

# Lower Township MUA

2900 Bayshore Road • Villas, New Jersey 08251

Telephone (609) 886-7146 • Fax (609) 886-4487

www.LTMUA.org



**October 4, 2023**

## **AGENDA**

1. Call to Order
2. Determination of Quorum
3. Sunshine Law
4. Pledge of Allegiance and Moment of Silence
5. Comments or Questions from the Public on Agenda Items

## **CONSENT AGENDA**

6. Approval of Minutes: September 6, 2023 Regular Minutes
7. Approval of Bills
  - a. Resolution No. 106-2023 \$49,950.73 Operating Account (Authorizes payment of operating expensed up to \$50,000)
  - b. Resolution No. 107-2023 \$389,774.43 Excess operating account (Authorizes payment of operating expenses in excess of \$50,000)
8. Resolution No. 108-2023 Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of Sewer Capital items in the amount of \$897,880.25
9. Resolution No. 109-2023 Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of Water Capital items in the amount of \$15,040.35
10. Resolution No. 110-2023 Customer Change Resolution Approving Reductions to Accounts

## **REGULAR AGENDA**

11. Resolution No. 111-2023 Authorizing Municipal Utilities Authority Officials to Endorse an Application for a Master Water Permit
12. Resolution No. 112-2023 Ratifying the Late Introduction and Submission of the 2024 Budget
13. Resolution No. 113-2023 Introduction of the Authority's 2024 Budget
14. Resolution 114-2023 Authorizing Membership in the BuyBoard Purchasing Cooperative
15. Resolution 115-2023 Authorizing a Purchase through BuyBoard – Wachs Valve Trailer
16. Resolution 116-2023 Authorizing a Purchase through Sourcewell – Case 580SN Loader Backhoe
17. Resolution 117-2023 Approving an Amendment to the Sewer Rules and Regulations
18. Administrative Reports
  - Solicitor
  - Engineer
  - Financial Report
  - Executive Director
19. Call to the Public
20. Board comments



**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION NO. 106-2023**

**RE: OPERATING ACCOUNT REQUISITION**

BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, that in accordance with SECTION 605 of the GENERAL BOND RESOLUTION, the sum of \$49,950.73 and hereby is for the purpose of reimbursing the REVOLVING FUND for OPERATING EXPENSES for the payment scheduled. These payments include those not represented by an asterisk on the attached check list.

BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance or repair of the system or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the GENERAL BOND RESOLUTION; that obligations in the stated amounts have been incurred by the Authority and that each item thereof was properly incurred in operating, maintaining or repairing the system and has not been paid; that there has not been filed with or served upon the Authority notice any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable under such requisition to any of the persons, firms or corporations named in such requisition, or if any such lien, attachment or claim has been filed or served upon the Authority, that such lien, attachment or claim has been released or discharged and such payments are for Operating Expenses and that the total amount thereof will not be in excess of the unencumbered balance of the Annual Budget.

**RESOLUTION NO. 106-2023**

	BITTING	RECHNER	O'CONNOR	HENDERSON	RIDGWAY
MOTION		X			
SECOND					X
AYES		X	X	X	X
NAY					
ABSENT	X				
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on October 4, 2023.

  
Melissa Bailey, Authority Secretary



**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION NO. 107-2023**

**RE: REQUISITIONING REIMBURSEMENT OF OPERATING  
EXPENSES IN EXCESS OF \$50,000.00**

WHEREAS, Section 605 of the General Bond Resolution provided for Operating Expenses in the amount of \$50,000.00 and;

WHEREAS, the Authority has bills totaling in excess of \$50,000.00 to be paid, and the Authority wishes to authorize the payment of these bills at this time, contingent upon the receipt of the reimbursement of Operating Expenses requested by the Resolution previously adopted at this meeting.

NOW, THEREFORE, BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that in accordance with Section 605 of the General Bond Resolution, the sum of \$389,774.43 is hereby requisitioned from TD Bank, the Trustee, for the payments scheduled and attached.

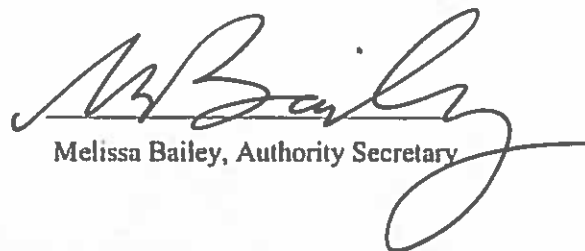
BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance, or repair of the System applicable or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the General Bond Resolution.

**RESOLUTION NO. 107-2023**

		BITTING	RECHNER	O'CONNOR	HENDERSON	RIDGWAY
MOTION			X			
SECOND						X
AYES			X	X	X	X
NAY						
ABSENT		X				
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on October 4, 2023.

  
Melissa Bailey, Authority Secretary



**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION NO. 108-2023**

**RE: AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL  
IMPROVEMENT FUND ACCOUNT TO  
STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following Sewer Capital Improvement items:

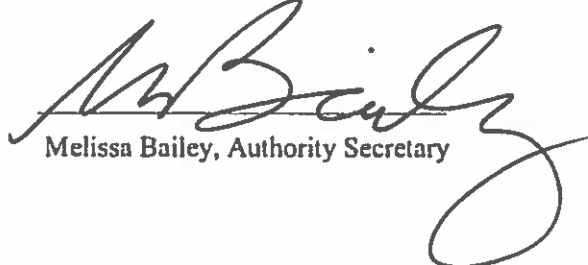
**CAPITAL SEWER ITEMS**

Vacuum Sewer Construction - Perna Finnegan - Pay Certificate No. 26	\$69,5644.56
Vacuum Sewer Expansion Project – Fralinger Engineering	\$42,992.50
Vacuum Sewer Expansion Project – Fralinger Engineering	\$32,369.25
Polychem Materials – Geiger Pump & Equipment	\$38,749.30
Pay Certification No. 3 - TKT Construction - WAS Thickening Construction	\$88,124.64
<b>Total</b>	<b>\$897,880.25</b>

**RESOLUTION NO. 108-2023**

	BITTING	RECHNER	O'CONNOR	HENDERSON	RIDGWAY
<b>MOTION</b>		X			
<b>SECOND</b>					X
<b>AYES</b>		X	X	X	X
<b>NAY</b>					
<b>ABSENT</b>	X				
<b>ABSTAIN</b>					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on October 4, 2023.

  
Melissa Bailey, Authority Secretary



**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION NO. 109-2023**

**RE: AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL  
IMPROVEMENT FUND ACCOUNT TO  
STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following Water Capital Improvement items:


**CAPITAL WATER ITEMS**

North Cape May Water Main Replacement – DeBlasio & Associates	\$14,415.00
Del Haven Water Main Extension – DeBlasio & Associates	\$625.35
<b>Total</b>	<b>\$15,040.35</b>

**RESOLUTION NO. 109-2023**

	BITTING	RECHNER	O'CONNOR	HENDERSON	RIDGWAY
MOTION		X			
SECOND					X
AYES		X	X	X	X
NAY					
ABSENT	X				
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on October 4, 2023.

  
Melissa Bailey, Authority Secretary



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## BILL LIST CERTIFICATION

We, the Members of the Lower Township Municipal Utilities Authority hereby certify that we have each reviewed the Bill List presented for payment on October 4, 2023.

Brian O'Connor

A handwritten signature in blue ink, appearing to read "Brian O'Connor", written over a horizontal line.

Jacqueline Henderson

A handwritten signature in blue ink, appearing to read "Jacqueline U. Henderson", written over a horizontal line.

Harrison A. Bitting

Absent

Karen Rechner

A handwritten signature in blue ink, appearing to read "Karen Rechner", written over a horizontal line.

James P. Ridgway

A handwritten signature in blue ink, appearing to read "James P. Ridgway", written over a horizontal line.



October 2023 Bill List Capital Expenses

	A	B	C	D	E	F
1	Account	Description	PO #	Vendor Name	Item Description	Amount
2	05-25-110-106	Vacuum M Wdr Construction	2-10706	Perrin Pump, Inc.	PERMIT TO D. N. IL	502,000.00
3	05-25-110-8	Water Supply with Water Main Extension	23-00105	Cedeno & Sons, Inc.	Engineering	502,000.00
4	05-25-110-4	Water Supply with Water Main Extension	23-00700	Ortelax & Associates	Engineering	502,000.00
5	05-25-110-417	Water Supply with Water Main Extension	23-00707	TRT Construction	WAS TRT Construction	502,000.00
6	05-25-110-101	Water Supply with Water Main Extension	23-00806	Engineering	Engineering	502,000.00
7	05-25-110-101	Water Supply with Water Main Extension	23-00805	Engineering	Engineering	502,000.00
8	05-25-110-101	Water Supply with Water Main Extension	23-00805	Engineering	Engineering	502,000.00



**PREPAY AND EFT ITEMS: October 4, 2023 Meeting**

NJ GovServ	\$55.50 EFT
Middle Township Sewer Utility	\$11,360.00 Check 46638
Google Suite	\$150.00 EFT
Delta Dental	\$2,404.64 EFT
Medical Active Employees	\$47,931.98 EFT
Medical Retired Employees	\$17,503.35 EFT
<b>Total of the Pre Pay Items</b>	<b>\$79,405.47</b>

**CAPITAL SEWER ITEMS**

Vacuum Sewer Construction - Perna Finnegan - Pay Certificate No. 26	\$695,644.56
Fralinger Engineering - Vacuum Sewer Expansion Project	\$42,992.50
Fralinger Engineering - Vacuum Sewer Expansion Project	\$32,369.25
Polychem Parts Geiger Pump & Equipment	\$38,749.30
Pay Certification No. 3 - TKT Construction - WAS Thickening Construction	\$88,124.64
<b>Total</b>	<b>\$897,880.25</b>

