

CITY OF SEA ISLE CITY  
NEW JERSEY

REGULAR MEETING – JANUARY 13, 2026 – 10:00 AM  
COUNCIL CHAMBERS – 3<sup>RD</sup> FLOOR - CITY HALL - 233 JFK BOULEVARD

A G E N D A

CALL TO ORDER  
PLEDGE OF ALLEGIANCE AND PRAYER  
ROLL CALL  
APPROVAL OF MINUTES  
OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT  
REPORTS–MAYOR & ADMINISTRATION  
REPORTS - COUNCIL MEMBERS

**ORDINANCES- Second reading & Public Hearing will be held on 1/27/2026**  
1730 – AN ORDINANCE TO AMEND THE REVISED GENERAL ORDINANCES OF THE CITY OF SEA ISLE CITY, CHAPTER 20 TO UPDATE RECREATION FEES

CITIZEN COMMENT ~ Resolution on Consent Agenda

RESOLUTION – Consent Agenda:

- 002 Approval of Vouchers
- 003 Authorizing the City to Enter into a Shared Services Agreement with the City of Ocean City, New Jersey for Plumbing Sub-Code Review and Inspection Services
- 004 Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”
- 005 Authorizing the City of Sea Isle City Through the Sea Isle City Police Department to Participate in the Defense Logistics Agency, Law Enforcement Support Office 1033 Program to Enable the Sea Isle City Police Department to Request and Acquire Excess Department of Defense Equipment
- 006 Appointing Temporary Tax Collector
- 007 Appointing Engineer – Colliers Consulting
- 008 Authorizing Various Transfers of Tax Overpayments
- 009 Designating Official Public Notice Publications to be on the City’s Official Website as of March 1, 2026

PENDING BUSINESS  
NEW BUSINESS  
CITIZEN COMMENT  
ADJOURNMENT

CITY OF SEA ISLE CITY  
NEW JERSEY

RESOLUTION NO. 002 2026

WHEREAS, N.J.S.A. 40A:5-17 provides for the approval of claims in manner provides by ordinance; and

WHEREAS, the City Council of Sea Isle City duly enacted Ordinances which provide a method for approval of claims, recordation thereof, and the payment of such claims by the City of Sea Isle City; and:

WHEREAS, The City Council have reviewed and considered invoices as follows:

PREVIOUS PAID BILLS:

SEA ISLE CITY PAYROLL	413,084.29
SEA ISLE CITY PAYROLL	428,474.07

<u>VENDOR</u>	<u>AMOUNT</u>
ACTION SUPPLY	999.45
ATLANTIC CITY ELECTRIC	8,662.76
ADVANTAGE RENTAL	1,550.31
ALLEGRA MARKETING	530.00
AT& T MOBILITY	1,208.82
AMAZON	927.84
AXION	2,841.84
ACCURATE LANGUAGE SERVICES	300.00
AUTOZONE	229.38
BILLOWS	3,188.64
BADGER METER	179,851.44
HORIZON BCBS	273,612.73
BOUND TREE MEDICAL	914.50
BRAVEN HEALTH	34,910.91
BRADLEY MATTHEW	761.05
CINTAS	158.60
COMCAST	1,893.61
COMPLETE CONTROL	3,088.00
COMPUTER ACCESS	912.10
TREASURER ST OF NEW JERSEY DCA	8,884.00
CODYS	2,624.43
CHANEL MARINE	39,189.46
CASA REPORTING	261.00
CORE & MAIN	2,019.00

