any projects requiring environmental permits *prior* to the submission of this full application to the Open Spaces Program. If the project is listed on the Green Acres Recreation and Open Space Inventory, the Green Acres Program must also be consulted and must consent to the project concept (in writing) prior to the submission of this application. Provide copies of any correspondence or documentation related to these issues as part of your application package.

5. Cost Estimate:

Include a detailed Engineer's cost estimate for the proposed project. Estimate must be current (within 6 months) and must include line item costs for all elements of the proposed project broken down by proposed funding source. Separate line items must be included for all capital, Engineering & Design costs, permitting, and other identified costs. A line for contingencies must also be included to provide flexibility should unforeseen costs arise during project implementation. Please refer to Open Spaces website for an example/template.

6. Project Schedule:

Provide a proposed project timeline beginning at grant award and ending with grant close-out. Include elements such as final design, permitting, RFP/Bid process, construction, and project completion, as well as any other important and/or relevant project milestones. If construction will be phased based on seasonal use of the site, describe the sequencing process and when project elements will be open for public use.

7. Maintenance Schedule and Maintenance Budget:

Include a detailed maintenance schedule for the site and the amenities identified in the application. Include a projected useful life for each of the project components. Indicate if any of the amenities have warranties which require specific maintenance activities. Indicate the anticipated life cycle of each of the project elements. Quantify the expense to the applicant of these ongoing long-term maintenance activities and provide written documentation of acceptance of the responsibility and costs for the same. Please note that the terms of this commitment will be further detailed within the Shared Services

agreement between the County of Cape May and the applicant, should the project be selected for funding.

8. Proof of Maintenance Activities for Projects Previously Funded by the Open Spaces Program:

For each of your projects that have received Open Spaces funding in the past, provide documentation that a thorough maintenance program (consistent with the maintenance schedule submitted with the application, if applicable) has been undertaken. Provide proof of maintenance activities that include service logs, work orders, vendor inspections, photos, contracts, or documentation of expenditures for maintenance activities. Include any inspection reports or supplementary information.

9. Documentation of Matching Funds

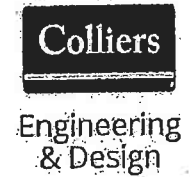
Indicate the amount and source of matching funds to be provided by the applicant. If grant funds from a third party are intended to be a match, indicate the status of that grant application and include an award or commitment letter, if applicable.

**SUBMIT 2 PRINTED COPIES OF THE APPLICATION PACKAGE
AND 1 DIGITAL COPY TO:**

Cape May County Planning Department
4 Moore Road – DN 309
Cape May Court House, N.J. 08210

Attention: Scott Mullen, Principal Planning Aide
Scott.mullen@co.cape-may.nj.us

500 Scarborough Drive
Suite 108
Egg Harbor Township NJ, 08234
Main: 877 627 3772
Colliersengineering.com



October 23, 2024

Via Email & Hand Delivery

Leslie L. Gimeno, PP, AICP, MPA, Planning Director
Cape May County Planning Department
Division of Open Spaces & Farm Land Preservation
4 Moore Rd., DN 309
Cape May Court House, NJ 08210

Open Spaces Priority Project Full Application
P 22-01 Beach Amenities Station & ADA Accessible Dune Crossover
City of Sea Isle City, Cape May County, NJ

Colliers Engineering & Design Project No. SIC0221

Dear Ms. Gimeno,

Your January 26, 2023 letter to George Savastano, PE, Administrator for Sea Isle City invited the City to submit a Full Application for subject project. We have prepared that application and are submitting two (2) printed copies and one (1) digital copy to Scott Mullen, Senior Planning Aide as required on page 6 of the application form.

The Full Application Package includes the application forms signed by Mayor Desiderio, the Project Narrative, the Required Attachments including the Resolution of the Governing Body, Project Area Map With Photos of existing conditions, the Final Site Plan, and an updated Cost Estimate and other required attachments.

We have addressed relevant comments made within the report prepared by your Consultant, Matthew Leasure, PLA, AICP LEED AP dated February 3, 2023. That report addressed both this application and the previously completed project PR 22-01 (Dog Park). A Land Use Authorization Application to New Jersey Department of Environmental Protection (File No. 0509-24-0009,1) has also been made by the City and correspondence relating to the application is contained within the project narrative. Since the time of your invitation, we have worked with both the N.J.D.E.P. and your offices to fine tune the project.

Thank you for your continued help in developing and finalizing this project. We look forward to meeting with your Board for a brief presentation as required by the application process.

Sincerely,

Colliers Engineering & Design

A handwritten signature in black ink, appearing to read "Andrew A. Previti".

Andrew A. Previti, P.E.
Municipal Engineer

AAP/dpm

w/encl.

Project No. SIC0221
October 23, 2024
Page 2 | 2



Engineering
& Design

CC: Mayor Leonard C. Desiderio (via email)
George Savastano, P.E., Business Administrator w/enclosure (via email)
Paul Baldini, Esquire, City Solicitor (via email)
Shannon Romano, RMC w/enclosure (via email)
Katherine Custer, Director of the Department of Community Services (via email)
Scott Mullen, Senior Planning Aide w/enclosure (2 printed & 1 digital), (via hand delivery)
Chris Eaton, PE, CME, Project Manager (via email)

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Engineering
& Design

PROJECT NARRATIVE

October 23, 2024

City of Sea Isle City

P22-01 Sea Isle City Beach Amenities Station & ADA Accessible Dune
Cross Over

At

The North End

City of Sea Isle City, Cape May County, NJ

Prepared for:

City of Sea Isle City
233 John F. Kennedy Blvd.
Sea Isle City, NJ 08243

Prepared by:

A handwritten signature in black ink, appearing to read "Andrew A. Previti".

Andrew A. Previti, PE
NJ Professional Engineer
License No. GE36663

Colliers Engineering & Design
500 Scarborough Drive
Suite 108
Egg Harbor Township N.J. 08234
Main: 877-627-3772
Colliersengineering.com
Project No. SIC0221



Engineering
& Design

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I. Land Features

- A. The project straddles the Landis Avenue (County Route 619) right of way. To the west, it will include Block 7.02; Lots 9 through 18 and to the east will include work within the 5th Street right-of-way.