**CAPITAL WATER ITEMS**

North Cape May Water Main Replacement - DeBlasio & Associates	\$14,415.00
Del Haven Water Main Extension - DeBlasio & Associates	\$625.35
<b>Total</b>	<b>\$15,040.35</b>

**Total of the Bill List \$1,273,240.29**

**SEWER DEVELOPER ITEMS**

\$0.00

\$0.00

**WATER DEVELOPER ITEMS**

\$0.00

Atlantic City Electric Accounts \$49,531.56

Burke Motor Group \$328.48

Sun Life Financial \$90.69

**OPERATING ACCOUNT \$49,950.73**

**EXCESS OPERATION ACCOUNT \$389,774.43**

**Total of Bill List and Pre Paid \$1,352,645.76**

**Total of all Resolutions \$1,352,645.76**



October 2, 2023  
10:17 AM

LOWER TOWNSHIP MUA  
Bill List By Vendor Id

Page No: 1

P.O. Type: All  
Range: First to Last  
Format: Condensed  
Vendors: All  
Rcvd Batch Id Range: First to Last

Open: N  
Rcvd: Y  
Bid: Y

Paid: N  
Held: Y  
State: Y

Void: N  
Aprv: N  
Other: Y  
Exempt: Y

Include Non-Budgeted: Y  
Prior Year Only: N

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AAT01	AMERICAN AQUATIC TESTING, INC.	23-00716	09/27/23	96 Hour Acute Toxicity Test	Open	1,200.00	0.00		
ANCO2	ANCO HOME CENTER CORP	23-00742	10/01/23	September 2023 Purchases	Open	389.12	0.00		
APC01	A.P. CERTIFIED TESTING LLC	23-00722	09/27/23	BackFlow Test	Open	310.00	0.00		
AQS01	AIRVAC, INC.	23-00658	08/28/23	HP Controller Activation Tool	Open	744.00	0.00		
BCS01	BARBER CONSULTING SERVICES	23-00703	09/20/23	IT Services & Materials	Open	5,035.06	0.00		
BOO01	BOONSTRA, AUSTIN	23-00709	09/25/23	Reimbursement	Open	133.00	0.00		
BUR02	BURKE MOTOR GROUP INC	23-00691	09/15/23	Batteries	Open	328.48	0.00		
CHP01	CHARLES HEWITT & SONS PLUMBING	23-00697	09/18/23	(3) Faucet Replacements	Open	1,327.50	0.00		
CIN01	CINTAS CORPORATION	23-00692	09/15/23	First Aid Supplies	Open	84.73	0.00		
CNC02	CNC FLEET MAINTENANCE	23-00731	09/28/23	August 2023 Fuel Usage	Open	5,788.94	0.00		
CNH01	CORE & MAIN LP	23-00517	07/13/23	Romac Sewer Saddles	Open	1,536.00	0.00		
		23-00518	07/13/23	Distribution Materials	Open	2,950.00	0.00		
		23-00519	07/13/23	Curb Boxes	Open	6,160.00	0.00		
		23-00596	08/01/23	Pump Station # 4 Bypass	Open	2,345.00	0.00		
		23-00733	09/28/23	Water Materials	Open	11,466.00	0.00		
		23-00734	09/28/23	Sensus Analytics	Open	34,540.00	0.00		
						58,997.00			
COM06	COMCAST	23-00701	09/20/23	Internet & Cable	Open	472.52	0.00		
		23-00715	09/27/23	Internet - 101 Fishing Creek	Open	136.21	0.00		
		23-00720	09/27/23	Internet - 497 Seashore Road	Open	282.42	0.00		
						891.15			
CON03	ATLANTIC CITY ELECTRIC	23-00740	10/01/23	Electric Accounts	Open	49,531.56	0.00		



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LOWER TOWNSHIP MUA  
Bill List By Vendor Id

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Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
DEB02	DEBLASIO & ASSOCIATES								
	23-00705	09/25/23	NCM Water Main Replacement	Open	14,415.00	0.00		C2023002	C
	23-00730	09/28/23	Del Haven Water Main Extension	Open	<u>625.53</u>	0.00		20190002	C
					15,040.53				
DEL06	DELVAL BALANCE SERVICE CO LLC								
	23-00654	08/28/23	Annual Balance Calibration	Open	245.00	0.00			
DEM01	DEMARCAANTONIO, CARL M								
	23-00727	09/28/23	Reimbursement of Medicare Pt B	Open	1,020.60	0.00			
DRB01	DRBA								
	23-00714	09/26/23	Lease Agreement	Open	257.31	0.00			
EMI01	OBERKOFER, EMILY								
	23-00726	09/28/23	Reimbursement Medicare Part B	Open	494.70	0.00			
EVO01	EVOGOV, INC.								
	23-00721	09/27/23	Website Hosting	Open	75.00	0.00			
FRA03	FRALINGER ENGINEERING PA								
	23-00699	09/19/23	Vacuum Sewer Expansion Project	Open	32,369.25	0.00			
GEF01	SUN LIFE FINANCIAL								
	23-00712	09/26/23	Life Insurance	Open	90.69	0.00			
GEI02	GEIGER PUMP AND EQUIPMENT								
	23-00205	03/02/23	Polychem Parts	Open	38,749.30	0.00			
GSL01	GARDEN STATE LABORATORIES, INC								
	23-00723	09/27/23	Laboratory Analysis	Open	3,860.00	0.00			
GSR01	GSRP PROJECT HOLDINGS I, LLC								
	23-00600	08/02/23	Solar Energy 07/01-07/31/2023	Open	12,868.31	0.00			
	23-00736	09/28/23	Solar Energy 08/01-08/31/2023	Open	<u>7,301.34</u>	0.00			
					20,169.65				
GTH01	GROFF TRACTOR MID ATLANTIC LLC								
	23-00676	09/13/23	580SN WT Loader Backhoe Rental	Open	2,450.00	0.00			
HAC01	HACH COMPANY								
	23-00642	08/23/23	Laboratory Items	Open	9,472.53	0.00			
HER01	HERALD-NEWSPAPER SEA WAVE CORP								
	23-00738	09/29/23	Hydrant Flushing Advertisement	Open	369.00	0.00			
HIL02	HILVERT, ANDREW								
	23-00710	09/25/23	Reimbursement	Open	242.00	0.00			
JOH01	CHEW, JOHN								
	23-00728	09/28/23	Reimbursement for Medicare B	Open	1,020.60	0.00			



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LOWER TOWNSHIP MUA  
Bill List By Vendor Id

Page No: 3

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date Description					
KEE01	KEEN COMPRESSED GAS COMPANY					
23-00693	09/17/23 Cylinder Rental	Open	274.49	0.00		
KIN01	KINDLE FORD INCORPORATED					
23-00690	09/15/23 Tires for Truck 19	Open	1,134.00	0.00		
LAU01	LAURY HEATING COOLING LLC					
23-00689	09/15/23 Service Call	Open	469.00	0.00		
LOW01	LOWE'S					
23-00711	09/26/23 In-Store Purchase 9/25/23	Open	118.64	0.00		
LSS01	TELESYSTEM					
23-00686	09/14/23 Phone Accounts	Open	2,171.24	0.00		
MCH01	MIRACLE CHEMICAL					
23-00694	09/17/23 Sodium Hypochlorite 9/8/2023	Open	5,008.00	0.00		
23-00704	09/20/23 Sodium Hypochlorite 9/20/2023	Open	5,008.00	0.00		
			10,016.00			
MIN01	CAPE MINING AND RECYCLING LLC					
23-00631	08/21/23 Asphalt	Open	105.12	0.00		
MUA04	CMCMUA -GRIT & RAGS					
23-00685	09/14/23 Grit & Rags Disposal	Open	1,073.39	0.00		
MUA06	CMCMUA - SLUDGE PROCESSING					
23-00683	09/14/23 August 2023 Sludge Processing	Open	34,178.59	0.00		
NDG01	NEHMAD, DAVIS & GOLDSTEIN					
23-00702	09/20/23 Legal Services 08/01-08/31/23	Open	857.50	0.00		
NVA01	NATIONAL VISION ADMINISTRATORS					
23-00717	09/27/23 Group Vision Coverage	Open	272.87	0.00		
OFF04	OFFICE DEPOT BUSINESS ACCOUNT					
23-00719	09/27/23 Office & Plant Supplies	Open	575.35	0.00		
ONE03	ONE CALL CONCEPTS INC					
23-00724	09/28/23 Markouts - August 2023	Open	653.13	0.00		
23-00725	09/28/23 Del Haven Markouts - August	Open	49.33	0.00		
			702.46			
PEI01	PEIRCE-EAGLE EQUIPMENT					
23-00677	09/13/23 Vac Truck Parts	Open	1,374.67	0.00		
PFI01	PERNA FINNIGAN, INC					
23-00706	09/25/23 Vacuum Sewer Pay Cert. No. 26	Open	695,644.56	0.00	C2021002	C
PIE01	PG & S PAYROLL SERVICES,LLC					
23-00682	09/14/23 Payroll Services	Open	318.50	0.00		



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LOWER TOWNSHIP NUA  
Bill List By Vendor Id

