

Lower Township MUA

2900 Bayshore Road • Villas, New Jersey 08251

Telephone (609) 886-7146 • Fax (609) 886-4487

www.LTMUA.org



August 2, 2023

AGENDA

Revised

1. Call to Order
2. Determination of Quorum
3. Sunshine Law
4. Pledge of Allegiance and Moment of Silence
5. Comments or Questions from the Public on Agenda Items

CONSENT AGENDA

6. Approval of Minutes: July 5, 2023 Regular Minutes
7. Approval of Bills
 - a. **Resolution No. 89-2023 \$49,388.14** Operating Account (Authorizes payment of operating expensed up to \$50,000)
 - b. **Resolution No. 90-2023 \$116,077.60** Excess operating account (Authorizes payment of operating expenses in excess of \$50,000)
8. **Resolution No. 91-2023** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Sewer** Capital items in the amount of **\$593,520.57**
9. **Resolution No. 92-2023** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Water** Capital items in the amount of **\$6,946.20**
10. **Resolution No. 93-2023** Customer Change Resolution Approving Reductions to Accounts.

REGULAR AGENDA

11. **Resolution No. 94-2023** Establishing Bid Threshold and Authorizing Purchase Agent to Award Contracts
12. **Resolution No. 95-2023** Approval of Change Order No. 2 Sanitary Sewer Vacuum Collection System Expansion Project (Procurement Contract)
13. **Resolution No. 96-2023** Accepting Project Engineers Recommended Date of Substantial Completion for the Vacuum Collection System Expansion Project Procurement Contract
14. **Administrative Reports**
 - Solicitor
 - Engineer
 - Financial Report
 - Executive Director
15. Call to the Public
16. Board comments

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 89-2023

RE: OPERATING ACCOUNT REQUISITION

BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, that in accordance with SECTION 605 of the GENERAL BOND RESOLUTION, the sum of \$49,388.14 and hereby is for the purpose of reimbursing the REVOLVING FUND for OPERATING EXPENSES for the payment scheduled. These payments include those not represented by an asterisk on the attached check list.

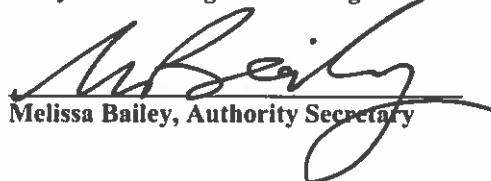
BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance or repair of the system or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the GENERAL BOND RESOLUTION; that obligations in the stated amounts have been incurred by the Authority and that each item thereof was properly incurred in operating, maintaining or repairing the system and has not been paid; that there has not been filed with or served upon the Authority notice any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable under such requisition to any of the persons, firms or corporations named in such requisition, or if any such lien, attachment or claim has been filed or served upon the Authority, that such lien, attachment or claim has been released or discharged and such payments are for Operating Expenses and that the total amount thereof will not be in excess of the unencumbered balance of the Annual Budget.

RESOLUTION NO. 89-2023

	BITTING	RECHNER	O'CONNOR	HENDERSON	RIDGWAY
MOTION	X				
SECOND		X			
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on August 2, 2023.


Melissa Bailey, Authority Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 90-2023

**RE: REQUISITIONING REIMBURSEMENT OF OPERATING
EXPENSES IN EXCESS OF \$50,000.00**

WHEREAS, Section 605 of the General Bond Resolution provided for Operating Expenses in the amount of \$50,000.00 and;

WHEREAS, the Authority has bills totaling in excess of \$50,000.00 to be paid, and the Authority wishes to authorize the payment of these bills at this time, contingent upon the receipt of the reimbursement of Operating Expenses requested by the Resolution previously adopted at this meeting.

NOW, THEREFORE, BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that in accordance with Section 605 of the General Bond Resolution, the sum of **\$116,077.60** is hereby requisitioned from TD Bank, the Trustee, for the payments scheduled and attached.

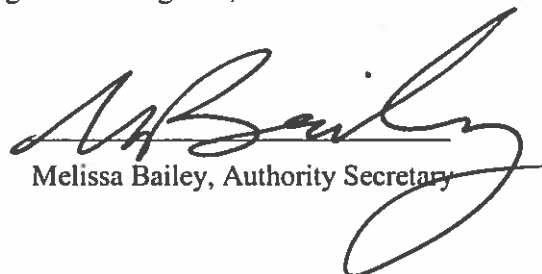
BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance, or repair of the System applicable or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the General Bond Resolution.