COLLIERS	55,475.23
COMCAST	3,270.91
EDMUNDS	60.00
ELMER DOOR	780.00
ELAVON	94.49
EVERON	844.83
FASTENAL	540.97
FAZZIO, JOSEPH INC	303.06
GARDNER HARDWARE	122.93
GRAN TURK	12,733.95
GARREFFI ANTHONY	1,000.00
GRACETOWN LUMBER	536.25
HUNTER JERSEY PETERBILT	129.40
HOME DEPOT	3,776.20
INSTITUTE FOR PROFESSIONAL DEV	50.00
KELTEX	4,326.00
LAND & SEA FURNITURE	9,915.00
MES SERVICE	20,140.00
MARSH & MCCLENNAN AGENCY	13,000.00
NATIONAL TIME SYSTEMS	338.50
NEWMAN, JOHN	178.38
NAPA AUTO PARTS	179.42
NICKERSON NY	245,839.12
NORTHEAST ELECTRICAL	126,438.03
OCEAN CITY SENTINAL	275.50
ONE CALL CONCEPTS	162.10
POLLARDWATER	1,946.00
POSTNET	74.95
PYROTECNICO	13,912.00
PABCO	6,554.00
PRECISION ANALYTICAL SERV	610.00
PAYARGO	755.50
PELLEGRINO CHEVROLET	64,527.20
ROSSI, THOMAS	22,500.00
S&S WORLDWIDE GAMES	300.00
STIER ELECTRIC	860.00
SEA ISLE CITY BOARD OF ED	196,479.83
SANDS DEPARTMENT STORE	173.84
SPARK ELECTRIC	177,379.64
SOUTH STATE	97,140.81
SEA GEAR	445.69
FRED M SCHIAVAONE CONSTRUCTION	91,632.45
SEA ISLE CITY CAFETERIA PLAN	1,600.00
SITE ONE LANDSCAPING	1,728.06
TREASURER ST OF NEW JERSEY	17,830.00
TRUGOLF	30,819.54
VAL-U-AUTOPARTS	700.52
VERIZON	1,964.96
W.B. MASON	19.62
WELLS FARGO	2,140.13
BELL MICHALE	369.53
DIBBABO, ANTHONY	410.35

2,644,463.12

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Sea Isle City, NJ as follows:

1. All of those invoices as set forth above (with the exception of those items containing a line drawn through them and relisted to paragraph 2 below) are hereby approved. The Municipal Clerk is hereby authorized (as per section 6 of Ordinance 716) to indicate said approval on each invoice and to record same in the official minutes.
  
2. All of the following invoices are disapproved by this Council:

**VENDOR AMOUNT:**

The Municipal Clerk is hereby directed to appropriately record the disapproval of the invoices noted in this paragraph in the official minutes.

3. All of those invoices listed in the recital as set forth above containing the initials of not more than one council Person immediately to the left of each line shall be deemed approved (as per paragraph number one above) by a majority vote of the remaining Council members. Those invoices listed in the recital as set forth above containing a line drawn through the vendor's name and amount and relisted in paragraph 2 shall be deemed a rejection of said invoices and shall not be paid.

**Recorded Vote:**

\_\_\_\_\_  
**Mary Tighe , Council President**

Council	Yes	No	Abstain	Absent	Moved	Second
Edwardi						
Jargowsky						
Ciseck						
Kehner						
Tighe						

**I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of Sea Isle City, New Jersey, at the regular meeting held on TUESDAY JANUARY 13, 2026.**

\_\_\_\_\_  
**Shannon D. Romano, Municipal Clerk**

**CITY OF SEA ISLE CITY**

**NEW JERSEY**

**RESOLUTION NO. 003 (2026)**

**RESOLUTION OF THE CITY OF SEA ISLE CITY, COUNTY OF CAPE MAY, AND STATE OF NEW JERSEY AUTHORIZING THE CITY TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE CITY OF OCEAN CITY, NEW JERSEY FOR PLUMBING SUB-CODE REVIEW AND INSPECTION SERVICES**

**WHEREAS**, the City of Sea Isle City (hereinafter, “Sea Isle City”) has a qualified Plumbing Sub-Code Official; and

**WHEREAS**, both Sea Isle City and Ocean City believe that services such as those being contemplated are in the best long-term interest of both municipalities, their residents and taxpayers; and

**WHEREAS**, the proposed Shared Services Agreement has been prepared for plumbing sub-code review and inspections; and

**WHEREAS**, Sea Isle City and Ocean City agree that it is in the mutual interests of the cities to maintain a cooperative relationship and assist each other when possible; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, *et. seq.* permits local units to enter into an agreement to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, and Sea Isle City and the City of Ocean City desire to do same; and