The existing site to the west of Landis Avenue is a parking area developed as a Supplemental Parking Lot by Cape May County on City owned land. This project was completed in 2019. There are no formal programming activities on this site. The parking area is utilized by the general public. The portion of the project site east of Landis Avenue is dune area where the beach and ocean are accessed by means of an existing timber stairway and dune walkover.

The proposed project will consist of a reconfiguration of the existing parking area which will allow for the construction of a beach station containing shade canopies, waste receptacles, bike racks, a water station and ADA compliant parking on the west side of Landis Avenue. On the eastern side, the existing stairway (to remain) will be supplemented with an ADA compliant ramp system which will include an observation area located strategically at the apex of the existing dune system.

Proposed concrete sidewalk will connect the proposed 'beach station' to Landis Avenue where a painted crosswalk will be installed spanning the pavement to the easterly side where the ramp system will begin to allow for one to traverse the dune system.

- B. The project is located within what is called the North End of the City. Development in this area consists of residential development on the west side of Landis Avenue and fronting on Landis Avenue. West of this residential development are natural areas consisting of upland vegetation and tidal salt marsh lands. East of the project site and to the east of Landis Avenue is a system of sand dunes and beaches which run parallel to Landis Avenue. The Atlantic Ocean is to the east of the dune/beach system.

The proposed project will provide an enhanced area for the general public and bicyclists. The existing parking area will be improved to provide amenities for both beachgoers and those who utilize the existing, marked bike lanes along Landis Avenue.

- C. The major portion of the site has been previously developed as a parking lot with an aggregate surface. The proposed project will provide amenities for beach goers and bicyclists, amenities which do not exist today.

The project will help to encourage use of the adjacent beach areas by means of enhanced public access to the beach and Atlantic Ocean.

- D. The site is easily accessible from Landis Avenue. Sea Isle City, as well as, Strathmere residents can easily access the project site.

The site is also accessible by bicycling. Bike lanes have been established along Landis Avenue and the project includes a water station and a bike "Fix-It" station which will be used by bicyclists.

All site improvements will be ADA accessible. The proposed ramp system will provide ADA access to the beach area.

- E. This project is a continuation of the recently completed Sea Isle City Dog Park (PR22-01) which was constructed in 2023-2024 and funded by a grant from the Open Space and Farmland Preservation Division. All aspects of this project have been designed in accordance with the Cape May County's Open Space Board's Creative Placemaking Plan and will mesh well with the completed dog park as the same design guidelines will be maintained.

II. Community Needs & Planning

- A. The Sea Isle City Council has adopted resolution No 171 (2024) which authorizes the submission of the Full Application which demonstrates public support of the project. Various sections of the Planning Board's master plan re-examination (2017) also demonstrate support for this project.

- B. The City has several waterfront recreation facilities including the Townsend's Inlet Waterfront Park, the James Lannonie Fishing Pier and the Sea Isle Marina. These facilities are located within the more developed sections of the City. The City also has 111.57 acres of beach, dune, upland and promenade lands and 292.15 acres of wetlands.

The beach areas of the north end of Sea Isle City are bordered by a dune system for flood protection. Recent parking improvements in the north end at the site of the proposed project have reduced the number of automobiles parked along Landis Avenue (County Route 619). However, the heights and proximity of to the adjacent roadways of these sand dunes make it difficult to access the beach and ocean for those who may have mobility issues.

This project in conjunction with the recently approved and companion project dog park facility (PR22-01) will serve to remedy many of the deficits that currently exist within this area of the City.

- C. This project, in conjunction with the companion project (PR22-01) will compliment and advance both the City's master plan and Cape May County's Open Space Division's Creative Placemaking Guide.

Within the Master Plan Reexamination of 2017 prepared by Maser Consulting, PA for Sea Isle City, dated August 14, 2017, many items and recommendations regarding beach access, parking and amenities in the north end were highlighted. These include:

- "The North End beaches have limited...." (pg 28-29)
 - Parking areas have been established. This project will supplement that completed project to provide many of the amenities alluded to within the report such as bike racks, water station, shade pavilions, and an ADA compliant dune crossover with and observation platform.
- Recommended changes to master plan & regulations – No 8 (under Circulation & parking) – Beach Access- The city should continue its efforts to improve beach access and amenities including walkovers, restrooms, bike racks and kayak storage facilities. This should also include investigating and installing, where feasible on the North End, parking, restrooms and portable concessions improvements, (pg 54)
 - This project will serve to improve beach access as well as provide additional recommended amenities in a North End location that has been subject to a project that has served to improve public parking in this area
- Recommended changes to master plan & regulations – No 15 (under Circulation & parking) – Wayfinding Signage- the City should fund a wayfinding Signage Plan and with its completion fund the Implementation of this plan. A Sea Isle City unique sign system will not only provide directions and market businesses and services and important City points of interest, but it would help to 'brand' the City as a special destination (pg 55)
 - Wayfinding signage consistent with Cape May County's Creative Placemaking Plan has been incorporated into this project
- Recommended changes to master plan & regulations – No 27 (under Economic Development) – Coordination with County Tourism- City should continue this effort to market the City's activities together with the County's tourism office. (pg 57)
 - This project has been designed adhering to Cape May County's Creative Placemaking Plan and is a continuation/second phase of the north end dog park project which is being partially funded by the Cape May County Open Space & Farmland Preservation Division
- Recommended changes to master plan & regulations – No 34 (under Beach Nourishment Project) – The current Beach Nourishment Project was unanimously considered to be a good project to protect the City from flooding. The planning Board recommends that elevated platforms be constructed over the sand dune to allow people to view the ocean since the elevation of the sand dune is now higher than the Promenade. These platforms would be primarily for people who do not go to the beach such as elderly people and/or disabled people. (pg 58)
 - A design aspect of this project includes a raised platform to be constructed as part of the ADA compliant dune overpass at an elevation consistent with the highest point of the dune in this location.

The project will serve to enhance the existing supplemental parking facility and will provide amenities for beach goers, bicyclists and the general public. In addition, the project has been designed utilizing the County's Open Spaces Placemaking Guidelines there by making it consistent with other County Facilities.

III. Leveraging of Investments/Long Term Viability

- A. The proposed project has an estimated construction cost of \$725,950.00 plus a 10% contingency for a total estimated cost of \$798,545.00. The establishment of the proposed facilities will draw both residents and visitors to the site. The City is proposing no user fees for the project. However, the project will generate business for the business community as a result of an increase in trips to the City to utilize the proposed improvements. This increase will be most pronounced during the summer months however, utilization of the facilities will be year round due to the need for the dog park and the migratory bird movements in early spring and late fall.