RESOLUTION NO. 90-2023

		BITTING	RECHNER	O'CONNOR	HENDERSON	RIDGWAY
MOTION		X				
SECOND			X			
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on August 2, 2023.


Melissa Bailey, Authority Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 91-2023

**RE: AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL
IMPROVEMENT FUND ACCOUNT TO
STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following Sewer Capital Improvement items:

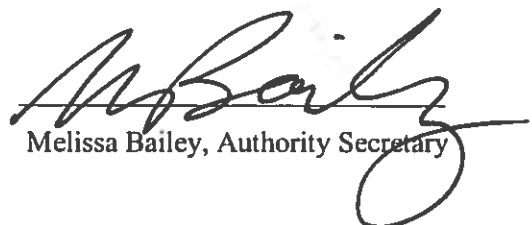
CAPITAL SEWER ITEMS

Frailinger Engineering- Vacuum Sewer Reproduction Fees	\$59.72
Frailinger Engineering- Vacuum Sewer Engineering	\$44,357.75
Perna Finnigan, Inc.- Pay Certificate No. 24	\$347,003.15
Perna Finnigan, Inc.- Emergency Sewer Repair - Roseann	\$7,933.19
Airvac, Inc.- Pay Certificate No. 20	\$5,000.22
Remington & Vernick- Engineering	\$17,213.25
Polistina & Associates- Engineering	\$715.00
Polistina & Associates- Engineering	\$1,590.00
TKT Construction Co. Inc- Waste Sludge Thickener	\$169,648.29
Total	\$593,520.57

RESOLUTION NO. 91-2023

	BITTING	RECHNER	O'CONNOR	HENDERSON	RIDGWAY
MOTION	X				
SECOND		X			
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on August 2, 2023.


Melissa Bailey, Authority Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 92-2023

**RE: AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL
IMPROVEMENT FUND ACCOUNT TO
STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following **Water Capital Improvement** items:

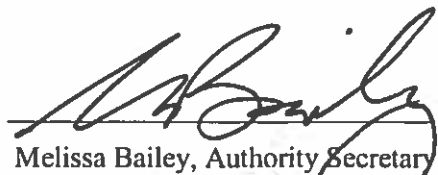
CAPITAL WATER ITEMS

DeBlasio & Associates- Engineering	\$390.00
Sherwood Logan & Associates- Hypo Pumps for Well 8 & 1	\$6,556.20
Total	\$6,946.20

RESOLUTION NO. 92-2023

	BITTING	RECHNER	O'CONNOR	HENDERSON	RIDGWAY
MOTION	X				
SECOND		X			
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on August 2, 2023.


Melissa Bailey, Authority Secretary

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BILL LIST CERTIFICATION

We, the Members of the Lower Township Municipal Utilities Authority hereby certify that we have each reviewed the Bill List presented for payment on August 2, 2023.

Brian O'Connor

Jacqueline Henderson

Harrison A. Bitting

Karen Rechner

James P. Ridgway

PREPAY AND EFT ITEMS: August 2, 2023 Meeting

Delta Dental On Line	\$2,356.68 EFT
Medical Active Employees- August	\$41,473.07 EFT
Medical Retired Employees- August	\$16,075.70 EFT
Public Community Water System Payment	\$1,642.09 EFT
Total of the Pre Pay Items	\$59,905.45

CAPITAL SEWER ITEMS

Frailinger Engineering- Vacuum Sewer Reproduction Fees	\$59.72
Frailinger Engineering- Vacuum Sewer Engineering	\$44,357.75
Perna Finnigan, Inc.- Pay Certificate No. 24	\$347,003.15
Perna Finnigan, Inc.- Emergency Sewer Repair - Roseann	\$7,933.19
Airvac, Inc.- Pay Certificate No. 20	\$5,000.22
Remington & Vernick- Engineering	\$17,213.25
Polistina & Associates- Engineering	\$715.00
Polistina & Associates- Engineering	\$1,590.00
TKT Construction Co. Inc- Waste Sludge Thickener	\$169,648.29
Total	\$593,520.57

CAPITAL WATER ITEMS

DeBlasio & Associates- Engineering	\$390.00
Sherwood Logan & Associates- Hypo Pumps for Well 8 & 1	\$6,556.20
Total	\$6,946.20

