

Lower Township MUA

2900 Bayshore Road • Villas, New Jersey 08251

Telephone (609) 886-7146 • Fax (609) 886-4487

www.LTMUA.org



April 2, 2025

AGENDA

- Call to Order
- Determination of Quorum
- Sunshine Law
- Pledge of Allegiance and Moment of Silence
- Comments or Questions from the Public on Agenda Items

CONSENT AGENDA

1. Approval of Minutes: March 5, 2025 Regular Minutes
2. Approval of Minutes: March 5, 2025 Closed Session Minutes
3. Approval of Bills
- a. **Resolution No. 55-2025 \$49,975.87** Operating Account (Authorizes payment of operating expensed up to \$50,000)
- b. **Resolution No. 56-2025 \$132,617.96** Excess operating account (Authorizes payment of operating expenses in excess of \$50,000)
4. **Resolution No. 57-2025** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Sewer** Capital items in the amount of **\$48,476.50**
5. **Resolution No. 58-2025** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Water** Capital items in the amount of **\$60,135.00**
6. **Resolution No. 59-2025** Customer Change Resolution Approving Reductions to Accounts

REGULAR AGENDA

7. **Preliminary W&S Commercial Application** – Eclat Investments 756 Route 9
8. **Commercial Sewer Application** – LKQ Real Estate NJ, LLC 9700 Pacific Avenue
9. **Resolution No. XX-2025** - Authorizing Municipal Utilities Authority Officials to Endorse an Application for a Master Water Permit
10. **Resolution No. XX-2025** - Authorizing the Sale of Surplus Equipment (Lombardini Pump) to the Twp of Lower
11. **Resolution No. XX-2025** - Awarding a Contract to DeBlasio & Associates for Construction Phase Services for the NCM Water Main Replacement Project – Phase 1
12. **Resolution No. XX-2025** – Authorizing the Preparation and Submission of an Application for Financial Assistance to the NJ DEP and the NJ IBank in Connection with the North Cape May Water Main Replacement Project-Phase I
13. **Resolution No. XX-2025** – Contract Change Order No. 1 to TKT Construction for WAS Thickener Project
14. **Resolution No. XX-2025** – Closed Session Resolution– Potential Litigation

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15. Administrative Reports

- Solicitor
- Engineer
- Financial Report
- Executive Director

16. Call to the Public

17. Board comments

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 55-2025**

OPERATING ACCOUNT REQUISITION

BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, that in accordance with SECTION 605 of the GENERAL BOND RESOLUTION, the sum of \$49,975.87 and hereby is for the purpose of reimbursing the REVOLVING FUND for OPERATING EXPENSES for the payment scheduled. These payments include those not represented by an asterisk on the attached check list.

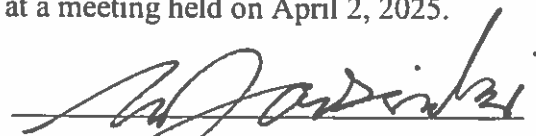
BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance or repair of the system or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the GENERAL BOND RESOLUTION; that obligations in the stated amounts have been incurred by the Authority and that each item thereof was properly incurred in operating, maintaining or repairing the system and has not been paid; that there has not been filed with or served upon the Authority notice any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable under such requisition to any of the persons, firms or corporations named in such requisition, or if any such lien, attachment or claim has been filed or served upon the Authority, that such lien, attachment or claim has been released or discharged and such payments are for Operating Expenses and that the total amount thereof will not be in excess of the unencumbered balance of the Annual Budget.

RESOLUTION NO. 55-2025

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION				X	
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on April 2, 2025.


Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 56-2025**

**REQUISITIONING REIMBURSEMENT OF OPERATING EXPENSES
IN EXCESS OF \$50,000.00**

WHEREAS, Section 605 of the General Bond Resolution provided for Operating Expenses in the amount of \$50,000.00 and;

WHEREAS, the Authority has bills totaling in excess of \$50,000.00 to be paid, and the Authority wishes to authorize the payment of these bills at this time, contingent upon the receipt of the reimbursement of Operating Expenses requested by the Resolution previously adopted at this meeting.

NOW, THEREFORE, BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that in accordance with Section 605 of the General Bond Resolution, the sum of **\$132,617.96** is hereby requisitioned from TD Bank, the Trustee, for the payments scheduled and attached.


BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance, or repair of the System applicable or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the General Bond Resolution.

RESOLUTION NO. 56-2025

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION				X	
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on April 2, 2025.


Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 57-2025**

**AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL IMPROVEMENT
FUND ACCOUNT TO STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following **Sewer Capital Improvement** items:

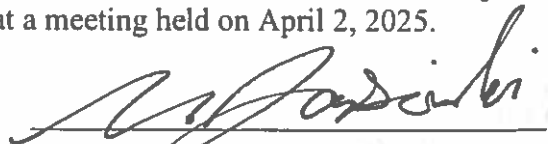
CAPITAL SEWER ITEMS

Electronic Messaging Sign- KGC Enterprises, Inc.	\$23,975.00
Pump Station Rehabilitation- Polistina & Associates, LLC- Engineering	\$10,342.50
WWTP Capital Improvement Study- Buchart Horn- Engineering	\$8,561.00
WWTP Capital Improvement Study- Buchart Horn- Engineering	\$4,480.00
Vacuum Sewer- McManimon, Scotland & Baumann	\$1,118.00
Total	\$48,476.50

RESOLUTION NO. 57-2025

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION				X	
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on April 2, 2025.


Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 58-2025**

**AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL IMPROVEMENT
FUND ACCOUNT TO STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following **Water** Capital Improvement items:

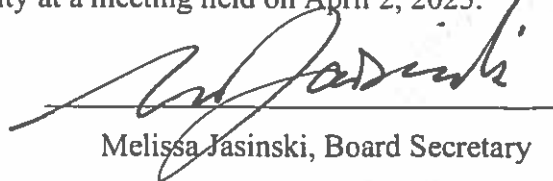
CAPITAL WATER ITEMS

Electronic Messaging Sign- KGC Enterprises, Inc.	\$23,975.00
Meter, MXU, & Install Project- Core & Main- Water Meter Replacement Program	\$29,347.00
NCM Water Main Replacement Project- DeBlasio & Associates- Engineering	\$2,795.00
Holmes, Gorham, Scott, Whildam- DeBlasio & Associates- Engineering	\$2,470.00
Water Storage AM & Maintenance- McManimon, Scotland & Baumann	\$1,548.00
Total	\$60,135.00

RESOLUTION NO. 58-2025

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION				X	
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on April 2, 2025.


Melissa Jasinski, Board Secretary

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BILL LIST CERTIFICATION

We, the Members of the Lower Township Municipal Utilities Authority hereby certify that we have each reviewed the Bill List presented for payment on April 2, 2025.