The construction cost will be \$798,545.00. The requested grant amount of \$752,440.50 plus the City share of \$113,604.50 will be utilized to the maximum extent for the benefit of the community. The City intends to support and maintain the facility and will promote the facility to ensure its long term viability.

- B. The City has successfully completed the Sea Isle City Municipal Fishing Pier and Kayak Launch project (a.k.a. Jim Iannone Fishing Pier & Kayak Launch) under the Open Space Program. The project was completed in the spring of 2021 and is currently experiencing a high rate of use. The project was completed on time, even with material delivery issues caused by COVID-19 and within budget.

The Fishing Pier project is being maintained by the City. This resource is very popular with residents of and visitors to Sea Isle City. Regular inspections are performed, the facility is cleaned regularly, and physical maintenance/replacements are performed as needed. The Municipal Engineer inspects the pier regularly to ensure its structural integrity.

The City has developed the Fishing Pier project using Open Space Funding. The facility is maintained by the City with regular pick up and removal of trash and maintenance of pier and kayak launch.

Additional information will be provided on maintenance in Required Attachment 8 – Proof of Maintenance Activities for Project Previously Funded by the Open Space Program.

- C. The city has also successfully completed the Sea Isle City Municipal Dog Park project under the Open Space program. The project was completed in the spring of 2024 and experienced a high rate of use during the recent summer season. The project was completed on time and below the original contract price.

The dog park is being maintained by the City. This resource is very popular with residents and visitors to Sea Isle City. Regular inspections are performed, the facility is cleaned regularly, and physical maintenance is performed as needed.

REQUIRED ATTACHMENTS

1. RESOLUTION OF THE GOVERNING BODY

A copy of City Resolution No. 171 (2024) is included in this application.

**CITY OF SEA ISLE CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION NO. 171 (2024)**

**AUTHORIZING THE SUBMISSION OF AN OPEN SPACE PROGRAM PRIORITY FULL
APPLICATION TO THE CAPE MAY COUNTY OPEN SPACE BOARD FOR PROJECT P22-01
BEACH AMENITIES STATION AND ADA ACCESSIBLE DUNE CROSSOVER WITH
OBSERVATION PLATFORM AT THE NORTH END**

WHEREAS, The City of Sea Isle has submitted a Pre-Application to the Cape May County Open Space Board for a Beach Amenities Station and an ADA Accessible Dune Crossover with Observation Platform at the North End; and

WHEREAS, the Open Space Board in their letter of January 26, 2023 to George Savastano, Administrator have invited the City to submit a Full Application for the project; and

WHEREAS, throughout the Pre-Application process certain items were added to the project to expand the project to include the area from 4th Street to 8th Street on the west side of Landis Avenue, and to also include amenities for the use by the general public including beach goers and bicyclists; and

WHEREAS, the Beach Amenities Station and ADA Accessible Dune Crossover with Observation Platform will include shade pavilions, bike racks, benches, water station and an ADA compliant ramp system; and

WHEREAS, the total project costs is \$798,545.00 and the total grant request is in the amount of \$752,440.50 with the municipal share being \$113,604.50 including construction and soft costs; and

WHEREAS, the City of Sea Isle's Planning Board has adopted a Master Plan Reexamination Report which was adopted by the Board on August 14, 2017; and

WHEREAS, during the preparation of the report many public meetings were held and the Board prepared a survey which was responded to by over 3,000 property owners in the City; and

WHEREAS, the survey established that over 37% (1,139) respondents felt that additional recreational facilities and/or programs were needed; and

WHEREAS, THE City held public meetings to develop its Five-Year Capital Plan which includes the expanded amenities for use by the beach going and biking public; and

WHEREAS, the City understands and recognizes the maintenance schedule and maintenance budget which was part of the Pre-Application and is also part of the Full Application for the expanded project; and

WHEREAS, the City standard operating procedures are to maintain all of its recreational facilities and this is provided for in the Annual Municipal Budget; and

WHEREAS, the City agrees and commits to support the proposed improvements and the costs associated with the long-term maintenance of the overall facility; and

WHEREAS, it is in the best interest of the City of Sea Isle City and its residents to submit the Full Application for funding for the project; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Sea Isle City, County of Cape May, State of New Jersey, that this governing body formally approves the Full Application for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor is are hereby authorized to submit the Full Application to the Open Space Board on be on behalf of the City of Sea Isle City.

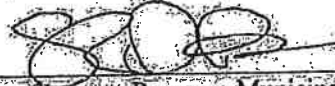
BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to sign the grant agreements on behalf of the City Sea Isle City and that their signature constitutes acceptance of the terms and conditions of the grant agreements and approves the execution of the grant agreements.


William J. Kehner, Council President

Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Kehner	✓					
Tighe	✓					
Feeley	✓					✓
Edwardi	✓				✓	
Gibson	✓					