Total of the Bill List \$706,027.06**SEWER DEVELOPER ITEMS**

\$0.00

\$0.00

WATER DEVELOPER ITEMS

\$0.00

CMCMUA - Sludge Processing	\$27,719.00
Caterina Supply, Inc	\$2,652.00
Collins/Dennisville Fence, Co.	\$1,175.00
"D" Electric Motors, Inc.	\$4,887.00
Township of Lower- Road Opening/Restoration	\$2,835.00
Grainger, Inc.	\$1,064.72
Sea Gear Marine Supply, Inc.	\$1,168.00
Verizon- Cell Phones & Tablets	\$2,417.42
Garden State Laboratories, Inc.	\$5,470.00
OPERATING ACCOUNT	\$49,388.14

EXCESS OPERATION ACCOUNT

\$116,077.60

Total of Bill List and Pre Paid	\$765,932.51
Total of all Resolutions	\$765,932.51

August 2023 Bill List Capital Expenses

1	A	B	C	D	E	F
	Account	Description	PO #	Vendor Name	Item Description	Amount
2	05-55-100-106	Vacuum Sewer Project	23-00559	Fralinger Engineering	Vacuum Sewer Reproduction Fees	\$59.72
3	05-55-100-101	Vacuum Sewer Project	23-00559	Fralinger Engineering	Vacuum Sewer Engineering	\$44,357.75
4	05-55-100-109	Vacuum Sewer Construction	23-00589	Perna Finnigan, Inc.	Pay Certificate No. 24	\$347,003.15
5	05-55-400-100	Emergency Sewer Repair - Roseann	23-00525	Perna Finnigan, Inc.	Emergency Sewer Repair - Roseann	\$7,933.19
6	05-60-200-400	NCM Water Main - NIDEP/NIIBANK	23-00552	Deblasio & Associates	Engineering	\$390.00
7	05-55-100-107	Vacuum Sewer Materials	23-00589	Airvac, Inc.	Pay Certificate No. 20	\$5,000.22
8	05-55-300-115	Waste Sludge Thickener Project	23-00588	Remington & Vernick	Engineering	\$17,213.25
9	05-55-100-204	Diamond Beach Sewer Repairs	23-00556	Polistina & Associates	Engineering	\$715.00
10	05-55-100-204	Schellinger's Landing Pump Station Rehab.	23-00555	Polistina & Associates	Engineering	\$1,590.00
11	05-55-300-117	Waste Sludge Thickener Project	23-00579	TKT Construction Co., Inc.	Waste Sludge Thickener Construction	\$169,648.29
12	05-60-570-416	Hypo. Pumps for Wells 8 & 1	23-00510	Sherwood Logan & Associates	Hypo. Pumps for Wells 8 & 1	\$6,556.20

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LOWER TOWNSHIP MUA
Bill List By Vendor Id

Page No: 1

P.O. Type: All
Range: First to Last
Format: Condensed
Vendors: All
Rcvd Batch Id Range: First to Last
Include Non-Budgeted: Y
Prior Year Only: N
Open: N
Paid: N
Void: N
Rcvd: Y
Held: Y
Aprv: N
Bid: Y
State: Y
Other: Y
Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AIR01	AIRGAS USA, LLC	23-00489	06/28/23	Safety Vests	Open	100.88	0.00		
AME03	AMERICAN WATER WORKS ASSOC.	23-00497	07/02/23	AWWA Book Order Member 502448	Open	777.00	0.00		
ANC02	ANCO HOME CENTER CORP	23-00590	07/30/23	July 2023 Purchases	Open	797.51	0.00		
AQS01	AIRVAC, INC.	23-00589	07/30/23	Vacuum Sewer Materials Pay 20	Open	5,000.22	0.00	c2021001	C
BIL03	BILLOWS ELECTRIC SUPPLY CO INC	23-00583	07/27/23	Electrical Supplies for Well 8	Open	253.74	0.00		
BLANK01	STEPHEN R. BLANKENSHIP	23-00576	07/25/23	Expense Reimbursement	Open	815.00	0.00		
BUR02	BURKE MOTOR GROUP INC	23-00539	07/18/23	Batteries for Truck 4	Open	340.93	0.00		
BUR03	BURKHARDT WELDING INC	23-00541	07/18/23	Welding Repair - Truck 29	Open	125.00	0.00		
CAT01	CATERINA SUPPLY INC	23-00509	07/12/23	Be1 Joint Clamps	Open	992.00	0.00		
		23-00548	07/18/23	A423 Mueller Hydrant Extension	Open	1,660.00	0.00		
						2,652.00			
CDW01	CDW GOVERNMENT	23-00545	07/18/23	Adobe Photoshop Pro for teams	Open	454.75	0.00		
CNM01	CORE & MAIN LP	23-00331	04/25/23	3/4 Ball Curb FIPT	Open	296.00	0.00		
		23-00447	06/20/23	18 x 30" Meter Pits	Open	800.00	0.00		
		23-00521	07/13/23	Sensus Command Link	Open	650.00	0.00		
		23-00580	07/26/23	Meter Pits, Lids & Materials	Open	10,280.00	0.00		
						12,026.00			
COD01	CODY'S POWER EQUIPMENT INC	23-00506	07/05/23	Belt & Stick Edger Repair	Open	217.57	0.00		
COL01	COLLINS/DENNISVILLE FENCE CO.	23-00362	05/03/23	Gate for Diamond Beach PS	Open	1,175.00	0.00		
COL04	COLONIAL ELECTRICAL SUPPLY CO	23-00540	07/18/23	Power Plug for Video Truck	Open	59.60	0.00		

