

**CITY OF SEA ISLE CITY
NEW JERSEY**

**REGULAR MEETING – NOVEMBER 25, 2025 – 10:00 AM
COUNCIL CHAMBERS – 3RD FLOOR - CITY HALL - 233 JFK BOULEVARD**

A G E N D A

**CALL TO ORDER
PLEDGE OF ALLEGIANCE AND PRAYER
ROLL CALL
APPROVAL OF MINUTES
OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT
REPORTS–MAYOR & ADMINISTRATION
REPORTS - COUNCIL MEMBERS**

ORDINANCES- Introduction & First Reading

1728 - AN ORDINANCE TO AMEND LANDSCPING AND BUFFERS OF CHAPTER 26 OF THE REVISED GENERAL ORDINANCES OF THE CITY OF SEA ISLE CITY TO REFLECT AMENDMENTS TO PLANT MATERIALS

1729- AN ORDINANCE TO AMEND SCHEDULE A AND SCHEDULE B OF CHAPTER 16 OF THE REVISED GENERAL ORDINANCES OF THE CITY OF SEA ISLE CITY TO REFLECT AMENDMENTS TO THE FEES ASSOCIATED WITH SEWER AND WATER CONNECTION

CITIZEN COMMENT ~ Resolution on Consent Agenda

RESOLUTION – Consent Agenda:

- 204 Approval of Vouchers
- 205 Establishing the 2026 Holiday Schedule for City Employees
- 206 Designating the 2026 City Council Meetings
- 207 Extension of Tax Grace Period for Federal Employees
- 208 Authorizing Various Transfers of Overpayments
- 209 Authorizing Change Order No. 1 for Sea Isle City Community Center – City of Sea Isle City, Cape May County, New Jersey (Increase Ernest Bock & Sons \$188,554.00)
- 210 Authorizing a release of a Performance Guarantee (Central Enterprises, LLC, Block 42.04, Lot(s) 28, 29.02, 30.02 & 32.02, \$7,741.61)
- 211 Authorizing Various Refunds of Tax Payments
- 212 Authorizing Cancellation of Tax Delinquent Amounts Less than \$10.00
- 213 Authorizing a Contract for HVAC Maintenance at City Hall (Devine Bros, \$22,660 preventative maintenance plus time and materials)
- 214 Authorizing a National Co Op Contract for Council Chamber Audio Visual Equipment (BIS Digital, \$71,855.38)
- 215 Resolution of the City of Sea Isle City Authorizing the City’s Business Administrator to Execute a Mediation Agreement with the Objector, Fair Share Housing Center to the City’s Fourth Round Housing Element and Fair Share Plan

**PENDING BUSINESS
NEW BUSINESS
CITIZEN COMMENT
ADJOURNMENT**

**CITY OF SEA ISLE CITY
NEW JERSEY**

ORDINANCE NO. 1728 (2025)

**AN ORDINANCE TO AMEND LANDSCAPING AND BUFFERS OF CHAPTER 26 OF
THE REVISED GENERAL ORDINANCES OF THE CITY OF SEA ISLE CITY TO
REFLECT AMENDMENTS TO PLANT MATERIALS**

WHEREAS, the City of Sea Isle City in continuing its ongoing review of plant materials that will promote protection, preservation, and management of the community to improve aesthetic value and environmental stability;

WHEREAS, the needs of the community, including aesthetic value, environmental stability, and public health, are herein considered;

WHEREAS, this ordinance is considered after the City has met with the Environmental Commission and other professionals as needed to determine acceptable plant materials;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sea Isle City, County of Cape May and State of New Jersey as follows:

SECTION I. Schedule A of Chapter 26 Section 25.6 of the Revised General Ordinances of the City of Sea Isle City, entitled "Plant Materials" is hereby amended to delete the existing plant material list of acceptable plantings labeled "a. Trees" only in its entirety and replace same as follows:

DELETED SECTION:

26-25.6. Plant Materials.

Plant materials shall be selected from the following list. Any deviations shall be approved by the City Administration in consultation with a licensed landscape architect or certified arborist as needed.

a. Trees.

Botanical Name	Common Name
Acer campestre	Hedge Maple
Acer rubrum "Armstrong"	"Armstrong" Columnar Red Maple
Acer rubrum "October Glory"	"October Glory" Red Maple
Acer saccharum "Bonfire"	"Bonfire" Sugar Maple
Acer saccharum "Goldspire"	"Goldspire" Sugar Maple
Acer saccharum "Green Mountain"	"Green Mountain" Sugar Maple
Fraxinus americana "Autumn Purple"	"Autumn Purple" White Ash
Fraxinus americana "Greenspire"	"Greenspire" White Ash

Botanical Name	Common Name
Fraxinus pennsylvanica "Patmore"	"Patmore" Green Ash
Nyssa sylvatica	Black Gum or Sour Gum
Platanus acerifolia "Bloodgood"*	"Bloodgood" London Planetree
Platanus occidentalis*	American Sycamore
Quercus bicolor*	Swamp White Oak
Quercus imbric	Shingle Oak
Quercus palustris*	Pin Oak
Quercus phellos*	Willow Oak
Taxodium distichum	Baldcypress
Tilia americana "Redmond"	"Redmond" Linden
Tilia cordata "Greenspire"	"Greenspire" Littleleaf Linden
Linden Tilia tomentosa	"Green Mountain" Linden
Ulmus americana "Princeton"	"Princeton" Elm
Zelkova serrata "Halka"	"Halka" Zelkova
Zelkova serrata "Village"	"Village Green" Zelkova

*Indicates street trees suitable for high wind and salt spray conditions.

REPLACEMENT SECTION:

26-25.6. Plant Materials.

Plant materials shall be selected from the following list. Any deviations shall be approved by the City Engineer in consultation with a licensed landscape architect or certified arborist.

a. Trees.

Botanical Name	Common Name
Acer campestre	Hedge Maple
Acer rubrum "Armstrong"	"Armstrong" Columnar Red Maple
Acer rubrum "October Glory"	"October Glory" Red Maple
Acer saccharum "Bonfire"	"Bonfire" Sugar Maple
Acer saccharum "Goldspire"	"Goldspire" Sugar Maple
Acer saccharum "Green Mountain"	"Green Mountain" Sugar Maple
Cedrus*	Cedar*
Cedrus atlantica 'Glauca'*	Blue Atlas Cedar*
Cercis canadensis*	Red bud*
Cryptomeria japonica*	Cryptomeria*
Hydrangea arborescens*	Hydrangea*

Ilex aquifolium*	Holly*
Juniperus chinensis 'Blue Point'*	Blue Point Juniper*
Juniperus chinensis 'Torulosa'*	Hollywood Juniper*
Juniperus virginiana 'Taylor'	Taylor Juniper
Prunus serrulata 'Kanzan'*	Kwanzan Cherry*
Lagerstroemia indica*	Crepe Myrtle*
Magnolia grandiflora*	Magnolia*
Magnolia virginiana	Sweet Bay Magnolia
Nyssa sylvatica	Black Gum
Picea abies*	Norway Spruce*
Picea pungens*	Green Spruce*
Platanus acerifolia	London Planetree
Platanus occidentalis*	American Sycamore
Prunus x incam*	Okame Cherry*
Taxodium distichum	Baldcypress
Tilia americana "Redmond"	"Redmond" Linden
Tilia cordata "Greenspire"	"Greenspire" Littleleaf Linden
Thuja 'Green Giant'	Green Giant Arborvitae
Linden Tilia tomentosa	"Green Mountain" Linden
Vitex agnus-castus *	Vitex*
Ulmus americana "Princeton"	"Princeton" Elm
Zelkova serrata "Halka"	"Halka" Zelkova
Zelkova serrata "Village"	"Village Green" Zelkova

*Indicates street trees suitable for high wind and salt spray conditions.

SECTION III. Severability. If for any reason any section of this Ordinance shall be declared illegal by any Court of competent jurisdiction, the remaining section of the Ordinance shall remain in full force and effect, notwithstanding.

SECTION IV. Repealer. Any Ordinance or provision thereof inconsistent with this Ordinance is hereby repealed to the extent of such inconsistency.

SECTION V. Publication. This Ordinance shall take effect immediately upon the adoption and publication in accordance with the law.

Mary Tighe, Council President

Mayor Leonard C. Desiderio

I HEREBY CERTIFY THAT the foregoing ordinance was duly passed by the City Council of the City of Sea Isle City, New Jersey on first reading at the regular meeting of said Council held on the 25th day of November, 2025 and will be taken up for second reading, public hearing and final passage at the regular meeting of said Council held on the 23rd day of December, 2025, in City Hall, 3rd Floor Council Chambers, 233 JFK Blvd., Sea Isle City, New Jersey at 10:00 a.m.

Shannon D. Romano, Municipal Clerk

**CITY OF SEA ISLE CITY
NEW JERSEY**

ORDINANCE NO. 1729 (2025)

**AN ORDINANCE TO AMEND SCHEDULE A AND SCHEDULE B OF CHAPTER 16 OF THE
REVISED GENERAL ORDINANCES OF THE CITY OF SEA ISLE CITY
TO REFLECT AMENDMENTS TO THE FEES ASSOCIATED WITH
SEWER AND WATER CONNECTION**

WHEREAS, the City of Sea Isle City in continuing its ongoing review of the water and sewer operations and the City determines to change the way fees for services shall be incurred by customers;

WHEREAS, the needs of the water and sewer departments are considered herein as well as a more equitable method of calculating certain connections fees;

WHEREAS, this ordinance is considered after the City having met with users, developers and other professionals as needed to develop an equitable method of charging for services;

WHEREAS, the City provides services presently not previously available to users and seeks to establish equitable fees for such service;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sea Isle City, County of Cape May and State of New Jersey as follows:

SECTION I. Schedule A of Chapter 16 Section 4.2 of the Revised General Ordinances of the City of Sea Isle City, entitled "Schedule of Water and Sewer Rates and Fees" is hereby amended to delete the existing schedule in its entirety and replace this schedule as follows:

**DELETED SECTION:
16-4.2**

SCHEDULE A

SEWER RATES

Annual sewer charges shall be as follows:

Thirty thousand (30,000) gallons allotted every six (6) months
as metered by water.....\$ 892.00

Excess — for any additional gallonage per 1,000 gallons of water\$ 2.00

Installation Charge for Sewer Service

Sewer lateral when installed with water service.....\$ 500.00

Sewer lateral only \$ 1,500.00

Activation Fees — per Unit

Activation Cost

1st & 2nd units....\$ 500.00 each unit\$1,000.00 total for 2 units

3rd to 5th units....\$2,300.00 each unit 3rd to 5th
plus \$1,000.00 for 2 units.....\$3,300.00 total for 3 units

\$5,600.00 total for 4 units

\$7,900.00 total for 5 units

6th to 10th units...\$2,700.00 each unit 6th thru
10th plus \$7,900 for 5 units\$10,600.00 total for 6 units

\$13,300.00 total for 7 units

\$16,000.00 total for 8 units
 \$18,700.00 total for 9 units
 \$21,400.00 total for 10 units

11th + Units...\$3,100.00 each unit 11 and over
 plus \$21,400.00 for 10 units.....\$24,500.00 total for 11 units

In the event that a road opening is required, there shall be an additional fee of \$875, which sum is to reimburse the City for the costs of street restoration.

The activation fee, per the chart listed above, is due upon sewer being sought. Activation fees apply to new construction, reconstruction, and the creation of additional units in an existing building.