Jacqueline Henderson

Jacqueline U. Henderson

James P. Ridgway

James P. Ridgway

Harrison A. Bitting

Harrison A. Bitting

Karen Rechner

Karen Rechner

Bryan Steere

Bryan Steere

PREPAY AND EFT ITEMS: April 2, 2025 Meeting		
Medical Active Employees		\$59,899.07 EFT
Medical Retired Employees		\$22,465.51 EFT
Delta Dental		\$2,384.69 EFT
Google Workplace- April		\$150.00 EFT
Enterprise		\$10,021.82 EFT
Kuehne Chemical Co., Inc.- Sodium Hypochlorite		\$19,144.13 ck#47644
	Total of the Pre Pay Items	\$114,065.22
CAPITAL SEWER ITEMS		
Electronic Messaging Sign- KGC Enterprises, Inc.		\$23,975.00
Pump Station Rehabilitation- Polistina & Associates, LLC- Engineering		\$10,342.50
WWTP Capital Improvement Study- Buchart Horn- Engineering		\$8,561.00
WWTP Capital Improvement Study- Buchart Horn- Engineering		\$4,480.00
Vacuum Sewer- McManimon, Scotland & Baumann		\$1,118.00
	Total	\$48,476.50
CAPITAL WATER ITEMS		
Electronic Messaging Sign- KGC Enterprises, Inc.		\$23,975.00
Meter, MXU, & Install Project- Core & Main- Water Meter Replacement Program		\$29,347.00
NCM Water Main Replacement Project- DeBlasio & Associates- Engineering		\$2,795.00
Holmes, Gorham, Scott, Whildam- DeBlasio & Associates- Engineering		\$2,470.00
Water Storage AM & Maintenance- McManimon, Scotland & Baumann		\$1,548.00
	Total	\$60,135.00
	Total of the Bill List	\$177,140.11
CMCMUA- Sludge Processing		
		\$23,391.24
Polydyne Inc.		\$10,626.00
Romano, Hearing, Testa & Knorr- Accouting Assistance Services		\$10,455.00
Grainger, Inc.		\$4,010.63
Township of Lower- Road Opening/Road Restoration		\$1,493.00
OPERATING ACCOUNT		\$49,975.87
EXCESS OPERATION ACCOUNT		\$132,617.96
Total of Bill List and Pre Paid		\$291,205.33
Total of all Resolutions		\$291,205.33

April 2025 Bill List Capital Expenses

	A	B	C	D	E	F
	Account	Description	PO #	Vendor Name	Item Description	Amount
1	05-55-300-122	Electronic Messaging Sign	24-00700	KGC Enterprises, Inc.	Electronic Messaging Sign	\$23,975.00
2	05-60-300-122	Electronic Messaging Sign	24-00700	KGC Enterprises, Inc.	Electronic Messaging Sign	\$23,975.00
3	05-60-200-401	Meter, MXU & Install Project	24-00708	Core & Main	Water Meter Replacement Program	\$29,347.00
4	05-60-100-801	NCM Water Main Replacement Project	25-00260	DeBlasio & Associates	Engineering	\$2,795.00
5	05-60-200-400	Holmes, Gorham, Scott, Whildam	25-00261	DeBlasio & Associates	Engineering	\$2,470.00
6	05-55-100-204	Pump Station Rehabilitation	25-00245	Polistina & Associates, LLC	Engineering	\$10,342.50
7	05-55-300-120	WWTP Capital Improvement Study	25-00239	Buchart Horn	Engineering	\$8,561.00
8	05-55-300-120	WWTP Capital Improvement Study	25-00275	Buchart Horn	Engineering	\$4,480.00
9	05-55-100-108	Vacuum Sewer	25-00255	McManimon, Scotland & Baumann		\$1,118.00
10	05-60-200-200	Water Storage AM & Maintenance	25-00256	McManimon, Scotland & Baumann		\$1,548.00
11						

March 31, 2025
09:14 AM

LOWER TOWNSHIP MUA
Bill List By Vendor Id

Page No: 1

P.O. Type: All
Range: First to Last
Format: Condensed
Vendors: All
Rcvd Batch Id Range: First to Last
Include Non-Budgeted: Y
Prior Year Only: N
Open: N
Rcvd: Y
Bid: Y
Paid: N
Held: Y
State: Y
Void: N
Aprv: N
Other: Y
Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AAT01	AMERICAN AQUATIC TESTING, INC.								
	25-00218	03/17/25	96 Hour Acute Toxicity Test	Open	1,300.00	0.00			
AME03	AMERICAN WATER WORKS ASSOC.								
	25-00273	03/28/25	AWWA Book Order	Open	301.07	0.00			
ANC02	ANCO HOME CENTER CORP								
	25-00242	03/25/25	March 2025 Purchases	Open	1,525.75	0.00			
APC01	A.P. CERTIFIED TESTING LLC								
	25-00219	03/17/25	Backflow Test	Open	395.00	0.00			
AWW02	NJ AMERICAN WATER WORKS ASSOC								
	25-00210	03/07/25	AWWA 2025 Conference	Open	1,750.00	0.00			
BEN01	MATTHEW BENDER & COMPANY INC.								
	25-00241	03/25/25	NJAC Title T4A Civil Service	Open	79.00	0.00			
BUC01	BUCHART HORN								
	25-00239	03/25/25	WWTP Capital Improvement Study	Open	8,561.00	0.00	C2024003	C	
	25-00275	03/28/25	WWTP Capital Improvement Study	Open	4,480.00	0.00	C2024003	C	
					13,041.00				
CIN01	CINTAS CORPORATION								
	25-00272	03/28/25	First Aid Supplies	Open	66.31	0.00			
CMC02	CMC FLEET MAINTENANCE								
	25-00223	03/18/25	February 2025 Fuel Usage	Open	3,686.83	0.00			
CNM01	CORE & MAIN LP								
	24-00708	10/10/24	Meter, MXU and Install Project	Open	29,347.00	0.00			
COM06	COMCAST								
	25-00254	03/25/25	Internet - 101 Fishing Creek	Open	30.00	0.00			
CON05	CONTRACTOR SERVICE INC								
	25-00212	03/10/25	Nitrile Gloves	Open	985.80	0.00			
CUM01	CUMMINS EQUIPMENT COMPANY, INC.								
	25-00217	03/17/25	Kubota Service	Open	412.50	0.00			
DEB02	DEBLASIO & ASSOCIATES								
	25-00260	03/25/25	NCM Water Main Replacement	Open	2,795.00	0.00	C2023002	C	
	25-00261	03/25/25	Holmes, Gorham, Scott, Whildam	Open	2,470.00	0.00	C2025001	C	
					5,265.00				