Page No: 4

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
POG01	POGUE INC	23-00708	09/25/23	CS Test	Open	175.00	0.00		
REE01	REEL FIRE PROTECTION, INC.	23-00737	09/29/23	Annual Certification	Open	1,270.95	0.00		
RHT01	ROMANO, HEARING, TESTA & KNORR	23-00684	09/14/23	Accounting Assistance Services	Open	12,064.15	0.00		
SAE01	SPECIALTY AUTOMOTIVE EQUIPMENT	23-00688	09/14/23	Annual OSHA Lift Inspection	Open	300.00	0.00		
SBS01	STEWART BUSINESS SYSTEMS, LLC	23-00687	09/14/23	Printer Maintenance & Toner	Open	442.04	0.00		
SEA01	SEA GEAR MARINE SUPPLY INC	23-00023	12/16/22	2023 Uniforms	Open	2,130.00	0.00		
SRV01	SERVPRO	23-00729	09/28/23	Water Restoration	Open	4,845.00	0.00		
TKT01	TKT CONSTRUCTION CO., INC.	23-00707	09/25/23	Pay Certificate No. 3	Open	88,124.64	0.00	C2023001	C
TWP01	TOWNSHIP OF LOWER	23-00732	09/28/23	2023 Municipal Appropriation	Open	160,000.00	0.00		
UPS01	UPS	23-00718	09/27/23	UPS Ground Delivery Charges	Open	28.49	0.00		
VER03	VERIZON	23-00735	09/28/23	Cell Phones & Tablets	Open	1,302.00	0.00		
VIL03	NAPA AUTO PARTS CO.	23-00741	10/01/23	September 2023 Purchases	Open	653.67	0.00		
WWG01	GRAINGER, INC	23-00679	09/14/23	Batteries	Open	80.22	0.00		
		23-00680	09/14/23	Dehumidifiers & Dryers	Open	1,396.82	0.00		
		23-00700	09/20/23	Aeration Basin Enclosure	Open	239.13	0.00		
		23-00713	09/26/23	Gloves	Open	215.10	0.00		
						1,931.27			
<hr/>									
Total Purchase Orders:		72	Total P.O. Line Items:		0	Total List Amount:		1,273,240.29	Total Void Amount: 0.00



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LOWER TOWNSHIP MUA  
Bill List By Vendor Id

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Totals by Year-Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
SEWER & WATER FUN	3-05	403,312.01	0.00	403,312.01	0.00	0.00	403,312.01
	x-05	869,928.28	0.00	869,928.28	0.00	0.00	869,928.28
Total of All Funds:		1,273,240.29	0.00	1,273,240.29	0.00	0.00	1,273,240.29



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LOWER TOWNSHIP MUA  
Bill List By Vendor Id

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Totals by Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
SEWER & WATER FUN 05		1,273,240.29	0.00	1,273,240.29	0.00	0.00	1,273,240.29
Total Of All Funds:		<u>1,273,240.29</u>	<u>0.00</u>	<u>1,273,240.29</u>	<u>0.00</u>	<u>0.00</u>	<u>1,273,240.29</u>



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LOWER TOWNSHIP MUA  
Breakdown of Expenditure Account Current/Prior Received/Prior Open

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Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
SEWER & WATER FUND	3-05	403,312.01	0.00	0.00	0.00	403,312.01
	x-05	869,928.28	0.00	0.00	0.00	869,928.28
Total of All Funds:		<u>1,273,240.29</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,273,240.29</u>



**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**RESOLUTION NO. 110-2023**  
**Customer Change**

**BE IT RESOLVED**, by the Lower Township Municipal Utilities Authority that the Board Secretary, Melissa Bailey be and hereby is authorized to make the following changes and draw checks to refund overpayments if applicable.

<b>Water</b>				
<u><b>Account</b></u>	<u><b>Address</b></u>	<u><b>Period</b></u>	<u><b>Reduction Amount</b></u>	<u><b>Explanation</b></u>
9173-0	505 Beach Drive	23/2	\$409.99	Leak Forgiveness
		<b>TOTAL</b>	<b>\$409.99</b>	

<b>Connections</b>				
<u><b>Account</b></u>	<u><b>Address</b></u>	<u><b>Period</b></u>	<u><b>Reduction Amount</b></u>	<u><b>Explanation</b></u>
15109-0	4 N 10th St	22/1-26/1	\$1,600.00	Vacant lot/No service- Should not be charged.
15628-1	119 Eldredge Ave	22/1 - 26/1	\$1,600.00	Made account dormant. 15628-0 stays active and water billed for 2 units
15612-0	211 Eldredge Avenue	22/1	\$20.00	Returned Check Fee removed as a one- time courtesy
		<b>TOTAL</b>	<b>\$3,220.00</b>	

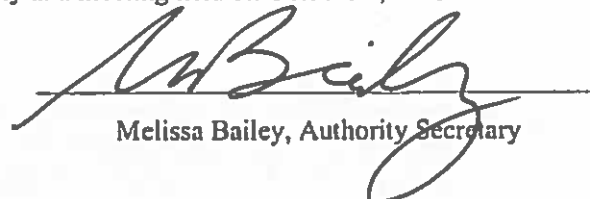
		<b>TOTAL</b>	<b>\$3,629.99</b>
--	--	--------------	-------------------

Interest Waived: Water: \$10.04  
Sewer: \$6.00  
Connections: \$6,624.00

**RESOLUTION NO. 110-2023**

	<b>BITTING</b>	<b>RECHNER</b>	<b>O'CONNOR</b>	<b>HENDERSON</b>	<b>RIDGWAY</b>
<b>MOTION</b>		X			
<b>SECOND</b>					X
<b>AYES</b>		X	X	X	X
<b>NAY</b>					
<b>ABSENT</b>	X				
<b>ABSTAIN</b>					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on October 4, 2023.

  
Melissa Bailey, Authority Secretary



**RESOLUTION NO. 111-2023**

**Lower Township Municipal Utilities Authority**

**County of Cape May**

**State of New Jersey**

**RESOLUTION AUTHORIZING MUNICIPAL UTILITIES AUTHORITY OFFICIALS  
TO ENDORSE AN APPLICATION FOR A WATER MASTER PERMIT**

*WHEREAS*, the Municipal Utilities Authority has authorized the preparation of necessary documentation, and application in order to apply for a Water Master Permit for the Township of Lower; and

*WHEREAS*, the Executive Director / Chief Engineer has completed all necessary documents for submission to the New Jersey Department of Environmental Protection for said permit.

*WHEREAS*, the Board of the Lower Township Municipal Utility Authority authorizes the Executive Director / Chief Engineer to proceed with submission of all necessary forms and documents to apply for the Water Master Permit.

**NOW, THEREFORE BE IT RESOLVED** by the Board of the Lower Township Municipal Utilities Authority that they hereby authorize the Executive Director and Utility Engineer to execute and attest said application, permits and / or forms with respect to all Municipal, County, and State Regulatory Agencies for said permit.

**RESOLUTION NO. 111-2023**

		O'CONNER	HENDERSON	BITTING	RECHNER	RIDGWAY
MOTION						X
SECOND					X	
AYES		X	X		X	X
NAY						
ABSENT				X		
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on October 4, 2023.

  
Melissa Bailey, Secretary



**RESOLUTION NO. 112-2023**

**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RATIFYING THE LATE INTRODUCTION AND SUBMISSION OF THE 2024 (FISCAL  
YEAR 2023-2024) SEWER AND WATER OPERATIONS BUDGETS**

**WHEREAS**, the regulatory deadline for introduction of Authority's Budget for the fiscal year 2024 (December 1, 2023 to November 30, 2024) is two (2) months prior to the beginning of the Authority's fiscal year, and

**WHEREAS**, the due to the timing of the Authority's regular monthly meetings, the budget is being introduced on October 4<sup>th</sup>, 2023, and

**WHEREAS**, said Sewer and Water Operations Budgets are each now ready for introduction;

**NOW, THEREFORE, BE IT RESOLVED** by the members of the Lower Township Municipal Utilities Authority as follows:

1. The above recitals are incorporated herein.
2. The Board authorizes the late introduction and submission of the 2024 Sewer and Water Operations Budgets of the Lower Township Municipal Utilities Authority for the Fiscal Year December 1, 2023 to November 30, 2024.

**RESOLUTION NO. 112-2023**

	O'CONNOR	HENDERSON	BITTING	RIDGWAY	RECHNER
<b>MOTION</b>		X			
<b>SECOND</b>					X
<b>AYES</b>	X	X		X	X
<b>NAY</b>					
<b>ABSENT</b>			X		
<b>ABSTAIN</b>					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on October 4<sup>th</sup>, 2023.

  
Melissa Bailey, Secretary



**LTMUA Budget Comparison - 10/04/2023 Meeting**

**The Sewer budget as introduced reflects:**

	<u>FY 2023-24</u> <u>(as Introduced)</u>	<u>FY 2022-23</u> <u>(as adopted)</u>	<u>Variance</u> <u>Increase</u> <u>(Decrease)</u>
Total Revenues	<u>\$ 5,683,600</u>	<u>\$ 5,268,000</u>	<u>\$ 415,600</u>
Operating Appropriations:			
Administration	\$ 653,500	\$ 666,600	\$ (13,100)
Cost of Providing Services	3,693,500	3,637,000	56,500
Non-Operating Appropriations:			
Debt Service (Principal and Interest)	93,605	93,950	(345)
Capital (Renewal & Replacement Reserves)	2,931,000	2,556,000	375,000
Other Non-Operating Appropriations	<u>80,000</u>	<u>80,000</u>	<u>-</u>
Total Appropriations	<u>7,451,605</u>	<u>7,033,550</u>	<u>418,055</u>
Total Unrestricted Net Position Utilized	<u>\$ 1,768,005</u>	<u>\$ 1,765,550</u>	<u>\$ 2,455</u>

**The Water budget as introduced reflects:**

	<u>FY 2023-24</u> <u>(as Introduced)</u>	<u>FY 2022-23</u> <u>(as adopted)</u>	<u>Variance</u> <u>Increase</u> <u>(Decrease)</u>
Total Revenues	<u>\$ 4,430,000</u>	<u>\$ 4,259,000</u>	<u>\$ 171,000</u>
Operating Appropriations:			
Administration	587,500	566,400	21,100
Cost of Providing Services	2,182,450	2,144,500	37,950
Non-Operating Appropriations:			
Debt Service (Principal and Interest)	1,094,319	800,737	293,582
Capital (Renewal & Replacement Reserves)	2,938,500	1,111,000	1,827,500
Other Non-Operating Appropriations	<u>80,000</u>	<u>80,000</u>	<u>-</u>
Total Appropriations	<u>6,882,769</u>	<u>4,702,637</u>	<u>2,180,132</u>
Total Unrestricted Net Position Utilized	<u>\$ 2,452,769</u>	<u>\$ 443,637</u>	<u>\$ 2,009,132</u>