**WHEREAS**, Ocean City has adopted, or will adopt, a resolution adopting the SSA to permit Sea Isle City to provide Plumbing Sub-Code services to Ocean City; and

**WHEREAS**, Plumbing Sub-Code services are services which both Ocean City and Sea Isle City are empowered to provide or receive within their own respective jurisdictions; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Sea Isle City, County of Cape May, New Jersey as follows:

1. The attached Shared Services Agreement to be entered into with Ocean City be and is hereby approved, to be entered into upon approval by the City of Ocean City.
2. A true copy of the final, executed Shared Services Agreement will be on file at the office of the Clerk of Sea Isle City and will be available for review by the public during normal business hours.
3. The Mayor, Business Administrator, and City Clerk be and are hereby directed to execute a contract and/or all necessary documents in order to implement this Resolution.

The above Resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at a meeting of said Council duly held on January 13, 2026.

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Mary L. Tighe, Council President

Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Ciseck						
Edwardi						
Jargowsky						
Kehner						
Tighe						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of Sea Isle City, New Jersey, at the regular meeting held on January 13, 2026.

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Shannon D. Romano, Municipal Clerk

**SHARED SERVICES AGREEMENT FOR UNIFORM  
CONSTRUCTION CODE SERVICES**

**(Plumbing Sub-Code)**

This Agreement for the provision of Uniform Construction Code plumbing sub-code review and inspections is made as of this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between the City of Sea Isle City, a New Jersey Municipal Corporation, the mailing address for which is 233 JFK Boulevard, Sea Isle City, NJ 08243, (hereinafter "Sea Isle City") and the City of Ocean City, a New Jersey Municipal Corporation, the mailing address for which is 861 Asbury Avenue, Ocean City, NJ 08226, (hereinafter "Ocean City") and the parties state:

WHEREAS, Ocean City has a need for plumbing-code services; and,

WHEREAS, Sea Isle City has the ability to provide such plan reviews and inspections by qualified sub-code officials upon the request of Ocean City; and,

WHEREAS, Ocean City and Sea Isle City agree that such services can be provided by Sea Isle City; and,

WHEREAS, it is in the mutual interests of the cities of Ocean City and Sea Isle City to maintain a cooperative relationship and assist each other when possible;

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, *et seq.* permits local units to enter into an agreement to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, and Sea Isle City and the City of Ocean City desire to do same; and,

WHEREAS, sub-code services are services which both Ocean City and Sea Isle City are each empowered to provide or receive within its own respective jurisdiction;

NOW, THEREFORE, Sea Isle City and the City of Ocean City hereby agree as follows:

**SECTION 1.**

The above recitals are incorporated herein and made a part hereof.

**SECTION 2.**

Sea Isle City will provide Uniform Construction Code plumbing sub-code review and inspection services to Ocean City. The following are general procedures to be followed for provision of plumbing sub-code services by Sea Isle City to Ocean City:

1. The Ocean City construction office will notify the Sea Isle City plumbing sub-code official upon receipt of permit application requiring plumbing sub-code review and/or inspection services.

2. The Sea Isle City plumbing sub-code official will coordinate directly with the Ocean City Construction Office to arrange for plan review and inspections. The sub-code official and inspector will coordinate with applicants for plan related issues and inspections.
3. Upon satisfactory completion of sub-code work, the Sea Isle City plumbing sub-code official inspector will provide all required documentation to the Ocean City Construction Office for sign-off by the Ocean City construction official.
4. All UCC fees shall be handled by the Ocean City Construction Office.
5. Sea Isle City will invoice Ocean City quarterly for cost of services provided, at the rate of \$56,000 per year.

### **SECTION 3. EFFECTIVE DATE, DURATION OF CONTRACT, AMENDMENT AND TERMINATION**

#### A. Effective Date

This Agreement shall become effective and binding upon passage of a resolution by the governing body of each of the municipalities party to this agreement accepting and the agreement and authorizing its execution.