March 31, 2025
09:14 AM

LOWER TOWNSHIP MUA
Bill List By Vendor Id

Page No: 2

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
DEL01	DELL MARKETING LP								
		25-00233	03/24/25	Laptop for Video Truck	Open	1,311.38	0.00		
DEL04	DELAWARE RIVER BASIN COMMISS.								
		25-00214	03/12/25	Monitoring & Coordination Fee	Open	831.00	0.00		
DEM01	DEMARCONTONIO, CARL M								
		25-00251	03/25/25	Reimbursement of Medicare Pt B	Open	1,110.00	0.00		
DRB01	DRBA								
		25-00225	03/18/25	Lease Agreement	Open	266.16	0.00		
EMI01	OBERKOFER, EMILY								
		25-00249	03/25/25	Reimbursement Medicare Part B	Open	555.00	0.00		
ESR02	ESRI, INC.								
		24-00350	05/15/24	ArcGIS Cloud-Based Agreement	Open	5,300.00	0.00		
		25-00279	03/31/25	ArcGIS Online Mobile Worker	Open	1,800.00	0.00		
						7,100.00			
GEF01	SUN LIFE FINANCIAL								
		25-00230	03/21/25	Life Insurance	Open	199.41	0.00		
GSL01	GARDEN STATE LABORATORIES, INC								
		25-00228	03/18/25	Laboratory Analysis	Open	1,935.00	0.00		
HOM02	HOME DEPOT INC/GEFC								
		25-00139	02/20/25	Tools	Open	2,514.59	0.00		
HOP01	HOPP,JOHN								
		25-00252	03/25/25	Reimbursement of Medicare Pt B	Open	1,110.00	0.00		
JOH01	CHEW,JOHN								
		25-00250	03/25/25	Reimbursement of Medicare Pt B	Open	1,110.00	0.00		
KEE01	KEEN COMPRESSED GAS COMPANY								
		25-00259	03/25/25	Cylinder Rental	Open	30.36	0.00		
KUE01	KUEHNE CHEMICAL CO., INC.								
		25-00220	03/17/25	Sodium Hypochlorite 3/12/25	Open	9,758.58	0.00		
LSS01	TELESYSTEM								
		25-00227	03/18/25	Phone Accounts	Open	3,091.38	0.00		
MCC01	MODERN GROUP POWER SYSTEMS INC								
		25-00274	03/28/25	PM Renewal 2/1/24-1/30/25	Open	6,238.52	0.00		
MCM01	MCMANIMON, SCOTLAND & BAUMANN								
		25-00255	03/25/25	Vacuum Sewer Cost of Issuance	Open	1,118.00	0.00		
		25-00256	03/25/25	Water Storage AM & Maintenance	Open	1,548.00	0.00		
						2,666.00			

March 31, 2025
09:14 AM

LOWER TOWNSHIP MUA
Bill List By Vendor Id

Page No: 3

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MLS01	MAGNA LEGAL SERVICES								
		25-00229	03/21/25	Public Hearing Transcription	Open	350.00	0.00		
MUA04	CMCMUA -GRIT & RAGS								
		25-00277	03/30/25	Grit & Rags Disposal	Open	758.38	0.00		
MUA06	CMCMUA - SLUDGE PROCESSING								
		25-00224	03/18/25	Feb. 2025 Sludge Processing	Open	23,391.24	0.00		
NVA01	NATIONAL VISION ADMINISTRATORS								
		25-00240	03/25/25	Group Vision Coverage	Open	271.61	0.00		
ONE03	ONE CALL CONCEPTS INC								
		25-00257	03/25/25	Markouts - February 2025	Open	400.74	0.00		
		25-00258	03/25/25	Del Haven Markouts - February	Open	18.59	0.00		
						419.33			
PAR01	PARAMOUNT CHEMICAL CO. INC								
		25-00235	03/24/25	Hand Sanitizer, C-Folds, Bags	Open	151.11	0.00		
PIE01	PG & S PAYROLL SERVICES,LLC								
		25-00276	03/30/25	Payroll Services	Open	327.75	0.00		
POG01	POGUE INC								
		25-00221	03/17/25	Alcohol & CS Training	Open	1,700.00	0.00		
POL03	POLYDYNE INC.								
		25-00244	03/25/25	Polymer Clarifloc C-9545	Open	7,084.00	0.00		
		25-00269	03/27/25	Polymer Clarifloc C-9545	Open	3,542.00	0.00		
						10,626.00			
POL05	POLISTINA & ASSOCIATES, LLC								
		25-00245	03/25/25	Pump Station Rehabilitation	Open	10,342.50	0.00		
		25-00246	03/25/25	Shawmount	Open	616.00	0.00		
		25-00247	03/25/25	Rosehill & Wilson Easement	Open	35.00	0.00		
		25-00248	03/25/25	General Engineering	Open	1,190.00	0.00		
						12,183.50			
POS02	POSTMASTER - ANNUAL PERMIT FEE								
		25-00253	03/25/25	2025 First Class Permit Fee	Open	350.00	0.00		
RET01	REIT FUEL OIL COMPANY, INC.								
		25-00213	03/12/25	Chevron Meropa XL 220 35LB.	Open	116.87	0.00		
RHT01	ROMANO, HEARING, TESTA & KNORR								
		25-00226	03/18/25	Accounting Assistance Services	Open	10,455.00	0.00		
SBS01	STEWART BUSINESS SYSTEMS, LLC								
		25-00270	03/27/25	Printer Maintenance & Toner	Open	442.04	0.00		
SEA05	SEASHORE ASPHALT CORPORATION								
		25-00203	03/03/25	Cold Patch	Open	2,874.30	0.00		

March 31, 2025
09:14 AM

LOWER TOWNSHIP MUA
Bill List By Vendor Id

Page No: 4

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
SME01	SMELTZER & SONS, INC.								
		25-00209	03/07/25	Landscaping Materials	Open	429.92	0.00		
SUP02	ACE PLBG, HTG & ELECTRICAL								
		25-00231	03/21/25	(2) 2" Couplings	Open	72.49	0.00		
		25-00234	03/24/25	Air Vac Parts	Open	1,396.81	0.00		
		25-00267	03/27/25	(6) Sticks of SDR 35	Open	153.80	0.00		
						1,623.10			
TRA01	NJ TRANSIT CORP								
		25-00243	03/25/25	Annual Occupancy Permit	Open	383.00	0.00		
TRE03	TREASURER STATE OF N.J.								
		25-00271	03/28/25	Water Master Permit Renewal	Open	2,500.00	0.00		
TWP01	TOWNSHIP OF LOWER								
		25-00232	03/21/25	Road Opening/Road Restoration	Open	1,493.00	0.00		
USA01	HD FACILITIES MAINTENANCE, LTD								
		25-00073	01/30/25	Flashlights & Head Lamps	Open	648.24	0.00		
		25-00144	02/25/25	Sewer Tools	Open	1,261.60	0.00		
		25-00186	02/28/25	Injection Valve	Open	339.97	0.00		
		25-00204	03/05/25	Scrubs In-A-Bucket	Open	664.13	0.00		
						2,913.94			
VER03	VERIZON								
		25-00262	03/25/25	Cell Phones & Tablets	Open	1,356.75	0.00		
WWG01	GRAINGER, INC								
		25-00206	03/06/25	Filters	Open	1,421.91	0.00		
		25-00207	03/06/25	Lube	Open	335.14	0.00		
		25-00211	03/07/25	Gloves	Open	181.44	0.00		
		25-00215	03/14/25	Backflow Preventer	Open	1,893.82	0.00		
		25-00236	03/24/25	Wasp/Hornet Killer Spray	Open	178.32	0.00		
						4,010.63			
Total Purchase Orders:		71	Total P.O. Line Items:		0	Total List Amount:	177,140.11	Total Void Amount:	0.00

Totals by Year-Fund						
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total
						Total
SEWER & WATER FUN	5-05	114,369.61	0.00	114,369.61	0.00	0.00
	X-05	62,770.50	0.00	62,770.50	0.00	0.00
Total of All Funds:		177,140.11	0.00	177,140.11	0.00	0.00

Totals by Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
SEWER & WATER FUN 05		177,140.11	0.00	177,140.11	0.00	0.00	177,140.11
Total of All Funds:		177,140.11	0.00	177,140.11	0.00	0.00	177,140.11

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
SEWER & WATER FUND	5-05	109,069.61	0.00	5,300.00	0.00	114,369.61
	X-05	62,770.50	0.00	0.00	0.00	62,770.50
Total of All Funds:		<u>171,840.11</u>	<u>0.00</u>	<u>5,300.00</u>	<u>0.00</u>	<u>177,140.11</u>

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 59-2025**

CUSTOMER CHANGE

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that the Board Secretary, Melissa Jasinski, be and hereby is authorized to make the following changes and draw checks to refund overpayments if applicable.

