

Town of Pollocksville  
Regular Meeting  
August 13, 2024

Present: James V. Bender, Jr. – Mayor

Guest List: None

Ellis Banks – Commissioner  
Maria Robles - Commissioner  
Vic Bryan – Commissioner

Toni Floyd – Town Clerk  
Pat McCain - JCSO

I. Call to Order/Pledge of Allegiance/Declaration of a Quorum

The Board of Commissioners for the Town of Pollocksville held its regular schedule meeting on Tuesday, July 9, 2024, at the Pollocksville Town Hall. The meeting was open to public attendance as well as participation via Zoom. Mayor Bender called the meeting to order and led the Pledge of Allegiance. With three Commissioners present, we had a quorum.

II. Introduction of New Business

None

III. Approval/Adoption of Final Agenda

Commissioner Banks made the motion to approve and adopt the agenda, and it was seconded by Commissioner Robles. All were in favor.

IV. Public Comment

None

V. Approval of Minutes of July 9, 2024 Meeting and Reconvened Meeting on July 30, 2024

Commissioner Robles made the motion to approve the minutes. Commissioner Bryan seconded the motion and all were in favor.

VI. Presentations to the Board

A. None

VII. Action Items

A. None

VIII. Reports

A. Public Safety – Commissioner Banks had nothing to report. Officer McCain reported that he has to work limited hours now due to filing for Social Security. Nuisance properties: Todd Meadows has mowed the yard at 215 Green Hill Street. He will send us a bill and we will send it along with a \$6000 fine to the property owner. Beaufort Road has not been cut yet due to the weather. The dangerous dog on Third Street continues to be a problem. The health director says they have declared the dog as a vicious animal, but have been unable to find the owner. The sheriff's department is going to serve papers if the health department and county manager cannot do it.

B. Mayor's Report – Mayor Bender: Mayor Bender reminded everyone that it has been five weeks since we last met, and he has several pieces of information.

1. \$500,000 paving grant: The board received two documents from Rivers & Associates outlining most of the changes requested by the board. Scott Godefroy will pull some contract documents next week. Mayor Bender proposed that we eliminate Hudson Street from the work because it has been paved more recently than other streets. He also suggested moving White and Bell to the alternate bid list, and adding back Gertrude Avenue. That brings the cost down to \$427,000, and we have \$424,000, plus some Powell Bill funds. Mayor Bender requested a motion to this information to Mr. Godefroy. Commissioner Bryan made the motion with a second from Commissioner Robles. All were in favor.
2. \$300,000 OSBM funds have been received. The speed limit signs have been delivered, but we still have to order the poles. We have not heard back from DOT on the encroachment agreement for placement of the signs.
3. The Town Hall roof quote is \$21,000 and we had budgeted \$40,000. Commissioner Robles made a motion to proceed with the roof replacement. Commissioner Bryan seconded the motion and all were in favor.
4. Carbon Reduction Plan-no new action
5. BRIC Grant-Mayor Bender has requested the \$15000 matching grant funds promised by Jones County Economic Development.
6. Mayor Bender had a conversation with Hilary Sherman, US Economic Development Agency. The Mayor told her that we have to match the BRIC grant with \$120,000, and we only have \$90,000-\$95,000. She recommended contacting Kenny Flowers at the Department of Commerce for funding, and Mayor Bender has sent him a note.
7. Action Item: We received the Technical Services Agreement from CDDL in the amount of \$48,958 for administration assistance with the BRIC Grant. Commissioner Banks made the motion to approve the agreement. Commissioner Bryan seconded the motion and all were in favor.
8. FEMA Reimbursements: We received the \$378,398 for the waste water elevation project. FEMA has only agreed to pay \$48,000 for Town Hall. An appeal has been filed with FEMA and Senator Budd's staff is trying to help us. Once we send the FEMA funds received to NCORR as loan reimbursement, we will only owe approximately \$525,000. Mayor has written to NCORR asking for forgiveness of loan if FEMA does not pay us everything they owe us. We also have Golden Leaf funds available.
9. WWTP and WTP projects: The bid process for the WTP has been delayed for 30 days. Tyndall Lewis from McDavid Associates is concerned the bids may come in higher than the funds we have available. If so, the plans will be adjusted.
10. \$2,000,000 initial grant for moving pump station #2 was turned down due to closing fees. We did get a state infrastructure grant for the entire amount.
11. Mayor Bender and Commissioner Henderson met with Rich Moore about the Fourth Street drainage project.
12. Misc: Mayor Bender thanked the board for filing for re-election and also for attending the joint leadership meeting. Mayor talked to Jones County Schools' Superintendent Bryce Marquis about the ditch around the school. He said he is willing to work with us, so Mayor Bender will talk to Rich Moore for engineering advice. The mayor sent a letter to the NC Community Foundation in support of The Filling Station. He met with MacKenzie Patek of Hometown Strong and gave her a wish list about some small funding needs. The groundbreaking for the new EMS building is on August 28 at 10:00.