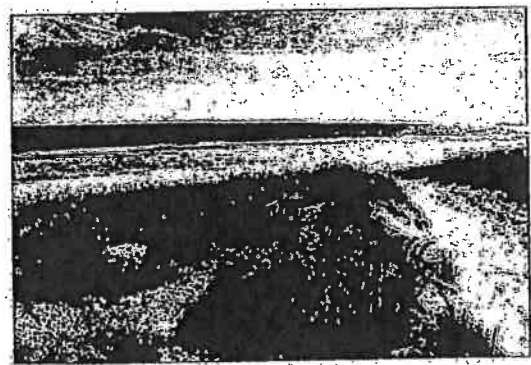
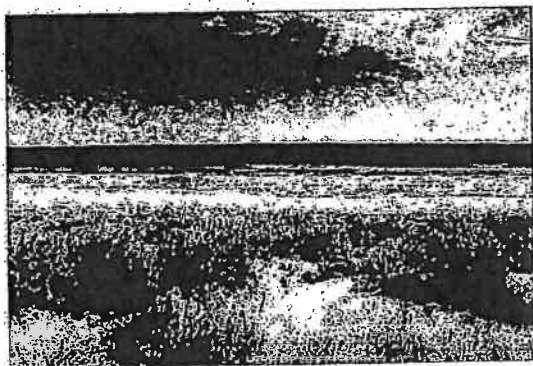
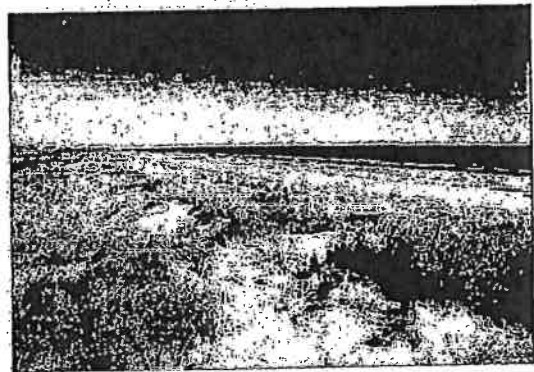
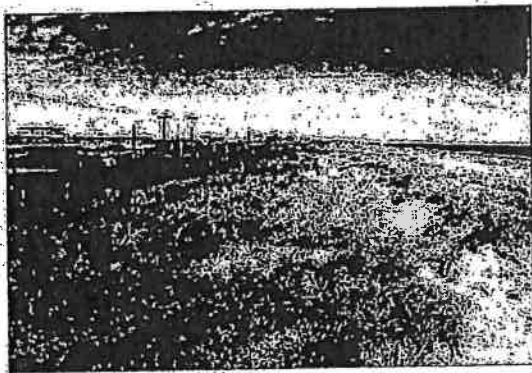
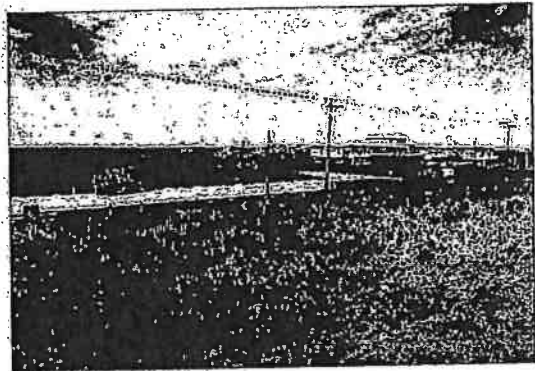
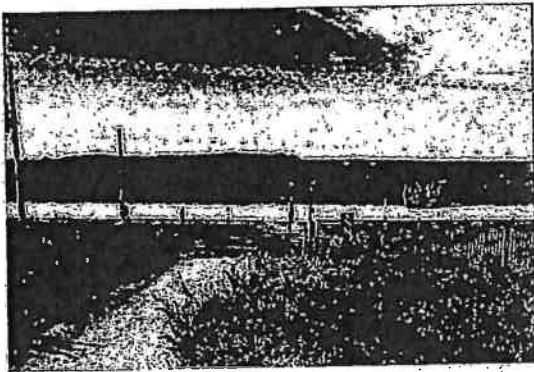
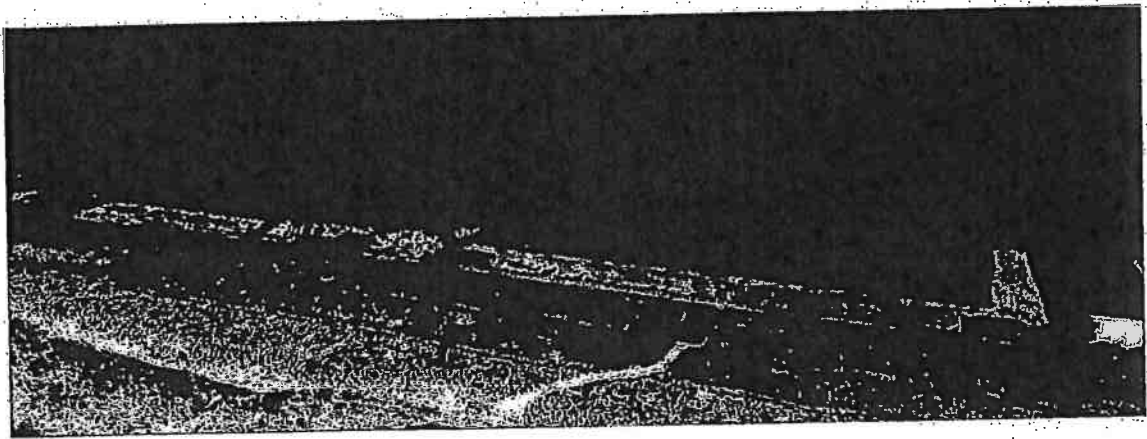
I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, October 22, 2024.