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LOWER TOWNSHIP MUA
Bill List By Vendor Id

Page No: 2

Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
COM06	COMCAST						
23-00532	07/18/23	Internet & Comcast	Open	472.52	0.00		
23-00533	07/18/23	Internet - 497 Seashore Road	Open	242.78	0.00		
23-00573	07/24/23	Internet - 101 Fishing Creek	Open	<u>136.21</u>	0.00		
				851.51			
DEB02	DEBLASIO & ASSOCIATES						
23-00552	07/18/23	NCM Water Main-NJDEP/NJIBANK	Open	390.00	0.00		
DEM02	"D" ELECTRIC MOTORS, INC.						
23-00508	07/11/23	Fairbanks Morse 3HP Pump	Open	4,887.00	0.00		
DRB01	DRBA						
23-00587	07/28/23	Lease Agreement	Open	257.31	0.00		
ENG02	REMINGTON,VERNICK&WALBERG ENG.						
23-00588	07/28/23	Waste Sludge Thickener Project	Open	17,213.25	0.00		
EVO01	EVOGOV, INC.						
23-00536	07/18/23	Website Hosting	Open	75.00	0.00		
FRA03	FRALINGER ENGINEERING PA						
23-00559	07/20/23	Vacuum Sewer Expansion Project	Open	44,417.47	0.00		
GSL01	GARDEN STATE LABORATORIES, INC						
23-00542	07/18/23	Laboratory Analysis	Open	5,470.00	0.00		
GSR01	GSRP PROJECT HOLDINGS I, LLC						
23-00543	07/18/23	Solar Energy 06/01-06/30/2023	Open	7,675.89	0.00		
KEE01	KEEN COMPRESSED GAS COMPANY						
23-00546	07/18/23	Cylinder Rental	Open	29.70	0.00		
KIN01	KINDLE FORD INCORPORATED						
23-00547	07/18/23	Sensors for Truck 2A	Open	243.82	0.00		
LAU01	LAURY HEATING COOLING LLC						
23-00591	07/31/23	Service Call	Open	289.00	0.00		
LAW01	LAWSON PRODUCTS INC						
23-00507	07/07/23	Gloves	Open	478.56	0.00		
23-00516	07/13/23	Mechanic Shop Supplies	Open	<u>598.89</u>	0.00		
				1,077.45			
LSS01	TELESYSTEM						
23-00527	07/18/23	Phone Accounts	Open	4,287.68	0.00		
MGL01	MGL PRINTING SOLUTIONS LLC						
23-00450	06/20/23	Water Bills & Envelopes	Open	5,848.50	0.00		
MIN01	CAPE MINING AND RECYCLING LLC						
23-00544	07/18/23	Asphalt	Open	126.30	0.00		

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LOWER TOWNSHIP MUA
Bill List By Vendor Id

