

Lower Township MUA

2900 Bayshore Road • Villas, New Jersey 08251

Telephone (609) 886-7146 • Fax (609) 886-4487

www.LTMUA.org



November 1, 2023

REVISED AGENDA

1. Call to Order
2. Determination of Quorum
3. Sunshine Law
4. Pledge of Allegiance and Moment of Silence
5. Comments or Questions from the Public on Agenda Items

CONSENT AGENDA

6. Approval of Minutes: October 4, 2023 Regular Minutes
7. Approval of Bills
 - a. **Resolution No. 121-2023 \$49,709.63** Operating Account (Authorizes payment of operating expensed up to \$50,000)
 - b. **Resolution No. 122-2023 \$166,704.90** Excess operating account (Authorizes payment of operating expenses in excess of \$50,000)
8. **Resolution No. 123-2023** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Sewer** Capital items in the amount of **\$687,715.74**
9. **Resolution No. 124-2023** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Water** Capital items in the amount of **\$10,589.79**
10. **Resolution No. 125-2023** Customer Change Resolution Approving Reductions to Accounts

REGULAR AGENDA

11. **Resolution No. 126-2023** Authorizing Membership in the North Jersey Wastewater Cooperative Pricing System (NJWCPS)
12. **Resolution No. 127-2023** Authorizing a Purchase of Dry Pit Submersible Pumps Through the North Jersey Wastewater Cooperative Pricing System
13. **Resolution No. 128-2023** 2024 Adopted Budget Resolution
14. **Resolution No. 129-2023** Authorizing Disposal of Surplus Property
15. **Vacuum Sewer Project – Homes Fronting Route 9 Between Elm and Walnut**
16. **Administrative Reports**
 - Solicitor
 - Engineer
 - **Admin/Plant Fence Proposal**
 - Financial Report
 - Executive Director
 - **Request for Reimbursement**
17. **Call to the Public**
18. **Board comments**

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 121-2023

RE: OPERATING ACCOUNT REQUISITION

BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, that in accordance with SECTION 605 of the GENERAL BOND RESOLUTION, the sum of \$49,709.63 and hereby is for the purpose of reimbursing the REVOLVING FUND for OPERATING EXPENSES for the payment scheduled. These payments include those not represented by an asterisk on the attached check list.

BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance or repair of the system or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the GENERAL BOND RESOLUTION; that obligations in the stated amounts have been incurred by the Authority and that each item thereof was properly incurred in operating, maintaining or repairing the system and has not been paid; that there has not been filed with or served upon the Authority notice any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable under such requisition to any of the persons, firms or corporations named in such requisition, or if any such lien, attachment or claim has been filed or served upon the Authority, that such lien, attachment or claim has been released or discharged and such payments are for Operating Expenses and that the total amount thereof will not be in excess of the unencumbered balance of the Annual Budget.

RESOLUTION NO. 121-2023

	BITTING	RECHNER	O'CONNOR	HENDERSON	RIDGWAY
MOTION	X				
SECOND				X	
AYES	X		X	X	X
NAY					
ABSENT		X			
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on November 1, 2023.


Melissa Bailey, Authority Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 122-2023

**RE: REQUISITIONING REIMBURSEMENT OF OPERATING
EXPENSES IN EXCESS OF \$50,000.00**

WHEREAS, Section 605 of the General Bond Resolution provided for Operating Expenses in the amount of \$50,000.00 and;

WHEREAS, the Authority has bills totaling in excess of \$50,000.00 to be paid, and the Authority wishes to authorize the payment of these bills at this time, contingent upon the receipt of the reimbursement of Operating Expenses requested by the Resolution previously adopted at this meeting.

NOW, THEREFORE, BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that in accordance with Section 605 of the General Bond Resolution, the sum of **\$166,704.90** is hereby requisitioned from TD Bank, the Trustee, for the payments scheduled and attached.

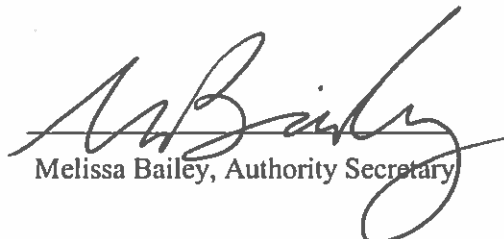
BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance, or repair of the System applicable or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the General Bond Resolution.

RESOLUTION NO. 122-2023

		BITTING	RECHNER	O'CONNOR	HENDERSON	RIDGWAY
MOTION		X				
SECOND					X	
AYES		X		X	X	X
NAY						
ABSENT			X			
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on November 1, 2023.


Melissa Bailey, Authority Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 123-2023

**RE: AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL
IMPROVEMENT FUND ACCOUNT TO
STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following Sewer Capital Improvement items:

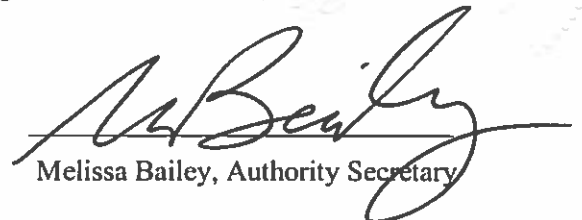
CAPITAL SEWER ITEMS

Treatment Plant R & R - Sulzer Pump Installation- Derstine Co.	\$34,650.00
Engineering - Waste Sludge Thickener Project - Remington & Vernick	\$9,479.25
Engineering - Waste Sludge Thickener Project - Remington & Vernick	\$8,368.00
Engineering - Vacuum Sewer Expansion Project - Fralinger Engineering	\$27,229.50
Construction - Vacuum Sewer Expansion Project - Perna Finnigan	\$574,186.99
Engineering - Diamond Beach Sewer Repairs - Polistina & Associates	\$2,482.50
Engineering - Diamond Beach Sewer Repairs - Polistina & Associates	\$292.50
Diamond Beach Sewer Repairs -Vortex Services, LLC	\$31,027.00
Total	\$687,715.74

RESOLUTION NO. 123-2023

		BITTING	RECHNER	O'CONNOR	HENDERSON	RIDGWAY
MOTION		X				
SECOND					X	
AYES		X		X	X	X
NAY						
ABSENT			X			
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on November 1, 2023.


Melissa Bailey, Authority Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 124-2023

**RE: AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL
IMPROVEMENT FUND ACCOUNT TO
STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following **Water Capital** Improvement items:

CAPITAL WATER ITEMS

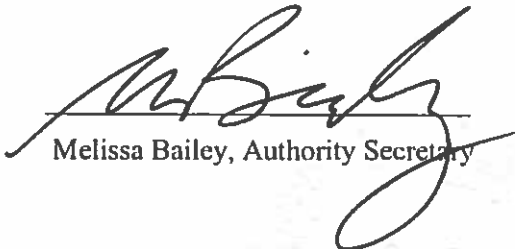
Meter Reading - Transceiver Kit - Water Works Metrology

\$10,589.79
Total \$10,589.79

RESOLUTION NO. 124-2023

		BITTING	RECHNER	O'CONNOR	HENDERSON	RIDGWAY
MOTION		X				
SECOND					X	
AYES		X		X	X	X
NAY						
ABSENT			X			
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on November 1, 2023.


Melissa Bailey, Authority Secretary

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BILL LIST CERTIFICATION

We, the Members of the Lower Township Municipal Utilities Authority hereby certify that we have each reviewed the Bill List presented for payment on November 1, 2023.