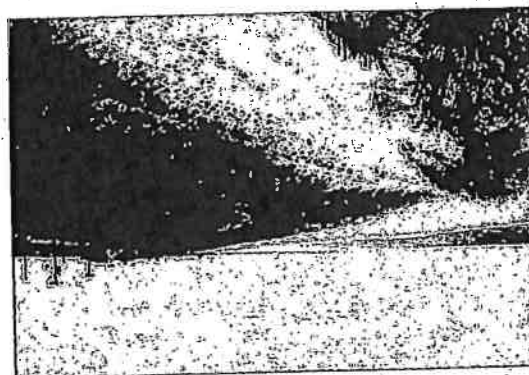
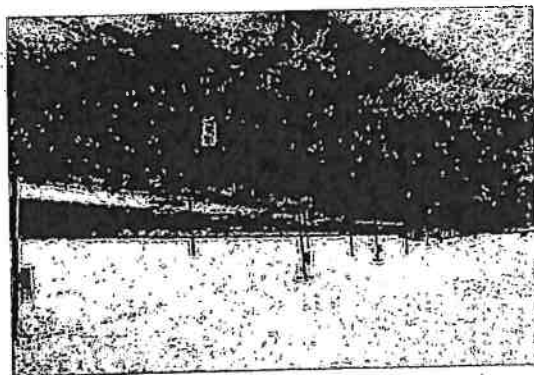
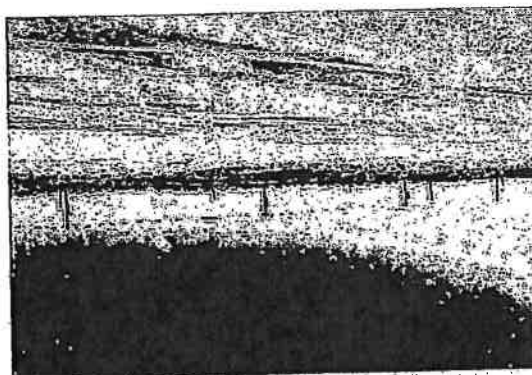
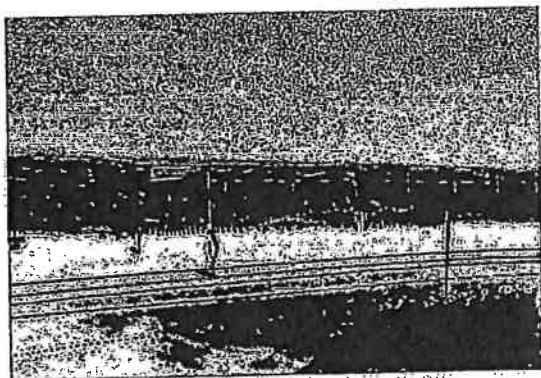
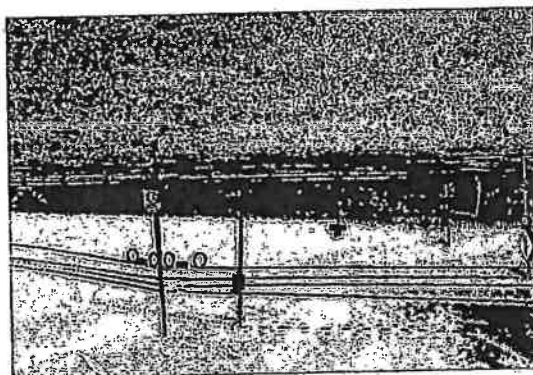
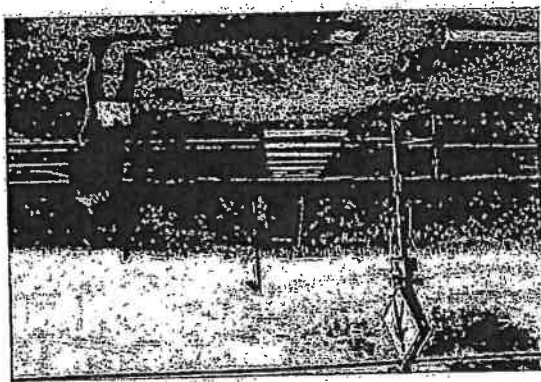
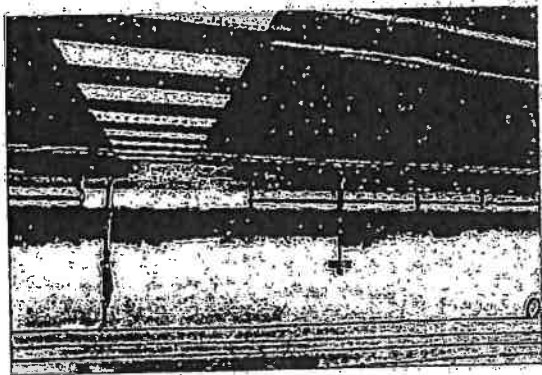


Shannon Romano, Municipal Clerk

2. PROJECT AREA AND PHOTOS

A project Area Map is included in this application. Photos of existing site conditions are also included.





3. FINAL SITE PLAN

Final Site Plans are included in this application. Individual Site Plans for the various areas are part of the overall site plan.

4. PROJECT PERMITTING OR OTHER APPROVALS

I. INTRODUCTION

The project site is split by the Landis Avenue (CMC Route 619) Right of Way to the west and an existing supplemental parking lot constructed by Cape May County on City owned land. The parking lot was constructed in 2019. A wetlands delineation for the parking lot project was performed by Ronald Prann, Ph.D. of Stantec Associates on January 2, 2019. The existing parking lot was constructed outside of any delineated wetlands.

To The east is an existing sand dune which protects properties to the west.

II. REQUIRED PERMITS

1. Cape May County Planning Board Site Plan approval or waiver for a project on a County Road.
2. Cape Atlantic Coil Conservation Soil Erosion Control Certification.
3. CAFRA Individual Approval.

5. COST ESTIMATE

- A. A detailed Engineer's Estimate of Costs & Quantities is included in this application. The estimate includes line items for all capital items, engineering and design costs, permitting costs, as well as a 10% construction contingency cost.
- B. A spreadsheet containing each of the capital line items from the Engineer's Cost Estimate and their proposed funding source is included in this application.

6. PROJECT SCHEDULE

The following represents a timeline for the overall project.

- | | |
|--|----------------------------|
| A. Submission of Full Application to Cape May County Open Space Program | October 2024 |
| B. Submission of Site Plan Application to Cape May County Planning Board | November 2024 |
| C. Preparation of Plans & Specifications Upon Issuance Of Required Approvals | November 2024 – April 2025 |
| D. Project Bid & Bid Receipt | May 2025 |
| E. Project Construction | September – December 2025 |
| F. Project Closeout | January 2026 |

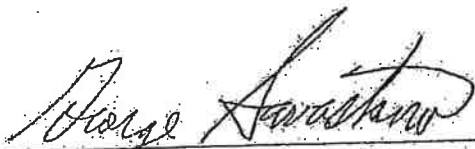
7. MAINTENANCE SCHEDULE AND MAINTENANCE BUDGET

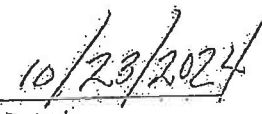
A. <u>Maintenance Item</u>	<u>Frequency</u>	<u>Budget</u>
1. Cleaning of Structures & Benches	On-Going	In Annual Budget
2. Structural Inspection of Ramp System	Every 5 years	\$4,000.00
3. Inspection of Structures	Annually	\$1,500.00

The City's standard operating procedures include maintenance of all its recreational facilities. Funding for this is provided in the Annual Budget and thru Capital Bond Ordinances when necessary. City Resolution No. 171 (2024) which authorized the submission of the grant application also contains the City's commitment to provide long-term maintenance for the proposed facility.

B. Project Useful Life

The various components of the project will have varying useful life spans. Equipment will have a useful life of twenty (20) years. Equipment and signage will have a useful life of twenty (20) years. Equipment and signage will require maintenance during their useful lives which will extend the life of these items.