**Combined Sewer and Water Budgets:**

	<u>FY 2023-24</u> <u>(as Introduced)</u>	<u>FY 2022-23</u> <u>(as adopted)</u>	<u>Variance</u> <u>Increase</u> <u>(Decrease)</u>
Total Revenues	<u>\$ 10,113,600</u>	<u>\$ 9,527,000</u>	<u>\$ 586,600</u>
Operating Appropriations:			
Administration	1,241,000	1,233,000	8,000
Cost of Providing Services	5,875,950	5,781,500	94,450
Non-Operating Appropriations:			
Debt Service (Principal and Interest)	1,187,924	894,687	293,237
Capital (Renewal & Replacement Reserves)	5,869,500	3,667,000	2,202,500
Other Non-Operating Appropriations	<u>160,000</u>	<u>160,000</u>	<u>-</u>
Total Appropriations	<u>14,334,374</u>	<u>11,736,187</u>	<u>2,598,187</u>
Total Unrestricted Net Position Utilized	<u>\$ 4,220,774</u>	<u>\$ 2,209,187</u>	<u>\$ 2,011,587</u>



L.T.M.U.A

COMPARISON OF FY 2023-24 AND 2022-23 BUDGETARY APPROPRIATIONS

	Fiscal Year 11/30/24			Fiscal Year 11/30/23			Difference Increase (Decrease)
	Sewer	Water	Total	Sewer	Water	Total	
Administration:							
Salary & Wages	\$ 218,000	\$ 218,000	\$ 436,000	\$ 215,000	\$ 215,000	\$ 430,000	\$ 6,000
Fringe Benefits	110,500	110,500	221,000	102,000	102,000	204,000	17,000
Other Expenses	325,000	259,000	584,000	349,600	249,400	599,000	(15,000)
Total Administration	653,500	587,500	1,241,000	666,600	566,400	1,233,000	8,000
Cost of Providing Services:							
Salary & Wages	1,006,000	836,000	1,842,000	959,000	817,000	1,776,000	66,000
Fringe Benefits	558,000	477,950	1,035,950	598,000	529,000	1,127,000	(91,050)
Other Expenses	2,129,500	868,500	2,998,000	2,080,000	798,500	2,878,500	119,500
Total Cost of Providing Services	3,693,500	2,182,450	5,875,950	3,637,000	2,144,500	5,781,500	94,450
Principal Payments on Debt							
Service in Lieu of Depreciation	68,450	585,039	653,489	66,600	455,946	522,546	130,943
Total Operating Appropriations	4,415,450	3,354,989	7,770,439	4,370,200	3,166,846	7,537,046	233,393
Non-Operating Appropriations:							
Interest Payments on Debt	25,155	509,280	534,435	27,350	344,791	372,141	162,294
Appropriation to Township	80,000	80,000	160,000	80,000	80,000	160,000	-
Renewal & Replacement Reserve (Capital)	2,931,000	2,938,500	5,869,500	2,556,000	1,111,000	3,667,000	2,202,500
Total Non-Operating Appropriations	3,036,155	3,527,780	6,563,935	2,663,350	1,535,791	4,199,141	2,364,794
Total Appropriations	\$ 7,451,605	\$ 6,882,769	\$ 14,334,374	\$ 7,033,550	\$ 4,702,637	\$ 11,736,187	\$ 2,598,187
Increase (Decrease) in Budgeted Expenditures:							
Salaries and Wages	\$ 72,000	3%					
Fringe Benefits	(74,050)	-6%					
Other Expenses	104,500	3%					
Debt Service (Principal/Interest)	293,237	33%					
Increase in Budgeted Expenditures Other than Capital	395,687						
Increase in Capital Appropriations	2,202,500						
Net Increase in Budgeted Expenditures	\$ 2,598,187						

Normal increases; projected staffing requirements; less (2) retirements  
Increases in PERS Pension Contribution (11.3%), Health Ins. Premiums  
increased (7.3%), Less: right-sized the number of projected covered employees.  
Sludge Removal +\$50K, Utilities - Water Operation +\$30K, Chemicals +\$30K  
Added proposed NJ I-Bank Loan for Del Haven

Budgeted Renewal and Replacement Reserves



**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY 6 YEAR SEWER CAPITAL PROGRAM**

**Lower Township MUA**

<b>Sewer Capital Items</b>	<b>Total Cost</b>	<b>Grants</b>	<b>Bonds &amp; Notes</b>	<b>Renewal &amp; Replacement</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>2025-2026</b>	<b>2026-2027</b>	<b>2027-2028</b>	<b>2028-2029</b>
<b>Treatment Plant Improvements</b>										
Waste Activated Sludge Thickening	\$ 350,000	\$	\$	\$ 350,000	\$ 350,000	\$	\$	\$	\$	\$
South Primary Tank - Mechanical Work	75,000			75,000	75,000					
Replace Skim Arm @ FCT	50,000			50,000	50,000					
<b>Collection System Improvements</b>										
Pump Station Rehabilitation	5,000,000			5,000,000	1,200,000	800,000	900,000	600,000	900,000	600,000
Sewer Main Lining/Replacement	850,000			850,000	350,000		250,000		250,000	
Emergency Generator @ Airport PS	75,000			75,000		75,000				
<b>Equipment &amp; Vehicles</b>										
Combination Machine (75%)	525,000			525,000	525,000					
Crane Truck 75% Sewer/25% Water	150,000			150,000	150,000					
Replace Utility Trucks *	210,000			210,000	35,000	35,000	35,000	35,000	35,000	35,000
Replace Supervision Vehicles *	75,000			75,000	25,000		25,000		25,000	
Backhoe/Loader *	71,000			71,000	71,000					
<b>Other</b>										
Miscellaneous	750,000			750,000	125,000	125,000	125,000	125,000	125,000	125,000
Front Entrance Upgrade (50%)	125,000			125,000	125,000					
<b>Totals</b>	<b>\$ 8,306,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,306,000</b>	<b>\$ 2,931,000</b>	<b>\$ 1,185,000</b>	<b>\$ 1,335,000</b>	<b>\$ 760,000</b>	<b>\$ 1,335,000</b>	<b>\$ 760,000</b>

\* Costs 50% Water 50% Sewer

CB-3 (Sewer)



**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY 6 YEAR WATER CAPITAL PROGRAM**

Water Capital Items	Total Cost	Grants	Bonds & Notes	Renewal & Replacement	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
<b>Water Production</b>										
Well Refurbish	\$ 450,000	\$	\$	\$ 450,000	\$	75,000	\$	75,000	\$	75,000
Water Storage	3,774,000			3,774,000	238,000	538,000	858,000	1,020,000	720,000	400,000
Tank Painting & Repairs										
<b>Water Distribution</b>										
NCM Water Main Replacement - Water	10,150,000	6,000,000		4,150,000	3,347,500	1,802,500	1,625,000	875,000	1,625,000	875,000
<b>Meter Replacement Program</b>										
Meter Replacement Program	2,000,000			2,000,000	500,000	500,000		500,000		500,000
Equipment & Vehicles										
Combination Machine (25% Water)	175,000			175,000	175,000					
Crane Truck (25% Water)	50,000			50,000		50,000				
Replace Utility Trucks *	210,000			210,000	35,000	35,000	35,000	35,000	35,000	35,000
Replace Supervision Vehicles *	75,000			75,000	25,000		25,000		25,000	
WACHS Valve Exercising Trailer	97,000			97,000	97,000					
Backhoe/Loader *	71,000			71,000	71,000					
<b>Other</b>										
Miscellaneous	900,000			900,000	150,000	150,000	150,000	150,000	150,000	150,000
Front Entrance Upgrade (50% Water)	125,000			125,000	125,000					
<b>Totals</b>	<b>\$ 18,077,000</b>	<b>\$ 6,000,000</b>	<b>\$ -</b>	<b>\$ 12,077,000</b>	<b>\$ 4,838,500</b>	<b>\$ 3,150,500</b>	<b>\$ 2,768,000</b>	<b>\$ 2,655,000</b>	<b>\$ 2,630,000</b>	<b>\$ 2,035,000</b>

\* 50% Water & 50% Sewer

CB-3(Water)



# 2024 AUTHORITY BUDGET RESOLUTION 113-2023

## Lower Municipal Utilities Authority

FISCAL YEAR: December 01, 2023 to November 30, 2024

WHEREAS, the Annual Budget for Lower Municipal Utilities Authority for the fiscal year beginning December 01, 2023 and ending November 30, 2024 has been presented before the governing body of the Lower Municipal Utilities Authority at its open public meeting of October 4, 2023; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$10,113,600.00, Total Appropriations including any Accumulated Deficit, if any, of \$14,334,374.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$4,220,774.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$7,769,500.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Lower Municipal Utilities Authority, at an open public meeting held on October 4, 2023 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Lower Municipal Utilities Authority for the fiscal year beginning December 01, 2023 and ending November 30, 2024, is hereby approved:

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Lower Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for Adoption on November 01, 2023.