Brian O'Connor

Brian O'Connor

Jacqueline Henderson

Jacqueline U. Henderson

Harrison A. Bitting

Harrison A. Bitting

Karen Rechner

Karen Rechner

James P. Ridgway

James P. Ridgway

PREPAY AND EFT ITEMS: November 1, 2023 Meeting

Google Suite	\$150.00	EFT
Quarterly Water Tax	\$1,871.73	EFT
EZ Pass	\$200.00	EFT
Delta Dental On Line	\$2,404.64	EFT
Medical Active Employees	\$42,727.35	EFT
Medical Retired Employees	\$17,503.35	EFT
Total of the Pre Pay Items	\$64,857.07	

CAPITAL SEWER ITEMS

Treatment Plant R & R - Sulzer Pump Installation- Derstine Co.	\$34,650.00	
Engineering - Waste Sludge Thickener Project - Remington & Vernick	\$9,479.25	
Engineering - Waste Sludge Thickener Project - Remington & Vernick	\$8,368.00	
Engineering - Vacuum Sewer Expansion Project - Fralinger Engineering	\$27,229.50	
Construction - Vacuum Sewer Expansion Project - Perna Finnigan	\$574,186.99	
Engineering - Diamond Beach Sewer Repairs - Polistina & Associates	\$2,482.50	
Engineering - Diamond Beach Sewer Repairs - Polistina & Associates	\$292.50	
Diamond Beach Sewer Repairs -Vortex Services, LLC	\$31,027.00	
Total	\$687,715.74	

CAPITAL WATER ITEMS

Meter Reading - Transceiver Kit - Water Works Metrology	\$10,589.79	
Total	\$10,589.79	

Total of the Bill List \$849,862.99**SEWER DEVELOPER ITEMS**

\$0.00

\$0.00

WATER DEVELOPER ITEMS

\$0.00

Bench Strength Partners, Inc. \$22,258.50

Atlantic City Electric \$18,077.39

Garden State Laboratories, Inc. \$6,245.00

Sea Gear Marine Supply, Inc. \$3,128.74

OPERATING ACCOUNT \$49,709.63**EXCESS OPERATION ACCOUNT \$166,704.90****Total of Bill List and Pre Paid \$914,720.06****Total of all Resolutions \$914,720.06**

1	A	B	C	D	E	F
	Account	Description	PO #	Vendor Name	Item Description	Amount
2	05-55-300-121	Sulzer Pump Installation	23-00797	Derstine Company	Treatment Plant R & R	\$34,650.00
3	05-55-300-115	Waste Sludge Thickener Project	23-00802	Remington & Vernick	Engineering	\$9,479.25
4	05-55-300-115	Waste Sludge Thickener Project	23-00803	Remington & Vernick	Engineering	\$8,368.00
5	05-55-100-101	Vacuum Sewer Expansion Project	23-00765	Fraling Engineering	Engineering	\$27,229.50
6	05-55-100-109	Vacuum Sewer Expansion Project	23-00804	Perna Finnigan	Construction	\$574,186.99
7	05-55-100-204	Diamond Beach Sewer Repairs	23-00805	Polistina & Associates	Engineering	\$2,482.50
8	05-55-100-204	Diamond Beach Sewer Repairs	23-00811	Polistina & Associates	Engineering	\$292.50
9	05-55-400-100	Diamond Beach Sewer Repairs	23-00575	Vortex Services, LLC	Diamond Beach Sewer Repairs	\$31,027.00
10	05-60-200-107	Transceiver Kit	23-00790	Water Works Metrology	Meter Reading	\$10,589.79

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LOWER TOWNSHIP MUA
Bill List By Vendor Id

Page No: 1

P.O. Type: All
Range: First to Last
Format: Condensed
Vendors: All
Rcvd Batch Id Range: First to Last
Include Non-Budgeted: Y
Prior Year Only: N
Open: N
Paid: N
Void: N
Rcvd: Y
Held: Y
Aprv: N
Bid: Y
State: Y
Other: Y
Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ADT01	ADT COMMERCIAL								
		23-00799	10/24/23	Service Call	Open	438.00	0.00		
ANCO2	ANCO HOME CENTER CORP								
		23-00831	10/30/23	October 2023 Purchases	Open	390.40	0.00		
APC01	A.P. CERTIFIED TESTING LLC								
		23-00751	10/11/23	M97 Locator w/8" Coil	Open	725.00	0.00		
AQS01	AIRVAC, INC.								
		23-00800	10/24/23	Freight for 23-00658	Open	36.30	0.00		
BCS01	BARBER CONSULTING SERVICES								
		23-00823	10/29/23	IT Service - SCADATA	Open	1,037.00	0.00		
BEN03	BEN'S PROSERV								
		23-00827	10/29/23	Service Call	Open	357.52	0.00		
BLANK01	STEPHEN R. BLANKENSHIP								
		23-00783	10/19/23	Expense Reimbursement	Open	1,527.33	0.00		
		23-00830	10/30/23	Contractual Reimbursement	Open	<u>2,302.12</u>	0.00		
						3,829.45			
BSP01	BENCH STRENGTH PARTNERS, INC.								
		23-00809	10/24/23	2023 BSP Fee - AT&T Lease	Open	22,258.50	0.00		
BUR03	BURKHARDT WELDING INC								
		23-00776	10/18/23	Centrifuge Chute	Open	1,625.00	0.00		
CIN01	CINTAS CORPORATION								
		23-00771	10/18/23	First Aid Supplies	Open	71.63	0.00		
CLA03	CLARK, CHRISTOPHER								
		23-00764	10/18/23	Reimbursement	Open	133.00	0.00		
CMC02	CMC FLEET MAINTENANCE								
		23-00763	10/16/23	September 2023 Fuel Usage	Open	5,426.63	0.00		
COM06	COMCAST								
		23-00762	10/16/23	Internet - 497 Seashore Road	Open	292.42	0.00		
		23-00796	10/24/23	Internet & Cable	Open	<u>472.52</u>	0.00		
						764.94			
CON03	ATLANTIC CITY ELECTRIC								
		23-00817	10/27/23	Electric Accounts	Open	18,077.39	0.00		

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LOWER TOWNSHIP MUA
Bill List By Vendor Id

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Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CPR01	NAOMI NICHOLS								
		23-00819	10/27/23	Heartsaver CPR/AED Course	Open	560.00	0.00		
DEL01	DELL MARKETING LP								
		23-00747	10/06/23	Scadata Computer	Open	1,531.19	0.00		
DER02	DERSTINE COMPANY								
		23-00797	09/08/23	Sulzer Pump Install	Open	34,650.00	0.00		
DRB01	DRBA								
		23-00793	10/23/23	Lease Agreement	Open	257.31	0.00		
ENG02	REMINGTON, VERNICK & WALBERG ENG.								
		23-00802	10/24/23	Waste Sludge Thickener Project	Open	9,479.25	0.00		
		23-00803	10/24/23	Waste Sludge Thickener Project	Open	8,368.00	0.00		
						17,847.25			
EVO01	EVOGOV, INC.								
		23-00786	10/19/23	Website Hosting	Open	75.00	0.00		
FRA03	FRALINGER ENGINEERING PA								
		23-00765	10/18/23	Vacuum Sewer Expansion Project	Open	27,229.50	0.00		
GSL01	GARDEN STATE LABORATORIES, INC								
		23-00820	10/27/23	Laboratory Analysis	Open	6,245.00	0.00		
GSR01	GSRP PROJECT HOLDINGS I, LLC								
		23-00779	10/18/23	Solar Energy 09/01-09/30/2023	Open	6,050.99	0.00		
HAC01	HACH COMPANY								
		23-00753	10/13/23	Laboratory Supplies	Open	713.87	0.00		
HER01	HERALD-NEWSPAPER SEA WAVE CORP								
		23-00822	10/29/23	Hydrant Flushing Advertisement	Open	27.00	0.00		
		23-00824	10/29/23	Hydrant Flushing Advertisement	Open	396.00	0.00		
						423.00			
KEE01	KEEN COMPRESSED GAS COMPANY								
		23-00780	10/18/23	Cylinder Rental	Open	161.70	0.00		
KIN01	KINDLE FORD INCORPORATED								
		23-00625	08/18/23	AC Repair	Open	2,584.74	0.00		
		23-00801	10/24/23	Ignition & Spark Plug	Open	459.28	0.00		
						3,044.02			
LAU01	LAURY HEATING COOLING LLC								
		23-00759	10/16/23	Service Calls & Repairs	Open	881.84	0.00		
LAW01	LAWSON PRODUCTS INC								
		23-00635	08/21/23	Mechanic Shop Supplies	Open	237.44	0.00		
LOW01	LOWE'S								
		23-00754	10/13/23	In-Store Purchase 10/13/23	Open	328.06	0.00		