#### B. Duration

This Agreement shall be in effect for calendar year 2026.

#### C. Amendment

This Agreement may be amended at any time by mutual agreement of the parties, provided that such amendment is reduced to writing, executed by the Business Administrator of each party and specifies the date the provisions of such amendment shall be effective.

#### D. Termination

Either participating municipality may terminate its participation herein by providing written notice to the other party. Upon termination, all fees incurred by Ocean City hereunder shall be paid in full.

### **SECTION 4. CONSTRUCTION OF THIS AGREEMENT; VENUE**

The parties acknowledge that this Agreement was prepared under New Jersey Law and shall therefore be interpreted under the Laws of the State of New Jersey. The Parties agree that any litigation which may ensue shall be instituted in the Superior Court of the State of New Jersey venued in Cape May County.

### **SECTION 5. DISPUTE RESOLUTION**

The parties agree to work as partners in effecting the purposes of this agreement and to attempt to resolve any dispute that may arise during the course of this joint undertaking by way

of mediation with the use of a mutually agreeable mediator, with each party being responsible for its own costs and fees and equally sharing the cost and fees of the mediator.

**SECTION 6. SEVERABILITY**

If any clause, sentence, paragraph, section or part of this Agreement shall be adjudged to be invalid by any court of competent jurisdiction, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or part thereof directly involved in the controversy in which such judgment shall have rendered.

**SECTION 7. NOTICES**

A Notices issued under or pursuant to this agreement shall be effective upon receipt by the party's respective City Clerks, with copy to the party's respective City Solicitors, at the following addresses:

**City of Ocean City:**

Clerk, City of Ocean City  
861 Asbury Avenue  
Ocean City, NJ 08226

Dorothy McCrosson, Esq.  
Solicitor, City of Ocean City  
200 Asbury Ave.  
Ocean City, NJ 08226

**City of Sea Isle City City:**

Clerk, Sea Isle City  
4400 New Jersey Ave.  
City of Sea Isle City City, NJ 08260

Paul J. Baldini, Esq.  
Solicitor, Sea Isle City  
8405 E. Landis Ave.  
Sea Isle City, NJ 08243

**SIGNATURES:**

**The City of Ocean City**

\_\_\_\_\_  
Melissa Rasner, RMC  
City Clerk

\_\_\_\_\_  
Jay A. Gillian  
Mayor

**The City of Sea Isle City**

\_\_\_\_\_  
Shannon Romano, RMC  
City Clerk

\_\_\_\_\_  
Leonard C. Desiderio  
Mayor

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE WITH THE  
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S  
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment  
Decisions Under Title VII of the Civil Rights Act of 1964"**

**GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES  
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY  
COUNTY OF CAPE MAY

We, members of the governing body of the City of Sea Isle City being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Council of the City of Sea Isle City in the county of Cape May;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_  
Notary Public of New Jersey

\_\_\_\_\_  
Shannon D. Romano, Municipal Clerk

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The Municipal Clerk shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

**CITY OF SEA ISLE CITY**

**COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 004 (2026)**

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE  
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S  
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment  
Decisions Under Title VII of the Civil Rights Act of 1964"**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the City Council of the City of Sea Isle City, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

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**Mary L. Tighe, Council President**

**Recorded Vote:**

<b>Council</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>	<b>Moved</b>	<b>Second</b>
<b>Edwardi</b>						
<b>Feeley</b>						
<b>Gibson</b>						
<b>Kehner</b>						
<b>Tighe</b>						

**I HEREBY CERTIFY THAT** the foregoing resolution was duly adopted by the City Council of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, January 13, 2026.