George Savastano, PE, Business Administrator


Dated

8. Proof of Maintenance Activities for projects previously funded by the Open Space Program

I. INTRODUCTION - Municipal Fishing Pier

The Sea Isle City Municipal Fishing Pier & Kayak Launch which was recently named the Jim Iannone Fishing Pier and Kayak Launch was completed in the spring of 2021. Maintenance activities have followed the Maintenance Schedule as contained in the Grant application for that project.

II. Maintenance Schedule for Fishing Pier & Kayak Launch Facility

<u>Activity</u>	<u>Frequency</u>	<u>Budget</u>
1. Inspect All Structure and Repair All Members, Fasteners & Connectors	Semi-Annual	\$1,500.00
2. Clean Decks & Benches	On-Going	In Annual Budget
3. Inspect Condition of Support Pilings	Every 5 years	\$3,000.00
4. Paint or Stain Structures	Every 5 years	\$25,000.00
5. Inspect Lighting	Weekly	\$1,000.00
6. Inspection of Bulbs & Wiring	Monthly	\$2,000.00

See Attached: Maintenance documentation reports are included with this application. Copies of expenditures are also included.

III. Introduction - Excursion Park

Excursion Park was originally purchased by the City utilizing grants and loans from the New Jersey Green Acres Program. The Open Space Board subsequently approved funding to pay-off the Green Acres loan. The City has been maintaining the Excursion Park since 1998.

IV. Maintenance Schedule for Excursion Park

Maintenance of Excursion Park has been an ongoing activity for 25 years. Maintenance includes lawn cutting and fertilizing, bench maintenance, band shell maintenance, A Narrative Prepared by the Department of Public Works describes the on-going maintenance and follows this section.

V. Introduction - Dog Park

The Sea Isle City Dog Park was recently completed in the spring of 2024. Maintenance activities have followed the Maintenance Schedule as contained in the grant application for that project.

VI. Maintenance Schedule for Sea Isle Dog Park

	<u>Activity</u>	<u>Frequency</u>	<u>Budget</u>
1.	Daily inspection of dog park and removal of waste & park cleaning	Daily	\$15,000.00
2.	Cleaning of structures and benches	On-Going	In Annual Budget
3.	Structural Inspection of pavilions	Every 5-years	\$4,000.00
4.	Refurbish pea gravel surface	Annually	\$5,000.00
5.	Inspection of site equipment	Annually	\$,1500.00
6.	Fertilization of vegetation	Semi-Annually	\$1,500.00

9. Documentation of Matching Funds

Matching funds will be provided by the City of Sea Isle City in the amount of \$113,604.50.

The source of these funds will be a Capital Bond Ordinance which the City will adopt to fund the overall project including soft costs. The City will pay the contractor for the project and will then seek reimbursement of 90% from the County.

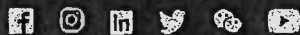
10. Correspondence with New Jersey Department of Environmental Protection



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PROJECT NAME:

BEACH AMENITIES STATION & ADA ACCESSABLE DUNE CROSSOVER WITH
OBSERVATION PLATFORM PAVILION AT THE NORTH END

PROJECT NUMBER:

SIC0221

CLIENT:

CITY OF SEA ISLE

PROJECT ESTIMATE / SOFT COSTS / GRANT REQUEST AMOUNT - PROGRAM PRIORITY GRANTS

DATE:

2/7/2023

FINAL CONSTRUCTION COST ESTIMATE

#	DESCRIPTION	UNITS	PLAN QUANTITY	IF & WHERE DIRECTED	CONTRACT QUANTITY	EST. UNIT PRICE	BASE BID AMOUNT
B1	CLEARING SITE	L.S.	1.00	0.00	1.00	\$ 5,000.00	\$ 5,000.00
B2	CONCRETE SIDEWALK, 6" THICK, 4,000 PSI	S.Y.	141.00	9.00	150.00	\$ 95.00	\$ 14,250.00
B3	CONCRETE SIDEWALK, 4" THICK, 4,000 PSI	S.Y.	16.00	4.00	20.00	\$ 100.00	\$ 2,000.00
B4	PAVILION (10' x 10')	UNITS	2.00	0.00	2.00	\$ 45,000.00	\$ 90,000.00
B5	BOLLARDS	UNITS	6.00	4.00	10.00	\$ 1,500.00	\$ 15,000.00
B6	WATER STATION	UNITS	1.00	0.00	1.00	\$ 10,000.00	\$ 10,000.00
B7	FOOT WASH STATION	UNITS	1.00	0.00	1.00	\$ 10,000.00	\$ 10,000.00
B8	1" WATER SERVICE	UNITS	1.00	0.00	1.00	\$ 15,000.00	\$ 15,000.00
B9	TRENCH RESTORATION	L.F.	23.00	7.00	30.00	\$ 100.00	\$ 3,000.00
B10	DETECTABLE WARNING SURFACE	S.Y.	1.10	0.90	2.00	\$ 100.00	\$ 200.00
B11	IDENTIFICATION SIGN (PARK ENTRY)	UNITS	1.00	0.00	1.00	\$ 12,500.00	\$ 12,500.00
B12	WAYFINDING SIGN (KIOSK)	UNITS	1.00	0.00	1.00	\$ 10,000.00	\$ 10,000.00
B13	BENCHES	UNITS	2.00	0.00	2.00	\$ 5,000.00	\$ 10,000.00
B14	WASTE RECEPTILES	UNITS	2.00	0.00	2.00	\$ 4,000.00	\$ 8,000.00
B15	BIKE RACK	UNITS	3.00	0.00	3.00	\$ 1,000.00	\$ 3,000.00
B16	BIKE FIX-IT STATION	UNITS	1.00	0.00	1.00	\$ 3,500.00	\$ 3,500.00
B17	TRAFFIC CONTROL	L.S.	1.00	0.00	1.00	\$ 10,000.00	\$ 10,000.00
B18	PILE SUPPORTED ADA DUNE CROSSOVER WITH OBSERVATION PLATFORM	L.S.	3.00	0.00	1.00	\$ 500,000.00	\$ 500,000.00
	TRAFFIC STRIPING	0.00	0.00	0.00	0.00	\$ -	\$ -
B19	TRAFFIC STRIPING - SYMBOLS	UNITS	2.00	0.00	2.00	\$ 500.00	\$ 1,000.00
B20	TRAFFIC STRIPING - CROSS HATCH	S.Y.	36.00	4.00	40.00	\$ 50.00	\$ 2,000.00
B21	TRAFFIC STRIPING - 4" SINGLE LINE	L.S.	144.00	6.00	150.00	\$ 10.00	\$ 1,500.00