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LOWER TOWNSHIP MUA
Bill List By Vendor Id

Page No: 3

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date Description					
LOW01	LOWE'S	Continued				
23-00788	10/20/23 Extension Cords	Open	<u>310.05</u>	0.00		
			638.11			
LSS01	TELESYSTEM					
23-00756	10/13/23 Phone Accounts	Open	2,591.65	0.00		
MCH01	MIRACLE CHEMICAL					
23-00791	10/23/23 Sodium Hypochlorite 10/10/2023	Open	5,008.00	0.00		
MIN01	CAPE MINING AND RECYCLING LLC					
23-00770	10/18/23 Asphalt	Open	124.44	0.00		
MUA04	CMCMUA -GRIT & RAGS					
23-00768	10/18/23 Grit & Rags Disposal	Open	818.53	0.00		
MUA06	CMCMUA - SLUDGE PROCESSING					
23-00755	10/13/23 Sept. 2023 Sludge Processing	Open	25,764.15	0.00		
NDG01	NEHMAD, DAVIS & GOLDSTEIN					
23-00766	10/18/23 Legal Services 09/01-09/30/23	Open	927.50	0.00		
NHP01	NATIONAL HIGHWAY PRODUCTS INC.					
23-00739	09/29/23 Safety Signs	Open	361.00	0.00		
NVA01	NATIONAL VISION ADMINISTRATORS					
23-00795	10/23/23 Group Vision Coverage	Open	272.87	0.00		
OFF04	OFFICE DEPOT BUSINESS ACCOUNT					
23-00810	10/25/23 Office & Plant Supplies	Open	128.97	0.00		
ONE03	ONE CALL CONCEPTS INC					
23-00777	10/18/23 Del Haven Markouts - September	Open	65.78	0.00		
23-00778	10/18/23 Markouts - September 2023	Open	<u>455.06</u>	0.00		
			520.84			
PEI01	PEIRCE-EAGLE EQUIPMENT					
23-00671	08/31/23 Driveline	Open	1,260.48	0.00		
23-00750	10/11/23 Suction Elbow weldment	Open	<u>2,236.88</u>	0.00		
			3,497.36			
PFI01	PERNA FINNIGAN, INC					
23-00804	10/24/23 Vacuum Sewer Pay Cert. No. 27	Open	574,186.99	0.00	c2021002	c
PIE01	PG & S PAYROLL SERVICES,LLC					
23-00787	10/19/23 Payroll Services	Open	219.50	0.00		
POL03	POLYDYNE INC.					
23-00774	10/18/23 Polymer Clarifloc C-9530	Open	3,220.00	0.00		
23-00775	10/18/23 Clarifloc C-9545 & 9530	Open	<u>6,440.00</u>	0.00		
			9,660.00			

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LOWER TOWNSHIP MUA
Bill List By Vendor Id

Page No: 4

Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
POL05	POLISTINA & ASSOCIATES, LLC						
23-00805	10/24/23	Diamond Beach Sewer Repairs	Open	2,482.50	0.00		
23-00806	10/24/23	Pump Station Evaluation	Open	5,005.00	0.00		
23-00807	10/24/23	General Engineering	Open	227.50	0.00		
23-00808	10/24/23	Townbank Road MH Rehab.	Open	1,397.50	0.00		
23-00811	10/25/23	Diamond Beach Sewer Repairs	Open	292.50	0.00		
23-00812	10/25/23	Pump Station #9 Rehab.	Open	195.00	0.00		
23-00813	10/25/23	Townbank Road Video Analysis	Open	162.50	0.00		
23-00814	10/25/23	General Engineering	Open	260.00	0.00		
23-00815	10/25/23	General Engineering	Open	650.00	0.00		
23-00828	10/29/23	Hanger II	Open	65.00	0.00		
23-00829	10/29/23	Legates Farm	Open	877.50	0.00		
				11,615.00			
PRE01	PRESS OF ATLANTIC CITY						
23-00826	10/29/23	Public Notices	Open	91.20	0.00		
RHT01	ROMANO, HEARING, TESTA & KNORR						
23-00767	10/18/23	Accounting Assistance Services	Open	7,199.00	0.00		
SAN05	SANTUCCI, JOSEPH						
23-00821	10/29/23	Customer Refund	Open	80.00	0.00		
SBS01	STEWART BUSINESS SYSTEMS, LLC						
23-00761	10/16/23	Printer Maintenance & Toner	Open	442.04	0.00		
SEA01	SEA GEAR MARINE SUPPLY INC						
23-00024	12/16/22	2023 Boots	Open	412.50	0.00		
23-00757	10/13/23	Deka Battery	Open	292.98	0.00		
23-00781	10/19/23	Collection Materials	Open	1,755.10	0.00		
23-00785	10/19/23	Life Sling	Open	668.16	0.00		
				3,128.74			
SJO02	SOUTH JERSEY OVERHEAD DOOR CO.						
23-00655	08/28/23	Garage Door Repair	Open	1,990.00	0.00		
TRI05	TRI-COUNTY TERMITE & PEST						
23-00825	10/29/23	Pest Control Service	Open	135.00	0.00		
VER03	VERIZON						
23-00760	10/16/23	Cell Phones & Tablets	Open	2,751.64	0.00		
VIL03	NAPA AUTO PARTS CO.						
23-00832	10/30/23	October 2023 Purchases	Open	304.92	0.00		
VOR01	VORTEX SERVICES, LLC						
23-00575	07/22/23	Diamond Beach Sewer Repairs	Open	31,027.00	0.00		
WIL01	CITY OF WILDWOOD WATER						
23-00772	10/18/23	Diamond Beach Pump Station	Open	54.75	0.00		
WWG01	GRAINGER, INC						
23-00749	10/11/23	Harmonic Balancer Puller	Open	144.54	0.00		

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LOWER TOWNSHIP MUA
Bill List By Vendor Id

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Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
WWG01	GRAINGER, INC		Continued				
23-00789	10/22/23	Hand Winch & Disposable Gloves	Open	<u>510.59</u>	0.00		
				655.13			
WWM01	WATER WORKS METROLOGY, LLC						
23-00790	10/23/23	Transceiver Kit	Open	10,589.79	0.00		
Total Purchase Orders:		81	Total P.O. Line Items:	0	Total List Amount:	849,862.99	Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
SEWER & WATER FUN	3-05	128,356.46	0.00	128,356.46	22,258.50	0.00	150,614.96
	X-05	699,248.03	0.00	699,248.03	0.00	0.00	699,248.03
Total of All Funds:		827,604.49	0.00	827,604.49	22,258.50	0.00	849,862.99

Totals by Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
SEWER & WATER FUN 05		827,604.49	0.00	827,604.49	22,258.50	0.00	849,862.99
Total Of All Funds:		827,604.49	0.00	827,604.49	22,258.50	0.00	849,862.99

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
SEWER & WATER FUND	3-05	128,356.46	0.00	0.00	0.00	128,356.46
	x-05	699,248.03	0.00	0.00	0.00	699,248.03
Total of All Funds:		<u>827,604.49</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>827,604.49</u>

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 125-2023
Customer Change**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that the Board Secretary, Melissa Bailey be and hereby is authorized to make the following changes and draw checks to refund overpayments if applicable.