Water

<u>Account</u>	<u>Address</u>	<u>Period</u>	<u>Reduction Amt</u>	<u>Billing Adjustment Explanation</u>
9648-0	601 Howland Avenue	24/4	\$390.36	Leak Forgiveness
<u>TOTAL</u>			\$390.36	

Sewer

<u>Account</u>	<u>Address</u>	<u>Period</u>	<u>Reduction Amt</u>	<u>Billing Adjustment Explanation</u>
12660-0	CMC Airport "County Road Department"	2024/1 - 2024/4	\$321.31	Per inspection, building demolished. No longer in service.
12663-0	CMC Airport "County Road Department Office"	2024/4	\$82.00	Per inspection, building demolished. No longer in service.
12661-0	CMC Airport "County Service Garage"	2024/1 - 2024/4	\$321.31	Per inspection, building demolished. No longer in service.
12657-0	CMC Airport "Fare Free Transportation Office"	2024/1 - 2024/4	\$321.31	Per inspection, building demolished. No longer in service.
12664-0	CMC Airport "County Road Department"	2024/4	\$82.00	Per inspection, building demolished. No longer in service.
<u>TOTAL</u>			\$1,127.93	

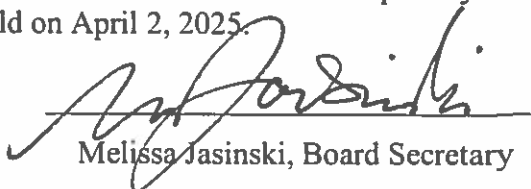
TOTAL: \$1,518.29

Interest Waived: Water: \$2.94
Sewer: \$33.95
Connections: \$14,976.00

RESOLUTION NO. 59-2025

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION				X	
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on April 2, 2025.


Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**
2900 Bayshore Road, Villas, NJ 08251
OFFICE: (609) 826-1746 EMAIL: info@ltnua.org www.ltnua.org



**APPLICATION FOR PRELIMINARY/CONCEPTUAL
COMMERCIAL, INDUSTRIAL OR MULTI-RESIDENTIAL
WATER AND SEWER SYSTEM REVIEW**

Date Filed 3.5.25

I. PURPOSE

Application for REVIEW OF A PROPOSED COMMERCIAL, INDUSTRIAL OR MULTI-RESIDENTIAL PROJECT AND ITS AVAILABILITY TO OBTAIN CONNECTION TO THE WATER AND/OR SEWER SYSTEMS of the LTMUA.

II. FEES AND FILING

This application may be filed with the LTMUA at any time. Applicant to submit duplicate hard copies and one (1) digital copy. An application fee of \$200.00, along with a minimum escrow deposit of \$500.00, shall be submitted via separate checks or by cash. Please also complete and include the attached W-9.

An itemized bill will be forwarded upon completion of the review. Charges over the minimum escrow deposit will be billed to the applicant. Conversely, unexpended funds will be returned or credited towards subsequent application review or project inspection.

III. INFORMATION

A. Application for: Water: _____ Sewer: _____ Both: X _____

Is application for Residential Subdivision: _____ Commercial: X _____ Other: _____

Please confirm that a site plan, survey or drawing is attached? X Yes

B. Briefly describe the proposed project: PROPOSED EXPANSION OF THE EXISTING
HOTEL PROPERTY TO ADD (5) NEW COTTAGES AND A 9,000 SQUARE FOOT
EVENT CENTER BUILDING ALONG WITH ASSOCIATED PARKING AND SITE
IMPROVEMENTS.

C. Applicant's Name: ECLAT INVESTMENTS

Address: 801 ASBURY AVENUE, OCEAN CITY, NJ 08226

Phone: 609-399-8704 Email: 609- 517-3437

D. Name and Address of Present Owner (if other than "A" above)

First Knight Cape 752, LLC
Name: FIRST KNIGHT CAPE 750, LLC Address: 801 ASBURY AVE, OCEAN CITY, NJ
FIRST KNIGHT CAPE COTTAGE, LLC

E. Interest of applicant if other than owner: _____

F. Location of subdivision / project:

Block: _____ Lot: BLOCK 511 LOT 1; BLOCK 505 LOTS 32, 33.01, 33.02, 34.02
 Street Address: 756 ROUTE 9, CAPE MAY, NJ 08204

G. Multi-Residential applications, what are the number of proposed lots to be served:

Single-Family: _____ Duplex: _____ Other: _____

H. Development Plans

1. Sell lots only (yes) or (no): _____
2. Construction of houses for sale: _____
3. Single family or multifamily: _____
4. Other: TRANSIENT LODGING (5) NEW UNITS

I. Commercial/Industrial applications: proposed square footage: 13,500 Estimated Flow 2,000GPDJ. Area of entire tract: 132,798 SF Portion being served: 71,250 SFK. Design Consultant Information: Firm: WILLIAM MCLEES ARCHITECTURE

Name: WILLIAM C MCLEES, AIA Email: BMCLEES@WMARCH.NET

Address: 5 MACARTHUR BLVD, SOMERS POINT, NJ Phone: 609.927.0888


 Signature of Applicant

3.5.25
 Date

Make all checks payable to:
LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

DO NOT WRITE BELOW THIS LINE

Date received and fee collected (if applicable) by Authority

Application Fee: Date Paid 03/19/25 Fee Paid: \$200.00 Check No.: 3035

Escrow Deposit: Date Paid 03/19/25 Fee Paid: \$500.00 Check No.: 3036

Staff and/or Authority Engineer's Recommendations:

LTMUA Meeting Date: _____

**LOWER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

2900 Bayshore Road, Villas, NJ 08251
OFFICE: (609) 886-1746 EMAIL: info@ltmua.org www.ltmua.org



**APPLICATION FOR FINAL
COMMERCIAL, INDUSTRIAL OR MULTI-RESIDENTIAL
WATER AND/OR SEWER SYSTEM REVIEW**

Date Filed 2/20/25

I. PURPOSE

Application for REVIEW OF A PROPOSED COMMERCIAL, INDUSTRIAL OR MULTI-RESIDENTIAL PROJECT AND ITS AVAILABILITY TO OBTAIN CONNECTION TO THE WATER AND/OR SEWER SYSTEMS of the LTMUA.

II. FEES AND FILING

This application may be filed with the LTMUA at any time. *Applicant to submit duplicate hard copies and one (1) digital copy.* An application fee of \$200.00, along with a minimum escrow deposit of \$1,500.00, shall be submitted via separate checks or by cash. Please also complete and include the attached W-9.

An itemized bill will be forwarded upon completion of the review. Charges over the minimum escrow deposit will be billed to the applicant. Conversely, unexpended funds will be returned or credited towards subsequent application review or project inspection.