REPLACEMENT SECTION:

16-4.2

**SCHEDULE A
 SEWER RATES**

Annual sewer charges shall be as follows:

Thirty thousand (30,000) gallons allotted every six (6) months
 as metered by water.....\$ 892.00

Excess — for any additional gallonage per 1,000 gallons of water\$ 2.00

Installation Charge for Sewer Service

6” Sewer lateral when installed with water service.....\$ 800.00

4” Sewer lateral when installed with water service.....\$ 500.00

6” Sewer lateral only \$ 1,900.00

4” Sewer lateral only \$ 1,500.00

Activation Fees — per Unit

Activation Cost

1st & 2nd units...\$ 500.00 each unit\$1,000.00 total for 2 units

3rd to 5th units....\$2,300.00 each unit 3rd to 5th
 plus \$1,000.00 for 2 units.....\$3,300.00 total for 3 units

\$5,600.00 total for 4 units

\$7,900.00 total for 5 units

6th to 10th units...\$2,700.00 each unit 6th thru
 10th plus \$7,900 for 5 units\$10,600.00 total for 6 units

\$13,300.00 total for 7 units

\$16,000.00 total for 8 units

\$18,700.00 total for 9 units

\$21,400.00 total for 10 units

11th + Units...\$3,100.00 each unit 11 and over
plus \$21,400.00 for 10 units.....\$24,500.00 total for 11 units

In the event that a road opening is required, there shall be an additional fee of one thousand five hundred (\$1,500.00) dollars, which sum is to reimburse the City for the costs of street restoration.

The activation fee, per the chart listed above, is due upon sewer being sought. Activation fees apply to new construction, reconstruction, and the creation of additional units in an existing building.

SECTION II. Schedule B of Chapter 16 Section 4.2 of the Revised General Ordinances of the City of Sea Isle City, entitled "Annual Costs of Water" is hereby amended to delete the existing schedule in its entirety and replace this schedule as follows:

DELETED SECTION:

16-4.2

SCHEDULE B

ANNUAL COSTS OF WATER

Annual water charges shall be as follows:

Annual Water Charge – Metered

Thirty thousand (30,000) gallons allotted every six (6) months.....\$ 328.00
Excess – for any additional gallonage per 1,000 gallons of water.....\$ 2.00
Special meter reading.....\$ 75.00 Meter test –
5/8" x 3/4" and 1" x 1".....\$ 200.00
Large meters to be determined upon application.

Service Charges

Where service has been discontinued, shut-off or disconnected due to non-payment
thereunder, there shall be charged on resumption of service..... \$ 90.00

Size of Connection	Cost
3/4"	\$ 1,850.00
1"	\$ 2,100.00
2"	\$ 2,706.00
4"	\$ 4,500.00 (without wet tap)
6"	\$ 5,000.00 (without wet tap)
4"	\$ 6,200.00 (with wet tap)
6"	\$ 6,700.00 (with wet tap)

Replacement Meter	Cost
5/8"	\$ 225.00
1"	\$ 350.00
2"	\$ 850.00

Activation Fees – per unit

Activation Cost

1 st & 2 nd units....\$ 500.00 each unit.....	\$ 1,000.00 total for 2 units
3 rd to 5 th units...\$2,300.00 each unit 3 rd to	
5 th plus \$1,000.00 for 2 units	\$ 3,300.00 total for 3 units
	\$ 5,600.00 total for 4 units
	\$ 7,900.00 total for 5 units
6 th to 10 th units...\$2,700.00 each unit	
6 th thru 10 th plus \$7,900 for 5 units	\$10,600.00 total for 6 units
	\$13,300.00 total for 7 units
	\$16,000.00 total for 8 units
	\$18,700.00 total for 9 units
	\$21,400.00 total for 10 units
11 th + Units...\$3,100.00 each unit 11 and	
over plus \$21,400.00 for 10 units.....	\$24,500.00 total for 11 units

In the event that a road opening is required, there shall be an additional fee of eight hundred seventy-five (\$875.00) dollars, which sum is to reimburse the City for the costs of street restoration.

The activation fee, per the chart listed above, is due upon water being sought. Activation fees apply to new construction, reconstruction, and the creation of additional units in an existing building.

REPLACEMENT SECTION:

16-4.2

SCHEDULE B

ANNUAL COSTS OF WATER

Annual water charges shall be as follows:

Annual Water Charge – Metered

Thirty thousand (30,000) gallons allotted every six (6) months.....	\$ 328.00
Excess – for any additional gallonage per 1,000 gallons of water.....	\$ 2.00
Special meter reading.....	\$ 75.00 Meter test –
5/8” x 3/4” and 1” x 1”	\$ 200.00
Large meters to be determined upon application.	

Service Charges

Where service has been discontinued, shut-off or disconnected due to non-payment thereunder, there shall be charged on resumption of service.....\$ 90.00

Size of Connection	Cost
3/4”	\$ 1,850.00
1”	\$ 2,500.00
2”	\$ 3,100.00
4”	\$ 5,500.00 (without wet tap)
6”	\$ 8,000.00 (without wet tap)
4”	\$ 6,200.00 (with wet tap)
6”	\$ 6,700.00 (with wet tap)

Replacement Meter	Cost
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5/8"	\$ 420.00
1"	\$ 520.00
2"	\$ 1,500.00

Activation Fees – per unit	Activation Cost
1 st & 2 nd units...\$ 500.00 each unit.....	\$ 1,000.00 total for 2 units
3 rd to 5 th units...\$2,300.00 each unit 3 rd to	
5 th plus \$1,000.00 for 2 units	\$ 3,300.00 total for 3 units
	\$ 5,600.00 total for 4 units
	\$ 7,900.00 total for 5 units
6 th to 10 th units...\$2,700.00 each unit	
6 th thru 10 th plus \$7,900 for 5 units	\$10,600.00 total for 6 units
	\$13,300.00 total for 7 units
	\$16,000.00 total for 8 units
	\$18,700.00 total for 9 units
	\$21,400.00 total for 10 units
11 th + Units...\$3,100.00 each unit 11 and	
over plus \$21,400.00 for 10 units.....	\$24,500.00 total for 11 units

In the event that a road opening is required, there shall be an additional fee of one thousand five hundred (\$1,500.00) dollars, which sum is to reimburse the City for the costs of street restoration.

The activation fee, per the chart listed above, is due upon water being sought. Activation fees apply to new construction, reconstruction, and the creation of additional units in an existing building.

In the event there is a need for emergency water service turn off there shall be an additional fee of seventy-five (\$75.00) dollars during working hours and one hundred fifty (\$150.00) all other hours.

SECTION III. Severability. If for any reason any section of this Ordinance shall be declared illegal by any Court of competent jurisdiction, the remaining section of the Ordinance shall remain in full force and effect, notwithstanding.

SECTION IV. Repealer. Any Ordinance or provision thereof inconsistent with this Ordinance is hereby repealed to the extent of such inconsistency.

SECTION V. Publication. This Ordinance shall take effect immediately upon the adoption and publication in accordance with the law.

Mary Tighe, Council President

Mayor Leonard C. Desiderio

I HEREBY CERTIFY THAT the foregoing ordinance was duly passed by the City Council of the City of Sea Isle City, New Jersey on first reading at the regular meeting of said Council held on the 25th day of November, 2025, and will be taken up for second reading, public hearing and final passage at the regular meeting of said Council held on the 23rd day of December, 2025, in City Hall, 3rd Floor Council Chambers, 233 JFK Blvd., Sea Isle City, New Jersey at 10:00 a.m.

Shannon D. Romano, Municipal Clerk

CITY OF SEA ISLE CITY
NEW JERSEY

RESOLUTION NO. 204 2025

WHEREAS, N.J.S.A. 40A:5-17 provides for the approval of claims in manner provides by ordinance; and

WHEREAS, the City Council of Sea Isle City duly enacted Ordinances which provide a method for approval of claims, recodation thereof, and the payment of such claims by the City of Sea Isle City; and:

WHEREAS, The City Council have reviewed and considered invoices as follows:

PREVIOUS PAID BILLS:

SEA ISLE CITY PAYROLL	581,139.53
SEA ISLE CITY CAFETERIA PLAN	138.80
SEA ISLE CITY PAYROLL	715,608.65

<u>VENDOR</u>	<u>AMOUNT</u>
AMERICAN ASSOC OF RETIRED	3,000.00
ABS ELECTRIC	124.85
ATLANTIC CITY ELECTRIC	25,109.79
ADVANTAGE RENTAL & SALES	4.40
ACTION UNIFORM	15,611.00
ACME	400.78
AED BRANDS	4,233.00
ALOHA LANDSCAPING	6,870.00
ACCURATE LANGUAGE SERVICES	1,800.00
AUTOZONE	40.00
PAUL BALDINI PA	24,690.25
BILLOWS	9,685.00
HORIZON BCBS	280,472.78
BACKGROUND INVESTIGATIONS	22.50
ERNST BOCK & SONS	1,031,798.36
BRAVEN HEALTH	29,902.82
BLANEY, DONAHUE & WEINBERG	12,127.50
BUSINESS SOLVER	337.64
BRADLEY MATTHEW	761.05
COMCAST	251.21
COMPUTER ACCESS	535.70
CONTINENTAL FIRE & SAFETY	11,160.00
CDW®	839.19
CASA REPORTING	595.80

CONTEMPORARY TECHNOLOGIES	22,090.00
COASTAL SOLUTIONS	400.00
CSI TECHNOLOGY	4,882.50
DELL COMPUTER	23,856.90
DEHART & SONS	187.01
DEVINE BROTHERS	11,380.00
EZPASS	100.00
ELAVON	150.18
FASTENAL	501.24
GARDNER HARDWARE	5.98
GARREFFI, ANTHONY	23.03
CENTRAL ENTERPRISES	7,742.25
GLOBAL INDUSTRIAL	1,905.63
GARRETT & BATASTINI	1,333.34
HOME DEPOT	61.75
HENRY HENGCHUA	22,884.00
IACP NATIONAL LAWENFORCEMENT	600.00
INNOVATIVE LEADERSHIP	10,770.00
KYOCERA	469.20
MGL FORMS	1,556.00
MARMORA HARDWARE	45.98
MOSCA DESIGN	40,250.41
MAJESTIC OIL	5,735.44
NJ STATE ASSOC OF CHIEFS PD	180.00
NORTHEAST ELECTRICAL	16,596.22
ONE CALL CONCEPTS	161.40
PITNEY BOWES	1,277.07
POSTNET	167.29
PLANT SERVICE	260.00
PHOENIX ADVISORS	2,300.00
REVESCENT	1,157.32
SOUTH JERSEY GAS	6,094.70
FRED SCHIAVONE CONSTRUCTION	12,967.36
TEC ELEVATOR	456.75
UNITED STATES DEPARTMENT OF AGRICULTURE	52,015.00
VERIZON	1,275.71
W.B MASON	699.71
W&E BAUM	6,926.00
WELLS FARGO	839.18
HORIZON BCBS	76.02

3,017,641.17

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Sea Isle City, NJ as follows:

1. All of those invoices as set forth above (with the exception of those items containing a line drawn through them and relisted to paragraph 2 below) are hereby approved. The Municipal Clerk is hereby authorized (as per section 6 of Ordinance 716) to indicate said approval on each invoice and to record same in the official minutes.
2. All of the following invoices are disapproved by this Council:

VENDOR AMOUNT:

The Municipal Clerk is hereby directed to appropriately record the disapproval of the invoices noted in this paragraph in the official minutes.

3. All of those invoices listed in the recital as set forth above containing the initials of not more than one council Person immediately to the left of each line shall be deemed approved (as per paragraph number one above) by a majority vote of the remaining Council members. Those invoices listed in the recital as set forth above containing a line drawn through the vendor's name and amount and relisted in paragraph 2 shall be deemed a rejection of said invoices and shall not be paid.

Recorded Vote:

Mary L. Tighe , Council President

Council	Yes	No	Abstain	Absent	Moved	Second
Edwardi						
Jargowsky						
Ciseck						
Kehner						
Tighe						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of Sea Isle City, New Jersey, at the regular meeting held on Wednesday, November 25, 2025.