Water				
<u>Account</u>	<u>Address</u>	<u>Period</u>	<u>Reduction Amount</u>	<u>Explanation</u>
2283-0	101 Georgia Avenue	23/1-23/2	\$124.96	Lines cut and capped
		TOTAL	\$124.96	

Sewer				
<u>Account</u>	<u>Address</u>	<u>Period</u>	<u>Reduction Amount</u>	<u>Explanation</u>
2283-0	101 Georgia Avenue	23/1-23/4	\$400.00	Lines cut and capped
		TOTAL	\$400.00	

Connections				
<u>Account</u>	<u>Address</u>	<u>Period</u>	<u>Reduction Amount</u>	<u>Explanation</u>
15410-0	407 Bayshore Road	23/1-27/1	\$500.00	Del Haven comm. CF s/b \$1,600 per SB
		TOTAL	\$500.00	

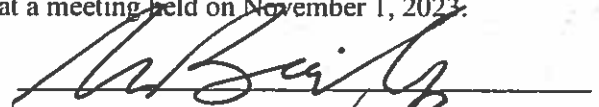
		TOTAL	\$1,024.96
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Interest Waived: Water: \$59.23
Sewer: \$63.30
Connections: \$1,440.00

RESOLUTION NO. 125-2023

	BITTING	RECHNER	O'CONNOR	HENDERSON	RIDGWAY
MOTION	X				
SECOND				X	
AYES	X		X	X	X
NAY					
ABSENT		X			
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on November 1, 2023.


Melissa Bailey, Authority Secretary

RESOLUTION NO. 126-2023

RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING MEMBERSHIP IN THE NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM (NJCPCS)

WHEREAS, New Jersey Public Law 2010 Chapter 139 allows local contracting units to utilize national and local cooperative contracts as a method of procurement, and;

WHEREAS, the Lower Township Municipal Utilities Authority (Authority) has determined that joining the North Jersey Wastewater Cooperative Pricing System (NJCPCS) will result in a benefit to the Authority, and;

WHEREAS, the authority acknowledges that Chapter 139 does not eliminate any requirements of the Local Public Contracts Law, and;

WHEREAS, prior to entering into any contract with or through the NJCPCS, each contract will be evaluated to ensure they were awarded in a manner that does not violate New Jersey statutory requirements.

WHEREAS, the Lower Township Municipal Utilities Authority desires to become a member of the North Jersey Wastewater Cooperative Pricing System, NJCPCS, effective November 9, 2023, and that such membership shall be for the period ending November 24, 2024, and each renewal, thereafter of the system, unless the Lower Township Municipal Utilities Authority elects to formally withdraw from the system.

NOW, THEREFORE, BE IT RESOLVED by the Lower Township Municipal Utilities Authority this resolution approving the joining of the North Jersey Wastewater Cooperative Pricing System be adopted and that the Chair and Board Secretary are hereby authorized to execute the attached agreement for such membership.

THIS RESOLUTION shall take effect immediately.

DULY ADOPTED at a meeting of the Lower Township Municipal Utilities Authority held on November 1, 2023.

RESOLUTION NO. 126-2023

	BITTING	HENDERSON	O'CONNOR	RIDGWAY	RECHNER
MOTION	X				
SECOND				X	
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on November 1, 2023


Melissa Bailey, Secretary

**AGREEMENT
NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM**

PARTICIPANTS:

This agreement made and entered into this 13th day of April 2023 by and between the Passaic Valley Sewerage Commission (hereinafter referred to as "PVSC") and the Lower Township Municipal Utilities Authority, a governmental corporation of the State of New Jersey or Public Agency located at 2900 Bayshore Road, Villas, New Jersey 08251 (hereinafter referred to as the "Participating Contracting Unit").

WITNESSETH:

LEGAL AUTHORITY:

WHEREAS, N.J.S. 40A:11-11 (5), specifically authorizes two or more contracting units to enter into a Cooperative Pricing System and Agreement for the purchase of work, materials and supplies; and

WORK TO BE PERFORMED:

WHEREAS, the Passaic Valley Sewerage Commission will conduct a Cooperative Pricing System with Participating Contracting Units, utilizing administrative purchasing services and facilities of the PVSC; and this Cooperative Pricing Agreement is to effect substantial economies in the purchase of goods and supplies; and

WHEREAS, the PVSC wishes to operate the **North Jersey Wastewater Cooperative Pricing System** (hereinafter referred to as the NJWCPS) with the Bergen County Utilities Authority (BCUA), the Joint Meeting of Essex and Union Counties (JMEUC), the Pequannock, Lincoln Park, and Fairfield Sewerage Authority- Two Bridges (TBSA), the Northwest Bergen County Utilities Authority, the Rahway Valley Sewerage Authority, the Town of Morristown, the Township of Wayne, the City of Asbury Park, the Linden Roselle Sewerage Authority, the Sussex County Municipal Utilities Authority, the Township of Mine Hill, the Musconetcong Sewerage Authority, the Borough of Fair Lawn, the Township of Morris, the Village of Ridgewood, the Rockaway Valley Sewerage Authority, the Atlantic County Utilities Authority, the Township of Wall, the Township of Readington, the Borough of South Plainfield, the Borough of Lodi, the Borough of Madison, the Secaucus Municipal Utilities Authority, the Two Rivers Water Reclamation Authority, the Borough of Point Pleasant, the Township of Branchburg, the Township of Parsippany-Troy Hills, the Township of Springfield, the Township of Neptune, the Township of Verona, the Borough of Lindenwold, the North Bergen Utilities Authority, the Bayshore Regional Sewerage Authority, the Lacey Municipal Utilities Authority, the Cape May County Municipal Utilities Authority, the Bernards Township Sewerage Authority, the South Monmouth Regional Sewerage Authority, the East Windsor Utilities Authority, the Borough of Stone Harbor, the Borough of Bloomingdale, the Township of Livingston, the Township of Roxbury, the Township of Freehold, the Southeast Morris County Utilities Authority, the Township of Montville, the Manasquan River Regional Sewerage Authority, the Cumberland Co. Utilities Authority, the Borough of Old Tappan, the Readington Lebanon Sewerage Authority, the Borough of Glen Rock, the Warren Township Sewerage Authority, the Borough of Highlands, the Township of Denville, the Logan Township Municipal Utilities Authority, City of South Amboy, Township of Nutley, Lambertville Municipal Utilities Authority, Camden County Municipal Utilities Authority, Western Monmouth Utilities Authority, Borough of Spotswood, Kearny Municipal Utilities Authority, Borough of Totowa, Township of Cranford, East Orange Water Commission, Township of Aberdeen, Woodbridge Township, Hackettstown Municipal Utilities Authority, Township of Bridgewater, Township of Rockaway, Borough of Wildwood Crest, Borough of Tinton Falls, Township of Piscataway, Borough of Elmwood Park, County of Passaic, Township of Randolph, Township of Middletown, Township of Edison, Township of Hillside, Township of Neptune Sewerage Authority, Borough of Milltown, Egg Harbor Twp. Municipal Utilities Authority, Landis Sewerage Authority, Cinnaminson Sewerage Authority,

Township of South Orange Village, Stony Brook Regional Sewerage Authority, Borough of Alpha, Pennsauken Sewerage Authority, Raritan Township Municipal Utilities Authority, Borough of Peapack and Gladstone, Township of Bedminster, Borough of Franklin, Dover Township, Franklin Township Sewerage Authority, Franklin Township Sewerage Authority, Borough of Sea Bright, Township of Hamilton, Borough of Bernardsville, Wanaque Valley Regional Sewerage Authority, Borough of Pennington, Lakewood Township Sewerage Authority, Byram Township, Township of Pemberton, Borough of Avon by the Sea, Township of Florence, Hanover Park Regional High School District, City of Somers Point, Township of Cedar Grove, Borough of New Providence, Township of Tewksbury, Clinton Township Sewerage Authority, City of Summit, Old Bridge Municipal Utilities Authority, Willingboro Municipal Utilities Authority, City of Wildwood, Borough of Newfield, Borough of Rockaway, Montville Township Board of Education, Borough of Wenonah, Rockaway Township Board of Education, Brick Township Municipal Utilities Authority, Township of Montclair, Township of Clark, Borough of Hightstown, Borough of Manasquan, Township of West Orange, North Plainfield Board of Education, County of Hudson, the Borough of Caldwell, Municipality of Princeton, Township of Monroe, Bordentown Sewerage Authority, City of Plainfield, Borough of Red Bank, Township of Allamuchy, City of Trenton, Borough of Rumson, the North Arlington- Lyndhurst Joint Meeting, the County of Essex, the Evesham Municipal Utilities Authority, the Borough of Hopatcong, the Atlantic City Municipal Utilities Authority, the Pine Hill Borough Municipal Utilities Authority, the Township of Holmdel, the Township of Berkeley Heights, the Borough of Woodcliff Lake, and the Cumberland County Improvement Authority, the Borough of Deal, the Borough of High Bridge, the Carlstadt Sewerage Authority, Pequannock Township, the Township of Belleville, Mount Holly Municipal Utilities Authority, the Borough of Freehold, and the City of Newark as well as other approved and appropriate Public Agencies within New Jersey; and