(Approval expires two (2) years from the date the application is approved by the LTMUA)

III. INFORMATION

A. Application for: Water: _____ Sewer: X Both: _____ Site Plan
Is application for Residential Subdivision: _____ Commercial: _____ Other: _____
Confirm project specifications and drawings are attached? X Yes

B. Was a Preliminary/Conceptual Application submitted previously to the LTMUA?

 Yes X No If Yes, what was the date of the review? N/A

C. Briefly describe the proposed project: It is the intent of the Applicant to construct
two triplexes on one lot. Two connections to existing main proposed

D. Applicant's Name: LJKQ REAL ESTATE NJ, LLC

Address: 2451 Frankford Ave, Philadelphia, PA

Phone: 267-773-7136

Email: lmcknight@riverwardsgroup.com

E. Name and Address of Present Owner (if other than "A" above)

Name: N/A Address: N/AF. Interest of applicant if other than owner: N/A

G. Location of subdivision / project:

Block: 707 Lot: 1Street Address: 9700 Pacific Avenue

H. Multi-Residential applications what are the number of proposed lots to be served:

Single-Family: _____ Duplex: 2 triplexes Other: _____

I. Development Plans

1. Sell lots only (yes) or (no): _____

2. Construction of houses for sale: _____

3. Single family or multifamily: 2 triplexes (6 Units Total)

4. Other: _____

J. Commercial/Industrial applications - proposed square footage: N/A Estimated Flow: N/AK. Area of entire tract: 14,400 SF Portion being served: 14,400 SF

L. List of approvals/dates granted by other government agencies (Planning Board, NJDEP, etc.):

LTZB 2/6/25

M. Design Consultant Information:

Firm: Engineering Design Associates, PAName: Joseph Maffei, PEEmail: jmaffei@engineeringdesign.comAddress: 5 Cambridge DrPhone: 609-390-0332N. List of documents / plans accompanying the application: SITE PLAN FOR LJKQ
REAL ESTATE NJ, LLC dated 11/26/24
Signature of Applicant2/20/25

Date

Make all checks payable to:
LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

Vincent J. Polistina, PE, PP, CMF
Ronald N. Curcio, PE, PP
Jennifer L. Heller, PP, AICP
Charles J. Kaenzig, PE



Item #8
Civil / Municipal Engineering
Site Plan and Subdivision Design
Surveying
Land Use Planning
Water and Wastewater Design
Environmental Consulting
Inspection / Construction Management

March 26, 2025

Via E-mail: sblankenship@ltmua.org

Stephen Blankenship
Executive Director
Lower Township MUA
2900 Bayshore Road,
Villas, NJ 08251

Re: 9700 PACIFIC AVE-

Application Type: Preliminary & Final Multi-Residential
Water & Sewer System Approval
Block 707 , Lot 1
Lower Township, Cape May County, NJ

Applicant:

LJKQ REAL ESTATE NJ, LLC
C/O LARRY MCKNIGHT
2451 FRANKFORD AVE
PHILADELPHIA, PA
lmcknight@riverwardsgroup.com

Owner:

Same as applicant

Applicant's Engineer:

ENGINEERING DESIGN ASSOCS
JOSEPH MAFFEI
5 CAMBRIDGE DRIVE
OCEAN VIEW, NJ. 08230
TEL : (609) 390-0332
jmaffei@engineeringdesign.com

Dear Mr. Blankenship,

Our office is in receipt of an application for a "Multi-Residential Water and Sewer System Approval" in which the applicant is seeking LTMUA Preliminary and Final Approval to furnish sanitary sewer service to a re-development proposal of 0.32-acre lot in the Diamond Beach portion of the Township. The subject parcel is situated between Memphis and Rochester Avenues while fronting Pacific Avenue and currently contains a two story office building with a single sewer service. The development will include the construction of two(2) tri-plex housing units, one fronting each side street, for a total of six(6) new living units. Public water service will be provided by the City of Wildwood Water Utility.

The following items have been submitted with the application:

- (1) Completed applications for preliminary and final Multi-Residential- Water and Sewer System Approval executed by applicant on 02/20/25
- (2) Drawings titled Site Plan For LJKQ Real Estate, NJ, prepared by EDA associates dated 01/25/24, signed by Joseph H Maffei, PE- 8 Sheets total

I. Project Description

The applicant is proposing to install a 6" single sanitary lateral service to each tri-plex building

In accordance with LTMUA policy the two(2) laterals are shown to be located outside the driveway and sidewalk areas.

II. Sanitary Review (Administrative)

- 1) The six (6) living units require one (1) allocation fee per unit. The current allocation fee is \$1,600.00.
- 2) The applicant currently holds one (1) commercial allocation fee, which will be credited against the required allocation fees for the new residential units.
- 3) The applicant will therefore need to purchase five (5) additional residential allocation fees, which equates to a current cost of \$8,000.00

III. Sanitary Sewer Review (Drawings)

- 1) **The Authority requires separate lateral services to each living unit. The drawings shall be revised to show six(6) new 4" service laterals . All laterals must be located outside driveway and sidewalk areas**
- 2) **The existing sanitary lateral servicing the office building which connects to the Pacific Avenue gravity sewer main shall be excavated and capped at the main connection point prior to demolition of the office building. Notation and/or details shall be added to the drawing specifying this requirement**
- 3) **Add notation to *Sewer Lateral Detail* on sheet 7 of the drawings indicating that lateral connections to existing mains shall be completed utilizing saddle connections**

IV. Permits

- 1) The applicant is responsible to obtain necessary street opening permits from the Township of Lower

V. General Requirements

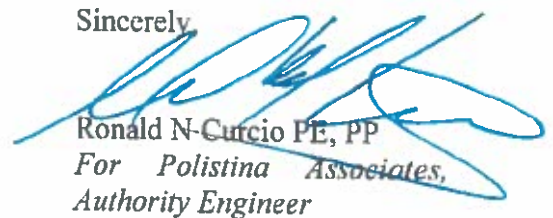
- 1) The applicant shall post inspection fees in the amount of \$3,000.00. Amount to be placed in the applicant's escrow account.
- 2) Inspection services will require 48-hour notice to the Engineer's office. Inspecting engineer must be notified of installation of all lateral improvements,
- 3) At the completion of construction and prior to release of remaining escrow funds the applicant shall provide the Authority with digitally recorded information with all sewer elements tied to the Authority's GIS database.

Subject to the Applicant's agreement to satisfy any outstanding technical issues stated herein and subject to the following conditions, we recommend the Authority grant preliminary and conditional final Commercial/ Industrial Water and Sewer approval.

- 1) Receipt of allocation fees as outlined in item II and satisfactorily resolution of all technical issues in Item III*
- 2) Compliance with General Requirements of Section V*

Should you have any questions please do not hesitate to call or e-mail me.

Sincerely,



Ronald N. Curcio PE, PP
For Polistina Associates,
Authority Engineer

cc: Jacqueline Henderson, LTMUA Chair
M. Bailey, LTMUA Board Secretary
LTMUA Board Members
LJKQ Real Estate Applicant
EDA, Joe Maffei

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 61-2025**

**RESOLUTION AUTHORIZING MUNICIPAL UTILITIES AUTHORITY OFFICIALS
TO ENDORSE AN APPLICATION FOR A WATER MASTER PERMIT**

WHEREAS, the Municipal Utilities Authority has authorized the preparation of necessary documentation, and application in order to apply for a Water Master Permit for the Township of Lower; and

WHEREAS, the Executive Director / Chief Engineer has completed all necessary documents for submission to the New Jersey Department of Environmental Protection for said permit.