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**Shannon D. Romano, Municipal Clerk**

**CITY OF SEA ISLE CITY  
NEW JERSEY**

**RESOLUTION NO. 005 (2026)**

**AUTHORIZING THE CITY OF SEA ISLE CITY THROUGH THE SEA ISLE CITY POLICE DEPARTMENT  
TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE  
1033 PROGRAM TO ENABLE THE SEA ISLE CITY POLICE DEPARTMENT TO REQUEST AND  
ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT**

**WHEREAS**, the United State Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program the Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies; and

**WHEREAS**, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting law enforcement agency; and

**WHEREAS**, participation in the 1033 Program allows municipal and county law enforcement agencies to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

**WHEREAS**, although property is provided through the 1033 Program at no cost to municipal and county law enforcement agencies, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

**WHEREAS**, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Sea Isle City that the Sea Isle City Police Department is hereby authorized to enroll in the 1033 Program for a one-year period from January 1<sup>st</sup>, 2026 to December 31, 2026; and

**NOW THEREFORE BE IT FURTHER RESOLVED** that the Sea Isle City Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include: office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Sea Isle City Police Department, without restriction; and

**BE IT FURTHER RESOLVED** that the Sea Isle City Police Department is hereby authorized to acquire the following “DEMIL B through Q” property, if it shall become available in the period of time during which this resolution authorizes; and

**BE IT FURTHER RESOLVED** that the “DEMIL B through Q” controlled 3-page property list in its entirety is hereby approved and hereto attached to this resolution; and

**BE IT FURTHER RESOLVED** that the Sea Isle City Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

**BE IT FURTHER RESOLVED** that the Sea Isle City Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately shall be valid to authorize requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be made available through the 1033 Program during the period of time which this resolution authorizes; with the Program participation and all property requests termination on December 31<sup>st</sup> of the current calendar year from January 1<sup>st</sup> 2026 to December 31<sup>st</sup> of 2026.

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**Mary Tighe, Council President**

**Recorded Vote:**

<b>Council</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>	<b>Moved</b>	<b>Second</b>
<b>Edwardi</b>						
<b>Jargowsky</b>						
<b>Ciseck</b>						
<b>Kehner</b>						
<b>Tighe</b>						

**I HEREBY CERTIFY THAT** the foregoing resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, January 13, 2026.

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**Shannon D. Romano, Municipal Clerk**

**CITY OF SEA ISLE CITY  
NEW JERSEY**

**RESOLUTION NO. 006 (2026)  
APPOINTING TEMPORARY TAX COLLECTOR**

**WHEREAS**, the City of Sea Isle City is in need of a New Jersey Licensed Tax Collector as per N.J.S.A. 40A:9-145.7 due to the separation of the current tax collector, and

**WHEREAS**, N.J.S.A. 40A:9-145.7 requires each New Jersey municipality to have a New Jersey Licensed Tax Collector, and

**WHEREAS**, the City of Sea Isle City’s administration is recommending that Terence Graff, CTC be temporarily appointed as the Tax Collector for the City of Sea Isle City.

**NOW THEREFORE BE IT RESOLVED**, by the City of Sea Isle City Council that it hereby appoints Terence Graff, CTC as the temporary Tax Collector for the City of Sea Isle City, and

**BE IT FURTHER RESOLVED**, that said appointment is consistent with the rules and laws of the State of New Jersey N.J.S.A 40A:9-145.8, and

**BE IT FURTHER RESOLVED**, that Terence Graff, CTC, as the temporary New Jersey Certified Tax Collector, shall fulfill all of the duties and responsibilities as is required by N.J.S.A. 40A:9-145.8.

\_\_\_\_\_  
Mary Tighe, Council President

Recorded Vote

Council	Yes	No	Abstain	Absent	Moved	Second
Edwardi						
Ciseck						
Kehner						
Tighe						
Jargowsky						

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, January 13, 2026.