WHEREAS, all parties hereto have approved the within Agreement by Ordinance or Resolution as appropriate, in accordance with the aforesaid statute; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes;

NOW, THEREFORE, in consideration of the conditions hereinafter set forth, it is mutually agreed as follows:

1. The goods or supplies to be priced cooperatively may include Spare Parts, Instrumentation Equipment, Maintenance Chemicals, Motor Repair/Replacement, Mechanical Seals, Safety Equipment, Electrical Equipment, Laboratory Supplies, Bulk Chemicals and such other items as two or more participating contracting units in the system agree can be purchased on a cooperative basis, providing the PVSC consents to these other items.

The items and classes of items which may be designated by the participating contracting units hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until terminated as hereinafter provided.

ADMINISTRATION AND OPERATION OF SYSTEM:

2. The PVSC, on behalf of all participating contracting units, at the beginning of participating in the NJWCPS, and during each January thereafter, shall publish a legal advertisement in such format as required by the State Division of Local Government Services in a newspaper normally used for such purposes by it to include such information as:

- (1) The name of the participating contracting units, and
- (2) The name of the Cooperative Pricing System soliciting competitive bids or informal quotations, and
- (3) The address and telephone number of the NJWCPS, and The State Identification Code for the Cooperative Pricing System, and
- (4) The expiration date of the Cooperative Pricing Agreement.

3. The specifications shall be prepared and approved by the NJWPCS and filed as required by

law, and no changes shall thereafter be made except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.

4. The NJWCPS may provide the Participating Units with the copies of the specifications at least thirty (30) days prior to seeking bids and will notify the Participating Contracting Units, in writing, of the item(s) on which it will seek bids. Fifteen (15) days prior to advertising, each of the participating contracting units shall designate, in writing, to the NJWCPS, the items to be purchased and indicate therein the approximate quantities desired, the location for delivery and other requirements, to permit the preparation and filing of specifications as provided by law.

The NJWCPS will call a meeting of all Participating Contracting Units each December in order to provide the participants with an opportunity to discuss the goods or services to be priced cooperatively and the terms of the specifications for the next calendar year.

5. A single advertisement for bids or the solicitation of informal quotations for the goods or services to be purchased shall be presented on behalf of all of the Participating Contracting Units desiring to purchase any item by the NJWCPS in the Cooperative Pricing System.

6. In seeking bids the NJWCPS will include in the specifications two categories upon which bids are sought: (a) the NJWCPS's requirements, stated in definite quantities; and (b) the Participating Contracting Units, stated as an estimated total quantity of the needs of all the other Participating Contracting Units, which total shall not be exceeded in the aggregate by more than 20 percent of the total cost awarded for that Category. The specification for this category shall list the other Participating Contracting Units, their delivery address, their estimated maximum quantities and other relevant information to permit the bidder to understand what is potentially involved. The bids will contain: (1) a provision stating that contracts shall be in compliance with N.J.A.C. 5:30-5.5 (B), open-end contract rules; and (2) language requiring the bid price(s) to be stated so that it is uniform with respect to both categories (the NJWCPS and other Participating Contracting Units).

The provision with respect to the other contracting units category will allow the bidder to indicate if it is willing to provide the item(s) bid upon to other participating contracting units in the system; or if it is not willing to extend prices to other participating units in the systems.

7. The NJWCPS shall advertise for bids or the solicitation of informal quotations and shall receive bids or quotations on behalf of all Participating Contracting Units. Following the receipt of bids, the NJWCPS shall review said bids and on behalf of all Participating Contracting Units, either reject all or certain of the bids or make an award to the lowest responsible bidder or bidders for each separate item. This award shall result in the NJWCPS entering into a master contract with the successful bidder(s)

8. The NJWCPS shall enter into a formal written contract(s), when required by law, directly with the successful bidder(s) only after it has certified the funds available only for its own needs ordered. Each Participating Contracting Unit shall also certify the funds available only for its own needs ordered; enter into a formal written contract, when required by law, directly with the successful bidder(s); issue purchase orders in its own name directly to the successful bidder(s) against said contract; accept its own deliveries; be invoiced by and receive statements from the successful bidder(s); make payment directly to the successful bidder(s); and be responsible for any tax liability. No Participating Contracting Unit in the Cooperative Pricing System shall be responsible for payment for any items ordered or for performance generally, by any other Participating Contracting Units and shall accordingly be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability. The provisions of this paragraph shall be quoted or referred to and sufficiently described in all advertisements for bids by the NJWCPS so that each bidder shall be on notice as to the respective responsibilities and liabilities of the Participating Contracting Units.

The NJWCPS shall supply the Participating Contracting Units with copies of the specifications, name of successful bidder, prices awarded and the contract identification number. Each Participating Contracting Unit may then order directly from that vendor by purchase order if under the appropriate statutory bid limit or by contract of the governing body or agency if over the appropriate statutory bid limit. The identification number shall be affixed to each purchase order or contract and shown on all forms pertaining thereto.

9. If the lowest responsible bidder declines to extend prices to the Participating Contracting Units all bids shall be rejected and no further bids will be sought by the NJWCPS on behalf of the Participating Contracting Units.

10. A bidder shall not be required or permitted to extend his bid prices to Participating Contracting Units unless he has voluntarily agreed to do so as part of his bid.

11. Nothing in this Agreement shall prevent any Participating Contracting Unit from awarding contracts of purchase, with or without advertising, individually and on its own behalf, provided, however, that invitations for such individual bids shall not be advertised, nor shall bids be received individually, during the period in which the NJWCPS is advertising for and receiving bids for the same goods or services, except in the case of emergency or hardship.

12. No purchase order or contract shall be issued by any Participating Contracting Unit for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids which it has itself received.

13. The NJWCPS reserves the right to exclude any goods or services from within said system if, in its opinion, the pooling of purchasing requirements or needs of the Participating Contracting Units is either not beneficial or not workable.

ADMINISTRATIVE COSTS:

14. The PVSC shall bear all costs associated with administering the Cooperative Pricing system and bidding process including cost of advertising and administration and the Participating Contracting Units shall not be obligated for any part of such expenses.

DURATION AND TERMINATION:

15. This Agreement shall become effective the date executed, subject to the approval of the Director of the Division of Local Government Services and shall continue in effect for a period not to exceed five (5) years from said date or the term of the current approval unless any party to this Agreement shall give written notice of its intention to terminate its participation at least 30 days prior to the succeeding four (4) years. The NJWCPS may choose to terminate registration of the system no later than 30 days prior to the expiration date of the system. Renewal of the system will be in accordance with the provisions of N.J.A.C. 5:34-17.6, as may be amended.

16. This Agreement and the Cooperative Pricing System will not terminate nor be invalidated by the PVSC or the withdrawal or addition of any Participating Contracting Unit. However, this Agreement and the Cooperative Pricing System shall be terminable and invalidated at the instance of the NJWCPS upon written notice to the Participating Contracting Unit and without recourse against the NJWCPS for any reason or if continuance of the within system becomes unlawful for any reason.