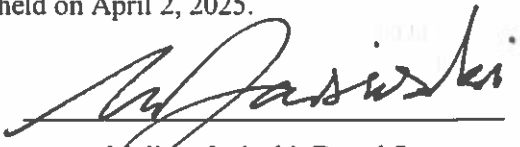
WHEREAS, the Board of the Lower Township Municipal Utility Authority authorizes the Executive Director / Chief Engineer to proceed with submission of all necessary forms and documents to apply for the Water Master Permit.

NOW, THEREFORE BE IT RESOLVED by the Board of the Lower Township Municipal Utilities Authority that they hereby authorize the Executive Director and Utility Engineer to execute and attest said application, permits and / or forms with respect to all Municipal, County, and State Regulatory Agencies for said permit.

RESOLUTION NO. 61-2025

		BITTING	HENDERSON	RECHNER	RIDGWAY	STEERE
MOTION				X		
SECOND		X				
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on April 2, 2025.


Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 62-2025**

**AUTHORIZING THE SALE OF SURPLUS EQUIPMENT
TO THE TOWNSHIP OF LOWER**

WHEREAS, the Lower Township Municipal Utilities Authority (the "LTMUA") has determined that its Lombardini Pump, Serial No. 3124278, (the "Equipment") is surplus equipment and no longer needed by the LTMUA; and

WHEREAS, the LTMUA desires to sell the Equipment to the Township of Lower, New Jersey ("Township") in its "as is – where is" condition for the sum of \$1.00, and the Township desires to purchase the Equipment from the LTMUA for such price and upon such terms and conditions.

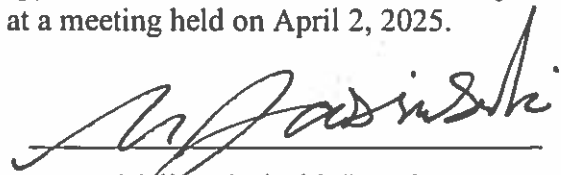
NOW, THEREFORE IT BE RESOLVED by the Board of the Lower Township Municipal Utilities Authority, County of Cape May, State of New Jersey, as follows:

1. The Equipment is hereby declared as surplus Equipment and no longer needed by the LTMUA for its governmental purposes.
2. The sale of the Equipment to the Township for the sum of \$1.00 in its "as is - where is" condition, without any representations or warranties from the LTMUA, is hereby approved.
3. The Executive Director and Board Clerk are hereby authorized and directed to sell the Equipment to the Township in accordance therewith and to execute and deliver to the Township, upon receipt of the full purchase price, a Bill of Sale in the form attached hereto as EXHIBIT A.

RESOLUTION NO. 62-2025

		BITTING	HENDERSON	RECHNER	RIDGWAY	STEERE
MOTION				X		
SECOND			X			
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on April 2, 2025.


Melissa Jasinski, Board Secretary

EQUIPMENT BILL OF SALE

Exhibit A

Let it be known that the Township of Lower (Hereinafter referred to as the "Buyer") agrees to purchase from the Lower Township Municipal Utilities Authority (Hereinafter referred to as the "Seller") for the price of \$1.00 (US Dollars) for the following item (Hereinafter referred to as the "Equipment"):

Description: Lombardini Pump

Make: Lombardini

Model: 5LD930-3

Serial No. 3124278

The date of the transfer of funds and the possession of the equipment shall occur on the 2nd day of April, 2025. Seller acknowledges that they have the full ownership rights and is legally allowed to sell the Equipment. In addition, the Seller is transferring the Equipment with no warranties and strictly in "as-is". At this time the Equipment is in operating condition.

Township Representative (Buyer) Printed Name _____

Signature _____ Date _____

LTMUA Representative (Seller) Printed Name _____

Signature _____ Date _____

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 63-2025**

**AWARDING CONTRACT TO DEBLASIO & ASSOCIATES FOR CONSTRUCTION
PHASE SERVICES IN CONNECTION WITH NORTH CAPE MAY WATER MAIN
REPLACEMENT PROJECT – PHASE I**

WHEREAS, by Resolution 22-2025, adopted February 5, 2025, the Lower Township Municipal Utilities Authority (“LTMUA”) authorized awards of contracts for professional engineering services in connection with various projects throughout 2025 on an “as-needed” basis to two selected Special Projects Engineers, one of whom was DeBlasio & Associates; and

WHEREAS, by Resolution 87-2023 the LTMUA awarded an engineering contract to DeBlasio and Associates for engineering design services in connection with the North Cape May Water Main Replacement Project – Phase I (Project) in the amount of \$280,000.00; and

WHEREAS, the LTMUA has a need for construction phase services in connection with the Project; and

WHEREAS, DeBlasio & Associates has submitted a proposal, dated March 25, 2025, annexed as Exhibit “A,” indicating that it would perform the required services for \$250,000.00;

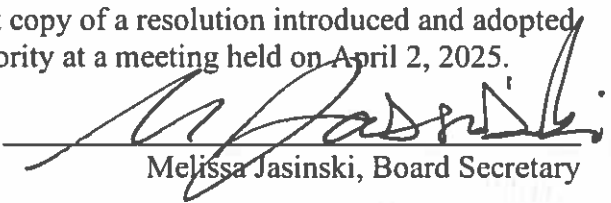
NOW, THEREFORE, BE IT RESOLVED, by the Members of the Lower Township Municipal Utility Authority, in the County of Cape May and State of New Jersey as follows:

1. A contract for construction phase services in connection with the North Cape May Water Main Replacement Project is awarded to DeBlasio & Associates in an amount not to exceed \$250,000.00 without further authorization of the Authority.
2. The Authority Chairman and Authority Secretary are authorized to execute a professional engineering contract that incorporates the aforementioned June 28, 2022 proposal from DeBlasio & Associates, along with such other terms and conditions as shall be deemed necessary and appropriate by the Authority Solicitor.
3. This Resolution shall only be effective when a copy of the certification of availability of funds prepared by the certifying finance officer of the Authority is attached hereto.
4. A notice of the letting of this contract shall be published in the Authority’s official newspaper and on the Authority’s website at www.ltmua.org within ten (10) days of the date of this resolution, which notice shall state that this Resolution and the contract are on file and available for public inspection in the office of the Authority Secretary.

RESOLUTION NO. 63-2025

		BITTING	HENDERSON	RECHNER	RIDGWAY	STEERE
MOTION		X				
SECOND				X		
AYES		X	X	X		X
NAY						
ABSENT						
ABSTAIN					X	

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on April 2, 2025.

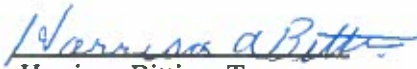

Melissa Jasinski, Board Secretary

CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT

ADDITION TO RESOLUTION NO. 63 -2025

I, Harrison Bitting, Treasurer as Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the proposed contract between the Township of Lower Municipal Utilities Authority and DeBlasio & Associates for professional construction phase services in connection with the North Cape May Water Main Replacement Project – Phase I. Money necessary to fund said contract has been projected in the amount of \$250,000. Money necessary to fund said contract has been provided for and shall be charged to the following Line Item Appropriation 05-60-100-803, N. Cape May Water Main Replacement – Construction Management. These funds will not be certified as being for more than one (1) pending contract.