\_\_\_\_\_  
Shannon D. Romano, Municipal Clerk

CITY OF SEA ISLE CITY  
NEW JERSEY

RESOLUTION NO. 007 (2026)

**AUTHORIZING PROFESSIONAL SERVICES FOR CITY ENGINEER 2026**

WHEREAS, the City selects Andrew Previti of Colliers Engineering and Design (Vendor), 500 Scarborough Drive, Suite 108, Egg Harbor Township, NJ 08234 as City Engineer from January 1, 2026 through December 31, 2026; and

WHEREAS, an initial \$85,000.00 shall be authorized for engineering services with the understanding that costs may vary due to many factors; and

WHEREAS, payment of additional costs shall be authorized in advance of specific projects by the Business Administrator depending on scope, materials, time, etc.; and

WHEREAS, Vendor has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure form; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Sea Isle City that the above recitals are wholly incorporated into this Resolution and granted the full force of law; and

BE IT FURTHER RESOLVED that City employees may issue purchase orders to the Vendor for an initial \$85,000.00 plus additional project costs authorized by the Business Administrator; and

BE IT FURTHER RESOLVED that City employees may issue change orders as necessary that result in minor price increases or decreases to the original anticipated value of purchase orders, or any of their parts, pursuant to N.J.S.A. 5:30-11.4; and

BE IT FURTHER RESOLVED that a brief notice shall be printed once in an official newspaper of the City.

The certification of availability of funds shall be executed through the budgetary accounting encumbrance process pursuant to N.J.A.C. 5:30-5.4(a)(4) on purchase order contracts and N.J.A.C. 5:30-5.5(b) on open end contracts.

\_\_\_\_\_  
Mary Tighe, Council Presiden

Recorded vote:

<u>Council</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	<u>Moved</u>	<u>Second</u>
Ciseck						
Edwardi						
Jargowsky						
Kehner						
Tighe						

I HEREBY CERTIFY THAT the foregoing Resolution was duly adopted by the City Council of the City of Sea Isle City at the meeting held on January 13, 2026.

\_\_\_\_\_  
Shannon D. Romano, Municipal Clerk

## City Engineer Scope of Work for Sea Isle City for 2026

All work for general City engineering functions, including consultation with City administration staff as may be needed to resolve citywide engineering issues; project development consultation and engineering work prior to establishment of purchase orders for specific project responsibilities; and other miscellaneous engineering work performed outside the scope of responsibilities covered by purchase orders issued for specific projects or functions shall be billed at the rates on the attached rate schedule.

All such work shall be billed against a purchase order to be initially issued in January, for an amount established in accordance with the anticipated municipal budget, as proposed by the City administration. The final amount of the purchase order for general City engineering functions will be established, and a revised purchase order issued if necessary, following adoption of the municipal budget.

Project specific purchase orders will be issued for project responsibilities as defined by the City administration and generally in accordance with the adopted capital plan or other projects as deemed necessary by the Mayor and City Council, following submission of detailed cost proposals. Project specific purchase orders will be based on costs either established through a “fair and open” or “non-fair and open” process, or through agreement in advance with Colliers Engineering as to the scope of the professional services for the specific project and the “not to exceed” amount. The City makes no representation that the appointed municipal engineer will be the selected engineer for specific projects. Project specific purchase orders will generally be issued for “not to exceed” amounts, and the engineer shall bill for the actual cost of the work. No payment shall be made in an amount greater than the purchase order without prior written authorization; and no amount greater than the purchase order shall be paid unless the scope of work is revised from that upon which the original purchase order was based. All project specific work must include the provision to the City of a digital copy of the final design plans and specifications. All project specific work includes the requirement to provide the draft plans and specifications to the City for review and comment during design development, and provision of final design draft documents at least 10 calendar days prior to the scheduled bid advertisement date.



**City of Sea Isle City, Cape May County, New Jersey**  
**Rates are effective January 1, 2026 through December 31, 2026**

**Technical Staff Rates**

<b>Billing Titles</b>	<b>Hourly Rates</b>
Technical Director	195.00
Project Manager	190.00
Senior Project Specialist	185.00
Project Specialist	180.00
Technical Professional	175.00
Technical Specialist	170.00
Specialist	165.00
Senior Data Technician	160.00
Senior Technical Assistant	155.00
Technical Assistant	145.00
Data/Field Technician	135.00
Survey Crew - 1 Person w/Robotic Equipment	195.00
Additional Survey Crew Member	85.00
SUE Crew (designating) - 1 Person	160.00
Additional (designating) Member	85.00
SUE Crew (locating) - 2 Person	220.00
Additional (locating) Member	85.00
Expert Witness	425.00
Sr. LSRP (NJ Only)	330.00
LSRP (NJ Only)	290.00