Page No: 3

Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MJA04	CMCMUA -GRIT & RAGS						
23-00554	07/19/23	Grit & Rags Disposal	Open	526.40	0.00		
MUA06	CMCMUA - SLUDGE PROCESSING						
23-00535	07/18/23	June 2023 Sludge Processing	Open	27,719.00	0.00		
NDG01	NEHMAD, DAVIS & GOLDSTEIN						
23-00524	07/17/23	Legal Services 06/01-06/30/23	Open	3,342.50	0.00		
NVA01	NATIONAL VISION ADMINISTRATORS						
23-00574	07/24/23	Group Vision Coverge	Open	272.87	0.00		
OFF04	OFFICE DEPOT BUSINESS ACCOUNT						
23-00553	07/19/23	Office & Plant Supplies	Open	809.83	0.00		
ONE03	ONE CALL CONCEPTS INC						
23-00528	07/18/23	Markouts - June 2023	Open	565.55	0.00		
23-00529	07/18/23	Del Haven Markouts - June	Open	126.91	0.00		
				692.46			
PAR01	PARAMOUNT CHEMICAL CO. INC						
23-00511	07/13/23	Plant Supplies	Open	267.86	0.00		
PAY01	PAYARGO, INC.						
23-00537	07/18/23	Payargo Transactions	Open	626.70	0.00		
PFI01	PERNA FINNIGAN, INC						
23-00525	07/17/23	Emergency Repair - Roseann	Open	7,933.19	0.00		
23-00558	07/20/23	Vacuum Sewer Pay Cert. No. 24	Open	347,003.15	0.00	c2021002	C
				354,936.34			
PIE01	PG & S PAYROLL SERVICES,LLC						
23-00531	07/18/23	Payroll Services	Open	212.75	0.00		
POG01	POGUE INC						
23-00585	07/28/23	2023 Public Entity Consortium	Open	1,393.00	0.00		
POL02	POLLARDWATER						
23-00167	02/21/23	Clamp & Shutoff Tool	Open	2,299.52	0.00		
POL05	POLISTINA & ASSOCIATES, LLC						
23-00555	07/20/23	Schellinger's Landing PS Rehab	Open	1,590.00	0.00		
23-00556	07/20/23	Diamond Beach Sewer Repairs	Open	715.00	0.00		
23-00557	07/20/23	Rt. 9 Pump Station Evaluation	Open	130.00	0.00		
23-00567	07/21/23	Hanger II	Open	390.00	0.00		
23-00568	07/21/23	Shawmount	Open	325.00	0.00		
23-00569	07/23/23	Terminal Project	Open	585.00	0.00		
23-00570	07/23/23	Bayshore Optics Center	Open	65.00	0.00		
23-00571	07/23/23	St. Johns Subdivision	Open	162.50	0.00		
23-00577	07/25/23	Allocation Permit Renewal	Open	1,332.50	0.00		
23-00578	07/25/23	Townbank Road Video Analysis	Open	520.00	0.00		

Vendor #	Name		Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date	Description					
POLO5	POLISTINA & ASSOCIATES, LLC	Continued					
23-00584	07/27/23	DRBA Buildings 3 & 4	Open	<u>1,000.00</u>	0.00		
				6,815.00			
RHT01	ROMANO, HEARING, TESTA & KNORR						
23-00549	07/18/23	Accounting Assistance Services	Open	2,852.70	0.00		
SBS01	STEWART BUSINESS SYSTEMS, LLC						
23-00538	07/18/23	Printer Maintenance & Toner	Open	442.04	0.00		
SEA01	SEA GEAR MARINE SUPPLY INC						
23-00522	07/17/23	Hypo. Transfer Pump & Motor	Open	1,057.00	0.00		
23-00562	07/20/23	Antifreeze	Open	<u>111.00</u>	0.00		
				1,168.00			
SHE02	SHERWOOD LOGAN & ASSOCIATES						
23-00510	07/12/23	Hypo. Pumps for Wells 8 & 1	Open	6,556.20	0.00		
SME01	SMELTZER & SONS, INC.						
23-00561	07/20/23	1 1/2" Valve Slip	Open	99.99	0.00		
TKT01	TKT CONSTRUCTION CO., INC.						
23-00579	07/26/23	Pay Certificate No. 1	Open	169,648.29	0.00	c2023001	C
TRI05	TRI-COUNTY TERMITE & PEST						
23-00526	07/18/23	Pest Control Service	Open	135.00	0.00		
TWP01	TOWNSHIP OF LOWER						
23-00565	07/21/23	Road Opening/Road Restoration	Open	1,892.50	0.00		
23-00566	07/21/23	Road Opening/Road Restoration	Open	<u>942.50</u>	0.00		
				2,835.00			
UPS01	UPS						
23-00563	07/21/23	UPS Ground Delivery Charges	Open	495.04	0.00		
23-00572	07/24/23	UPS Ground Delivery Charges	Open	<u>85.59</u>	0.00		
				580.63			
VER03	VERIZON						
23-00530	07/18/23	Cell Phones & Tablets	Open	2,417.42	0.00		
VIL03	NAPA AUTO PARTS CO.						
23-00586	07/28/23	July 2023 Purchases	Open	326.51	0.00		
WIL01	CITY OF WILDWOOD WATER						
23-00534	07/18/23	Diamond Beach Pump Station	Open	51.25	0.00		
WWG01	GRAINGER, INC						
23-00454	06/23/23	Keyed Alike Padlocks	Open	331.34	0.00		
23-00512	07/13/23	Gloves & Glasses	Open	322.50	0.00		
23-00560	07/20/23	Blowers	Open	<u>410.88</u>	0.00		
				1,064.72			