Shannon D. Romano, Municipal Clerk

**CITY OF SEA ISLE CITY
NEW JERSEY**

RESOLUTION NO. 205 (2025)

ESTABLISHING THE 2026 HOLIDAY SCHEDULE FOR CITY EMPLOYEES

BE IT RESOLVED by the City Council of the City of Sea Isle City, New Jersey that the following dates be observed as legal holidays for the year 2026 giving city employees said days off from work:

HOLIDAY	CELEBRATED DAY	HOLIDAY
New Year's Day	Thursday, January 1, 2026	Thursday, January 1, 2026
Martin Luther King Jr. Day	Monday, January 19, 2026	Monday, January 19, 2026
President's Day	Monday, February 16, 2026	Monday, February 16, 2026
Good Friday	Friday, April 03, 2026	Friday, April 03, 2026
Memorial Day	Monday, May 25, 2026	Monday, May 25, 2026
Juneteenth	Friday, June 19, 2026	Friday, June 19, 2026
Independence Day	Friday, July 3, 2026	Saturday, July 4, 2026
Labor Day	Monday, September 7, 2026	Monday, September 7, 2026
Columbus Day	Monday, October 12, 2026	Monday, October 12, 2026
General Election Day	Tuesday, November 3, 2026	Tuesday, November 3, 2026
Veteran's Day	Wednesday, November 11, 2026	Wednesday, November 11, 2026
Thanksgiving Day	Thursday, November 26, 2026	Thursday, November 26, 2026
Day after Thanksgiving	Friday, November 27, 2026	Friday, November 27, 2026
Christmas Day	Friday, December 25, 2026	Friday, December 25, 2026

Mary L. Tighe, Council President

Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Edwardi						
Ciseck						
Jargowsky						
Kehner						
Tighe						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, November 25, 2025.

Shannon D. Romano, Municipal Clerk

**CITY OF SEA ISLE CITY
NEW JERSEY
RESOLUTION NO. 206 (2025)
DESIGNATING THE
2026 CITY COUNCIL MEETINGS**

WHEREAS, the “Open Public Meeting Law” (Known as Sunshine Law), P.L. 1975, Chapter 231, effective January 19, 1976 requires each year that a public body compile and disseminate a schedule of meetings to be held by it during the coming year; and

WHEREAS, the aforesaid schedule termed as “Annual Notice” must contain the time, date and location of the meetings to be held during the year.

NOW, THEREFORE, BE IT RESOLVED by the City council of the city of Sea Isle City, New Jersey that the meetings for 2026 are as follows:

1. The Regular Council Meetings will be held on various dates each month. All meetings will be held in the Council Meeting Room, 3rd Floor, City Hall, 233 JFK Blvd., Sea Isle City.

January 13, 2026	10:00 AM	Regular Meeting
January 27, 2026	10:00 AM	Regular Meeting
February 10, 2026	10:00 AM	Regular Meeting
February 12, 2026 (Thursday)	9:00 AM	Budget Workshop
February 24, 2026	10:00 AM	Regular Meeting
March 10, 2026	10:00 AM	Regular Meeting
March 24, 2026	10:00 AM	Regular Meeting
April 14, 2026	10:00 AM	Regular Meeting
April 28, 2026	10:00 AM	Regular Meeting
May 09, 2026 (Saturday)	9:00 AM	Regular Meeting
May 26, 2026	10:00 AM	Regular Meeting
June 09, 2026	10:00 AM	Regular Meeting
June 23, 2026	10:00 AM	Regular Meeting (Reorganization Meeting)
July 14, 2026	10:00 PM	Regular Meeting
July 28, 2026	10:00 AM	Regular Meeting
August 11, 2026	10:00 AM	Regular Meeting
August 25, 2026	10:00 AM	Regular Meeting
September 08, 2026	10:00 AM	Regular Meeting
September 22, 2026	10:00 AM	Regular Meeting
October 13, 2026	10:00 AM	Regular Meeting
October 27, 2026	10:00 AM	Regular Meeting
November 10, 2026	10:00 AM	Regular Meeting
November 24, 2026	10:00 AM	Regular Meeting
December 08, 2026	10:00 AM	Regular Meeting
December 22, 2026	10:00 AM	Regular Meeting

2. A Copy of this action shall be posted prominently on the 2nd Floor Bulletin Board, City Hall, 233 JFK Blvd.
3. One (1) copy of same shall be forwarded to the Ocean City Sentinel, Cape May County Herald and the Press of Atlantic City and posted on the Sea Isle City Website www.seaislecitynj.us
4. One (1) copy shall be on file in Office of the Municipal Clerk.
5. A Copy shall be mailed to any person who requests it and has paid \$0.05 plus postage to cover cost of providing said notice.

Mary L. Tighe, Council President

Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Ciseck						
Edwardi						
Kehner						
Tighe						
Jargowsky						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, November 25, 2025.

Shannon D. Romano, City Clerk

**CITY OF SEA ISLE CITY
NEW JERSEY
RESOLUTION NO. 207 (2025)
DISCRETIONARY PROPERTY TAX GRACE PERIOD EXTENSION DURING PROLONGED
FEDERAL GOVERNMENT SHUTDOWN**

BE IT RESOLVED by the City Council of the City of Sea Isle City, in the County of Cape May that pursuant to the provisions of P.L. 2019, c. 491 authorizes municipalities to adopt an extended property tax grace period applicable to a property taxpayer, or the taxpayer's spouse/civil union partner/domestic partner, who is either:

- An employee of a federal government agency who is furloughed because of a shutdown, and 1) receives unemployment benefits during the shutdown, or 2) who works during a shutdown but is not paid because of the shutdown; or
- A contractor whose pay is received through a contract with a federal government agency but whose payment is delayed or diminished because of a shutdown, provided that the contractor receives unemployment benefits during the shutdown.

BE IT FURTHER RESOLVED the municipality can only apply the extended grace period if the federal shutdown is greater than 21 days in duration and the shutdown either:

- 1) remains in effect as of the property tax installment due date; or
- 2) concludes less than 14 days prior to the property tax installment due date.

BE IT FURTHER RESOLVED that there be accorded to the taxpayer a grace period extending to on or before the date upon which the next property tax installment payment is payable.

BE IT FURTHER RESOLVED that this provision only applies to property taxes and not to local assessments or other municipal charges.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon adoption.

BE IT FURTHER RESOLVED The Municipal Clerk shall transmit a certified copy of this Resolution to the Division of Local Government Services via email at dlgs@dca.nj.gov, with the subject line "Property Tax Grace Period – Federal Shutdown," within three (3) business days of adoption.

Mary L. Tighe, Council President

Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Jargowsky						
Edwardi						
Ciseck						
Kehner						
Tighe						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, Nov. 25th, 2025.

Shannon D. Romano, Municipal Clerk

**CITY OF SEA ISLE CITY
NEW JERSEY
RESOLUTION NO. 208 (2025)**

AUTHORIZING VARIOUS TRANSFERS OF OVERPAYMENTS

WHEREAS, the Tax Collector has notified the City Clerk of various tax overpayments; and

WHEREAS, the overpayment was a result of the owner paying an amount in excess of the amount actually due as a prepayment.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Sea Isle City, County of Cape May, State of New Jersey that the Tax Collector be and is hereby authorized and directed to make the following transfers to from 2025 to 2026 property taxes.

BLOCK/LOT/QUAL	AMOUNT
44.02 / 1.01 / C-C	\$25.89
44.05 / 1 / C-W	\$2,017.34
TOTAL	\$2043.23

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Mary L. Tighe, Council President

Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Jargowsky						
Edwardi						
Ciseck						
Kehner						
Tighe						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, Nov. 25th, 2025.

Shannon D. Romano, Municipal Clerk

**CITY OF SEA ISLE CITY
 CAPE MAY COUNTY, NEW JERSEY
 RESOLUTION NO. 209 (2025)**

**Authorizing Change Order No. 1 for Sea Isle City Community Center – City of Sea Isle
 City, Cape May County, New Jersey.**

WHEREAS, the City of Sea Isle City has contracted with Ernest Bock & Sons Inc. of Philadelphia, Pennsylvania, for the Sea Isle City Community Center, City of Sea Isle City, Cape May County, New Jersey and;

WHEREAS, the City of Sea Isle City strives to enhance the ambiance and to refine the character of the Community Room by installing a suspended acoustical ceiling and;

WHEREAS, the City of Sea Isle City desires to include additional program services by converting the existing storage spaces into Annex A and Annex B rooms and;

WHEREAS, the nature and reason of the change is to derive savings from additional cost to these improvements during present building construction than to have the alteration done after building completion as further described below:

SUPPLEMENTAL ORDER

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
S-1	Addition of Suspended Acoustical ceiling	Lump Sum	\$66,059.00	\$66,059.00
S-2	New Annex Rooms A & B Multiball & TruGolf	Lump Sum	\$ 122,495.00	\$122,495.00
TOTAL EXTRAS				\$188,554.00

Amount of Original Contract	\$21,093,000	Extras	\$0.00
Amount of Change Order No. 1	\$188,554.00	Reductions	\$ 0.00
		Supplemental	\$188,554.00
ADJUSTED AMOUNT OF CONTRACT BASED ON CHANGE ORDER NO. 1 \$21,281,554.00			
0.09 % INCREASE IN CONTRACT			

NOW, THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Sea Isle City, New Jersey, that:

- 1) The foregoing facts are hereby ratified and affirmed.

- 2) The allegations of the preamble hereto are incorporated herein as is set forth in full.
- 3) The amount of Change Order No. 1 is \$188,554.00.
- 4) The adjusted amount of the contract based on Change Order No. 1 is \$21,281,554.00
- 5) The appropriate city officials are herewith authorized and instructed to do all things necessary to carry out the intention of this resolution.
- 6) The authorization for the proper officials to execute Change Order No. 1 be and is hereby given.

CERTIFICATION OF FUNDS

Jennifer McIver, CFO

Mary Tighe, Council President

Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Tighe						
Ciseck						
Edwardi						
Jargowsky						
Kehner						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, November 25, 2025.

Shannon Romano, Municipal Clerk

**CITY OF SEA ISLE CITY
NEW JERSEY**

RESOLUTION NO. 210 (2025)

**AUTHORIZING RELEASE OF A PERFORMANCE GUARANTEE
Project at 42nd Street & Central Avenue, Sea Isle City, NJ
Block 42.04, Lot(s) 28, 29.02, 30.02 & 32.02
Central Enterprises, LLC.**

WHEREAS, a Performance Guarantee was posted in the form of a *Cash Bond* in the amount of \$ 12,000.⁰⁰, and

WHEREAS, in accordance with City Solicitor's August 4, 2011 letter to Authorize a Performance Guarantee Reduction in the amount of \$ 5,000.⁰⁰ leaving the remaining balance of \$ 7,000.⁰⁰; and

WHEREAS, the Engineer or appropriate authorities have performed final inspections of the referenced property and notified the Board Secretary and City Clerk the performance guarantee may be released; and

WHEREAS, upon approval granted by the governing body, the City Clerk is instructed to notify the Finance Department to release said remaining Performance Guarantee with accrued interest, in the amount of \$7,741.61

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Sea Isle City, County of Cape May, State of New Jersey, it hereby authorizes release of the remaining Performance Guarantee as so approved.

Mary L. Tighe, Council President

Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Ciseck						
Edwardi						
Jargowsky						
Kehner						
Tighe						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, November 25, 2025.

