

Town of Pollocksville  
Regular Meeting  
December 9, 2025

Present: James V. Bender, Jr. – Mayor

Guest List: Attached

Sherry Henderson - Commissioner  
Ellis Banks – Commissioner  
Nancy Barbee – Commissioner  
Maria Robles – Commissioner  
Vic Bryan - Commissioner

Toni Floyd – Town Clerk

- I. Call to Order/Pledge of Allegiance/Declaration of a Quorum  
The Board of Commissioners for the Town of Pollocksville held its regular schedule meeting on Tuesday, December 9, 2025, at the Pollocksville Town Hall. The meeting was open to public attendance as well as participation via Zoom. Mayor Bender called the meeting to order and led the Pledge of Allegiance. With all Commissioners present, we had a quorum.
- II. Introduction of New Business  
None
- III. Approval/Adoption of Final Agenda  
Commissioner Banks made a motion to approve and adopt the final agenda. The motion was seconded by Commissioner Barbee and all were in favor.
- IV. Public Comment
  - A. Kyle Smith, Jones County Manager, attended to thank the board and town for allowing us to add the new EMS building to our septic system. He is happy that the property is part of the Town of Pollocksville now.
  - B. Joint municipal/county meeting is the last Tuesday in January.
  - C. Mr. Smith commented on the Public Flood Study, results of which will be used for flood prevention and mitigation. There will be a Jones County Flood Task Force to advocate for flood mitigation. Several leaders from the county will serve on the Task Force along with a couple of private citizens. Mike Haddock and Sissy Mills will serve. Jonatan Hinkle will do the presentation of the flood study to our board in January. Commissioner Henderson asked about upgrades to the riverbank at the end of Third Street.
  - D. Commissioner Henderson asked Mr. Smith when the FEMA lots would be turned over to the town. He said that the transfer should happen very soon. There is only one more property in the buy-out.
- V. Approval of Minutes of November 11, 2025 Meeting  
Commissioner Henderson made a motion to approve the minutes with editing and no content changes with a second from Commissioner Banks. All were in favor.
- VI. Presentations to the Board
  - A. FY 2025 Audit Report – L. Dock Davenport, Barrow, Parrish & Davenport: Mr. Davenport state that he appreciated the chance be here tonight. The Local Government Commission has not

approved the final audit, and a final report will be issued after approval. Our books were ready, things went well during the audit process, and the books were in order, leading to an unqualified opinion. The new deadline for audit submittal is December 31. We have \$1.13 million in the general fund balance, which will be less when NCORR is paid back in this year's budget. We have about a 200% fund balance. The W/S fund has about \$528,000 in reserve, not including debt. Utilities had a \$27,000 increase in revenues. Multiple major grants also had no findings. The single audit was clean with no findings. THE LGC LOGOS report has one item to address on page 22, due to NCORR repayments. Mr. Davenport will help us craft a response.

VII. Action Items

A. None

VIII. Reports

A. Mayor's Report – Mayor Bender:

1. Legislative grant: The board approved the purchase of solar panels for the speed limit signs and they have arrived.
2. CRP Plan: DOT has finished and is inspecting on 12/10/2025. We are looking at installing sidewalks on Trent Street to the school with remaining funds.
3. BRIC: HMGP submissions are due on December 15<sup>th</sup>. Talked to Travis Klondike and he feels that our grant is almost a guarantee. The folks at DEQ are still holding the \$120,000 and will support us if we get the grant
4. FEMA: Reimbursements are in, but now we are working on finding other expenses for Golden Leaf
5. Nothing on Fourth Street, Rich Moore is waiting on Golden Leaf for permission to do direct solicitation
6. The WTP and WWTP projects continue moving forward
7. Tyndall Lewis sent word that we need to contact Green Recycling to let them know that we can no longer accept industrial waste at new WWTP. We need to notify tomorrow.
8. Rich Moore told us that he is completing design on Pump Station
9. Fire Dept lease has been signed and sent to Kevin Aycock
10. The board discussed the Flood Prevention Committee meeting
11. Christmas on Main went very well. The Filling Station said they had more people than they had in years.
12. Lauren Wargo at Duke Energy said they are taking down the pine tree at the school and performing other work in town
13. Leadership Jones held their graduation here last month
14. COG asking for a municipal appointment. After some discussion, Commissioner Robles agreed to serve.
15. Christmas party on December 18<sup>th</sup>, Saltwater Grill, 6:30.
16. Main Street Conference, Mar 9-11 in New Bern
17. Joint county meeting in January
18. Department of Public Works – Todd Meadows and J.J. Chadwick:
  1. Water and Wastewater project updates: We are on county water, and the WWTP plant is ready to go online.
  2. Everything is in basically good shape. Todd Meadows has been attending training.

B. Town Clerk/Finance Office – Toni Floyd

1. Check Register, BvA, Cash Report, and Bank Reconciliation for November
2. Budget Amendments for approval-None

3. Adoption of 2026 Holiday and Meeting Schedules-Commissioner Robles made the motion to adopt the schedules presented. Commissioner Bryan seconded the motion and all were in favor.
  4. Penny Rounding Policy: Commissioner Henderson made a motion to approve the rounding policy. Commissioner Robles seconded the motion and all were in favor.
  5. Commissioner Henderson made a motion to pay the employees' Christmas bonuses with a second from Commissioner Banks. All were in favor.
- C. Beautification/Economic Development – Commissioner Barbee
1. None
- D. Planning and Zoning – Mayor Bender:
1. Update from Andy Thomas, Code Enforcement Officer
    - a. 225 Beaufort Road has been mowed.
    - b. 222 Pollock, chicken coop is gone
    - c. Hamill issue is being addressed
    - d. Tamra Church issue is being addressed
    - e. 401 Third Street Abatement Order: Take action to abate. Todd will go in and clean it up. Maria asked if we could legally take the trash from the trailer and the truck. Commissioner Robles made the motion to move forward with the abatement. Commissioner Barbee seconded the motion and all were in favor.
- E. Attorney-David Baxter
1. Attorney David Baxter reviewed the abandoned/junk vehicle ordinance that Andy Thomas prepared. Mr. Baxter recommends changing the value to \$500. He will send out the recommended changes before the January meeting.
- IX. Unfinished Business
- A. Commissioner Henderson said that when we have events here, we should be sure to save parking for our customers. Mayor Bender stated that parking should be in the street.
- X. New Business
- A. None
- XI. Public Comment
- XII. Closed Session (if necessary)
- XIII. Announcements
- XIV. Adjournment  
 Commissioner Banks made the motion to adjourn the meeting. The motion was seconded by Commissioner Robles and all were in favor.

Respectfully submitted,

  
 Toni Floyd, Town Clerk

Approval Date 1/13/2026