DATE: April 2, 2025


Harrison Bitting, Treasurer
Certifying Finance Officer

DEBLASIO & ASSOCIATES

ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

March 25, 2025

VIA EMAIL & REGULAR MAIL

Stephen R. Blankenship, P.E., Executive Director
Lower Township Municipal Utilities Authority
2900 Bayshore Road
Villas, NJ 08251

**RE: Lower Township Municipal Utilities Authority
New Jersey Water Bank (NJWB)
Project No. 0505002-006 (Contract 1 of 1)
North Cape May Water Main Replacement – Phase 1
Construction Phase Services - Revised
D&A Project #: LTMUA-C-013**

Dear Mr. Blankenship:

DeBlasio & Associates, P.C. is pleased to submit this *Revised* proposal to the Lower Township Municipal Utilities Authority (LTMUA) to provide construction phase services for **North Cape May Water Main Replacement – Phase 1**.

Project Understanding

The proposed scope of work includes replacing approximately 24,000 linear feet of water main and 362 water service connections from the northern portion of Lower Township as shown on the attached Project Location Map. The total estimated construction cost for the project is \$7,250,000.00.

Scope of Services and Fee

A. Construction Phase Services

1. Construction Phase and Engineering Services
 - a. Provide full time construction inspection/observation services during periods when the contractor is on site to monitor the contractor's progress and compliance with the contract drawings and specifications, including the contractor's environmental protection and restoration measures.
 - b. Conduct a weekly construction meeting with the Contractor and owner to discuss scheduled activities.
 - c. Prepare daily inspection reports.
 - d. Review monthly and payment requests including the final payment requests.

- e. Participate in the review and evaluation of potential change orders, including detailed review of cost proposals.
 - f. Participate in the resolution of issues involving unforeseen field conditions.
 - g. Witness testing and startup of equipment and systems.
 - h. Coordinate vendor training.
 - i. Prepare punchlist of remaining work items.
 - j. Evaluate substantial and final completion and issue certificates of substantial or final completion as appropriate.
2. Contract Administration
- a. Provide general communication with owner and Contractor throughout the duration of construction regarding such issues as progress, submittal status, construction issues and their resolution.
 - b. Provide communication and correspondence with the NJDEP.
 - c. Maintain project files as required for periodic inspection by the NJDEP.
 - d. Conduct pre-construction meeting, establish agenda, issue notice to proceed.
 - e. Review and approve Progress Schedule, Schedule of Submittals, Schedule of Values required to be submitted by the contractor.
 - f. Review shop drawings and other submittals as required to evaluate that the proposed materials and equipment conform to the contract documents.
 - g. Establish baselines and benchmarks for locating work.
 - h. Review laboratory, shop and mill test reports of materials and equipment, as necessary.
 - i. Prepare monthly progress reports.
 - j. Prepare record drawings at the completion of the project.

Schedule and Fee

Construction Phase Services	\$ 250,000.00
Total	\$ 250,000.00

Should you have any questions or require additional information, please do not hesitate to contact me in our Wildwood office at (609) 854-3311. We thank you for the opportunity to submit this proposal.

Sincerely,

DeBlasio & Associates, P.C.



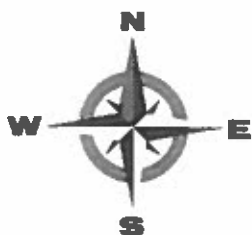
Marc DeBlasio, P.E., P.P., C.M.E.

President

T: 609-854-3311

Marc@deblasioassoc.com

Cc: Melissa Bailey, Board Secretary, LTMUA (via email)
Finance (via email)



PROJECT LOCATION MAP

**NORTH CAPE MAY WATERMAIN
REPLACEMENT - PHASE 1**

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 64-2025**

**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE PREPARATION AND SUBMISSION OF AN APPLICATION FOR
FINANCIAL ASSISTANCE TO THE NEW JERSEY DEPARTMENT OF
ENVIRONMENTAL PROTECTION AND THE NEW JERSEY ENVIRONMENTAL
INFRASTRUCTURE BANK IN CONNECTION WITH THE NORTH CAPE MAY
WATER MAIN REPLACEMENT PROJECT – PHASE I**

BACKGROUND

WHEREAS, The Lower Township Municipal Utilities Authority ("Authority") has determined to undertake a capital improvement program consisting of the replacement of water mains in North Cape May – Phase I (the "Project") and is in the process of filing loan applications with the New Jersey Department of Environmental Protection ("NJDEP") and the New Jersey Environmental Infrastructure Bank (the "I-Bank"); and

WHEREAS, the Authority believes it is in the best interest of the Authority to file the applications with NJDEP and I-Bank for the financing of the Project ("Project Financing"); and

WHEREAS, the Authority desires to authorize, approve, ratify and confirm the preparation and submission by its Executive Director, Secretary, Treasurer, Bond Counsel, Consulting Engineer, Solicitor, Financial Advisor, and/or Auditor of an Application for Financial Assistance ("Application") and other documentation to the NJDEP and I-Bank with respect to the Project and said Project Financing.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, AS FOLLOWS:

Section 1. The preparation and submission of the Application to the NJDEP and I-Bank for Project Financing is hereby authorized, approved, ratified and confirmed, and the Authority's Executive Director, Secretary, Treasurer, Bond Counsel, Consulting Engineer, Solicitor, Financial Advisor, and Auditor, along with other representatives of the Authority, are hereby authorized to continue to represent the Authority in matters pertaining to the Project, the filed Application and the Project Financing.

Section 2. The Authority's Executive Director is hereby authorized to act as the Authority's Authorized Representative and to represent the Authority in all matters relating to the Project, the filed Application and the Project Financing.

Section 3. The Authority's Secretary is hereby directed to prepare and file a copy of this Resolution with the NJDEP and I-Bank as part of such Application.

Section 4. All other resolutions, or parts thereof, inconsistent herewith are hereby rescinded and repealed to the extent of any such inconsistency.

Section 5. This Resolution shall take effect immediately upon adoption this 2nd day of April, 2025.

RESOLUTION NO. 64-2025

		HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION					X	
SECOND		X				
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on April 2, 2025.

**THE LOWER TOWNSHIP MUNICIPAL
UTILITIES AUTHORITY**


Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
CAPE MAY COUNTY, NEW JERSEY**

RESOLUTION NO. 65-2025

**AWARDING CHANGE ORDER NO. 1 TO THE CONSTRUCTION CONTRACT WITH
TKT CONSTRUCTION CO. INC. FOR THE INSTALLATION OF A HUBER DISC
THICKENER AND CONSTRUCTION OF RELATED FACILITIES PROJECT**

WHEREAS, the Lower Township Municipal Utilities Authority ("Authority") previously adopted Resolution No. 58-2023 awarding a construction contract to TKT Construction Co., Inc. for the installation of a Huber Disc Thickener and Construction of Related Facilities Project in the amount of \$835,800.00; and

WHEREAS, Remington & Vernick Engineers has prepared, and the Authority has accepted, Change Order No. 1 to provide a credit for ITEM 12 – ALLOWANCE FOR ADDITIONAL WORK, resulting in a net decrease of \$25,000.00, resulting in an amended contract amount of \$810,800.00.