Shannon D. Romano, Municipal Clerk

**CITY OF SEA ISLE CITY
NEW JERSEY
RESOLUTION NO. 211 (2025)**

RESOLUTION AUTHORIZING VARIOUS REFUNDS OF TAX PAYMENTS

WHEREAS, the Tax Collector has notified the City Clerk of Tax overpayments; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Sea Isle City, County of Cape May, State of New Jersey that the Chief Financial Officer be and is hereby authorized and directed to make the following refund:

<u>Block/Lot/Qual.</u>	<u>Amount</u>	<u>Year</u>	<u>Refund To</u>
39.03 / 6 / C-1F	\$619.67	2025	CORELOGIC TAX SERVICE ATTN: REFUND DEPT. PO BOX 961250 FORT WORTH, TX 76161-9858

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Mary L. Tighe, Council President

Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Jargowsky						
Edwardi						
Ciseck						
Kehner						
Tighe						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at the regular meeting held on Tuesday Nov. 25th, 2025.

Shannon D. Romano, Municipal Clerk

CITY OF SEA ISLE CITY
NEW JERSEY
RESOLUTION NO. 212 (2025)

AUTHORIZING CANCELLATION OF TAX DELINQUENT AMOUNTS
LESS THAN \$10.00

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts of less than \$10.00; and

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Sea Isle City, County of Cape May, State of New Jersey hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

Block	Lot	PROPERTY OWNER	PROPERTY LOCATION	TOTAL TO BE CANCELED
35.05	15	APRIL, JEFFERY A C/O CAROL GOLOFF	319 36 th Street	\$1.87
TOTAL				\$1.87

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Mary L. Tighe, Council President

Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Jargowsky						
Edwardi						
Ciseck						
Kehner						
Tighe						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, Nov. 25th, 2025.

Shannon D. Romano, Municipal Clerk

CITY OF SEA ISLE CITY
NEW JERSEY

RESOLUTION NO. 213 (2025)

AUTHORIZING A CONTRACT FOR HVAC MAINTENANCE AT CITY HALL

WHEREAS, Devine Bros (Vendor), 600 Clark Avenue, King of Prussia, PA 19406 has prepared a one year formal written contract for HVAC maintenance at City Hall; and

WHEREAS, the cost for routine preventative maintenance is approximately \$22,660.00; and

WHEREAS, the time and material rates for unanticipated repairs are as follows:

<i>Rate Type Per Hour</i>	<i>Service Tech</i>	<i>ATC Tech</i>
Base Rate	\$165	\$195
Overtime: 1.5x Rate (first 2 hours)	\$240	\$285
Overtime: 2.0x Rate (2.5+ hours)	\$320	\$380
Saturday: 1.5x Rate (first 8 hours)	\$240	\$285
Saturday: 2.0x Rate (8.5+ hours)	\$320	\$380
Sunday: 2.0x Rate (8hrs max)	\$320	\$380
Holiday's: 2.0x Rate (8hrs max)	\$320	\$380
Truck Charge (per Day, per Mechanic)	\$50	\$50

WHEREAS, Vendor has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure form; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Sea Isle City that the above recitals are wholly incorporated into this Resolution and granted the full force of law; and

BE IT FURTHER RESOLVED that City officials may sign, amend and/or revoke formal written contracts; and

BE IT FURTHER RESOLVED that City employees may issue purchase orders to the Vendor for the amounts stated above; and

BE IT FURTHER RESOLVED that City employees may issue change orders as necessary that result in minor price increases or decreases to the original anticipated value of purchase orders, or any of their parts, pursuant to N.J.S.A. 5:30-11.4.

BE IT FURTHER RESOLVED that a brief notice shall be printed once in an official newspaper of the City.

Procurement of goods and services in 2026 is subject to the availability and appropriation of sufficient funds. The certification of availability of funds shall be executed through the budgetary

accounting encumbrance process pursuant to N.J.A.C. 5:30-5.5(b) on open end contracts and N.J.A.C. 5:30-5.5(e) on advance award of contracts.

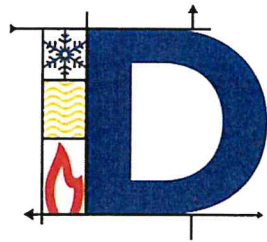
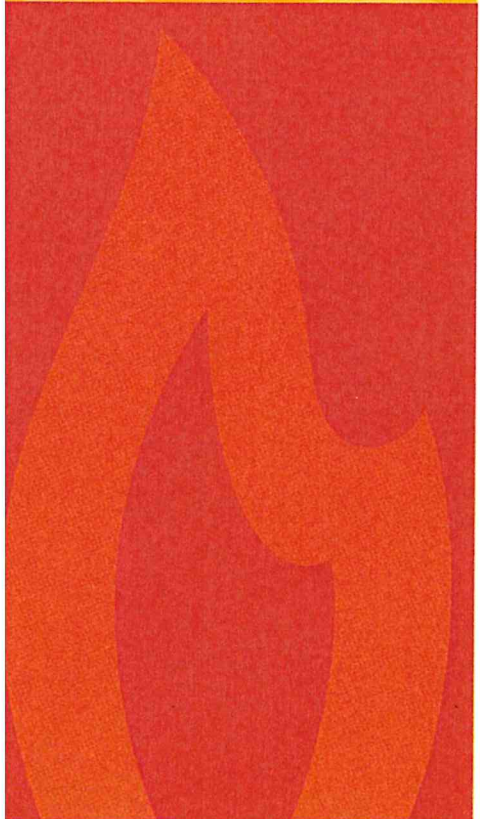
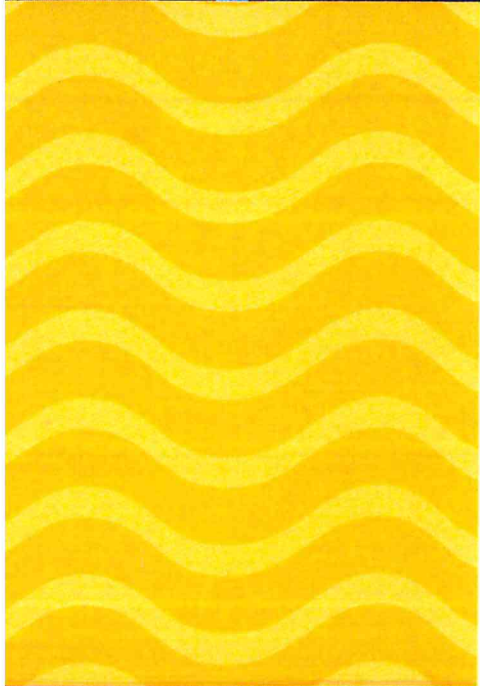
Mary Tighe, Council President

Recorded vote:

<u>Council</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	<u>Moved</u>	<u>Second</u>
Ciseck						
Edwardi						
Jargowsky						
Kehner						
Tighe						

I HEREBY CERTIFY THAT the foregoing Resolution was duly adopted by the City Council of the City of Sea Isle City at the meeting held on November 25, 2025.

Shannon D. Romano, Municipal Clerk



DEVINE BROS., INC.

MECHANICAL MAINTENANCE QUOTATION

PREPARED FOR: Sea Isle City

SERVICE LOCATION: Sea Isle City - City Hall
233 John F Kennedy Boulevard
Sea Isle City, NJ 08243

PREPARED BY: TREY DEVINE

QUOTE NUMBER: 002101

REVISION NUMBER: 00

DATE SUBMITTED: 11/03/2025



DEVINE BROS., INC.
MECHANICAL CONTRACTORS SINCE 1918

CUSTOMER: Sea Isle City - City Hall

QUOTE NO: 002101

REVISION NO: 00

DATE: 11/03/2025

PROJECT AND/OR LOCATION: Sea Isle City - City Hall
233 John F Kennedy Boulevard
Sea Isle City, NJ 08243

QUOTE NUMBER: 002101 REVISION #: 00 REVISION DATE: 11/03/2025

DEVINE BROTHERS, INC. agrees to furnish maintenance services in accordance with the "General Terms and Conditions" and attached "Schedules." This agreement shall become valid only upon acceptance by Customer and approved by Devine Brothers, Inc., and is valid for 30 days.

The submitted price includes Maintenance Coverage, Preventive Maintenance Inspections & Maintenance Services as selected in Exhibit "A" for equipment listed on Attachment "C".

We respectfully submit the following Maintenance Coverage, Inspection & Services Price

ANNUAL PRICE: \$ 22,660.00
(TWENTY TWO THOUSAND SIX HUNDRED SIXTY dollars and ZERO cents)

The above annual price is to be paid in FOUR installments of \$5,665.00. Excludes 0% CUSTOMER TAX EXEMPT Sales Tax. Payments must be received within 30 days of each Payment Request. Price Excludes any Options Selected.

Breakdown of Costs can be found on Attachment "A & B"

Service will consist of FOUR (4) visits that will occur in the months of DEC-JAN / MAR-APR / JUN-JUL / SEP-OCT

The agreement is effective upon execution or mutually agreed upon contract start date and shall remain in effect for a period of (1) year from the date of 12/01/2025. If 30 days pass from the time the customer receives this preventive maintenance quote, Devine Brothers, Inc. will re-quote and send the customer a new quote for preventive maintenance. Please see General Conditions listed under Attachment "E" for additional details.

Maintenance Service shall commence within 2 weeks from the time Devine Brothers, Inc., receives signed agreement proposal. All payments must be received within 30 days of each Payment Request.

Submitted By: Trey Devine Date: 11/03/2025
TREY DEVINE
Service Sales Associate

This proposal is valid for 30 days. Proposal becomes an Active Contract once Signed below by both Parties.

<u>Sea Isle City - City Hall</u>	DEVINE BROTHERS, INC
By: _____	By: <u>TREY DEVINE</u>
Title: _____	Title: _____
Acceptance Date: _____	Approval Date: _____
Purchase Order No: _____	Contract Start Date: _____
Purchase Order Amt (\$): _____	Agreement #: _____



DEVINE BROS., INC.
MECHANICAL CONTRACTORS ▲ SINCE 1918

CUSTOMER: Sea Isle City - City Hall

QUOTE NO: 002101

REVISION NO: 00

DATE: 11/03/2025

EXHIBIT "A"
PREVENTIVE MAINTENANCE PRICING BREAKDOWN
(Breakdown of Quoted Price Listed on Page 2)

PREVENTIVE MAINTENANCE AGREEMENT INCLUSIONS / EXCLUSIONS				
<i>Please see Exhibit C for a list of what equipment receives the Included Services Below</i>				
INCLD	#	Type of Service	Unit Price	Note(s)
	1	Maintenance Coverage: Full	\$	1,2
	2	Maintenance Coverage: Partial / Flex	\$	1,2
✓	3	Maintenance Coverage: Preventive	\$	1,2
✓	4	Preventive Maintenance: Annual Inspections	\$	2,3
✓	5	Preventive Maintenance: Semi-Annual Inspections	\$	2,3
	6	Preventive Maintenance: Tri-Annually Inspections	\$	2,3
✓	7	Preventive Maintenance: Quarterly Inspections	\$	2,3
	8	Preventive Maintenance: Monthly Inspections	\$	2,3
	9	Preventive Maintenance: Special	\$	2,3
	10	Services: Seasonal Start-up (Annual or Semi-Annual)	\$	2,3
✓	11	Services: Written Reports	\$	3
✓	12	Services: Filter Maintenance	\$	4,5
✓	13	Services: Belt Maintenance	\$	4,5
✓	14	Services: Coil Cleaning	\$	4,5
	15	Services: Breeching Cleaning	\$	4
✓	16	Services: Building Automation (BMS) Management	\$	4
	17	Services: Refrigeration Management	\$	2,4
	18	Services: Warranty Maintenance Services	\$	4
	19	Services: Indoor Air Quality	\$	4
	20	Services: Repair Labor (Non-Warranty)	\$	2,3,4
	21	Services: Replacement Parts (Non-Warranty)	\$	2, 3,4
✓	22	Services: Subcontracted Service ATC Controls Maintenance	\$	6
	23		\$	