DOCUMENTATION:

17. All records and documents maintained or utilized pursuant to the terms of this Agreement shall be identified by the code number assigned by the Director, Division of Local Government Services, and such other numbers as are assigned by the NJWCPS for purposes identifying each contract and item awarded.

18. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

19. This Agreement may be executed in several counterparts, each of which, when so executed, shall be deemed to be an original, but such counterparts shall together constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed the day and year above written.

PASSAIC VALLEY SEWERAGE COMMISSION

BY: _____
GREGORY A. TRAMONTOZZI
EXECUTIVE DIRECTOR, PASSAIC VALLEY SEWERAGE COMMISSION

(SEAL) ATTEST BY: _____
PASSAIC VALLEY SEWERAGE COMMISSION
ALBERT LUKIN, CLERK

ATTEST: NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM

By: _____
Passaic Valley Sewerage Commission

Date: _____

[NAME OF AUTHORITY OR GOVERNMENT ENTITY-
PLEASE LEAVE ON SEPARATE PAGE]

BY: _____
BRIAN O'CONNOR
CHAIR, LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

(SEAL) ATTEST BY: _____
LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
MELISSA BAILEY, SECRETARY

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION 127-2023**

**AUTHORIZING A PURCHASE THROUGH THE
NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM**

WHEREAS, Pursuant to Resolution 127-2023 The Lower Township Municipal Utilities Authority (Authority) authorized joining the **B=North Jersey Wastewater Cooperative Pricing System (NJWCPS)**, and;

WHEREAS, The Authority intends to award a contract for the purchase of **two (2) Sulzer/ABS XFPI00C-CBI wet/dry pit submersible pumps, two (2) Sulzer/ABS XFP155J-CB2 PE4 wet/dry pit submersible pumps, along with necessary hardware and appurtenances** from Reiner Pump Systems through the NJWCPS in the amount of \$131,444.00, and;

WHEREAS, Pursuant to the requirements of Public Law 2010 Chapter 139 and the Local Public Contracts Law the Authority verifies the following in reference to the NJWCPS Contract #B364 Sulzer/ABS Wet/Dry Pit Submersible Pumps:

1. That the use of the cooperative purchasing agreement shall result in cost savings after all factors, including charges for service, material, and delivery, has been considered by one of the following:
 - a. Comparing current State contract pricing, available to other government entities, to that of the proposed cooperative.
 - b. Comparing pricing for comparable goods or services under the contracting unit's current contracts or contracts available to it (i.e., New Jersey government based cooperative purchasing programs) to that of the proposed national cooperative.
 - c. Comparing recently procured comparable contracts entered by other public entities to that of the proposed cooperative.
2. The NJWCPS cooperative contract was awarded through a "competitive bidding process" that included open competition, or competition among those qualified or pre-qualified, submission of bids, and awarded pursuant to a "lowest responsible", "most advantageous to the public entity, price and other factors considered", or other similar standard employed by a public entity. This excludes contract awards based on unadvertised, "invitation only," negotiated, local preference, or sole source procurement practices.
3. The "competitive bidding process" that was used by the original contract awarding agency complies with N.J.S.A. 19:44A-20.4 and 20.5 (pay-to-play laws) and at a minimum, the original contract awarding agency did the following:
 - a. Publicly advertised in newspapers or on the Internet website maintained by the public entity in sufficient time to give notice in advance of the contract;
 - b. Awarded under a process that provides for public solicitation of proposals or qualifications;
 - c. Awarded and disclosed under criteria established in writing by the public entity prior to the solicitation of proposals or qualifications; and
 - d. Publicly opened and announced when awarded.
4. The contract being awarded must have been awarded by a contracting unit as defined in c. 139, and was not awarded by a non-profit or private organization, even if a member of the cooperative. Stated differently, the original contract awarding agency meets the definition of a "contracting unit" as defined by New Jersey purchasing statutes.
5. The original bid was advertised as a national cooperative contract (or a regional contract that includes New Jersey in its region) – not as a strictly local contract that was made "national" or "regional" after the receipt of bids.

RESOLUTION No. 127-2023 (Continued)

6. The vendor will comply with the following New Jersey laws by submitting the following required forms to the Authority, as if the contract was originally awarded by the Authority:
- New Jersey Business Registration Certificate for the contractor and any sub-contractors (i.e., copy of certificate)
 - Statement of Corporate Ownership (an original form prepared for the contracting agency awarding the contract)
 - Public Contract EEO Compliance (Employee Information Report form or proof of participation in a federally approved affirmative action program) A non-collusion affidavit (only if required by a local unit), and.

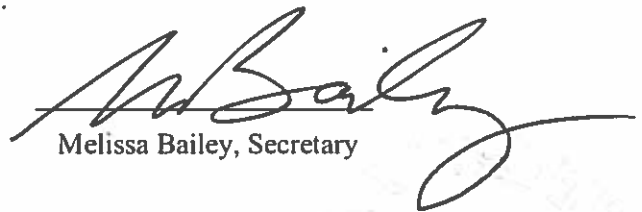
NOW, THEREFORE, BE IT RESOLVED by the Lower Township Municipal Utilities Authority as follows:

- This resolution approving the purchase of two (2) Sulzer/ABS XFP100C-CBI wet/dry pit submersible pumps, two (2) Sulzer/ABS XFP155J-CB2 PE4 wet/dry pit submersible pumps, along with necessary hardware and appurtenances from Reiner Pump Systems through the NJWCPS in the amount of \$131,444.00 be adopted.
- This Resolution shall only be effective when the Passaic Valley Sewerage Commission approves the LTMUA's application to join the NJWCPS.
- Resolution shall only be effective when a copy of the certification of availability of funds prepared by the Authority's Certifying Finance Officer is attached hereto.

RESOLUTION NO. 127-2023

	O'CONNOR	HENDERSON	BITTING	RECHNER	RIDGWAY
MOTION		X			
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on November 1st, 2023.


Melissa Bailey, Secretary

CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT
ADDITION TO RESOLUTION NO. 127-2023

I, Harrison Bitting, Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the proposed contract between the Township of Lower Municipal Utilities Authority and Reiner Pump Systems through the North Jersey Wastewater Cooperative Pricing System (NJWCPS) contract. Money necessary to fund said contract has been projected in the amount \$131,444.00. Money necessary to fund said contract has been provided for and shall be charged to the Sewer Capital Pump Stations Rehab account no. 05-55-100-204. These funds will not be certified as being for more than one (1) pending contract.

DATE: November 1, 2023



Harrison Bitting, Treasurer
Certifying Finance Officer

Vincent J. Polistina, PE, PP, CME
Craig R. Hurless, PE, PP, CME
Ronald N. Curcio, PE, PP
Jennifer L. Heller, PP, AICP
Charles J. Kaenzig, PE



Item #12
Civil / Municipal Engineering
Site Plan and Subdivision Design
Surveying
Land Use Planning
Water and Wastewater Design
Environmental Consulting
Inspection / Construction Management

October 23, 2023

Mr. Stephen Blankenship, PE
Executive Director
Lower Township MUA
2900 Bayshore Road
Villas, New Jersey 08251

**Re: Engineering Proposal
Wastewater Treatment Plant Security Fence
PA No. 2800.09**

Dear Steve:

As per your request, Polistina & Associates is pleased to provide the following proposal to furnish the Authority with engineering services in preparing construction documents and managing construction activities for the installation of approximately 1,200 LF of new chain link security fencing at the Wastewater Treatment Plant.

We anticipate the following scope of services:

LOCATION SURVEY

Under this portion of the work Polistina Associates will complete a detailed topographical survey along the route of the proposed fence in order to identify, poles, tree lines, utilities, driveways, etc. that could interfere with the placement of the fence and provide the basis for the construction drawings. As discussed, it is assumed that there will be no property boundaries that will need to be established for this project.