  
(Secretary's Signature)

10/4/2023  
(Date)

### Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Brian O'Conner	X			
Jacqueline Henderson	X (second)			
Harrison Bitting				X
Karen Rechner	X (motion)			
James P. Ridgway	X			



## **RESOLUTION NO. 114-2023**

### **RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING MEMBERSHIP IN THE BUY BOARD PURCHASING COOPERATIVE**

**WHEREAS**, New Jersey Public Law 2010 Chapter 139 allows local contracting units to utilize national cooperative contracts as a method of procurement, and;

**WHEREAS**, the Lower Township Municipal Utilities Authority (Authority) has determined that joining the Buy Board purchasing cooperative will result in a benefit to the Authority, and;

**WHEREAS**, the authority acknowledges that Chapter 139 does not eliminate any requirements of the Local Public Contracts Law, and;

**WHEREAS**, prior to entering into any contract with or through the Buy Board, each contract will be evaluated to ensure they were awarded in a manner that does not violate New Jersey statutory requirements.

**NOW, THEREFORE, BE IT RESOLVED** by the Lower Township Municipal Utilities Authority this resolution approving the joining of the Buy Board purchasing cooperative be adopted.

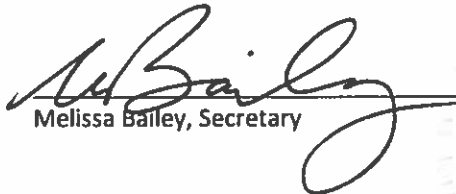
**THIS RESOLUTION** shall take effect immediately.

**DULY ADOPTED** at the Reorganization Meeting of the Lower Township Municipal Utilities Authority held on October 4, 2023.

#### **RESOLUTION NO. 114-2023**

	<b>BITTING</b>	<b>HENDERSON</b>	<b>O'CONNOR</b>	<b>RIDGWAY</b>	<b>RECHNER</b>
<b>MOTION</b>		<b>X</b>			
<b>SECOND</b>				<b>X</b>	
<b>AYES</b>		<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>NAY</b>					
<b>ABSENT</b>	<b>X</b>				
<b>ABSTAIN</b>					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on October 4, 2023

  
Melissa Bailey, Secretary



**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION 115-2023**

**AUTHORIZING A PURCHASE THROUGH BUYBOARD**

---

**WHEREAS**, Pursuant to Resolution 114-2023 The Lower Township Municipal Utilities Authority (Authority) authorized joining the Buy Board purchasing cooperative, and;

**WHEREAS**, The Authority intends to award a contract for the purchase of Wachs Valve Trailer through the BuyBoard Contract # 684-22 in the amount of \$96,983.74, and;

**WHEREAS**, Pursuant to the requirements of Public Law 2010 Chapter 139 and the Local Public Contracts Law the Authority verifies the following in reference to the BuyBoard contract: # 684-22 Wachs Valve Trailer

1. That the use of the cooperative purchasing agreement shall result in cost savings after all factors, including charges for service, material, and delivery, has been considered by one of the following:
  - a. Comparing current State contract pricing, available to other government entities, to that of the proposed national cooperative.
  - b. Comparing pricing for comparable goods or services under the contracting unit's current contracts or contracts available to it (i.e., New Jersey government based cooperative purchasing programs) to that of the proposed national cooperative.
  - c. Comparing recently procured comparable contracts entered by other public entities to that of the proposed national cooperative.
2. The national cooperative contract was awarded through a "competitive bidding process" that included open competition, or competition among those qualified or pre-qualified, submission of bids, and awarded pursuant to a "lowest responsible", "most advantageous to the public entity, price and other factors considered", or other similar standard employed by a public entity. This excludes contract awards based on unadvertised, "invitation only," negotiated, local preference, or sole source procurement practices.
3. The "competitive bidding process" that was used by the original contract awarding agency complies with N.J.S.A. 19:44A-20.4 and 20.5 (pay-to-play laws) and at a minimum, the original contract awarding agency did the following:
  - a. Publicly advertised in newspapers or on the Internet website maintained by the public entity in sufficient time to give notice in advance of the contract;
  - b. Awarded under a process that provides for public solicitation of proposals or qualifications;
  - c. Awarded and disclosed under criteria established in writing by the public entity prior to the solicitation of proposals or qualifications; and
  - d. Publicly opened and announced when awarded.
4. The contract being awarded must have been awarded by a contracting unit as defined in c. 139, and was not awarded by a non-profit or private organization, even if a member of the cooperative. Stated differently, the original contract awarding agency meets the definition of a "contracting unit" as defined by New Jersey purchasing statutes.
5. The original bid was advertised as a national cooperative contract (or a regional contract that includes New Jersey in its region) – not as a strictly local contract that was made "national" or "regional" after the receipt of bids.



## RESOLUTION No. 115-2023 (Continued)

6. The vendor will comply with the following New Jersey laws by submitting the following required forms to the Authority, as if the contract was originally awarded by the Authority:
- New Jersey Business Registration Certificate for the contractor and any sub-contractors (i.e., copy of certificate)
  - Statement of Corporate Ownership (an original form prepared for the contracting agency awarding the contract)
  - Public Contract EEO Compliance (Employee Information Report form or proof of participation in a federally approved affirmative action program) A non-collusion affidavit (only if required by a local unit), and.

**NOW, THEREFORE, BE IT RESOLVED** by the Lower Township Municipal Utilities Authority as follows:

- This resolution approving the purchase of Wachs Valve Trailer from E.H. Wachs through the BuyBoard contract: # 684-22 in the amount of \$96,983.74 be adopted.
- This Resolution shall only be effective when a copy of the certification of availability of funds prepared by the Authority's Certifying Finance Officer is attached hereto.

### RESOLUTION NO. 115-2023

	O'CONNOR	HENDERSON	BITTING	RECHNER	RIDGWAY
MOTION				X	
SECOND		X			
AYES	X	X		X	X
NAY					
ABSENT			X		
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on October 4<sup>th</sup>, 2023.

  
Melissa Bailey, Secretary



**CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT**  
**ADDITION TO RESOLUTION NO. 115-2023**

I, Karen Rechner, Assistant Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the proposed contract between the Township of Lower Municipal Utilities Authority and E.H. Wachs for the purchase of a Wachs Valve Trailer through the Buy Board contract. Money necessary to fund said contract has been projected in the amount \$96,983.74. Money necessary to fund said contract has been provided for and shall be charged to the Water Capital (05-60-200-103 Movable Equipment – Water). These funds will not be certified as being for more than one (1) pending contract.

DATE: October 4, 2023



---

Karen Rechner, Assistant Treasurer  
Certifying Finance Officer





600 Knightsbridge Parkway, Lincolnshire, Illinois 60069  
(847) 537-8800 | Fax (847) 520-1147  
turnvalves.com

## Quotation

Page 1 of 2

TO: Stephen Blankenship  
Executive Director  
Lower Township MUA  
2900 Bayshore Road  
Villas, NJ 08251

Date: 9/11/2023  
Quotation Number: KR202544  
Payment Terms: Net 30 Days  
Shipping Terms: FOB Origin  
Valid Through: 11/10/2023  
Estimated Delivery: 12 Weeks ARO  
Reference: Buy Board# 684-22

E.H. Wachs is pleased to offer the following quotation.

Item Number	Description	Qty	U/M	Unit Price (USD)	Disc%	Line Total (USD)
1	77-000-38	1	EA	81,995.00	1.5%	80,765.07
	Standard LX (Gas) – VMT (RH): Single turner valve maintenance trailer; includes Wachs 750 FULb (1020 Nm) Extended Reach Valve operator for those preventive maintenance activities, telescoping valve key and Wachs ruggedized TC-100 with GPS controller/datalogger. A 27 HP (20 kW) gasoline powered Kohler overhead cam air cooled engine provides ample power for all contained functions, including an auxiliary HTMA Class II circuit; 10 gallon (38 L) reservoir, fan cooled heat exchanger, continuous duty rated for 8 GPM (30.3 LPM) @ 2,000 PSI (140 bar). A positive displacement blower provides 500 CFM (14.2 cmm)-11" (280mm) Hg vacuum, with spills containment provided by a 250 (950 L) gallon tank with power hydraulic dump (rear discharge) and latching rear door. Also driven from the common power train is a 2.5 GPM (9.5 LPM) @ 3000 PSI (210 bar) pressure washer system with 3 gallon (11.4 L) anti-freeze tank and 95 gallon (360 L) water tank. Includes 2-1/2" (63.5mm), 1-1/4" (31.75mm) & 7/8" (22mm) suction wands and one each short and long wash-down guns. The LX package bundles the service light bar with arrow board, 45' (14 M) auxiliary hydraulic hose reel for operation of hydraulic power tools & Bluetooth tethering module (installed in ERV-750) for wireless communication between the exerciser and Controller/Data Logger and 24" (61cm) X 16" (46cm) x 18" (46cm) aluminum job box.					
2	08-000-10	1	EA	3,745.00	1.5%	3,688.82
	45 Pound Hydraulic Breaker with EZ Ride Foot and 1-1/8" hex bit capacity. This medium duty breaker operates from any HTMA Class 2 hydraulic circuit and produces 1,800 blows per minute; making it ideal for cutting curbs, sidewalks and asphalt.					
3	08-405-00	1	EA	445.00	1.5%	438.32
	Breaker Mount for Valve Maintenance Trailer, requires Breaker to have 14" Long Chisel (08-410-02 Moll Point sold separately). Includes breaker mount and breaker lock.					
4	08-410-01	1	EA	270.00	1.5%	265.95
	5" x 11" Asphalt Cutter for Breaker					
5	08-410-02	1	EA	85.00	1.5%	83.72
	14" Moll Point for Breaker					
6	08-410-03	1	EA	120.00	1.5%	118.20
	3" x 14" Long Chisel					
7	08-000-03	1	EA	3,745.00	1.5%	3,688.82
	WDP3500 Dewatering Pump is light weight, compact unit capable of discharging water quickly and quietly. Centrifugal-type pump features a direct drive hydraulic motor for continuous use. The contaminant-tolerant gear motor is designed for continuous high-speed operation. Direct drive impeller with no spindle bearings that require periodic lubrication or replacement. Cast stainless steel, semi-closed impeller resists corrosion and sealed drive shaft. Includes operation manual.					
8	08-400-03	1	EA	220.00	1.5%	216.70
	Hose, Discharge 3" for WDP3500 25'x 3" Diameter Vinyl Coated Discharge Hose with Aluminum Female Camlock Coupler					
9	08-000-04	1	EA	4,495.00	1.5%	4,427.57
	WTP4800 Trash Pump is a light weight, heavy duty machine capable of pumping high volumes of water, sand slurries, gravel, sludge, and solids up to 3 in. /75 mm in diameter. Features a "free flow" impeller with a direct drive hydraulic motor for continuous use. Submersible and self-priming, can run dry without damage to the motor, bearings or impeller. Abrasion-resistant impeller and volute with replaceable wear plates. Includes operating manual.					
10	08-400-04	1	EA	295.00	1.5%	290.57
	Hose, Discharge 4" for WTP4800 25'x 4" Diameter Vinyl Coated Discharge Hose with Aluminum Female Camlock Coupler					