MAINTENANCE AGREEMENT NOTES		
<i>If a Number is written in the Note(s) Column in the Table Above, please read the note in the table below.</i>		
Note #	Description of Note	Go to Exhibit
1	Please view Exhibit "F" for Details of Coverages Types	F
2	Please view Exhibit "C" for a list of covered equipment under this agreement.	C
3	Please view Exhibit "G" for Details of Preventive Maintenance & Services	G
4	Please view Exhibit "D" to see what covered piece equipment receives what type of Preventive Maintenance and Maintenance Services	D
5	Please view Exhibit "E" for details on Filter & Belt Maintenance Services	E
6	Please see Exhibit "H" for a list of Subcontracted Services	H



DEVINE BROS., INC.
MECHANICAL CONTRACTORS ▲ SINCE 1918

CUSTOMER: Sea Isle City - City Hall

QUOTE NO: 002101

REVISION NO: 00

DATE: 11/03/2025

EXHIBIT "B"
PREVENTIVE MAINTENANCE T&M LABOR & CONTRACT RATES
(Breakdown of billable labor rates, contract rates and future increases)

BREAKDOWN OF T&M RATES			
Rate Type Per Hour	<i>5/25-5/26 "B" TECH</i>	<i>5/25-5/26 "ATC" TECH</i>	
Base Rate	\$ 165.00	\$ 195.00	
Overtime: 1.5x Rate (first 2 hours)	\$ 240.00	\$ 285.00	
Overtime: 2.0x Rate (2.5+ hours)	\$ 320.00	\$ 380.00	
Saturday: 1.5x Rate (first 8 hours)	\$ 240.00	\$ 285.00	
Saturday: 2.0x Rate (8.5+ hours)	\$ 320.00	\$ 380.00	
Sunday: 2.0x Rate (8hrs max)	\$ 320.00	\$ 380.00	
Holiday's: 2.0x Rate (8hrs max)	\$ 320.00	\$ 380.00	
Truck Charge (per Day, per Mechanic)	\$ 50.00	\$ 50.00	

MAINTENANCE AGREEMENT RATES			
Contract Term	Annual Rate Increase	Contract Amount	Auto Renew <i>(Customer Initial below if they accept)</i>
DECEMBER 1, 2025 - NOVEMBER 30, 2026	0.00%	\$ 22,660.00	
	0.00%		
	0.00%		

MAINTENANCE AGREEMENT & T&M RATE NOTES	
<i>References any additional information regarding the Rates Tables above</i>	
Description	
Base Rate is for all work occurring during 7:00am – 3:30pm	
Overtime 1.5x Rate is only for the first 2 hours after 3:30pm, on Monday – Friday, excluding Holiday's. After those first 2 hours the rate will be at the 2.0x Rate.	
On Saturday's, the first 8 hours are at the 1.5x rate, after that it becomes the 2.0x rate.	
Future Labor Rates are predictions, and are not firm rates. Rate Changes will be published 2 months before they take effect. Actual Future Labor Rates will not be more than 3.5% higher than the future rates listed above for each year.	
After Year One of a Preventive Maintenance Agreement, Devine Bros will provide the customer with the option to Automatically Renew the Agreement for up to 3 years at a time. If the Customer accepts the Auto Renew Option, each year the contract and labor rates will increase to the amounts shown above. At the end of each year the customer has the option to cancel the contract, but must be done within 15 days of the yearly anniversary.	
30 days before your Maintenance Agreement Expires you will receive a Renewal Offer Sheet with the updated Contract & Labor Amounts, if you selected Auto Renew this is just for your records, however if you didn't, this Renewal Offer will act as an Addendum to the this Original Maintenance Agreement.	
Auto Renew is NOT available for new Maintenance Locations.	
All Rates are Portal to Portal for T&M Calls. Your T&M Call will beginning once our Mechanic leaves his previous location in route to your location. Also, all time spent picking up repair parts is billable.	
There is a 4 hour miniumn on all T&M Service Calls.	



DEVINE BROS., INC.
MECHANICAL CONTRACTORS ▲ SINCE 1918

CUSTOMER: Sea Isle City - City Hall

QUOTE NO: 002101

REVISION NO: 00

DATE: 11/03/2025

ATTACHMENT "G"
MAINTENANCE COVERAGE PLAN OVERVIEW
(General description of what type of coverage your buildings equipment has)

I. ~~FULL MAINTENANCE COVERAGE:~~

- a. ~~Includes Preventive Maintenance Inspections & Services selected in Exhibit "A".~~
 - i. ~~Please view Exhibit "G" for all the types of Preventive Maintenance Plans Offered.~~
- b. ~~Types of Preventive Maintenance Inspections & Services and the number of Preventive Maintenance Visits selected by the customer for the location is listed in Exhibit "A" and will apply to the equipment as listed in Exhibit "C".~~
 - i. ~~Unlimited Filter, Belt, Coil Cleaning Services.~~
- e. ~~Priority "A" Service Customer Status~~
- d. ~~Includes full labor and material coverage for all repairs to all equipment listed in Exhibit "C".~~
 - i. ~~Subject to exceptions on certain types of equipment and associated parts.~~
 - ii. ~~General Exclusions: but not limited to~~
 - 1. ~~Piping other than refrigerant piping.~~
 - 2. ~~Repair on freezing weather damaged equipment~~
 - 3. ~~Air ducts, duct cleaning, or air delivery devices.~~
 - 4. ~~Fuses, circuit breakers and disconnect devices.~~
 - 5. ~~Brickwork, tube and heat exchangers for boilers, furnaces, and/or duct furnaces~~
 - 6. ~~Complete replacement of any piece of equipment.~~
 - 7. ~~Decorative casings and painting for appearance.~~
 - 8. ~~Water or Air Balancing of any system.~~
 - 9. ~~Vandalism & Acts of God, Damage caused by neglect.~~
- e. ~~Please contact your Devine Brothers Sales Associate for complete terms and additional information.~~

II. ~~PARTIAL "FLEX" MAINTENANCE COVERAGE:~~

- a. ~~Includes Preventive Maintenance Inspections & Services selected in Exhibit "A".~~
 - i. ~~Please view Exhibit "G" for all the types of Preventive Maintenance Plans Offered.~~
- b. ~~Types of Preventive Maintenance Inspections & Services and the number of Preventive Maintenance Visits selected by the customer for the location is listed in Exhibit "A" and will apply to the equipment as listed in Exhibit "C".~~
 - i. ~~Limited to certain amount of Maintenance Services per year.~~
- e. ~~Priority "A" Service Customer Status~~
- d. ~~Includes full labor and material coverage for all repairs to all equipment listed in Exhibit "C".~~
 - i. ~~Subject to exceptions on certain types of equipment and associated parts.~~
 - ii. ~~General Exclusions: but not limited to~~
 - 1. ~~Same exceptions as Listed in "Full Maintenance Coverage"~~
 - 2. ~~Compressors and Motors~~
 - 3. ~~Crane Lifts and Rentals for any replacement work.~~
- e. ~~Please contact your Devine Brothers Sales Associate for complete terms and additional information.~~

III. PREVENTIVE MAINTENANCE COVERAGE:

- a. Includes Preventive Maintenance Inspections & Services selected in Exhibit "A".
 - i. Please view Exhibit "G" for all the types of Preventive Maintenance Plans Offered.
- b. Types of Preventive Maintenance Inspections & Services and the number of Preventive Maintenance Visits selected by the customer for the location is listed in Exhibit "A" and will apply to the equipment as listed in Exhibit "C".
- c. General Exclusions: *but not limited to*
 - i. Damage to any area of the facility covered in the Maintenance Contract, including but not limited to ceiling tiles, carpeting/flooring, roof, landscaping, walls & windows, vehicles.



DEVINE BROS., INC.
MECHANICAL CONTRACTORS ▲ SINCE 1918

CUSTOMER: Sea Isle City - City Hall

QUOTE NO: 002101

REVISION NO: 00

DATE: 11/03/2025

ATTACHMENT "H"

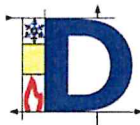
PREVENTIVE MAINTENANCE INSPECTIONS & SERVICES OVERVIEW

(General description of what scope of work will take place during Preventive Maintenance Inspections for your equipment)

The various services described below are provided as part of our Maintenance Program.

- I. **ANNUAL MAINTENANCE START-UP'S** - ONE time a year a thorough preventive maintenance schedule will be performed including the following:
 - a. Verify operation of the evaporator air side.
 - b. Inspect belts and change as required, if included.
 - c. Inspect all fan brackets and motor supports for proper integrity.
 - d. Verify proper alignment of pulleys.
 - e. Inspect inside coils for dirt.
 - f. Verify all fans operate properly in response to controllers.
 - g. Inspect filters and change if included (replace filters in non-cleanable type).
 - h. Verify operation of safety controls for heating section and boilers.
 - i. Verify unit thermostat controller operates properly.
 - j. Lube all motors and bearings as required.
 - k. Check operation of heating control circuit including interlocks.
 - l. Inspect safeties for proper mounting.
 - m. Place heating section in operation.
 - n. Measure temperature rise through heating section.
 - o. Gas heat routing.
 - i. Check operation of gas train components.
 - ii. Check burner sequence of operation.
 - iii. Check combustion blower and clean if required.
 - iv. Check combustion efficiency, if possible.
 - v. Inspect heat exchanger.
 - vi. Check gas pressure to unit and/or at manifold, if applicable.
 - vii. Inspect flame condition.
 - viii. Verify integrity of the flue system.
 - p. Provide written report of work and indicate detected deficiencies.

- II. **SEMI-ANNUAL, TRI-ANNUAL, QUARTERLY & MONTHLY PREVENTIVE MAINTENANCE INSPECTIONS** – TWO, THREE, FOUR & TWELVE times a year a thorough preventive maintenance schedule will be performed including the following:
 - a. Check operation of the unit.
 - b. Verify operation of the evaporator air side, and evaporator fan wheel for cleanliness (if applicable)
 - c. Check condition of electrical wiring and operation of electrical components. Verify measurements.
 - d. Check operation of the control circuit, unloaders & interlocks.
 - e. Check for proper refrigerant and oil levels.
 - f. Inspect filters and change; if included; or notify Owner.
 - g. Lube all motors and bearings as required.
 - h. Clean drain pan and verify proper water drainage through condensate piping system
 - i. Inspect belts for proper condition and alignment within pulleys.
 - j. Verify all fans operate properly in response to controller, thermostat and/or Control System.
 - k. Inspect coil cleanliness. Clean Coils if included; or notify Owner
 - l. Brush clean coils as required.
 - m. Verify crankcase heater operation.
 - n. Verify proper operation of the heating section (one time per year)
 - o. Provide written report of work completed and indicate all detected deficiencies.



