

NOTICE: Any person requiring accommodation to participate in or observe a public town meeting or hearing shall make a **written request for accommodation** to the Town Clerk, Donna Schwartz, 7 business days in advance of the meeting or hearing.

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TOWN OF OCEAN VIEW PUBLIC NOTICE
PLANNING & ZONING COMMISSION MEETING
November 20, 2025 @ 4:00pm

NOTICE IS HEREBY GIVEN BY the Planning and Zoning Commission of the Town of Ocean View that a Planning and Zoning Commission meeting will be held at 4:00pm on Thursday, November 20, 2025, at 32 West Avenue, to consider matters set out in the attached agenda. The appropriate material can be reviewed prior to the meeting from Monday through Friday between the hours of 8 a.m. and noon and 1 and 4 p.m. on the second floor of the Wallace A. Melson Building located at 201 Central Avenue by appointment only.

AGENDA

- 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES**
 - A. September 18, 2025, Planning & Zoning Commission Meeting Minutes**
- 4. NEW BUSINESS**
 - A. P-360 32451 Windmill Drive (PIDN: 401.099 / CTM# 134-12.00-386.00)**

Application P-360, a request for a change in zoning as submitted by the property owner, SMC Enterprises. The Commission will review the associated ordinance to Amend the Zoning District Designation for the Lands of SMC Enterprises, from R-1 Single-Family Residential District to R-2 One- and Two-Family District, for a certain parcel of land containing 24,916 square feet, more or less, located at 32451 Windmill Drive (PIDN: 401.099 / Sussex CTM# 134-12.00-386.00).
 - B. P-361 NW/Elliott Avenue, E/DeMarie Drive -Residual Lands of Jeffrey A. & Stephanie A. Wilkinson (PIDN: 135.004 / CTM# 134-12.00-327.00)**

Application P-361, a Land Development Site Plan submitted by Plitko, LLC, on behalf of the property owners, Jeffrey A. & Stephanie A. Wilkinson, for a subdivision of one (1) parcel of land into four (4) residential lots and (1) open space parcel on property zoned R-1 (Single-

Family Residential) located at NW/Elliott Ave., E. DeMarie Dr. - Residual Lands of Jeffrey A. & Stephanie A. Wilkinson (PIDN: 135.004 / Sussex CTM# 134-12.00-327.00).

5. ADJOURNMENT

Note: The agenda items listed may not be considered in sequence.
Posted: November 13, 2025

Rules of Order for Meetings (Summary)

Each person addressing the Town Council, or any Town Commission shall identify him/herself by name and place of residence for the record and shall address all remarks to the Town Council/Town Commission as a body and not to any member thereof.

Each person shall limit their remarks to the matter under discussion, shall be permitted to speak only one time on any topic, and shall be limited to (3) minutes. A written statement in lieu of or in addition to verbal comments is permissible.

No one other than a member of the Town Council/Commission, is permitted to enter discussions without the approval of the mayor/presiding officer. No members of the public are permitted to ask questions of any speaker while they are addressing the Town Council/Commission or of a Town Councilmember/ Commissioner without permission from the presiding officer.

All people attending in person or participating electronically in a Town Council/Commission meeting should conduct themselves in an orderly fashion. All shall follow the direction of the mayor/presiding officer, no disruptive behavior is permitted, and electronic devices shall be silent. ***