Vendor # Name								
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
Total Purchase Orders:		80	Total P.O. Line Items:	0	Total List Amount:	706,027.06	Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
SEWER & WATER FUN	3-05	106,753.99	0.00	106,753.99	0.00	0.00	106,753.99
	X-05	599,273.07	0.00	599,273.07	0.00	0.00	599,273.07
Total of All Funds:		706,027.06	0.00	706,027.06	0.00	0.00	706,027.06

Totals by Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
SEWER & WATER FUN 05		706,027.06	0.00	706,027.06	0.00	0.00	706,027.06
Total Of All Funds:		706,027.06	0.00	706,027.06	0.00	0.00	706,027.06

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LOWER TOWNSHIP MUA
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Page No: 8

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
SEWER & WATER FUND	3-05	106,753.99	0.00	0.00	0.00	106,753.99
	x-05	599,273.07	0.00	0.00	0.00	599,273.07
Total of All Funds:		<u>706,027.06</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>706,027.06</u>

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 93-2023
Customer Change

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that the Board Secretary, Melissa Bailey be and hereby is authorized to make the following changes and draw checks to refund overpayments if applicable.

<u>Water</u>				<u>Billing Adjustment</u>
<u>Account</u>	<u>Address</u>	<u>Period</u>	<u>Reduction</u>	<u>Explanation</u>
		TOTAL	\$0.00	

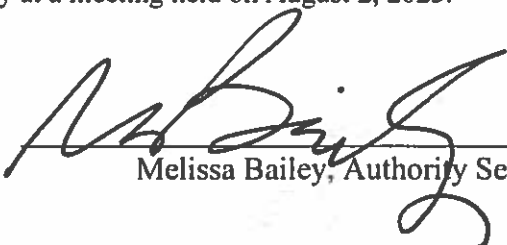
<u>Sewer</u>				<u>Billing Adjustment</u>
<u>Account</u>	<u>Address</u>	<u>Period</u>	<u>Reduction</u>	<u>Explanation</u>
		TOTAL	\$0.00	

Interest Waived: Water \$3.57
Sewer \$31.84

RESOLUTION NO. 93-2023

		BITTING	RECHNER	O'CONNOR	HENDERSON	RIDGWAY
MOTION		X				
SECOND			X			
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on August 2, 2023.


Melissa Bailey, Authority Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 94-2023**

**ESTABLISHING BID THRESHOLD AND AUTHORIZING
PURCHASING AGENT TO NEGOTIATE AND AWARD CONTRACTS
HAVING A CONTRACT PRICE LESS THAN THE CURRENT BID
THRESHOLD WITHOUT PUBLIC ADVERTISING FOR BIDS, IN THE
NAME OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY, AS AUTHORIZED BY THE LOCAL PUBLIC
CONTRACTS LAW**

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et. seq.*, at N.J.S.A. 40:11-3, provides that if the governing body of a contracting unit has appointed a purchasing agent, then it may establish for itself a bid threshold up to the current bid threshold that has been established by the Governor in accordance with the provisions of N.J.S.A. 40A:11-3c; and

WHEREAS, N.J.S.A. 40A:11-3 further provides that the governing body of a contracting unit by resolution may authorize its appointed purchasing agent to negotiate and award contracts in the name of the contracting unit that have a value that is less than the contracting unit's current bid threshold without public advertising for bids; and

WHEREAS, by Resolution 61-2022, adopted April 6, 2022, this Board appointed Erin McFeeters, who holds a qualified purchasing agent certificate issued in accordance with the provisions of N.J.S.A. 40A:11-9, as its Purchasing Agent; and

WHEREAS, this Board, as the governing body of the Lower Township Municipal Utilities Authority ("Authority") is of the opinion that it is in the best interests of this Authority that the Authority's bid threshold be set as that which the Governor establishes in accordance with the provisions of N.J.S.A. 40A:11-3c and that the Authority's Purchasing Agent be authorized to negotiate and award contracts having a value that are less than that amount in the name of the Authority without public advertising for bids, unless otherwise directed by this Board;

NOW, THEREFORE, BE IT RESOLVED, by the Members of the Lower Township Municipal Utility Authority, in the County of Cape May and State of New Jersey as follows:

1) All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.