DEVINE BROS., INC.
MECHANICAL CONTRACTORS ▲ SINCE 1918

CUSTOMER: Sea Isle City - City Hall

QUOTE NO: 002101

REVISION NO: 00

DATE: 11/03/2025

- III. **SEASONAL START-UP'S:** TWO times a year a thorough preventive maintenance schedule will be performed including the following:
- Check condition of control contacts for wear, pitting and erosion.
 - Tighten motor terminals and control panel terminals.
 - Inspect safeties for proper mounting.
 - Verify operation of the evaporator air side.
 - Place the unit in operation.
 - Measure voltage, amperages, operating temperatures, superheat and refrigerant pressures of the unit; check for voltage imbalance.
 - Check for proper refrigerant and oil levels.
 - Check and verify operation of safety controls and unloaders.
 - Verify unit thermostat controller operates properly.
 - Lube all motors and bearings as required.
 - Inspect belts and change as required, if included.
 - Inspect all fan brackets and motor supports for proper integrity.
 - Verify proper alignment of pulleys.
 - Inspect inside coils for dirt.
 - Verify all fans operate properly in response to controllers.
 - Inspect evaporator fan wheel for cleanliness.
 - Inspect filters and change if included; replace filters if non-cleanable type.
 - Clean drain pan and verify proper water drainage through condensate piping system.
 - Check crankcase heater for proper operation.
 - Check external interlocks for proper operation.
 - Inspect unit cabinet for proper integrity.
 - Provide a written report of work completed and indicate all detected deficiencies.
- IV. **WRITTEN REPORTS** - Provided to customer representative following each regular inspection or emergency.
- V. **REPAIR LABOR** - Labor required to diagnose, repair, or replace failed components of the equipment covered under the provisions of this agreement is not included in the agreement and will be billed separately. The billable rate for straight time is ***SEE LABOR TABLE**, Monday-Friday, 7:00AM-3:30 PM excluding any major US Holiday's that fall during the work week. Any work performed/requested outside of the time and date range listed above is deemed "overtime", this has a billable rate of ***SEE LABOR TABLE**.
- * Please View Attachment "A" for your Straight Time & Overtime Hourly Rate.
For ALL Emergency T&M Calls, customer will be billed from the time the mechanic leaves his last job to the time he arrives at the location (portal-to-portal).
- VI. **REPLACEMENT PARTS** - All parts, refrigerant, oil, and other material needed to complete repairs are not included in the agreement and will be billed separately.
- ~~VII. **PRIORITY "A" SERVICE CUSTOMER**~~
- ~~To become a Priority "A" Service Customer, you must meet the following criteria:~~
 - ~~Purchase Full or Partial Maintenance Coverage.~~
 - ~~Pre-payment of half your Preventive Maintenance Coverage Plan for all Maintenance Contract amounts over \$10,000.00.~~
 - ~~Pre-payment of 100% your Preventive Maintenance Coverage Plan for all Maintenance Contract amounts under \$10,000.00.~~
 - ~~No outstanding invoices over 60 days in one calendar year.~~
 - ~~Active Devine Brothers Customer for 10+ years.~~
 - ~~Priority "A" Service Customers enjoy the following benefits:~~
 - ~~2 hour minimum response rate on all Emergency T&M calls.~~



DEVINE BROS., INC.

MECHANICAL CONTRACTORS ▲ SINCE 1918

CUSTOMER: Sea Isle City - City Hall

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- ~~i. Only during regular business hours, if call occurs after business hours, we will respond within 2 hours from the start of the following morning.~~
- ~~ii. No Truck Charge Fee~~
- ~~iii. Lower Labor Rate & Material Mark up Amounts~~
- ~~iv. 1st Choice for FREE Flyers & Phillies Games.~~
- ~~v. And much, much more. Ask your Devine Brothers Sales Representative for additional information, and how to become a Priority "A" Service Customer.~~

- VIII. **REFRIGERANT MANAGEMENT** - Refrigerant used in packaged rooftop and self-contained units will be recovered and/or recycled for reuse. We will work to minimize the loss of HCFC-22 into the atmosphere. Reclaimed refrigerant will meet ARI-700 standards before use. Before recycling refrigerant, we will request a chemical analysis of the refrigerant as appropriate. We will not open the unit to atmosphere for service work until the refrigerant charge is fully removed and/or recovered.
- A. Devine Brothers, Inc. uses E.P.A. certified refrigerant recovery and recycle equipment to ensure environmentally safe refrigerant handling.
 - B. **TECHNICIAN CERTIFICATION** - Devine Brothers, Inc. Service Engineers have received mandatory E.P.A. certification for refrigerant handling.
 - C. **HAZARDOUS MATERIAL HANDLING** - Devine Brothers, Inc. will properly handle and dispose of used compressor oil which has been exposed to refrigerant in compliance with local, state and federal regulations.
 - ~~D. **REFRIGERANT USAGE, RECORD KEEPING AND REPORTING** -
Devine Brothers, Inc. will:
1. Provide every owner with detailed information regarding refrigerant usage each time refrigerant is added.
2. Provide continual tracking of annual refrigerant usage in a report format for E.P.A. requirements.~~
 - E. **E.P.A. REFRIGERANT LEAK COMPLIANCE PLAN** - Upon discovery of refrigerant leak, Devine Brothers, Inc. will work with the owner to develop a repair, conversion of or replacement plan in compliance with the 1992 Clean Air Act



DEVINE BROS., INC.
MECHANICAL CONTRACTORS ▲ SINCE 1918

CUSTOMER: Sea Isle City - City Hall

QUOTE NO: 002101

REVISION NO: 00

DATE: 11/03/2025

ATTACHMENT "I"
GENERAL TERMS AND CONDITIONS

(These Terms & Conditions are in addition to all other notes and conditions listed throughout the agreement)

1. Payment shall be due in 30 days upon receipt of invoice.
2. This quote is subject to change and will not serve, at any time, as the binding Contract Document. Once the quote is accepted by the owner, the binding Contract Document will be an AIA Conventional A201 Owner/Contractor Agreement, unless not provided by Devine Brothers, if that is the case, this document becomes the binding legal contract.
3. All mechanical maintenance work will be performed during our regular working hours which are Monday through Friday from 7:00 A.M. to 3:30 P.M. unless otherwise stated. If for any reason, we are requested to do work beyond our regular working hours, you agree to pay the overtime labor rate of 1.5x or 2x the regular rate unless otherwise stated in this agreement. These rates can be found in **Attachment "B"**.
For ALL Emergency T&M Calls, customer will be billed from the time the mechanic leaves his last job to the time he arrives at the location (portal-to-portal).
4. As a courtesy, any proposed changes in the scope of the Service Maintenance Proposal or any proposed modifications to the equipment shall be reviewed with a representative of Devine Brothers, Inc. The above mentioned Price is based on the above mentioned Scope. Any changes made to the scope will result in a new contract price, by way of a new quote, or a Change Order.
5. We shall carry workmen's compensation and liability insurance and will furnish certificates of insurance upon request.
6. We shall not be responsible for the day-to-day operation of the equipment or liable for injuries to person or damage to property except where directly due to the negligent acts of our employees. In no event shall we be liable for consequential damages or incidental damages. We shall not be held liable for any loss or damage due to delay in furnishing labor or materials caused by strikes or labor troubles affecting our employees who perform the service called for hereunder, delays in transportation, delays caused by priority or preference rights or orders or regulations established by any government authority or by delay in procuring supplies or other cause reasonable beyond our control.
7. If the account is delinquent beyond 30 days, Devine Brothers, Inc. reserves the right to cease work and/or Service until the account is current. Continued delinquency is grounds for termination of your company's current Preventive Maintenance Agreement, if applicable.
8. It shall be the responsibility of Devine Brothers, Inc. to make recommendations and to assist the customer in restoring the equipment to proper operating condition. However, all of the actual restoration costs shall be paid by the Customer.
9. Devine Brothers, Inc. is not held responsible for repair and/or replacement costs to the newly installed equipment due to negligence, electrical problems, acts of god, fire, theft, harm to equipment caused by dangerous, ideal and/or unbearable equipment operating conditions, current problems mechanic(s) recommended to be addressed, or vandalism.
10. Please see the "Contractors Guarantee" page attached to this quote for information regarding to the guarantee of your equipment install.

CITY OF SEA ISLE CITY
NEW JERSEY

RESOLUTION NO. 214 (2025)

**AUTHORIZING A NATIONAL CO OP CONTRACT FOR COUNCIL CHAMBER
AUDIO VISUAL EQUIPMENT**

WHEREAS, BIS Digital (Vendor), 6600 Park of Commerce Boulevard, Boca Raton, FL 33487 quoted approximately \$63,517.66 to upgrade the audio visual equipment in Council Chambers under The Interlocal Purchasing System (TIPS) contract number 230901 pursuant to N.J.S.A. 52:34-6.2(3) on national cooperatives; and

WHEREAS, use of this national co op contract provides discounts, lowers administrative costs and increases accessibility to important goods and services; and

WHEREAS, Vendor shall comply with applicable New Jersey procurement documentation requirements; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Sea Isle City that the above recitals are wholly incorporated into this Resolution and granted the full force of law; and

BE IT FURTHER RESOLVED that City officials may sign, amend and/or revoke formal written contracts; and

BE IT FURTHER RESOLVED that City employees may issue purchase orders to Vendor for the cost stated above; and

BE IT FURTHER RESOLVED that City employees may issue change orders as necessary that result in minor price increases or decreases to the original anticipated value of purchase orders, or any of their parts, pursuant to N.J.S.A. 5:30-11.4.

By signing below, the Chief Financial Officer (CFO) certifies that there are sufficient uncommitted appropriations available in Ordinance 1723 (C-04-55-173-002-902) to provide for payment(s).

Jennifer McIver, CFO

Mary Tighe, Council President

Recorded vote:

<u>Council</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	<u>Moved</u>	<u>Second</u>
Ciseck						
Edwardi						
Jargowsky						
Kehner						
Tighe						

I HEREBY CERTIFY THAT the foregoing Resolution was duly adopted by the City Council of the City of Sea Isle City at the meeting held on November 25, 2025.

Shannon D. Romano, Municipal Clerk



City of Sea Isle City (NJ)

Proposal

Audio Video Upgrades - TIPS Contract 230901 - Audio Visual Equipment, Supplies, and Services

10-14-2025

Ms. Shannon Romano
233 JFK Blvd.
Sea Isle City NJ 08243
(609) 263-4461
sromano@seaislecitynj.us



Proposal Information

Title of Proposal:

Audio Video Upgrades - TIPS Contract 230901 - Audio Visual Equipment, Supplies, and Services

Proposal Total:

\$63,517.66

BIS Digital Proposal Reference ID:

P-2301815

Intended Recipient Name (Attention To):

Ms. Shannon Romano

Drop-off Location (Building Name):

Municipal Building

Delivery Address:

233 JFK Blvd.
Sea Isle City NJ 08243

Contract Number:

TIPS Contract 230901 - Audio Visual Equipment,
Supplies, and Services

Submitting Organization Information

Name:

Business Information Systems, Inc. DBA: BIS Digital

UEI Number:

L443F978GK46

Address:

6600 Park Of Commerce Boulevard, Boca Raton FL
33487

Phone:

(800) 834-7674
(954) 493-7377

Email:

sales@bisdigital.com

Account Manager Phone:

(800) 834-7674 x 4482

Website:

www.bisdigital.com

Fax:

(877) 858-5611

Account Manager:

William Wood

Date:

October 14, 2025

Scope of Work

Project Goal: Upgrade the Liberty DCR Recorder and provide Audio Video upgrades in the Council Room

Recording -

2 Channel Liberty DCR software

Dell Desktop PC

22" Monitor

Wireless Mouse & Keyboard

External DVD Burner

Audio -

(9) Audio-Technica gooseneck microphones w/push to talk bases at the dais.

(2) Audio-Technica gooseneck microphones w/push to talk bases attorney table #1.

(2) Audio-Technica gooseneck microphones w/push to talk bases at attorney table #2.

(2) Audio-Technica gooseneck microphones w/push to talk bases at the staff table.

(1) Audio-Technica gooseneck microphone w/push to talk base at the witness box.

(1) Audio Technica rechargeable hand-held microphone on a floor stand for the public (includes charging station)

(17) Total Microphones

(1) QSC DSP audio mixer w/Dante Virtual Sound Card

(1) Dante Expander

(1) Williams assistive listening system (for ADA compliance)

(1) QSC multi-channel amplifier

(6) AtlasIED wall mounted speakers in the gallery

(4) Fostex reference speakers - 2 at the dais, 1 at the witness, 1 at the staff table

(2) AtlasIED wall mounted speaker in the hallway (for overflow)

All speakers will be black in color.

(9) XLR plates for the dais.

(1) Power Conditioner

All new microphone and speaker wiring throughout.

All wire runs on the walls will be covered by wiremold.

Video -

(1) PTZ camera to be ceiling mounted on the back wall of the gallery to capture a wide screen of the dais.

Video from the camera will be recorded into the Liberty DCR software and streamed out to YouTube via the OBS streaming software.