**Reimbursable Expenses**

General Expenses	Cost + 20%
Travel (Hotel, Airfare, Meals)	Cost + 20%
Sub-Consultants/Sub-Contractors	Cost + 20%
Plotting	4.70 / Each
Computer Mylars / Color Plots	100.00 / Each
Photocopies	0.20 / Each
Color Photocopies	2.20 / Each
Document Binding	4.50 / Each
Portable Media	100.00 / Each
Exhibit Lamination (24" x 36" or larger)	95.00 / Each
Primary Plan Set Submission Digital Signature	325.00 / Set
Additional Plan Set Submissions Digital Signature	100.00 / Set
Mileage Reimbursement*	0.70 / Per Mile

\*Mileage reimbursement subject to change based upon IRS standard mileage rate.

**CITY OF SEA ISLE CITY  
NEW JERSEY  
RESOLUTION NO. 008 (2026)**

**AUTHORIZING VARIOUS TRANSFERS OF OVERPAYMENTS**

**WHEREAS**, the Tax Collector has notified the City Clerk of various tax overpayments; and

**WHEREAS**, the overpayment was a result of the property owner being awarded a County Tax Appeal Judgement for the property’s 2025 added omitted assessment.

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Sea Isle City, County of Cape May, State of New Jersey that the Tax Collector be and is hereby authorized and directed to make the following transfers to from 2025 to 2026 property taxes.

<b>BLOCK/LOT/QUAL</b>	<b>AMOUNT</b>
47.01 / 7.01 / C-N	\$251.86
<b>TOTAL</b>	<b>\$251.86</b>

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

\_\_\_\_\_  
Mary L. Tighe, Council President

**Recorded Vote:**

<b>Council</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>	<b>Moved</b>	<b>Second</b>
<b>Jargowsky</b>						
<b>Edwardi</b>						
<b>Ciseck</b>						
<b>Kehner</b>						
<b>Tighe</b>						

**I HEREBY CERTIFY THAT** the foregoing resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, January 13th, 2026.

\_\_\_\_\_  
Shannon D. Romano, Municipal Clerk

**CITY OF SEA ISLE CITY  
NEW JERSEY**

**RESOLUTION NO. 009 (2026)**

**DESIGNATING OFFICIAL PUBLIC NOTICE PUBLICATIONS TO BE ON THE  
CITY'S OFFICIAL WEBSITE AS OF MARCH 1, 2026**

WHEREAS the City Council of the City of Sea Isle City, New Jersey, passed Resolution No. 237 (2025) designating the following official newspapers for the publication of all advertisements and notices required by law to be published by the City of Sea Isle City for the year 2026: Ocean City Sentinel, The Press of Atlantic City, the Cape May County Herald

WHEREAS, P.L. 2025, c. 72 requires that starting March 1, 2026, municipalities publish their public notices on their municipal website; and

WHEREAS, The City of Sea Isle City will advertise in an official newspaper bi-weekly, January 2026 through December 2026, a notice that directs the public to the publication webpage; and

NOW, THEREFORE, BE IT RESOLVED, that the City of Sea Isle City, Cape May County, public notice will be available at:  
<https://www.seaislecitynj.us/CityOfficialPublicNotices>  
starting March 1, 2026, in compliance with P.L. 2025, c. 72

\_\_\_\_\_  
Mary L. Tighe, Council President

Recorded Vote:

Council	Yes	No	Abstain	Absent	Moved	Second
Ciseck						
Edwardi						
Kehner						
Tighe						
Jargowsky						

I, HEREBY, CERTIFY THAT the foregoing resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey at the regular meeting held on Tuesday, January 13, 2026.

\_\_\_\_\_  
Shannon D. Romano, Municipal Clerk