

Town of Pollocksville
Regular Meeting
July 8, 2025

Present: James V. Bender, Jr. – Mayor

Guest List: None

Sherry Henderson - Commissioner
Ellis Banks – Commissioner
Maria Robles - Commissioner
Vic Bryan – Commissioner

Toni Floyd – Town Clerk
London Mayo – Asst. Town Clerk

- I. Call to Order/Pledge of Allegiance/Declaration of a Quorum
The Board of Commissioners for the Town of Pollocksville held its regular schedule meeting on Tuesday, July 8, 2025, at the Pollocksville Town Hall. The meeting was open to public attendance as well as participation via Zoom. Mayor Bender called the meeting to order and led the Pledge of Allegiance. With four Commissioners present, we had a quorum.
- II. Introduction of New Business
- III. Approval/Adoption of Final Agenda
Commissioner Banks made the motion to approve and adopt the final agenda with a second from Commissioner Henderson. All were in favor.
- IV. Public Comment
None
- V. Approval of Minutes June 10, 2025 Meeting
Commissioner Robles made the motion to approve the minutes. Commissioner Bryan seconded the motion and all were in favor.
- VI. Presentations to the Board
A. NONE
- VII. Action Items
A. None
- VIII. Reports
 - A. Mayor's Report – Mayor Bender:
 1. Paving grant: Waiting on contractor to return. The check is written and we are holding it for completion. Commissioner Bryan asked if Fourth Street drainage project could take care of the pavement issue.
 2. OSBM grant: Street signs have been ordered from Bender Signs and the stop signs from Dept of Corrections. DOT has installed the stop signs at state road intersections.

3. Park/Main Street, contract with Mowing Buddies: We have asked Mr. Meadows to trim along boardwalk. Leslie Bartlebaugh with CDDL has reached out to Agriculture Extension about kudzu issue. Mayor Bender asked the Board about just mowing all the plantings on Main Street. Commissioner Henderson suggested planting grass in place of the sidewalk plantings. Commissioner Bryan asked if Mr. Meadows could manage it with his existing workload. We have a contract with Mowing Buddies, but can review to see if it can be cancelled.
 4. CRP project: DOT received 5 bids ranging from \$172,000 - \$346,000. DOT estimated \$350,000. Trejo of Snow Hill was the winning contractor. We are under budget for the project. The grant was for \$440,000. We cannot keep the excess funds. The sidewalks will be extended to the new EMS building and Hwy 58.
 5. BRIC: NCEM is recommending that the grant go to HMGP. We have requested reimbursement for \$16,000 paid to NCSU.
 6. We received DEQ confirmation of \$120,000 matching funds for BRIC.
 7. FEMA Reimbursements: The reimbursement was officially revised to \$909,000, \$172,000 was previously paid and we are to receive \$727,000. NCEM will process payment for 75% of new amount (\$545,000), holding back the state portion. Funds will be used to reimburse NCORR. Direct Administrative Costs for 10% have been requested.
 8. Fourth Street: The project still hasn't been bid. We have requested an extension from Golden Leaf.
 9. Water plant and sewer plant work continues
 10. Approved request to use CDBG-NR program income last month
 11. Mayor Bender attended the dedication of depot in Maysville
 12. Mayor Bender was honored to be at Tryon Palace to welcome Governor Stein and his wife to the Glorious Fourth at the palace.
 13. The lease for the firehouse was given to the Fire Department but we have not received a signed copy of the lease.
 14. CDDL awarded ASLA Community Service Award for 2025. Mayor Bender wrote letter of support
 15. The Filling Station hopes to have CO Permit for their warehouse soon.
 16. Concern about trees at Green Hill/Second/Gertrude. Superintendent Dr. Bryce Marquis will take care of it.
- B. Department of Public Works – Mr. Meadows and Mr. Chadwick: Nothing major to report. We received a written letter of resignation from Mr. Tew and he was paid out.
- C. Town Clerk/Finance Office – Toni Floyd
1. Check Register, BvA, Cash Report, and Bank Reconciliation for June 2025 will be presented at the August 2025 meeting due to the closing of the fiscal year.
 2. Budget Amendments for approval, 2025-22 Commissioner Henderson made a motion to approve the budget amendment with a second from Commissioner Banks. All were in favor.
 3. Update on Assistant Town Clerk/Finance Officer position: Mayor Bender introduced our new employee, London Mayo.
 4. Other?
- D. Beautification/Economic Development – Commissioner Barbee
1. None
- E. Planning and Zoning – Mayor Bender:

1. Update from Andy Thomas, Code Enforcement Officer-included in minutes. Mr. Thomas also sent proposed ordinances/amendments for review by our board and attorney. They will be included in minutes.
2. Asked board to take action to name Mr. Thomas as Zoning Administrator. Commissioner Henderson made the motion to approve Mr. Thomas. Commissioner Robles seconded the motion and all were in favor. Mrs. Floyd will post the golf cart permit on Facebook.

F. Attorney-David Baxter

1. None

IX. Unfinished Business

A.

X. New Business

A.

XI. Public Comment

None

XII. Closed Session (if necessary)

XIII. Announcements

County joint meeting, Tuesday, July 29, 2025 at 6:00 p.m.
Town Board Meeting, Tuesday, August 12, 2025

XIV. Recess

Commissioner Bryan made the motion to recess the meeting until July 29, 2025, with a second from Commissioner Henderson. All were in favor.

The Board of Commissioners reconvened the meeting of July 15 on July 29, 2025 at 6:00 pm. The reconvened meeting was held in conjunction with the Jones County Joint Meeting with elected officials. Attendees from the Town of Pollocksville were Mayor Bender and Commissioners Sherry Henderson, Vic Bryan, Maria Robles, and Ellis Banks. With four commissioners in attendance, we had a quorum.

Toni Floyd presented Budget Amendment 2026-1 to the Board. This amendment recognizes the funds received as partial settlement with FEMA. Commissioner Henderson made a motion to approve the amendment with a second from Commissioner Banks. All were in favor. Commissioner Robles made a motion to close our reconvened meeting, with a second from Commissioner Henderson. All were in favor.

Respectfully submitted,



Toni Floyd, Town Clerk

Approval Date

8/12/2025