The Dell Desktop PC will be running the Liberty DCR & OBS Streaming software.

This system will be able to accommodate Zoom audio in the future if Sea Isle City begins running Zoom meetings - The audio from the Zoom meetings will play over the sound system via the QSC DSP mixer and the sound system audio will be sent out to Zoom.

Note:

BIS Digital is not responsible for the existing display screens in the room. The screens were installed by others and will not be interacting with the new equipment in any way. They can continue to be used for presentations as they are now.

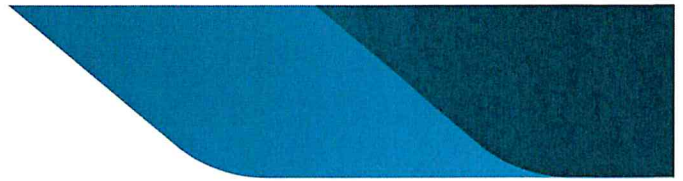
Reuse:

20U equipment rack located in the adjacent room.

Sea Isle City is responsible for the following:

Dedicated power at the equipment rack.

Hard wire internet connection at the Dell PC location.



Bill of Materials

Account Name:
City of Sea Isle City (NJ)

Quote Name:
I - OCT 2025 - DCR + AV Upgrades - Council Room - Municipal Building - City of Sea Isle City (NJ)

Quote Number: Q-8029480 **Quote Amount:** \$63,517.66 **Date:** 10/15/25 **Quote Expiration Date:** 4/11/26

Account Rep: William Wood **Account Rep Email:** william.wood@bisdigital.com **Account Rep Phone:** (800) 834-7674 x4482

Item	Product Code	Qty	List Price	TIPS Price	Total Price
DCR 2ch Digital A/V Recording and Transcription Software (incl. 12 month SAS)	DCR-2S-RTT	1.00	3050.00	\$2,745.00	\$2,745.00
Spec 2 - Micro Form Factor PC (Needs Monitor)	BIS-SPEC2-I7PC-32G-512-PC2	1.00	2900.00	\$2,610.00	\$2,610.00
22" Monitor for PC Height Adjustable w/ Speakers HDMI DP VGA (Series 2)	BIS-22-MON-PC-T-S2	1.00	250.00	\$225.00	\$225.00
Display Port to HDMI 2.0 Adapter (4K)	BIS-DIS-PORT-TO-HDMI-ADAP-TER	1.00	63.00	\$56.70	\$56.70
USB 3.0 Hub (4-Port) Gray	BIS-USB-3.0-HUB-4	2.00	65.00	\$58.50	\$117.00
USB Gigabit NIC (10/100/1000)	BIS-NIC-GB	2.00	63.00	\$56.70	\$113.40
DANTE USB I/O Adapter (2ch)	BIS-USB-DANTE-2CHIO	1.00	290.00	\$261.00	\$261.00
External USB Slim DVD/RW Disc Drive	BIS-USB-DVD/CD-RW	1.00	89.00	\$80.10	\$80.10
Wireless Keyboard & Mouse	SO-LWKM	1.00	75.00	\$67.50	\$67.50

Item	Product Code	Qty	List Price	TIPS Price	Total Price
Commercial Grade DSP 24F 24 Flex Analog I/O with AEC USB/POTS/VoIP - Includes: 32x32 Dante Teams Scripting Engine UCI Deployment	BIS-QSC-24F-V2-DAN-32IO-T-SE-UCI	1.00	5900.00	\$5,310.00	\$5,310.00
4 Input Network Mic/Line Expander for Commercial Grade DSP	BIS-QSC-QIO-ML4I	1.00	815.00	\$733.50	\$733.50
DANTE Virtual Sound Card (up to 64ch) Transferrable	BIS-DANTE-V64-T	2.00	150.00	\$135.00	\$270.00
18" Gooseneck Microphone (Series 2)	BIS-MIC-GN18-S2	16.00	370.00	\$333.00	\$5,328.00
Gooseneck Desk Stand w/Programmable Mute Switch (Series 2)	BIS-M-GN-LPS-S2	16.00	199.00	\$179.10	\$2,865.60
Handheld Microphone Clip	BIS-HHM-CLIP	1.00	33.00	\$29.70	\$29.70
Microphone Floor Stand	BIS-MIC-STND-FS	1.00	85.00	\$76.50	\$76.50
Wireless System 20 Handheld Microphone Transmitter	BIS-ATS20-HHMT	1.00	379.00	\$341.10	\$341.10
Wireless System 20 4-Channel Receiver	BIS-ATS20-4CH-REC	1.00	815.00	\$733.50	\$733.50
Wireless System 20 Dual Bay Bodypack/Handheld Charging Station	BIS-ATS20-CHG3-S2	1.00	355.00	\$319.50	\$319.50
800W 4Ch Rackmount Amplifier 1U	BIS-QSC-MP-A40V	1.00	1980.00	\$1,782.00	\$1,782.00
5.25" Indoor/Outdoor Wall Mount Speaker Pair (Black)	BIS-SP-WMB	3.00	645.00	\$580.50	\$1,741.50
6.5" Wall Mount Speakers - Black (Pair)	BIS-SP-WMB-6.5	1.00	930.00	\$837.00	\$837.00
4" Active Speaker (20W) Surface Mount	BIS-4IN-SM-P-SPKR	4.00	695.00	\$625.50	\$2,502.00
Assisted Listening Device (FM) Series 3	BIS-ALS-FMS3	1.00	1160.00	\$1,044.00	\$1,044.00
Indoor / Outdoor 4 MP IP PTZ Camera Fixed Dome with 10x Zoom and Focus Recall	BIS-IP-PTZ-FD-4MP	1.00	1620.00	\$1,458.00	\$1,458.00
TQ5001-E Wall-and-Pole Mount for PTZ	BIS-PTZ-MNT-PTZ-FD-4MP	1.00	225.00	\$202.50	\$202.50
PoE 4K IP Video Decoder w/ 8-Stream Multiview and Audio Out	BIS-VC-IP-VDMV-POE-4K	1.00	1175.00	\$1,057.50	\$1,057.50



Item	Product Code	Qty	List Price	TIPS Price	Total Price
HDMI 4K to USB Video Capture Device (Series 3)	BIS-USB-4K-VCD-S3	1.00	830.00	\$747.00	\$747.00
10-port Network Switch 10x 1GB 8x PoE+ (125w)	BIS-NS-M4250-GSM4212P	1.00	1030.00	\$927.00	\$927.00
Microphone Cable 90 Degree(M) to XLR (F) 1 Foot Length	BIS-XLR-90D-XLRF-1FT	9.00	20.00	\$18.00	\$162.00
CAT6A Cable Shielded Black 500' (Series 2)	BIS-W-CAT6A-SHB-500-S2	1.00	500.00	\$450.00	\$450.00
Speaker Wire 16AWG Plenum Black 1000'	BIS-W-SPKR-16AWG-1000ft-B-S2	1.00	350.00	\$315.00	\$315.00
Microphone Wire 22AWG Plenum Black 1000'	BIS-W-MP-22AWG-1000ft-S2	2.00	200.00	\$180.00	\$360.00
SmartOnline 1000VA 900W 120V Double-Conversion Sine Wave UPS 8 Outlets Extended Run 2U Rack/Tower	BIS-UPS-1kVA-DC-8O-2U	1.00	1490.00	\$1,341.00	\$1,341.00
Installation Supplies	BIS-INST-SUP	1.00	576.95	\$519.26	\$519.26
Shipping/Handling	S/H	1.00	2680.58	\$2,412.52	\$2,412.52
Open Broadcaster Software (OBS) - Setup and Configuration	BIS-SIT-OBS	1.00	585.00	\$526.50	\$526.50
On-site Setup Installation and Training (per system)	SIT	1.00	14850.00	\$13,365.00	\$13,365.00
Annual ON-SITE SUPPORT (Includes Hardware Replacement) - Contract to be Issued Upon Installation	NMNT-OS-HRDW	1.00	7323.00	\$6,590.70	\$6,590.70
% Tariff Surcharge	PCT-TARIFF	0.07	This is a system-generated line item, based on the total value of eligible products. \$41344 * 7% = \$2894.08		
TIPS Contract 230901 - Audio Visual Equipment Supplies and Services	BIS-X-TIPS				

Total (Before Tax): \$63,517.66

Proposal Terms and Conditions

Proposal ID	P-2301815
Effective Period	This proposal is valid through 04-12-2026.
Tax Status	Sales tax will be added to an invoice unless a Tax-Exempt Form is on file with the BIS Digital corporate office.
Payment Terms	Payment for the delivery of goods is due upon the transfer of possession of the goods to the buyer or its agent. Payment of services is due when all services have been fully performed in accordance with the terms of the agreement. The buyer shall promptly inspect the goods or services upon receipt and shall notify BIS Digital of any defects or non-conformities. An ACH number will be provided for payment.
Cancellation	<p>In the event a customer cancels or postpones an order after a deposit has been received, BIS Digital reserves the right to invoice for hardware, software, shipping costs, and any other materials procured for the order.</p> <p>Restocking Fee: A 20% restocking fee will be charged for all canceled orders.</p>
Limited Warranty	New software supplied by BIS Digital are covered for 90 days from the date of installation. New hardware supplied by BIS Digital are covered for 90 days from the date of delivery. Manufacturer Warranties do not cover On-Site Technical Support, Shipping costs, or Software upgrades.
Software Assurance	Annual Software Assurance entitles users to software upgrades at a fixed fee assessed at time of purchase.
Substitutions	Unforeseen supply chain disruptions or component shortages may impact the availability of goods. As a result, some items may require substitution and may be subject to price and/or delivery time variances. In these instances, BIS Digital will consult with the customer about options and alternatives.



Proposal P-2301815 Accepted By

Full Name (Print):

Title:

Signature:

Date:

PLEASE NOTE:

By signing above and or providing a purchase order number below, your organization is agreeing to the appended scope of work, pricing, disclaimers, terms, and conditions, and is authorizing BIS Digital, Inc. to order, install, and bill for ALL materials and applicable services listed in this proposal: P-2301815.

Accounts Payable Information

Full Name (Print):

Phone Number:

Email Address:

Fax Number:

Purchase Order Required for Purchasing?

Purchase Order Number:

YES

NO

BIS-4001325 - Installation (I)

City of Sea Isle City (NJ)

Rep Name: William Wood

Date: 10-01-2025

By signing below, I certify that I am an authorized signer for City of Sea Isle City (NJ) and have reviewed and approve the Scope of Work provided by BIS Digital. I understand that this Scope of Work defines the equipment requirements for the project, and certify this document accurately captures the needs of my organization. I also acknowledge that any changes to the Scope of Work must be approved in writing by all parties involved.

Client Name _____ Signature _____ Date _____

Installation (I) Description / Notes:

Project Goal: Upgrade the Liberty DCR Recorder and provide Audio Video upgrades in the Council Room

Recording -

- 2 Channel Liberty DCR software
- Dell Desktop PC
- 22" Monitor
- Wireless Mouse & Keyboard
- External DVD Burner

Audio -

- (9) Audio-Technica gooseneck microphones w/push to talk bases at the dais.
- (2) Audio-Technica gooseneck microphones w/push to talk bases attorney table #1.
- (2) Audio-Technica gooseneck microphones w/push to talk bases at attorney table #2.
- (2) Audio-Technica gooseneck microphones w/push to talk bases at the staff table.
- (1) Audio-Technica gooseneck microphone w/push to talk base at the witness box.
- (1) Audio Technica rechargeable hand-held microphone on a floor stand for the public (includes charging station)
- (17) Total Microphones
- (1) QSC DSP audio mixer w/Dante Virtual Sound Card
- (1) Dante Expander
- (1) Williams assistive listening system (for ADA compliance)
- (1) QSC multi-channel amplifier
- (6) AtlasIED wall mounted speakers in the gallery
- (4) Fostex reference speakers - 2 at the dais, 1 at the witness, 1 at the staff table
- (2) AtlasIED wall mounted speaker in the hallway (for overflow)

All speakers will be black in color.