Estimated Preliminary Construction Cost - Items B1-B16: \$ 725,950.00

10% Construction Contingency: \$ 72,595.00

Total Estimated Preliminary Construction Cost - Items B1-B16: \$ 798,545.00

PROJECT 'SOFT' COSTS

1 PREPARATION OF PERMIT APPLICATION	\$ 7,500.00
2 PREPARATION OF GRANT APPLICATION AND CONCEPT PLANS	\$ 10,000.00
3 SURVEY AND DESIGN FEES	\$ 50,000.00

Estimated Project Soft Costs: \$ 67,500.00

GRANT REQUEST

PROGRAM PRIORITY GRANTS

90% of eligible elements / 50% of 'Soft' costs

TOTAL CONSTRUCTION COST: \$ 798,545.00

90%: \$ 718,690.50

SOFT COSTS: \$ 67,500.00

50%: \$ 33,750.00

TOTAL GRANT REQUEST: \$ 752,440.50

MUNICIPALITY SHARE: \$ 113,604.50

Andrew A. Previti

Andrew A. Previti, P.E., Municipal Engineer

PROJECT: SICO221 PHASE 2

KEY MAP

[illegible]

LOCATION OF UTILITIES SHOWN ON THE PLANS ARE PLOTTED FROM AVAILABLE DATA ON FILE WITH THE UTILITY COMPANIES AND ARE NOT WARRANTED AS TO ACCURACY. CONTRACTOR IS TO DETERMINE EXACT LOCATION AND DEPTH OF UTILITIES AT ALL LOCATIONS PRIOR TO CONSTRUCTION IN ACCORDANCE WITH THE REQUIREMENTS OF THE CONTRACT DOCUMENTS.

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BENCH MARKS
 HORIZONTAL CONTROL: NAD 83, VERTICAL CONTROL: NAVD 86
 CONTROL POINTS (CP)
 CP-1: CONCRETE MONUMENT, NW CORNER BTH & LANES.
 CP-2: 11'x5'x6" SET IN EAST SIDEWALK OF LANES AVE. B.M.
 UTILITY POLES 403727 & 403726, STA. 17+53.8, 12+97.0,
 ELEV. 4.88

MEMO		RECEIVED		DATE		TIME		BY		FOR		REMARKS	
1	Mr. Tolson	2	Mr. E. A. Tamm	3	Mr. Clegg	4	Mr. Glavin	5	Mr. Ladd	6	Mr. Nichols	7	Mr. Rosen
9	Mr. Carson	10	Mr. Egan	11	Mr. Gurnea	12	Mr. Hendon	13	Mr. Pennington	14	Mr. Quinn	15	Mr. Nease
<p>TO : Mr. Tolson</p> <p>FROM : Mr. E. A. Tamm</p> <p>SUBJECT: [illegible]</p> <p>RE: [illegible]</p> <p>[illegible text follows]</p>													

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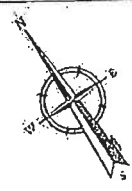
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PARKS & RECREATION DEVELOPMENT PROGRAM
PHASE II
NOT INCLUDED IN THIS CONTRACT

PARKING EXPANSION

DOG PARK

BEACH STATION

DUNE OVERPASS



LEGEND	NOTES
1. EXISTING	2. PROPOSED
3. EXISTING	4. PROPOSED
5. EXISTING	6. PROPOSED
7. EXISTING	8. PROPOSED
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93. EXISTING	94. PROPOSED
95. EXISTING	96. PROPOSED
97. EXISTING	98. PROPOSED
99. EXISTING	100. PROPOSED