600 Knightsbridge Parkway, Lincolnshire, Illinois 60069  
 (847) 537-8800 | Fax (847) 520-1147  
 turnvalves.com

## Quotation

Page 2 of 2

TO: Stephen Blankenship

Date: 9/11/2023  
 Quotation Number: KR202544

Reference: Buy Board# 684-22

Item Number	Description	Qty	U/M	Unit Price (USD)	Disc%	Line Total (USD)
11 79-430-20		1	EA	2,495.00	100.0%	0.00

Field training - 1 day program. Training topics range from field operation of the mechanical systems like hydro-excavation and Valve operator; to training of computerized controllers and preventive maintenance software like VITALS. Field crews and participants will be shown, in detail, standard procedures for safe and efficient operation and use of valve maintenance tools.

Subtotal	93,983.74
Freight Included	3,000.00
<b>Total (USD)</b>	<b>\$96,983.74</b>

We will prepay and add shipping charges to your order, or we can ship collect via your choice of carrier service. If you have any questions please feel free to call Matt Goodwin at 209-534-1671 or call me at 847-484-2552.

If you are tax exempt, please supply your identification number and certificate with your order. If your exempt number is not on file, tax will be added to your invoice.

Please reference this quote number when placing your order. Thank you.

Nick Loe  
 Technical Sales Representative  
 847-484-2552  
 nick.loe@ehwachs.com

Sales of E.H. Wachs products and services are expressly limited to and made conditional on acceptance of its current Terms and Conditions of Sale, found at [www.ehwachs.com](http://www.ehwachs.com) ("Terms"). Any additional or different terms are hereby rejected. Commencement of work by E.H. Wachs or acceptance of delivery of products by you constitutes your acceptance of the Terms.



**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION 116-2023**

**AUTHORIZING A PURCHASE THROUGH SOURCEWELL**

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**WHEREAS**, Pursuant to Resolution 37-2017 The Lower Township Municipal Utilities Authority (Authority) authorized joining the National Joint Powers Alliance (NJPA) which has since become SOURCEWELL, and;

**WHEREAS**, The Authority intends to award a contract for the purchase of a Case 580SN Loader Backhoe through the SOURCEWELL contract # 032119-CNH in the amount of \$141,288.00, and;

**WHEREAS**, Pursuant to the requirements of Public Law 2010 Chapter 139 and the Local Public Contracts Law the Authority verifies the following in reference to the SOURCEWELL contract: #032119-CHN for a Case 580SN Loader Backhoe

1. That the use of the cooperative purchasing agreement shall result in cost savings after all factors, including charges for service, material, and delivery, has been considered by one of the following:
  - a. Comparing current State contract pricing, available to other government entities, to that of the proposed national cooperative.
  - b. Comparing pricing for comparable goods or services under the contracting unit's current contracts or contracts available to it (i.e., New Jersey government based cooperative purchasing programs) to that of the proposed national cooperative.
  - c. Comparing recently procured comparable contracts entered by other public entities to that of the proposed national cooperative.
2. The national cooperative contract was awarded through a "competitive bidding process" that included open competition, or competition among those qualified or pre-qualified, submission of bids, and awarded pursuant to a "lowest responsible", "most advantageous to the public entity, price and other factors considered", or other similar standard employed by a public entity. This excludes contract awards based on unadvertised, "invitation only," negotiated, local preference, or sole source procurement practices.
3. The "competitive bidding process" that was used by the original contract awarding agency complies with N.J.S.A. 19:44A-20.4 and 20.5 (pay-to-play laws) and at a minimum, the original contract awarding agency did the following:
  - a. Publicly advertised in newspapers or on the Internet website maintained by the public entity in sufficient time to give notice in advance of the contract;
  - b. Awarded under a process that provides for public solicitation of proposals or qualifications;
  - c. Awarded and disclosed under criteria established in writing by the public entity prior to the solicitation of proposals or qualifications; and
  - d. Publicly opened and announced when awarded.
4. The contract being awarded must have been awarded by a contracting unit as defined in c. 139, and was not awarded by a non-profit or private organization, even if a member of the cooperative. Stated differently, the original contract awarding agency meets the definition of a "contracting unit" as defined by New Jersey purchasing statutes.
5. The original bid was advertised as a national cooperative contract (or a regional contract that includes New Jersey in its region) – not as a strictly local contract that was made "national" or "regional" after the receipt of bids.



## RESOLUTION No. 116-2023 (Continued)

6. The vendor will comply with the following New Jersey laws by submitting the following required forms to the Authority, as if the contract was originally awarded by the Authority:
- New Jersey Business Registration Certificate for the contractor and any sub-contractors (i.e., copy of certificate)
  - Statement of Corporate Ownership (an original form prepared for the contracting agency awarding the contract)
  - Public Contract EEO Compliance (Employee Information Report form or proof of participation in a federally approved affirmative action program) A non-collusion affidavit (only if required by a local unit), and.


**NOW, THEREFORE, BE IT RESOLVED** by the Lower Township Municipal Utilities Authority as follows:

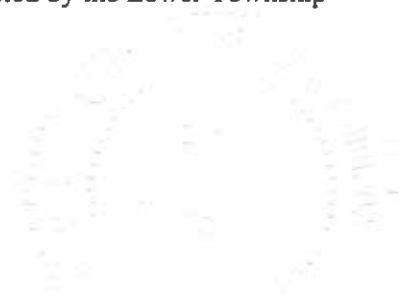
- This resolution approving the purchase of Case 580SN Loader Backhoe from GT Mid Atlantic through the SOURCEWELL contract: # 032119-CNH in the amount of \$141,288.00 be adopted.
- This Resolution shall only be effective when a copy of the certification of availability of funds prepared by the Authority's Certifying Finance Officer is attached hereto.

### RESOLUTION NO. 116-2023

	O'CONNOR	HENDERSON	BITTING	RECHNER	RIDGWAY
MOTION		X			
SECOND				X	
AYES	X	X		X	X
NAY					
ABSENT			X		
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on October 4<sup>th</sup>, 2023.

  
Melissa Bailey, Secretary





**CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT**  
**ADDITION TO RESOLUTION NO. 116-2023**

I, Karen Rechner, Assistant Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the proposed contract between the Township of Lower Municipal Utilities Authority and GT Mid Atlantic for the purchase of a Case 580SN Loader/Backhoe through the Sourcewell contract. Money necessary to fund said contract has been projected in the amount \$141,288.00. Money necessary to fund said contract has been provided for and shall be charged to the Sewer and Water Capital (05-55-201-103 Movable Equipment – Sewer, and 05-60-200-103 Movable Equipment – Water). These funds will not be certified as being for more than one (1) pending contract.

DATE: October 4, 2023



Karen Rechner, Assistant Treasurer  
Certifying Finance Officer



\* Updated document 116-2023



Mid Atlantic

☒ VINELAND  
551 N HARDING HWY  
VINELAND NJ 08360  
856-697-1414

# SALES ORDER

☐ FREEHOLD  
212 MONMOUTH RD  
FREEHOLD, NJ 07728  
732-780-4600

☐ TOTOWA  
200 BOMONT PLACE  
TOTOWA, NJ 07512  
973-785-4900

S  
O  
L  
D  
  
T  
O

Lower Township MUA  
2900 Bayshore Road  
Villas, NJ

**TERMS:** ☒ CASH ☐ FINANCE

FINANCE CO:	RATE	TERM
		Net 30

**SPECIAL FINANCING TERMS:** Municipal

REQ DELIVERY DATE	<input type="checkbox"/> CUSTOMER PICKUP	SOLD BY
	<input checked="" type="checkbox"/> DEALER DELIVERY	Bob T

Date 10/2/2023	Account Number Sourcewell	County Cape May	Contact Person Steve B	Phone 609-884-0898	Customer P.O. #
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QTY	NEW USED RENTAL	MANUFACTURER	MODEL	SERIAL NUMBER	STOCK NO.	PRICE
1	New	Case	580SN	TBD	TBD	\$210,460.00
		SOURCEWELL DISCOUNT		CONTRACT # 032119-CNH		(\$77,810.00)
				Extened 3yr/3000hr Warranty		\$3,250.00
				Prep & Predelivery		\$6,988.00
				2 Year Maintenance Contract		\$8,400.00

## <SPECIAL INSTRUCTIONS>

NEW CASE 580SN LOADER BACKHOE 4WD EXTENDAHOE

1 WAY/2 WAY EHOE W/ HYD BHOE COUPLER, PILOT CONTROLS, 24" BUCKET, FLIP OVER STAB PADS, 82" 4 X 1 BUCKET, TOOL BOX  
RIDE CONTROL, COMFORT STEER, 3RD SPOOL VALVE, CAB HEAT A/C, PREMIUM SEAT, LED LIGHT PKG, AM/FM RADIO W BLUETOOTH  
MAINTENANCE PG, TWO SERVICES PER YEAR FOR TWO YEARS, INCLUDES TRAVEL TIME AND MILEAGE TO LOWER TOWNSHIP