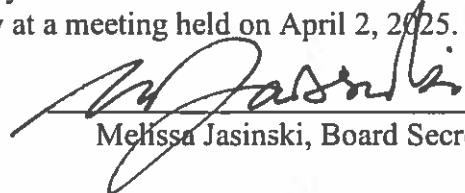
NOW, THEREFORE, BE IT RESOLVED, by the Members of the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

1. All of the statements of the preamble are repeated and are incorporated herein and made a part hereof by this reference thereto.
2. Change Order No. 1 with TKT Construction Co., Inc. as presented has been accepted and approved by the LTMUA at the March 1, 2023 Authority meeting.
3. The Executive Director is hereby authorized to execute Change Order No. 1 on behalf of the Authority.

RESOLUTION NO. 65-2025

		BITTING	HENDERSON	RECHNER	RIDGWAY	STEERE
MOTION		X				
SECOND				X		
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on April 2, 2025.


Melissa Jasinski, Board Secretary



REMINGTON
& VERNICK
ENGINEERS

4907 New Jersey Avenue
Wildwood, NJ 08260
O: (609) 522-5150
F: (609) 522-5313

March 24, 2025

Via Email & Hand Delivery

Stephen Blankenship, Executive Director
Lower Township Municipal Utilities Authority
2900 Bayshore Road
Villas, New Jersey 08257

**RE: Lower Township Municipal Utilities Authority
Huber Disc Thickener
Change Order #1 - Final
Our File No. 05-05-MI-048**

Dear Mr. Blankenship:

Enclosed please find an executed original of **CHANGE ORDER NO. 1 – Final** regarding the above captioned project for review and approval. Upon execution, please return an electronic copy.

Please note that this Change Order reflects the following:

1. As-Built Adjustments

The Change Order will result in a decrease of \$25,000.00 to the original contract amount of \$835,800.00 for a final contract amount of \$810,800.00. This is approximately a 2.99% decrease to the original contract amount.

If you should have any questions or need further information, please contact me at our Wildwood office.

Sincerely,
REMINGTON & VERNICK ENGINEERS, INC.

Lia J. Domico
Project Manager

LJD
Enclosure

cc: Melissa Bailey, Office Supervisor (via email)
TKT Construction Co., Inc. (via email)
Mike Iaconelli, RVE (via email)
Anthony Chadwell, RVE (via email)
Andrew Shawl, RVE (via email)



REMINGTON
& VERNICK
ENGINEERS

CHANGE ORDER #1 - Final

CONTRACTOR:

TKT CONSTRUCTION CO. INC.
POBOX 833
WILLIAMSTOWN, NJ 08094
856.728.9229

03/24/25

NAME OF PROJECT:

Huber Disc Thickener Project

PROJECT NUMBER:

05-05-M-048

CLIENT:

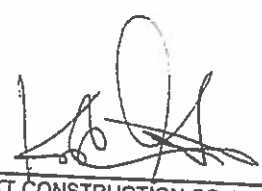
Lower Township MUA

REASON FOR CHANGE:

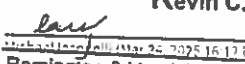
Final As-Built Adjustments

ITEM	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	AMOUNT
EXTRAS					
REDUCTIONS					
					\$0.00
12	ALLOWANCE FOR ADDITIONAL WORK	1	LS	\$25,000.00	\$25,000.00
SUPPLEMENTALS					\$25,000.00
ORIGINAL CONTRACT AMOUNT					\$0.00
+ SUPPLEMENTAL					\$835,800.00
+ EXTRA					\$0.00
- REDUCTION					\$0.00
ADJUSTMENT CONTRACT AMOUNT BASED ON CHANGE ORDER #1 - Final					(\$25,000.00)
					\$810,800.00

ACCEPTED BY:


TKT CONSTRUCTION CO. INC.
Kevin C. Goldsmith, V.P. / Sec'ty

3/24/25
Date


Remington & Vernick Inspector

Mar 24, 2025
Date

Project Manager

3/24/2025
Date

APPROVED BY:

Lower Township MUA

Date

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 66-2025

A RESOLUTION PROVIDING FOR A CLOSED SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT N.J.S.A. 10:4-12

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that a closed session may be held for certain specified purposes when authorized by Resolution adopted by the governing body; and

WHEREAS, it is necessary for the Board to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated hereinbelow:

Matters Relating to Litigation, Negotiations and the Attorney-Client

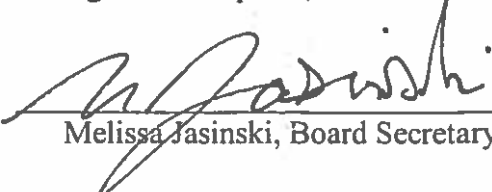
Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

NOW, THEREFORE, BE IT RESOLVED, by the Board assembled in public session on April 2, 2025 that a closed session shall be held on for the discussion of matters relating to the specific item designated above involving the Lower Township Municipal Utilities Authority. The governing body shall convene in closed session discussion immediately upon passage of this Resolution and it is anticipated that the deliberations conducted in closed session shall be disclosed to the public upon conclusion of the matter and/or after determination of the Board that the public interest will no longer be served by such confidentiality.

RESOLUTION NO. 66-2025

	BITTING	HENDERSON	RECHNER	RIDGWAY	STEERE
MOTION			X		
SECOND	X				
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on April 2, 2025.


Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 67-2025**

A RESOLUTION AUTHORIZING SETTLEMENT OF POTENTIAL LITIGATION

WHEREAS, the Lower Township Municipal Utilities Authority has been made aware of a property damage claim (the “Claim”) against the Authority arising out of an incident that occurred on or about February 25, 2025 whereby a concrete driveway apron located at 709 Delaware Avenue, Villas, NJ 08251 sustained damage; and

WHEREAS, the nature of the Claim is one for property damage only and the amount of damages claimed is minimal; and

WHEREAS, the Director of Operations and Maintenance has investigated the Claim and provided an oral report to the Board Members; and

WHEREAS, during Board’s meeting of April 2, 2025, the public was excluded from a portion of the meeting, pursuant to N.J.S.A. 10:4-12b(7), so that Board Members, the Executive Director, Director of Operations and Maintenance and Authority Solicitor could discuss the Claim and the terms and conditions of a proposed settlement thereof which the Executive Director has advised that the Claimant and is amenable to accepting; and

WHEREAS, during the closed session, this Board authorized the Executive Director to take certain actions intended to result in a settlement and conclusion of the Claim and, therefore, avoidance of costly litigation; and

WHEREAS, by this Resolution, this Board intends upon memorializing the authority granted in the closed session;


NOW, THEREFORE, BE IT RESOLVED, by the Members of the Lower Township Municipal Utility Authority, in the County of Cape May and State of New Jersey as follows:

1. All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
2. The terms and conditions of the proposed settlement of the Claim, as discussed in closed session on April 2, 2025 are approved and the Executive Director and Authority Solicitor are authorized to take the necessary and appropriate actions in carrying out the authority conveyed to them by this Resolution and, in such circumstances, the Authority Chairman and Authority Secretary be and they hereby are authorized to execute, on behalf of the Lower Township Municipal Utilities Authority, such documents as the Authority Solicitor advises are necessary to settle and conclude the Claim in a manner that is consistent with this Resolution.

RESOLUTION NO. 67-2025

		BITTING	HENDERSON	RECHNER	RIDGWAY	STEERE
MOTION					X	
SECOND			X			
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on April 2, 2025.


Melissa Jasinski, Board Secretary