The Pollocksville Rotary Club wants to install a more permanent receptacle for the town's Christmas tree in front of the building. With no objection from the board, the Mayor will tell them it is OK.

13. Restroom trailer: The color selections for the portable restroom have been sent to the manufacturer.

- C. Department of Public Works – Robby Tew and J.J. Chadwick: We came through storm in good shape. Mr. Chadwick put up barricades to close off the park due to flooding. We are having some issues with lift station #4 near the rest home, and we are using rental equipment to correct the problem. There appears to be damage at the end of Third Street near the drain/baffle. Mayor Bender and Commissioner Bryan will look at it. It does appear that the river has leveled off. Commissioner Banks made the motion to approve the yearly Local Water Supply Plan. Commissioner Robles seconded the motion and all were in favor.
- D. Town Clerk/Finance Office – Toni Floyd
1. Check Register, BvA, Cash Report, Bank Reconciliation for June 2024 and July 2024 were provided to the commissioners prior to the meeting.
  2. Budget Amendments for approval Commissioner Robles made a motion to approved amendments 2024-1 and 2024-2. Commissioner Bryan seconded the motion and all were in favor.
  3. Project Ordinance for approval: Commissioner Robles made a motion to approve the Project Ordinance for the BRIC grant, with a second from Commissioner Banks. All were in favor.
  4. Other?
- E. Beautification/Economic Development – Commissioner Barbee
1. Pollopalooza Update: Tryon Palace will have a booth, there will be costumed characters, a train ride, and carnival games. There will be a tent to provide shelter, and several food vendors will participate. Banners will be up by first of October.
  2. Update on maintenance of plantings: We have not received a bill or any other communication from Atlantic Landscaping. We will wait for them to reach out. We have a proposal from CDDL to come to Pollocksville to work on all the plantings to get them ready for winter. Commissioner Bryan made a motion to approve the proposal. Commissioner Robles seconded the motion and all were in favor.
- F. Planning and Zoning – Mayor Bender:
1. The house on Barrus Street has been sold and we have new residents there.
- G. Attorney-David Baxter: None

IX. Unfinished Business

- A. None

X. New Business

- A. None

XI. Public Comment

Ellis Banks announced that he received his 10-gallon blood donation certificate today.

XII. Closed Session 143-318.11 (a)(3)

Commissioner Robles made a motion to go into closed session. Commissioner Banks seconded the motion and all were in favor.

Commissioner Banks made a motion to exit the closed session with a second from Commissioner Robles. All were in favor.

No action was taken as a result of the closed session.

XIII. Announcements

Town Board Meeting, Tuesday, September 10, 2024

XIV. Adjournment

Commissioner Banks made the motion to adjourn with a second from Commissioner Robles . All were in favor.

Respectfully submitted,



Toni Floyd, Town Clerk

Approval Date 9/10/2024