CASE SITEWATCH TELEMATICS W HARDWARD AND 5 YEAR ADVANCED DATA SUBSCRIPTION

TRADE-INS Purchaser hereby bargains, sells and conveys unto Seller the following described Trade-In Equipment and warranties and certifies it to be free and clear of liens, encumbrance, and security interests except to the extent below.					1. SALE PRICE	\$151,288.00
					2. FREIGHT	\$0.00
YEAR	MAKE	MODEL	SERIAL NUMBER	TRADE AMOUNT	3. SUBTOTAL	\$151,288.00
	CASE	580L		\$10,000.00	4. LESS TRADE	\$10,000.00
			JJG0219679		5. RENTS PAID	
OUTSTANDING LOAN WITH		ACCOUNT NUMBER		TOTAL TRADE (LINE 4)	6. ADJUSTED PRICE	\$141,288.00
				OUTSTANDING BAL OWED (LINE 12)	7. SALES TAX 0.000%	\$0.00

☐ CASE PRO CARE: \_\_\_\_\_

## WARRANTIES:

☒ NEW (mfg)

☐ USED-AS IS: No warranty expressed or implied

☐ OTHER: Terms & Conditions

"ALL WARRANTIES, IF ANY BY A MANUFACTURER OR SUPPLIER OTHER THAN THE DEALER ARE THEIR WARRANTIES, NOT THE DEALERS, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES, UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF. DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE ON ALL GOODS AND SERVICES SOLD BY DEALER AND ON ALL USED PRODUCTS WHICH ARE HEREBY SOLD "AS IS- NOT EXPRESSLY WARRANTED OR GUARANTEED". ALL WARRANTY REPAIRS MADE UNDER THIS AGREEMENT WILL BE MADE AT THE GROFF TRACTOR NEW JERSEY, LLC SERVICE FACILITY. THE CUSTOMER IS RESPONSIBLE FOR ALL HAULING CHARGES TO AND FROM THE GROFF FACILITY.

## NOTICE TO BUYER

1. Read this contract before you sign it.
2. You are entitled to and exact and completely filled in copy of this contract when you sign it. Keep it to protect your legal rights.
3. Purchaser acknowledges receipt of a fully completed copy of this contract and Purchaser waives notice of the acceptance or rejection of this order by the seller.
4. The additional terms and conditions set forth on the reverse side are a part of this contract and are incorporated herein by reference.
5. Seller retains a security interest in the purchased goods until the price is fully paid.

Accepted for GROFF TRACTOR MID ATLANTIC, LLC

Purchased by: \_\_\_\_\_

Company Name

BY: \_\_\_\_\_

X: \_\_\_\_\_

Groff Tractor Mid Atlantic Signature

Title

Date

Purchaser Signature

Title

Date



**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION NO. 117-2023**

**APPROVING AMENDMENT TO SANITARY SEWER SYSTEM RULES  
AND REGULATIONS**

**WHEREAS**, the Lower Township Municipal Utilities Authority (the “Authority”) has been formed, organized and exists in accordance with the Municipal and County Utilities Authority Law, N.J.S.A. 40:14B-1, *et. seq.*, and the ordinances of the Township of Lower, in the County of Cape May; and

**WHEREAS**, §67-2 of the Code of the Township of Lower indicates that the Authority “shall have and exercise all of the powers and perform all of the duties provided for by the Municipal Utilities Authority’s Law, and any other statutes heretofore or hereafter enacted and applicable thereto;” and

**WHEREAS**, N.J.S.A. 40:14B-20 provides:

Every municipal authority shall be a public body politic and corporate constituting a political subdivision of the State established as an instrumentality exercising public and essential governmental functions to provide for the public health and welfare and shall have perpetual succession and have the following powers: ... (12) to make and enforce bylaws or rules and regulations for the management and regulation of its business and affairs and for the use, maintenance and operation of the utility system and any other of its properties, and to amend the same. ...; and

**WHEREAS**, as authorized by N.J.S.A. 40:14B-20, the Authority has adopted Rules and Regulations Governing Applications to the Lower Township Municipal Utilities Authority for the Construction of Comprehensive Sanitary Sewer Systems in the Township of Lower,” the most recent version of which is dated June 3, 2009 (the “Sanitary Sewer System Rules and Regulations”); and

**WHEREAS**, Article IV of the Sanitary Sewer System Rules and Regulations, in part, provides:

Whenever a sanitary sewer collection system shall be operational in any given area of Lower Township, the owner of any property which abuts or is adjacent to any operational sewer main within the same sanitary sewer collection system shall, prior to, or as a condition of continued occupancy, be required to tie into said system, make use thereof and be subject to such costs and charges as shall be promulgated from time to time by the Authority pursuant to statutory authorization; and

**WHEREAS**, the Authority is in the process of completing and bringing online a significant expansion to its sanitary sewer system which will provide sanitary sewer system



services to areas of Lower Township that currently do not have available sanitary sewer services from the Authority and, as a result owners of property within that expanded service area will be required to connect to the system as required by the Sanitary Sewer System Rules and Regulations; and

**WHEREAS**, this Board of Directors is cognizant of the fact that the cost to a homeowner to decommission an existing septic system and to tie into the Authority's Sanitary Sewer System has greatly increased since the current Sanitary Sewer System Rules and Regulations were adopted in 2009 and for senior citizens who often lived on fixed incomes that expense can be prohibitive and, as a result, this Board of Directors deems it appropriate to amend the Sanitary Sewer System Rules and Regulations so as to implement a procedure that allows senior citizen property owners who qualify for property tax relief pursuant to N.J.S.A. 54:4-8.41 to apply for a waiver from the connection obligation that otherwise is set forth in Article IV of the Sanitary Sewer System Rules and Regulations for so long as they continue to qualify for such property tax relief;

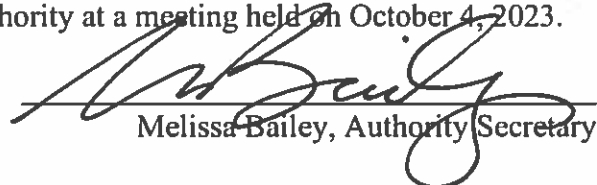
**NOW, THEREFORE, BE IT RESOLVED**, by the Members of the Lower Township Municipal Utility Authority, in the County of Cape May and State of New Jersey as follows:

- 1) All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) Article IV of the Sanitary Sewer System Rules and Regulations be, and it is hereby amended, to read as is set forth on **Exhibit "A"** annexed hereto and made a part hereof.
- 3) The Executive Director and the Authority Secretary are authorized to take all necessary and proper action to implement this Resolution.

RESOLUTION NO. 117 -2023

	BITTING	HENDERSON	O'CONNOR	RECHNER	RIDGWAY
MOTION				X	
SECOND		X			
AYES		X	X	X	X
NAY					
ABSENT	X				
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on October 4, 2023.

  
Melissa Bailey, Authority Secretary



# Exhibit “A”



#### **IV CONDITIONS REQUIRING INSTALLATION OF AND CONNECTION TO SANITARY SEWER SYSTEMS**

Any major subdivision or any multi-family structure regardless of volume of flow, and all non-residential development shall be required to install a sanitary sewer collection system and to connect to the nearest operational sanitary sewer main in the Township in accordance with the provisions of the Ordinances of Lower Township and of these rules and regulations, except as herein provided.

Whenever a sanitary sewer collection system shall be operational in any given area of Lower Township, the owner of any property which abuts or is adjacent to any operational sewer main within the said sanitary sewer collection system shall, prior to, or as a condition of continued occupancy, be required to tie into said system, make use thereof and be subject to such costs and charges as shall be promulgated from time to time by the Authority pursuant to statutory authorization.

Notwithstanding the foregoing, if at the time that the obligation to tie into the Authority's Sanitary Sewer System arises the owner of the property which otherwise would be required to tie into the Authority's Sanitary Sewer System is age 65 or more years and has received from the Lower Township Tax Collector a tax deduction against the real property taxes that are due on the subject property pursuant to N.J.S.A. 54:4-8.41, as amended, then, upon written request by said property owner the obligation to tie into the Authority's sanitary sewer system may be delayed for so long as the owner of the subject property receives the tax deduction as aforesaid. Requests made pursuant to this paragraph shall be accompanied by written proof from the Lower Township Tax Collector that the property tax deduction has been granted. Requests made pursuant to this paragraph shall be subject to the review and approval of the Authority's Executive Director. The denial of any request made pursuant to this paragraph shall be subject to the further review of the Authority's Board of Directors which may reverse the decision of the Executive Director by Resolution upon good cause having been shown. Relief granted pursuant to this paragraph shall remain in effect for so long as the property owner is granted property tax relief pursuant to N.J.S.A. 54:4-8.41. A property owner who receives relief pursuant to this paragraph shall provide the Authority Secretary with written proof, on an annual basis no later than April 30, that the real property tax deduction granted pursuant to N.J.S.A. 54:4-8.41, as amended, remains in effect.

In areas where lands are deemed by the Authority to be too remote from an operating sewer main, the Authority shall decide as to whether a "dry" sanitary sewer system shall be required in accordance with the Authority's Sewer Master Plan. The Authority may also, at its discretion, and if requested by an Applicant, accept a sum of monies equal to the cost of the "dry" sanitary sewer system, engineering costs and restoration, if such payment is deemed to be in the Authority's best interest. Such amount shall be unqualified and shall not be deemed to be a performance guarantee. The Authority will indicate the proposed location of the sewer mains to be included under the Authority's Sewer Master Plan as well as the size of each main to be included. The Sewer Master Plan for the Authority's sanitary sewer system facilities shall govern the location and size of all major sewer mains.