CONSTRUCTION DOCUMENTS

Utilizing the topographical survey we will prepare requisite drawing with all details as well as the written bidding document which will include instructions to bidders, proposal forms, general conditions, and technical specifications.

BIDDING SERVICES

Polistina & Associates will coordinate and manage the project for the Authority during the public bidding period and prior to the award. Tasks will include placing the advertisement in the paper, responding to bidder inquiries, furnishing bid documents, issuing bid addendums, preparing contracts, and performing bid evaluation.

6684 Washington Avenue, Egg Harbor Township, NJ 08234
Phone: 609.646.2950 Fax: 609.646.2949
E-mail: polistinaassoc@comcast.net

CONSTRUCTION INSPECTION AND MANAGEMENT

During the construction phase, we will serve as the Authority's representative in managing the construction aspects of the project including, conducting pre-construction meeting, reviewing submittals, reviewing monthly payments and change order requests, completing punch list and final inspection in addition to providing random inspections of the contractor's work activity (field inspection estimated not to exceed 24 hours).

Monthly billing will be based on the actual number of hours worked based on our rate schedule on file with the Authority. We anticipate the following estimated amounts:

LOCATION SURVEY	\$ 1,600.00
CONSTRUCTION / BIDDING DOCUMENTS	\$ 3,200.00
BIDDING SERVICES	\$ 1,400.00
CONSTRUCTION SERVICES	<u>\$ 5,200.00</u>
TOTAL FEE	\$ 11,400.00

If you should have any questions or require additional information, please feel free to call.

Sincerely,

POLISTINA & ASSOCIATES


Vincent J. Polistina, PE, PP, CME

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION 128-2023
2024 ADOPTED BUDGET RESOLUTION

Lower Municipal Utilities Authority

FISCAL YEAR: December 01, 2023 to November 30, 2024

WHEREAS, the Annual Budget and Capital Budget/Program for the Lower Municipal Utilities Authority for the fiscal year beginning December 01, 2023 and ending November 30, 2024 has been presented for adoption before the governing body of the Lower Municipal Utilities Authority at its open public meeting of November 1, 2023; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$10,113,600.00, Total Appropriations, including any Accumulated Deficit, if any, of \$14,334,374.00, and Total Unrestricted Net Position utilized of \$4,220,774.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$7,769,500.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Lower Municipal Utilities Authority at an open public meeting held on November 1, 2023 that the Annual Budget and Capital Budget/Program of the Lower Municipal Utilities Authority for the fiscal year beginning December 01, 2023 and ending November 30, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

11/01/23
(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Brian O'Conner	X			
Jacqueline Henderson	X			
Harrison Bitting	X			
Karen Rechner	X			
James P. Ridgway	X			

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 129-2023

RE: AUTHORIZING DISPOSAL OF SURPLUS PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, Lower Township Municipal Utilities Authority has determined that the personal property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Commissioners are desirous of selling said surplus property in an "as is" condition without express or implied warranties; and

WHEREAS, pursuant to Resolution 37-2017 the Lower Township Municipal Utilities Authority authorized joining the National Joint Powers Alliance (NJPA) which has since become SOURCEWELL; and

WHEREAS, the Lower Township Municipal Utilities Authority intends to utilize the online auction services of GovDeals, Inc. pursuant to the contract between GovDeals, Inc. and SOURCEWELL through contract #041316-GDI; and

WHEREAS, the sales are being conducted pursuant to N.J.S.A. 40A:11-36 and the guidance set forth in the Division of Local Government Services Local Finance Notice 2019-15.

NOW THEREFORE, BE IT RESOLVED by the Lower Township Municipal Utilities Authority that the Lower Township Municipal Utilities Authority is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website that shall be conducted through GovDeals, Inc. pursuant to the contract between GovDeals, Inc. and SOURCEWELL through contract #012821-GDI with a maturity date of 2025-03-19.

RESOLUTION NO. 129-2023

	BITTING	HENDERSON	O'CONNOR	RIDGWAY	RECHNER
MOTION	X				
SECOND				X	
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on November 1, 2023.


Melissa Bailey, Board Secretary

Lower Township MUA

2900 Bayshore Road • Villas, New Jersey 08251



SCHEDULE A

ITEM	VIN / SERIAL NO.	Year Purchased	Mileage / Hours
Ford F450 Utility Body	1FDXF47F43EA62888 2003 Model	09/2002 2003 Model	101,442
Ford F450 Crane	1FDXF47F23EA62887 2003 Model	09/2002 2003 Model	98,119
Ford F250 Utility Body	1FTNF21L72EC59342 2006 Model	03/2006 2006 Model	140,569
Ford F150 w/ Cap	1FTMF1CW0AKB32638 2010 Model	11/2009 2010 Model	91,157
Mitsubishi Excavator MS180LC	9112	1986	
EXCEL TD Dirt Screening Equipment	Model JD 620 S# J10 89-076 D	1997 Model	
Alpha Laval Sharples Super D-Canter	Model PM38000 Serial # 91-PM38000-64		
ONAN Generator DYA-15R/1675C	Engine - Allis Chalmers S# 2D-46497 Model- 2900 Gen - S# 871323797 39 kW / 62.5 kVA 120 / 208 Volts 98 / 90 Amps	1970 Model	60 kW
ONAN Generator DYA-15R/13183B	Engine - Allis Chalmers S# 3D19395 Model- 3500 Gen - S# 873684612 90 kW / 74.3 kVA 277 / 480 Volts 312 / 270 Amps	1973 Model	90 kW
Power Washer,	Landa Model 4SF45GH1 S# 6910454		
WACKER Jumping Jack Tamper	BS 600 S# 0007551		
Emglo Air Compressor	Model GCU S# 3021700195		
North Star Air Compressor	Honda GX160 5.5 HP 13.3 PPC Model 49N0061DUA003	2004 Model	
North Star Air Compressor	Honda GX270 9.0 HP 16.2 PPC Model 3600061DUA002	2005 Model	
Sewer Video Camera SET	Aeries Brand		

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 130-2023

RE: Addition of Properties Inadvertently Excluded from Vacuum Sewer Project– Phase II

*Resolution was adopted during November 1, 2023.
Formal resolution to be provided.*

RESOLUTION NO. 130-2023

		BITTING	HENDERSON	O'CONNOR	RIDGWAY	RECHNER
MOTION						
SECOND						
AYES						
NAY						
ABSENT						
ABSTAIN						

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Melissa Bailey, Board Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 130-2023

RE: Addition of Properties Inadvertently Excluded from Vacuum Sewer Project– Phase II

*Resolution was adopted during November 1, 2023.
Formal resolution to be provided.*

RESOLUTION NO. 130-2023

		BITTING	HENDERSON	O'CONNOR	RIDGWAY	RECHNER
MOTION						
SECOND						
AYES						
NAY						
ABSENT						
ABSTAIN						

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Melissa Bailey, Board Secretary



**CONSULTING ENGINEERS • PLANNERS
LAND SURVEYORS • ENVIRONMENTAL SERVICES**

629 Shiloh Pike • Bridgeton • New Jersey • 08302
Phone: 856-451-2990 • Fax: 856-455-9702
www.fralinger.com

Albert A. Fralinger, Jr., PE, PLS & PP
J. Michael Fralinger, Sr. (1957-2009)
Charles M. Fralinger, PLS
Carl R. Gaskill, PE, PLS, PP & CME
Stephen J. Nardelli, PE, PP & CME
Barry S. Jones, PLS & PP
Guy M. DeFabros, PLS & PP
William J. Olbrich, PLS, CFS
Robert A. Mulford, III, PE, CME
Corey R. Gaskill, PE
J. Michael Fralinger, Jr., PE

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Municipal Engineering
Soils Investigation
NJDOT/NJDEP Permitting
Septic System Design
Wetlands Delineation
Planning/Zoning Board Representation
3D Laser Scanning

MEMO

To: Stephen Blankenship, LTMUA Executive Director

From: Carl R. Gaskill, PE, PLS, PP, CME, LTMUA Project Engineer

CC: Matthew Fralinger and File

Date: October 31, 2023

Subject: LTMUA Sewer Collection Expansion Project
Additional Homes Along NJSH Route 9 – Permit Requirements
Our Project No. 28918.02

Steve,

Under the issued CAFRA Permit, the following Block/Lots are listed and permitted for sewer. These make up a total of six (6) homes:

Block 445 Lot 1 (336 Rt. 9)
Block 445 Lot 4 (328 Rt. 9)
Block 445 Lot 5 (328 Rt. 9)
Block 445 Lot 6 (326 Rt. 9)
Block 445 Lot 7 (326 Rt. 9)
Block 445 Lot 8 (322 Rt. 9)
Block 445 Lot 9 (320 Rt. 9)
Block 443 Lot 1 (809 Walnut Street)

After the CAFRA permit was issued, we were advised by the LTMUA that these homes were tied into an existing gravity system whose effluent is sent to Middle Township. The previous executive director did not wish to redirect those flows and did not want to take those accounts from Middle Township. As a result, these homes were not included in the TWA application and the materials and quantities were not included in the bid for construction.