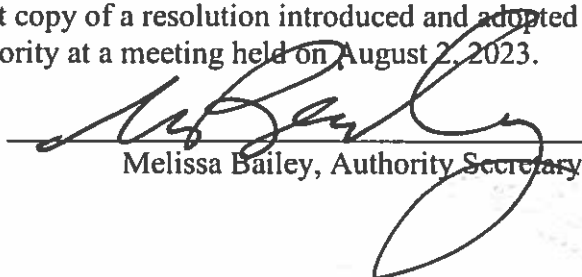
2) As authorized by N.J.S.A. 40A:11-3, the Authority's appointed Purchasing Agent shall have the authority to negotiate and award contracts which have a value that is less than the Authority's bid threshold without public advertising therefor, in the name of the Authority. Upon recommendation of the Authority's Executive Director and/or its Financial Advisor, the Purchasing Agent may, but shall not be required to, defer the decision as to the award of any contract that has a value that is less than the Authority's bid threshold to this Board. Furthermore, this Board at all times shall retain the authority to direct the Purchasing Agent to defer the award of any contract to this Board.

3) As authorized by N.J.S.A. 40A:11-3, the Authority's bid threshold shall be that which is established by the Governor in accordance with the provisions of N.J.S.A. 40A:11-3c and as otherwise established pursuant to prevailing New Jersey Law.

RESOLUTION NO. 94-2023

		BITTING	HENDERSON	O'CONNOR	RECHNER	RIDGWAY
MOTION		X				
SECOND			X			
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on August 2, 2023.


Melissa Bailey, Authority Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 95-2023**

**RE: APPROVAL OF CHANGE ORDER NO. 2 SANITARY SEWER
VACUUM COLLECTION SYSTEM EXPANSION PROJECT
(PROCUREMENT CONTRACT)**

WHEREAS, the Lower Township Municipal Utilities Authority contracted with Airvac, Inc. for the procurement portion the Sanitary Sewer Vacuum Collection System Expansion Project in the original amount of \$4,504,444.00; and

WHEREAS, Fralinger Engineers previously prepared, and the Authority previously accepted, Change Order No. 1, resulting in an amended contract amount of \$4,493,444.00; and

WHEREAS, Fralinger Engineers have prepared and presented to the Authority Change Order No. 2, dated July 26, 2023, in the amount of (\$206,174.34) resulting in an amended contract amount of \$4,287,269.66;

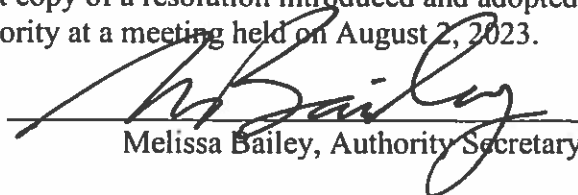
NOW, THEREFORE, BE IT RESOLVED, by the Members of the Lower Township Municipal Utility Authority, in the County of Cape May and State of New Jersey as follows:

- 1) Change Order No. 2 with Airvac, Inc., as presented, is accepted and approved.
- 2) This approval of Change Order No. 2 as presented shall be subject to approval by the New Jersey IBank.

RESOLUTION NO. 95-2023

	BITTING	HENDERSON	O'CONNOR	RECHNER	RIDGWAY
MOTION	X				
SECOND				X	
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on August 2, 2023.


Melissa Bailey, Authority Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 96-2023**

**ACCEPTING PROJECT ENGINEER'S RECOMMENDED DATE OF
SUBSTANTIAL COMPLETION FOR THE VACUUM COLLECTION
SYSTEM EXPANSION PROJECT PROCUREMENT CONTRACT AND
AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE CONTRACT
CLOSE-OUT DOCUMENTS**

WHEREAS, the Lower Township Municipal Utilities Authority ("Authority") entered into a procurement contract on April 6, 2021 with Aqseptence Group, Inc. ("Airvac, Inc.") in connection with its Sanitary Sewer Vacuum Collection System Expansion Project; and

WHEREAS, the Project Engineer has advised that Airvac, Inc., as of June 30, 2023, has substantially completed its contract with the Authority and has executed a Certificate of Substantial Completion, a true copy of which is annexed as Exhibit "A;" and

WHEREAS, the Project Engineer and the Authority's Executive Director have recommended that the Authority accept June 30, 2023 as the date on which Airvac, Inc. substantially completed its contract with the Authority;

NOW, THEREFORE, BE IT RESOLVED, by the Members of the Lower Township Municipal Utility Authority, in the County of Cape May and State of New Jersey as follows:

1) All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.