**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION NO. 118-2023**

**AUTHORIZING EXECUTIVE DIRECTOR TO UTILIZE COMPETITIVE  
CONTRACTING, IN LIEU OF PUBLIC BIDDING, TO CONTRACT  
WITH A GRANTS COORDINATOR TO PERFORM GRANT WRITING  
SERVICES**

**WHEREAS**, the Lower Township Municipal Utilities Authority (the "Authority") may have a need to contract with a Grants Coordinator to perform grant writing services, among other tasks; and

**WHEREAS**, the Local Public Contracts Law, at N.J.S.A. 40A:11-4.1, allows local contracting units, in certain limited circumstances, to use competitive contracting "in lieu of public bidding for the procurement of specialized goods and services the price of which exceeds the bid threshold;" and

**WHEREAS**, N.J.S.A. 40A:11-4.1 allows for the use of competitive contracting for: consulting services and for grant writing services; and

**WHEREAS**, the services that may be required by the Authority would fit within the scope of both "consulting services" and "grant writing services" and, under the circumstances, this governing body is of the opinion that the use of competitive contracting would be appropriate; and

**WHEREAS**, it is anticipated that the costs of the services that may be required will exceed the bid threshold;

**NOW, THEREFORE, BE IT RESOLVED**, by the Members of the Lower Township Municipal Utility Authority, in the County of Cape May and State of New Jersey as follows:

1) All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.

2) As required by N.J.S.A. 40A:11-4.3, this Resolution shall authorize the use of competitive contracting in connection with the procurement of proposals perform grant coordination and grant writing services for a one-year period with options to extend the term of the contract for such periods as are authorized by N.J.S.A. 40A:11-4.2.

3) Pursuant to N.J.S.A. 40A:11-4.3, the competitive contracting process shall be administered by the Authority's Executive Director. Upon receipt and review of proposals, the Executive Director shall transmit his findings and recommendations to the Authority's governing body. The rejection of proposals or the award of a contract under this process shall be made by Resolution of the Authority's governing body.

4) The Executive Director be and hereby is authorized to prepare requests for proposals for the aforementioned competitive contracting process and the same shall be prepared in accordance with the requirements of N.J.S.A. 40A:11-4.4 and any other requirements imposed by law.

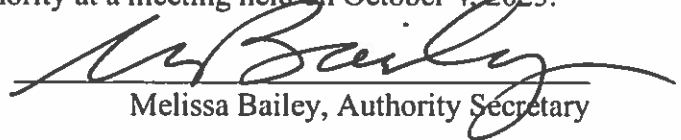


5) The subject contract shall be solicited in accordance with the provisions of N.J.S.A. 40A:11-4.5 and any other requirements imposed by law.

RESOLUTION NO. 118-2023

	BITTING	HENDERSON	O'CONNOR	RECHNER	RIDGWAY
MOTION				X	
SECOND					X
AYES		X	X	X	X
NAY					
ABSENT	X				
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on October 4, 2023.

  
Melissa Bailey, Authority Secretary



**THE TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION NO. 119-2023**

**AWARDING CONTRACT TO POLYDYNE, INC. FOR FURNISHING AND DELIVERY  
OF CLARIFLOC C-9545 AND CLARIFLOC C-9530 POLYMERS (ONE-YEAR  
CONTRACT)**

**WHEREAS**, the Lower Township Municipal Utilities Authority ("Authority") advertised that it would receive bids on October 3, 2023 in connection with a contract for: Furnishing and Delivery of Clarifloc C-9545 and Clarifloc C-9530 Polymers (or Equivalent) (One-Year Contract); and

**WHEREAS**, *Polydyne, Inc.* was the low bidder at the rate of \$1.54 per pound for Clarifloc C-9545 and Clarifloc C-9530 Polymers; and

**WHEREAS**, the Authority's Executive Director has reviewed the bid of Polydyne, Inc. and is satisfied that the bidder complied with the instructions to bidders and conditions of the award; and

**WHEREAS**, the Authority's Executive Director is satisfied that Polydyne, Inc. is a qualified bidder and contractor and that its bid is reasonable as to price; and

**WHEREAS**, based on the review conducted by the Authority's Executive Director, the Executive Director has recommended award of the subject contract to Polydyne, Inc.

**NOW, THEREFORE, BE IT RESOLVED**, by the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

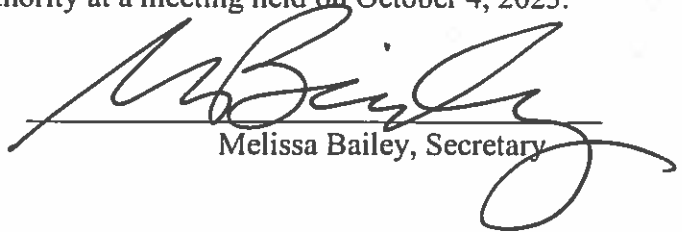
- 1) All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) A one-year contract for Furnishing and Delivery of Clarifloc C-9545 and Clarifloc C-9530 Polymers is awarded to Polydyne, Inc. for an amount not to exceed \$90,000.00 without further authorization by duly adopted Resolution of the Authority Board. The contract shall not require the Authority to purchase any specific quantity.
- 3) The Authority Chairman and Authority Secretary hereby are authorized and directed to sign the contract on behalf of the Authority and to deliver same to Polydyne, Inc. for execution and return.
- 4) The award of this contract is contingent upon receipt of a certification of funds from the Authority's Certifying Finance Officer.



RESOLUTION NO. 119-2023

		BITTING	HENDERSON	O'CONNOR	RECHNER	RIDGWAY
MOTION			X			
SECOND					X	
AYES			X	X	X	X
NAY						
ABSENT		X				
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on October 4, 2023.

  
Melissa Bailey, Secretary



**CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT**  
**ADDITION TO RESOLUTION NO. 119-2023**

I, Karen Rechner, Assistant Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the proposed contract between the Township of Lower Municipal Utilities Authority and Polydyne, Inc.. Money necessary to fund said contract has been projected in the amount \$90,000.00. Money necessary to fund said contract has been provided for and shall be charged to account 05-55-525-502 Polymer. These funds will not be certified as being for more than one (1) pending contract.

DATE: October 4, 2023

  
\_\_\_\_\_  
Karen Rechner, Assistant Treasurer  
Certifying Finance Officer



**THE TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION NO. 120-2023**

**AWARDING CONTRACT TO JCI JONES CHEMICALS, INC. FOR FURNISHING  
AND DELIVERY OF SODIUM HYPOCHLORITE (ONE-YEAR CONTRACT)**

**WHEREAS**, the Lower Township Municipal Utilities Authority (“Authority”) advertised that it would receive bids on October 30, 2023 in connection with a contract for: Furnishing and Delivery of Sodium Hypochlorite (or Equivalent) (One-Year Contract); and

**WHEREAS**, *JCI Jones Chemicals, Inc.* was the low bidder at \$2.2319 per gallon for a 90,000 gallon total of \$200,871.00; and

**WHEREAS**, the Authority’s Executive Director has reviewed the bid of JCI Jones Chemicals, Inc. and is satisfied that the bidder complied with the instructions to bidders and conditions of the award; and

**WHEREAS**, the Authority’s Executive Director is satisfied that JCI Jones Chemicals, Inc. is a qualified bidder and contractor and that its bid is reasonable as to price; and

**WHEREAS**, based on the review conducted by the Authority’s Executive Director, the Executive Director has recommended award of the subject contract to JCI Jones Chemicals, Inc.

**NOW, THEREFORE, BE IT RESOLVED**, by the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

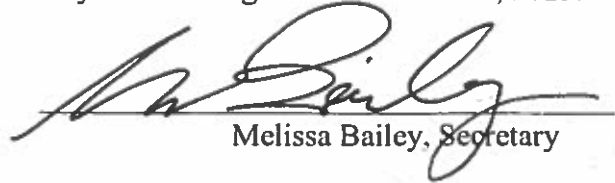
- 1) All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) A one-year contract for Furnishing and Delivery of Sodium Hypochlorite at the rate of \$2.2319 per gallon is awarded to JCI Jones Chemicals, Inc. The contract amount for 90,000 gallons shall not exceed \$200,871.00. The contract shall not require the Authority to purchase 90,000 gallons nor shall it require the Authority to purchase any specific quantity. Any purchase in excess of 90,000 gallons shall require a separate authorizing Resolution.
- 3) The Authority Chairman and Authority Secretary hereby are authorized and directed to sign the contract on behalf of the Authority and to deliver same to JCI Jones Chemicals, Inc. for execution and return.
- 4) The award of this contract is contingent upon receipt of a certification of funds from the Authority’s Certifying Finance Officer.



RESOLUTION NO. 120-2023

	BITTING	HENDERSON	O'CONNOR	RECHNER	RIDGWAY
MOTION		X			
SECOND				X	
AYES		X	X	X	X
NAY					
ABSENT	X				
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on October 4, 2023.

  
Melissa Bailey, Secretary



**CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT**

**ADDITION TO RESOLUTION NO. 120-2023**

I, Karen Rechner, Assistant Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the proposed contract between the Township of Lower Municipal Utilities Authority and JCI Jones Chemicals, Inc.. Money necessary to fund said contract has been projected in the amount \$160,000.00. Money necessary to fund said contract has been provided for and shall be charged to account 05-55-525-501 and 05-60-525-501 Sodium Hypochlorite. These funds will not be certified as being for more than one (1) pending contract.

DATE: October 4, 2023

A handwritten signature in black ink, appearing to read "Karen Rechner", is written over a horizontal line.

Karen Rechner, Assistant Treasurer  
Certifying Finance Officer