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09 of 09



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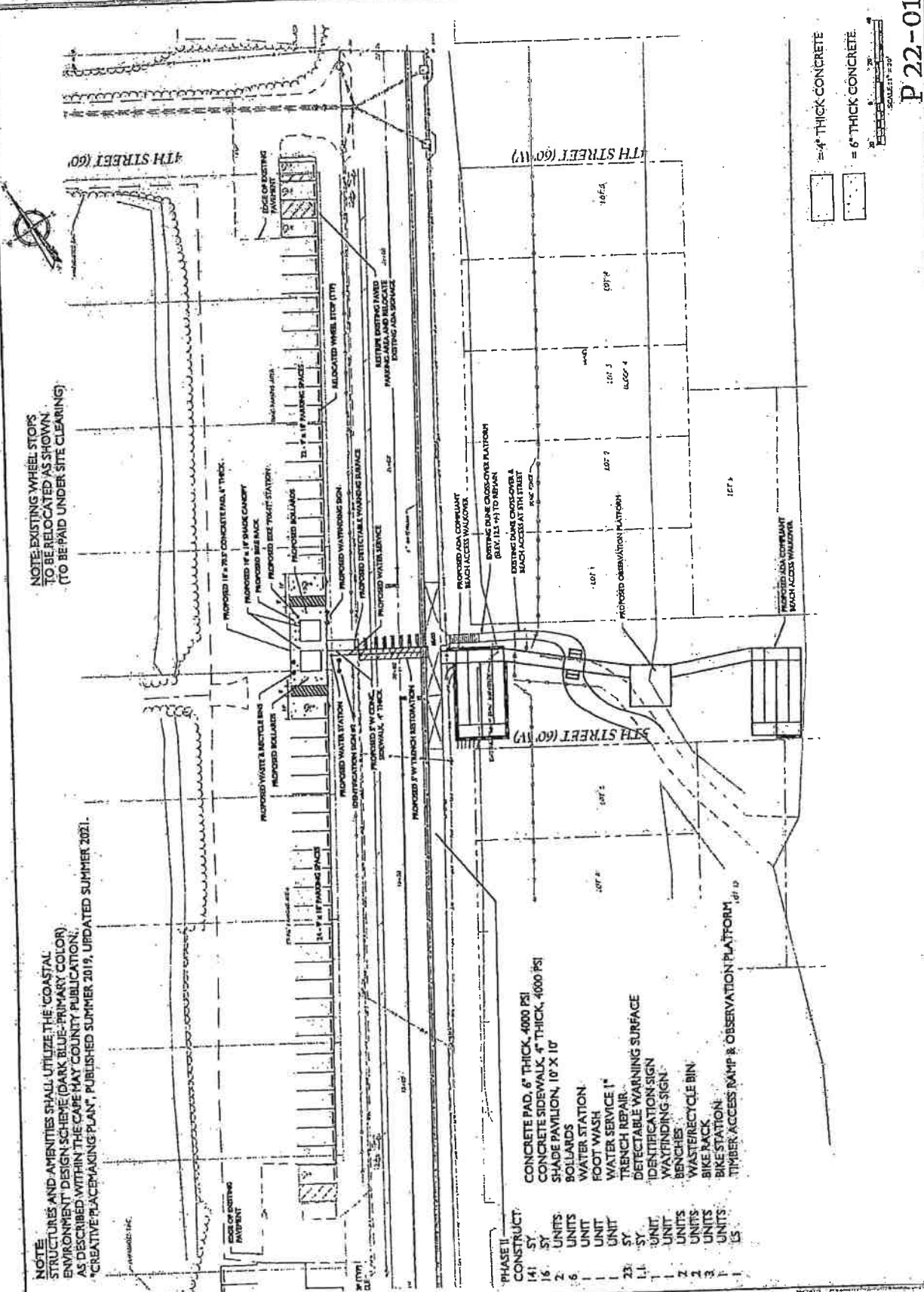
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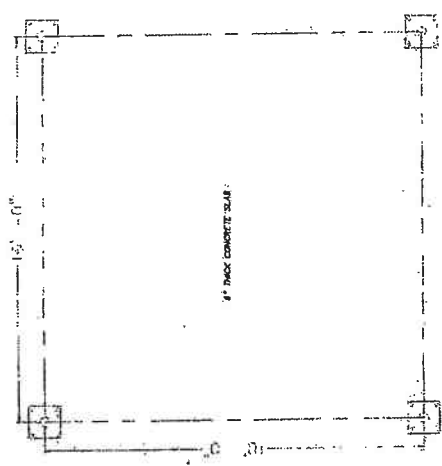
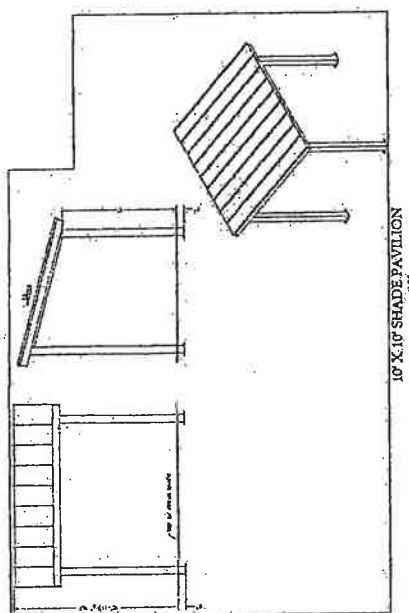
NOTE: EXISTING WHEEL STOPS
 TO BE RELOCATED AS SHOWN
 (TO BE PAID UNDER SITE CLEARING)

NOTE:
 STRUCTURES AND AMENITIES SHALL UTILIZE THE 'COASTAL
 ENVIRONMENT' DESIGN SCHEME (DARK BLUE-PRIMARY COLOR)
 AS DESCRIBED WITHIN THE CAPE MAY COUNTY PUBLICATION,
 "CREATIVE PLACEMAKING PLAN", PUBLISHED SUMMER 2019, UPDATED SUMMER 2021.

- PHASE II
 CONSTRUCT:
- 141 SY CONCRETE PAD, 6" THICK, 4000 PSI
 - 16 SY CONCRETE SIDEWALK, 4" THICK, 4000 PSI
 - 2 SY SHADE PAVILION, 10' X 10'
 - 6 UNITS BOLLARDS
 - 1 UNIT WATER STATION
 - 1 UNIT FOOT WASH
 - 1 UNIT TRENCH REPAIR
 - 1 UNIT WATER SERVICE 1"
 - 1 SY DETECTABLE WARNING SURFACE
 - 1 SY IDENTIFICATION SIGN
 - 1 UNIT WAYFINDING SIGN
 - 2 UNITS BENCHES
 - 2 UNITS WASTE/RECYCLE BIN
 - 3 UNITS BIKE RACK
 - 1 SY TIMBER ACCESS RAMP & OBSERVATION PLATFORM

4" THICK CONCRETE
 6" THICK CONCRETE

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1. SEE DRAWING S-1 FOR FOUNDATION PLAN
2. PAVILION PILE SUPPORTED FOUNDATION COST TO BE INCLUDED IN ITEM NO. 29
3. 6" THICK CONCRETE SLAB COST TO BE INCLUDED IN ITEM NO. 29

NOTE: STRUCTURES AND AMENITIES SHALL UTILIZE THE "COASTAL ENVIRONMENT" DESIGN SCHEME (DARK BLUE- PRIMARY COLOR) AS DESCRIBED WITHIN THE CAPE MAY COUNTY PUBLICATION, "CREATIVE PLACEMAKING PLAN", PUBLISHED SUMMER 2019, UPDATED SUMMER 2021.

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Colliers Engineering & Design <small>10000 Old York Road, Suite 200, Philadelphia, PA 19136 Tel: 215-381-1000 Fax: 215-381-1001 www.colliers.com</small>		811 Call Before You Dig <small>1-800-4-A-DAWG 1-800-426-2864 www.811.com</small>		MASSER Engineering & Design <small>10000 Old York Road, Suite 200, Philadelphia, PA 19136 Tel: 215-381-1000 Fax: 215-381-1001 www.colliers.com</small>		PROPOSED BEACH AMENITIES STATION & ADA COMPLIANT SEATING THE NETHERLAND FOR CITY OF SEASIDE BRIDGE (on LOT) 1-18 250 JUNE CITY CARMAY COUNTY NEW JERSEY		CONSTRUCTION DETAILS 09 of 09	
DESIGNED BY Andrew A. Preulis 10000 Old York Road, Suite 200, Philadelphia, PA 19136 Tel: 215-381-1000 Fax: 215-381-1001 www.colliers.com		CHECKED BY Anthony C. Eaton 10000 Old York Road, Suite 200, Philadelphia, PA 19136 Tel: 215-381-1000 Fax: 215-381-1001 www.colliers.com		DATE 09/09/2021		PROJECT NO. 22-01		SCALE AS SHOWN	