After the project was awarded, it was discovered that these properties do not tie into the gravity system. At which point, the previous executive director instructed Matt Fralinger and Joe Nelson to conduct a site visit and prepare a vacuum system layout to tie these homes in as well as additional homes that are not tied into the existing gravity system. A conceptual drawing was prepared and submitted to LTMUA.

TO: LTMUA – STEVE BLANKENSHIP, EXECUTIVE DIRECTOR
RE: ADDITIONAL HOMES ALONG NJSH RT. 9 – PERMIT REQUIREMENTS

OCTOBER 31, 2023
PAGE 2

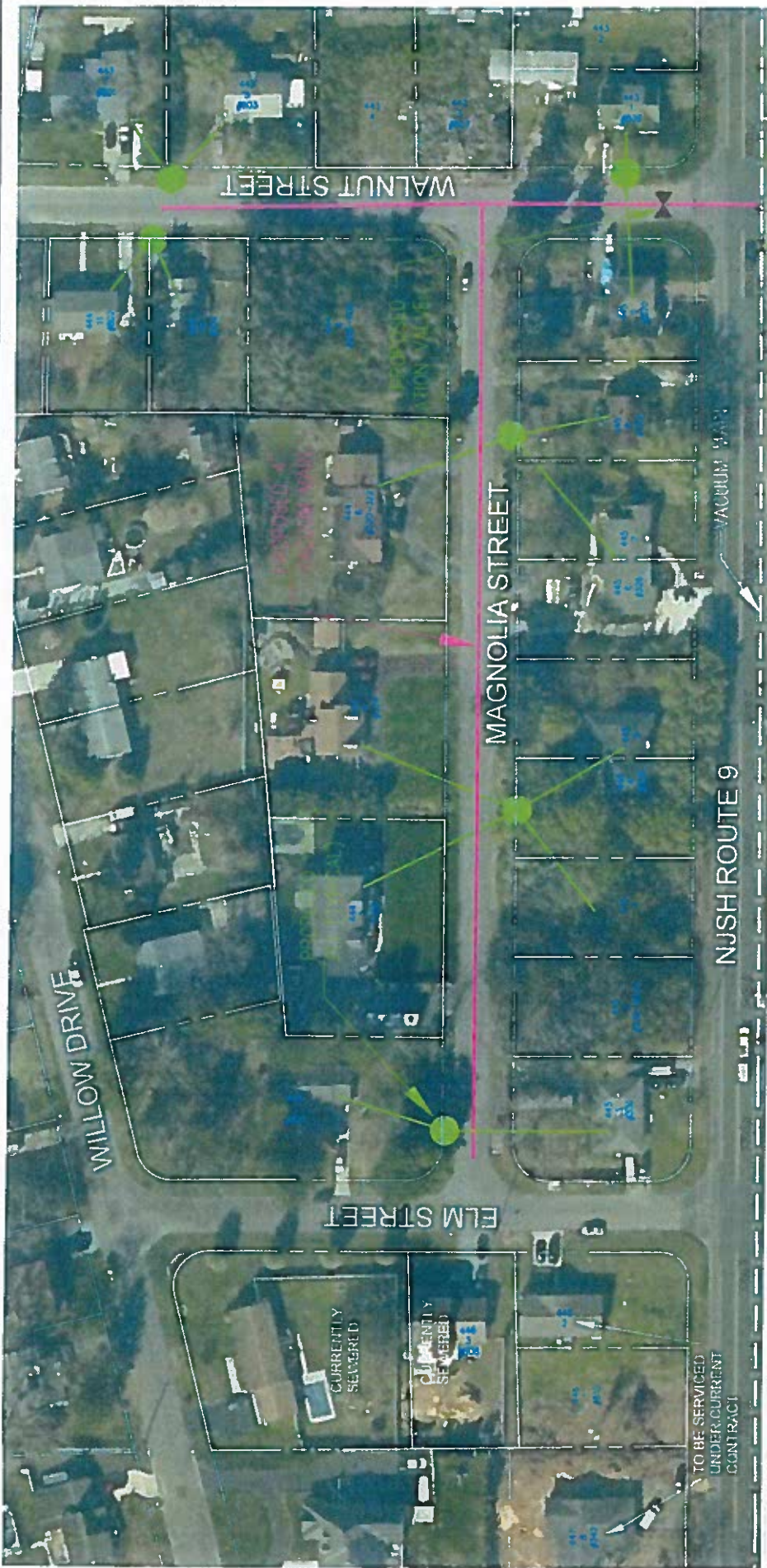
Tieing in the above listed lots would not require a CAFRA modification but would require a TWA.

The TWA application fee is calculated by the construction cost so this scope of work was not included in the original TWA application fee. It is our recommendation that the LTMUA seek TWA approval for both the lots that are in the approved CAFRA permit and the lots that do not tie into the existing gravity system but need CAFRA approval.


The cost for this work would be as follows:

1. TWA Application Review Fee – \$2,700
2. Fralinger Engineering TWA Application Preparation and Submittal – Time and materials not to exceed \$3,500

Upon review of this memorandum, should you have any questions or request clarification, do not hesitate to contact me.



SEASHORE COLLECTION AREA - POSSIBLE CONNECTIONS	
LTMUA	
PROJECT #	28519.02
CADD FILE #	2018172 PROJECT 9 POSSIBLE CONNECTIONS 1-12-2023.DWG
DATE	3-14-2023
DRAWN BY	VHR
SCALE	1" = 10'



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PROJECT 28519.02 SEASHORE COLLECTION AREA - POSSIBLE CONNECTIONS 1-12-2023.DWG 3-14-2023 VHR 1" = 10' 1/2" x 36"

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 131-2023

RE: Additional Security Fencing at the LTMUA Administration/Operations Facility

*Resolution was adopted during November 1, 2023.
Formal resolution to be provided.*

RESOLUTION NO. 131-2023

		BITTING	HENDERSON	O'CONNOR	RIDGWAY	RECHNER
MOTION						
SECOND						
AYES						
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on November 1, 2023.

Melissa Bailey, Board Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 132-2023

RE: Entering into Executive Session

*Resolution was adopted during November 1, 2023.
Formal resolution to be provided.*

RESOLUTION NO. 132-2023

		BITTING	HENDERSON	O'CONNOR	RIDGWAY	RECHNER
MOTION						
SECOND						
AYES						
NAY						
ABSENT						
ABSTAIN						

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Melissa Bailey, Board Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 133-2023

RE: Approval of Partial Reimbursement for Plumbing Cost

*Resolution was adopted during November 1, 2023.
Formal resolution to be provided.*

RESOLUTION NO. 133-2023

		BITTING	HENDERSON	O'CONNOR	RIDGWAY	RECHNER
MOTION						
SECOND						
AYES						
NAY						
ABSENT						
ABSTAIN						

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