(9) XLR plates for the dais.

(1) Power Conditioner

All new microphone and speaker wiring throughout.

All wire runs on the walls will be covered by wiremold.

Video -

- (1) PTZ camera to be ceiling mounted on the back wall of the gallery to capture a wide screen of the dais.
- Video from the camera will be recorded into the Liberty DCR software and streamed out to YouTube via the OBS streaming software.

The Dell Desktop PC will be running the Liberty DCR & OBS Streaming software.

This system will be able to accommodate Zoom audio in the future if Sea Isle City begins running Zoom meetings - The audio from the Zoom meetings will play over the sound system via the QSC DSP mixer and the sound system audio will be sent out to Zoom.

Note:

BIS Digital is not responsible for the existing display screens in the room. The screens were installed by others and will not be interacting with the new equipment in any way. They can continue to be used for presentations as they are now.

System:

Council Room

Multiple Rooms?

No - This scope does NOT consider multiple rooms.

Applicable Room Name(s):

Council Room

Will BIS Digital provide ongoing support?

On-Site Support with Hardware Replacement

Reuse:
20U equipment rack located in the adjacent room.
Sea Isle City is responsible for the following:
Dedicated power at the equipment rack.
Hard wire internet connection at the Dell PC location.

Will any BIS Digital provided equipment need to match existing equipment?

No – All BIS Digital provided equipment can be standalone and does not need to match any existing equipment.

System Training Required?

No – This scope does NOT require system training.

Audio Sources:

	Location	Status	Placement	Type	Make/Model	Record Channel	Public Address	Stream Online	Use in VTC	Chairman	Voting	Request to Speak
A1	Dais	Provide 9 New	Desk-sitting	18" Gooseneck (w/ Mute)	Audio-Technica			✓				
A2	Staff Table 1	Provide 2 New	Desk-sitting	18" Gooseneck (w/ Mute)	Audio-Technica							
A3	Witness	Provide 1 New	Desk-sitting	18" Gooseneck (w/ Mute)	Audio-Technica							
A4	Attorney Table 1	Provide 2 New	Desk-sitting	18" Gooseneck (w/ Mute)	Audio-Technica							
A5	Attorney Table 2	Provide 2 New	Desk-sitting	18" Gooseneck (w/ Mute)	Audio-Technica							
A6	Public Speaker	Provide 1 New	Floor-standing	Hand-held Mic (Wireless)	Audio-Technica							

Audio Destinations:

	Location	Status	Type	Zone	Make/Model
S1	Gallery	Provide 6 New	Wall-mounted Speaker	1	
S2	Dais	Provide 2 New	Bookshelf Speaker	2	
S3	Witness	Provide 1 New	Bookshelf Speaker	2	
S4	Staff Table 1	Provide 1 New	Bookshelf Speaker	2	
S5	Overflow 1	Provide 2 New	Wall-mounted Speaker	3	

Video Sources:

	Location	Status	Placement	Type	Make/Model	Cam Shot	Cam Dist. to Target	Cam Target	Record Channel	Route to NVR	Stream Online	Use in VTC
V1	Gallery	Provide 1 New	Wall-mounted	PTZ IP Camera	Axis	Wide	45'	Dais			<input checked="" type="checkbox"/>	

Live Streaming and Broadcast Layout, Presets, and Sources:

Destination	Preset Layout	Source 1	Source 2	Source 3	Source 4	Include Audio	Lower Thirds Overlay	Switching
YouTube	Single View (1 Source)					<input checked="" type="checkbox"/>		

Additional Equipment:

	Location	Status	Make / Model	Ports Available
Amplifier	Rack	Provide 1 New	QSC	
Assisted Listening System	Rack	Provide 1 New	Williams	
Desktop/Laptop	Dais	Provide 1 New	Dell desktop	
DSP/Mixer	Rack	Provide 1 New	QSC	
Network Switch	Rack	Provide 1 New	Netgear	
Power Conditioner	Rack	Provide 1 New	AtlasIED	

Rack:

	Location	Status	Type	Access	Conduit	Units Available
Rack 1	Rack Room	Use 1 Client-Provided	Enclosed	Indirect (adjacent room)		20U

Did the client confirm relocating rack or equipment may require new cable runs for existing equipment as applicable?

No - Client did NOT confirm.

Is the client planning to record with DCR?

Yes – the client is using DCR and needs to update their version and/or increase their channels.

DCR PC:

Location	Status	Type	Recording Light	Recording Sign	Web Clock Sign	Start/Stop Light Switch	Physical Start/Stop Button	Physical Bookmark Button	3rd Party Control
DCR PC	Provide 1 New	Desktop							

DCR File Storage (in addition to C: Drive):

Location	Status	Type	Storage Capacity	Use Case	Minimum Retention Time (Years)
HD1			TBD		

DCR License:

Status	Existing Audio Channels	Existing Video Channels	New Audio Channels	New Video Channels	Real-time Captioning	Docket Integration	Hosted Streaming	Network Monitor	Network Control	RTSP Streaming	Screen Capture	Transcription Assistant	Virtual Courtroom	Web Access	Web Clock
Provide 1 New	2		2	1						<input checked="" type="checkbox"/>					

Other DCR Player Locations:

Location Name	Number of People Needing Access	Recording Storage Access
Office 1	5	CD / DVD

Will the system be installed as part of a construction or renovation project?

No – System will be installed with Existing Infrastructure.

Is there a Network Approval Process?

Unknown

Will an IT Administrator or someone with knowledge of the network be available throughout the project?

No – Client did NOT confirm.

Shannon Romano sromano@seaislecty.nj.us (609) 263-1142

Is there any conduit available?

No – Conduit is not available or does not exist.

Room Construction:

	Measurement (feet)	Material	Adjacent Area	Prominent Feature
Wall A	39	Drywall		
Wall AB				
Wall B	50	Drywall		
Wall BC				
Wall C	39	Drywall		
Wall CD				
Wall D	50	Drywall		
Wall DA				
Floor				

Ceiling Characteristics:

	Height (feet)	Material	Access	Potential Obstacles
Area 1	19	Plaster		
Area 2	11	Drywall		

Is there access above the ceiling?

No – There is no access to any ceiling.

Is there any ceiling height on-site greater than 14 feet?

N/A – BIS Digital does not need to access the ceiling.

Is there known asbestos?

No – Client confirms installation site is free of asbestos.

Will cables be run in-wall?

Yes – Existing infrastructure will support running cables in-wall.

Will cables be run on floor with coverings?

N/A – Cables will not be ran across the floor for this scope.

Will equipment be mounted on walls, ceilings, or floors as needed?

Yes – Existing infrastructure will support mounted equipment.

Did the client confirm that installation structures will support installed equipment as applicable?

Yes – Client confirmed structure WILL support installed devices.

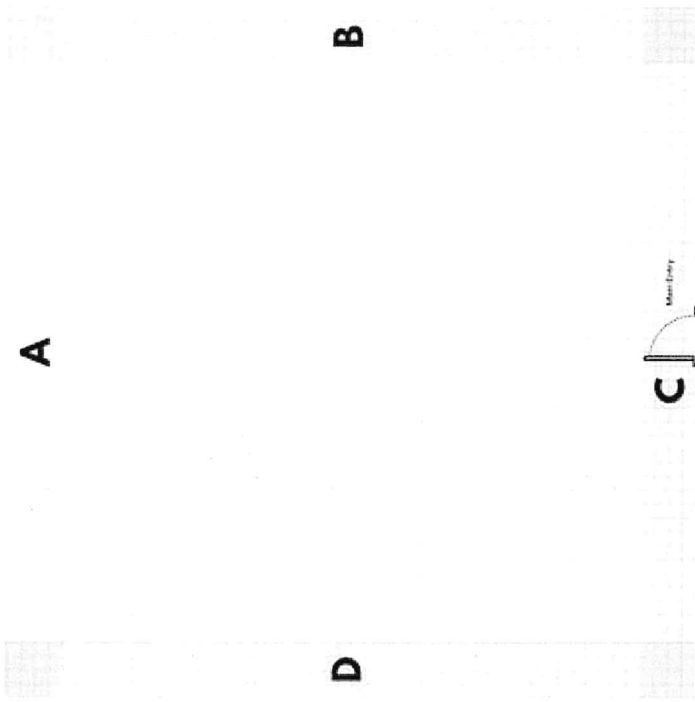
Is there a loading dock?

N/A – Loading dock not needed for this scope.

Is there adequate, lockable storage available to store ALL equipment needed for the installation?

Yes – BIS Digital will use on-site lockable storage.

Room Diagram:



CITY OF SEA ISLE CITY

NEW JERSEY

RESOLUTION NO. 215 (2025)

RESOLUTION OF THE CITY OF SEA ISLE CITY AUTHORIZING THE CITY'S BUSINESS ADMINISTRATOR TO EXECUTE A MEDIATION AGREEMENT WITH THE OBJECTOR, FAIR SHARE HOUSING CENTER TO THE CITY'S FOURTH ROUND HOUSING ELEMENT AND FAIR SHARE PLAN

WHEREAS, on March 20, 2024, Governor Murphy signed into law P.L. 2024, c.2, which amended the 1985 New Jersey Fair Housing Act (hereinafter the "FHA"); and

WHEREAS, the City adopted a "binding resolution" accepting the DCA-calculated Present Need and Prospective Need, as required by the FHA, on January 28, 2025, establishing its Fourth Round Present Need of 0 and Prospective Need of 25, which was approved via a Court Order entered on March 27, 2025; and

WHEREAS, in accordance with the FHA and the Administrative Office of the Court's Directive No. 14-24, the City filed a timely Fourth Round Declaratory Judgment complaint ("DJ Complaint") with the Affordable Housing Dispute Resolution Program ("the Program"), along with its binding resolution, on January 29, 2025; and

WHEREAS, the filing of the DJ Complaint gave the City automatic, continued immunity from all exclusionary zoning lawsuits, including builder's remedy lawsuits, which is still in full force and effect; and

WHEREAS, the City's professionals prepared a Fourth Round Housing Element and Fair Share Plan which was adopted by the Planning Board by resolution #2025-06-01 on June 9, 2025, endorsed by the City Council on June 10, 2025, by resolution #111 2025, and filed with the Program on June 10, 2025; and

WHEREAS, the City received an objection to its Fourth Round Housing Element and Fair Share Plan from Fair Share Housing Center ("FSHC") prior to the statutory August 31, 2025 deadline; and

WHEREAS, the City and the FSHC have mediated a negotiated settlement which is being memorialized via the attached Mediation Agreement; and

WHEREAS, the City wishes to accept, ratify, and authorize its Business Administrator to execute the Mediation Agreement on the City's behalf.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Sea Isle City, County of Cape May, State of New Jersey, as follows:

1. The Council of the City of Sea Isle City hereby accepts and ratifies the Mediated Agreement before the affordable housing dispute resolution program: and
2. The City Council hereby authorizes the City’s Business Administrator to execute the Mediation Agreement agreed upon by the City and FSHC on the City’s behalf in a form acceptable to the Mayor and Council that has been reviewed and approved by the City Solicitor.
3. The City Council hereby authorizes the City’s Business Administrator to take any and all actions necessary to implement the Mediation Agreement once executed by the parties and approved by the Program.
4. This resolution shall take effect immediately upon its passage and adoption.

Mary L. Tighe, Council President

Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Tighe						
Jargowsky						
Ciseck						
Kehner						
Edwardi						

I HEREBY CERTIFY THAT the foregoing Resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at the regular meeting of said Council held on Tuesday, November 25, 2025.

Shannon D. Romano, Municipal Clerk