2) June 30, 2023 is accepted as the date on which Airvac, Inc. substantially completed its April 26, 2021 procurement contract with the Authority and the Executive Director is authorized to execute the Certificate of Substantial Completion on behalf of the Authority along with any and all other necessary contract "close-out" documents.

RESOLUTION NO. 96-2023

	BITTING	HENDERSON	O'CONNOR	RECHNER	RIDGWAY
MOTION				X	
SECOND	X				
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on August 2, 2023.

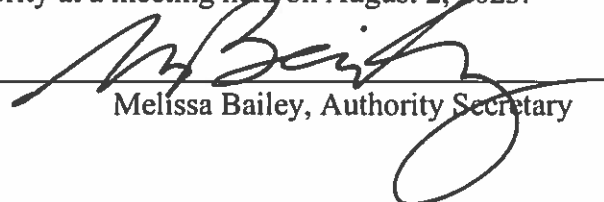

Melissa Bailey, Authority Secretary

Exhibit “A”

CERTIFICATE OF SUBSTANTIAL COMPLETION

TO: LOWER TOWNSHIP MUA OWNER

DATE OF SUBSTANTIAL COMPLETION: PROJECT TITLE
Sanitary Sewer Vacuum Collection System
Expansion Project
June 30, 2023 PROJECT NO. S340810-05 (Procurement Contract)

LOCATION: Lower Township

PROJECT OR SPECIFIED PART SHALL INCLUDE: OWNER: Lower Township MUA
CONTRACTOR: AQSEPTENCE GROUP, INC.
(AIRVAC, INC.)
CONTRACT FOR: \$4,287,269.66
(includes CO's 1-2)
CONTRACT DATE: APRIL 26, 2021

The work performed under this Contract has been inspected by authorized representatives of the Owner, Contractor and Engineer-Architect, and the Project (or specified part of the Project, as indicated above) is hereby declared to be substantially completed on the above date.

DEFINITION OF SUBSTANTIAL COMPLETION

The date of substantial completion of a project or specified area of a project is the date when the construction is sufficiently completed, in accordance with the contract documents, as modified by any change orders agreed to by the parties, so that the Owner can occupy or utilize the project or specified area of the project for the use for which it was intended.

A tentative list of items to be completed or corrected is appended hereto. This list may not be exhaustive, and the failure to include an item on it does not alter the responsibility of the Contractor to complete all the work in accordance with the contract documents.

CARL R. GASKILL, PE
PROJECT ENGINEER

BY

Carl R. Gaskill
AUTHORIZED REPRESENTATIVE

DATE

7.20.2023

The Contractor accepts the above Certificate of Substantial Completion and agrees to complete and correct the items on the tentative list within the time indicated.

AQSEPTENCE GROUP, INC. (AIRVAC, INC.)

BY

Alan Wilson
CONTRACTOR

AUTHORIZED REPRESENTATIVE

DATE

7/26/23

The Owner accepts the project or specified area of the project as substantially complete and will assume full possession of the project or specified area of the project at _____ (time) on _____ (date). The responsibility for heat, utilities, security and insurance under the contract documents shall be as set forth under "Remarks" below.

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY BY

OWNER

AUTHORIZED REPRESENTATIVE

DATE

REMARKS: Punch list attached

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
Sanitary Sewer Vacuum Collection System Expansion Project
Procurement Contract
iBank Project No. S340810-05**

PUNCH LIST – June 30, 2023

1. Provide six (6) copies (or electronic copy) of all required Operations & Maintenance (O&M) Manuals.
2. Finish field setup and testing of remote smart systems at designated vacuum pump locations and Seashore vacuum station.
3. Provide in writing to the Owner/Engineer that all equipment has been properly installed and has passed the manufacturers' start up requirements.
4. Confirm/provide all warranty documents for vacuum stations, equipment and materials.