

Lower Township MUA

2900 Bayshore Road • Villas, New Jersey 08251

Telephone (609) 886-7146 • Fax (609) 886-4487

www.LTMUA.org



August 6, 2025

REVISED AGENDA

- Call to Order
- Determination of Quorum
- Sunshine Law
- Pledge of Allegiance and Moment of Silence
- Comments or Questions from the Public on Agenda Items

CONSENT AGENDA

1. Approval of Minutes: July 2, 2025 Regular Minutes
2. Approval of Bills
- a. **Resolution No. 98-2025 \$49,992.60** Operating Account (Authorizes payment of operating expenses up to \$50,000)
- b. **Resolution No. 99-2025 \$521,677.69** Excess operating account (Authorizes payment of operating expenses in excess of \$50,000)
3. **Resolution No. 100-2025** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Sewer** Capital items in the amount of **\$25,476.82**
4. **Resolution No. 101-2025** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Water** Capital items in the amount of **\$15,788.94**
5. **Resolution No. 102-2025** Customer Change Resolution Approving Reductions to Accounts

REGULAR AGENDA

6. **DELETED**
7. Rotary Park Update
8. Water Service for Lower Township's New Public Works Complex
9. GIS Recommendation Report (DeBlasio & Associates)
10. North Cape May Water Main Replacement Project– Phase II
11. Resolution No. XX-2025 – Ratifying an Award of an Emergency Repair Contract with Perna Finnigan, Inc. for the Repair of a Collapsed Gravity Sewer Main on Town Bank Road
12. Resolution No. XX-2025 – Awarding a Construction Contract to Garrison Enterprises, Inc. for the Diamond Beach Force Main Appurtenance Vaults Rehabilitation Project
13. Resolution No. XX -2025 – Authorization to Advertise Bids for the Town Bank Road Interceptor Rehabilitation Project– Phase II
14. 2024 Sewerage Pump Station Rehabilitation Project
15. Resolution No. XX -2025 – Authorizing Disposal of Surplus Property
16. Interagency Requests to Acquire Surplus Vehicles from the LTMUA
17. Resolution No. XX -2025 – Renewal of Membership in the New Jersey Utility Authorities Joint Insurance Fund
18. **Personnel Issue – Executive Session**

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 98-2025**

OPERATING ACCOUNT REQUISITION

BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, that in accordance with SECTION 605 of the GENERAL BOND RESOLUTION, the sum of \$49,992.60 and hereby is for the purpose of reimbursing the REVOLVING FUND for OPERATING EXPENSES for the payment scheduled. These payments include those not represented by an asterisk on the attached check list.


BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance or repair of the system or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the GENERAL BOND RESOLUTION; that obligations in the stated amounts have been incurred by the Authority and that each item thereof was properly incurred in operating, maintaining or repairing the system and has not been paid; that there has not been filed with or served upon the Authority notice any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable under such requisition to any of the persons, firms or corporations named in such requisition, or if any such lien, attachment or claim has been filed or served upon the Authority, that such lien, attachment or claim has been released or discharged and such payments are for Operating Expenses and that the total amount thereof will not be in excess of the unencumbered balance of the Annual Budget.

RESOLUTION NO. 98-2025

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION			X		
SECOND				X	
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on August 6, 2025.


Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 99-2025**

**REQUISITIONING REIMBURSEMENT OF OPERATING EXPENSES
IN EXCESS OF \$50,000.00**

WHEREAS, Section 605 of the General Bond Resolution provided for Operating Expenses in the amount of \$50,000.00 and;

WHEREAS, the Authority has bills totaling in excess of \$50,000.00 to be paid, and the Authority wishes to authorize the payment of these bills at this time, contingent upon the receipt of the reimbursement of Operating Expenses requested by the Resolution previously adopted at this meeting.

NOW, THEREFORE, BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that in accordance with Section 605 of the General Bond Resolution, the sum of **\$521,677.69** is hereby requisitioned from TD Bank, the Trustee, for the payments scheduled and attached.


BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance, or repair of the System applicable or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the General Bond Resolution.

RESOLUTION NO. 99-2025

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION			X		
SECOND				X	
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on August 6, 2025.


Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 100-2025**

**AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL IMPROVEMENT
FUND ACCOUNT TO STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following Sewer Capital Improvement items:

CAPITAL SEWER ITEMS

WWTP Capital Improvement Study- Buchart Horn, Inc.- WWTP Study	\$2,030.50
Diamond Beach Force Main Rehab.- Polistina & Associates, LLC	\$9,289.00
Pump Station Rehabilitation- Polistina & Associates, LLC	\$2,618.00
Townbank Road- Phase II- Polistina & Associates, LLC	\$245.00
Polyblend Polymer System- Polistina & Associates, LLC	\$11,294.32
Total	\$25,476.82

RESOLUTION NO. 100-2025

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION			X		
SECOND				X	
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on August 6, 2025.


Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 101-2025**

**AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL IMPROVEMENT
FUND ACCOUNT TO STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following **Water** Capital Improvement items:

CAPITAL WATER ITEMS

NCM Water Main Replacement Project- DeBlasio & Associates- Engineering	\$3,965.72
NCM Water Main Replacement Project- DeBlasio & Associates- Construction	\$10.72
Holmes, Gorham, Scott, Whildam- DeBlasio & Associates- Engineering	\$4,812.50
Meter, MXU, & Install Project- Core & Main	<u>\$7,000.00</u>
Total	\$15,788.94

RESOLUTION NO. 101-2025

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION			X		
SECOND				X	
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on August 6, 2025.


Melissa Jasinski, Board Secretary

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BILL LIST CERTIFICATION

We, the Members of the Lower Township Municipal Utilities Authority hereby certify that we have each reviewed the Bill List presented for payment on August 6, 2025.

Jacqueline Henderson

Jacqueline U. Henderson

James P. Ridgway

James P. Ridgway

Harrison A. Bitting

Harrison A. Bitting

Karen Rechner

Karen Rechner

Bryan Steere

Bryan Steere

PREPAY AND EFT ITEMS: August 6, 2025 Meeting

Medical Active Employees	\$48,960.08	EFT
Medical Retired Employees	\$20,662.22	EFT
Delta Dental	\$2,270.76	EFT
Enterprise	\$9,296.86	EFT
Quarterly Water Tax	\$1,728.85	EFT
Google Workspace	\$385.00	EFT
Comcast (Seashore Vac. Station)	\$566.47	EFT
Atlantic City Electric	\$54,467.06	ck# 47863
Total of the Pre Pay Items	\$138,337.30	
CAPITAL SEWER ITEMS		
WWTP Capital Improvement Study- Buchart Horn, Inc.- WWTP Study	\$2,030.50	
Diamond Beach Force Main Rehab.- Polistina & Associates, LLC	\$9,289.00	
Pump Station Rehabilitation- Polistina & Associates, LLC	\$2,618.00	
Townbank Road- Phase II- Polistina & Associates, LLC	\$245.00	
Polyblend Polymer System- Polistina & Associates, LLC	\$11,294.32	
Total	\$25,476.82	
CAPITAL WATER ITEMS		
NCM Water Main Replacement Project- DeBlasio & Associates- Engineering	\$3,965.72	
NCM Water Main Replacement Project- DeBlasio & Associates- Construction	\$10.72	
Holmes, Gorham, Scott, Whildam- DeBlasio & Associates- Engineering	\$4,812.50	
Meter, MXU, & Install Project- Core & Main	\$7,000.00	
Total	\$15,788.94	
Total of the Bill List	\$474,598.75	
Cape May County MUA- Shawcrest- Wastewater Charges 2025/3	\$44,991.50	
JSH International, LLC	\$4,125.00	
Sea Gear Marine Supply Inc.	\$806.29	
Signarama-SMCH- Number Sets Graphics	\$69.81	
OPERATING ACCOUNT	\$49,992.60	
EXCESS OPERATION ACCOUNT	\$521,677.69	
Total of Bill List and Pre Paid	\$612,936.05	
Total of all Resolutions	\$612,936.05	

August 2025 Bill List Capital Expenses

	A	B	C	D	E	F
	Account	Description	PO #	Vendor Name	Item Description	Amount
1	05-60-100-801	NCM Water Main Replacement Project	25-00583	DeBlasio & Associates	Engineering	\$3,965.72
2	05-60-100-803	NCM Water Main Replacement Project	25-00583	DeBlasio & Associates	Construction	\$10.72
3	05-60-200-400	Holmes, Gorham, Scott, Whildam	25-00584	DeBlasio & Associates	Engineering	\$4,812.50
4	05-55-300-120	WWTP Capital Improvement Study	25-00552	Buchart Horn, Inc.	WWTP Study	\$2,030.50
5	05-60-200-401	Meter, MXU & Install Project	25-00708	Core & Main	Meter, MXU & Install Project	\$7,000.00
6	05-55-400-105	Diamond Beach Force Main Rehab.	25-00563	Polistina & Associates, LLC	Diamond Beach FM Rehab.	\$9,289.00
7	05-55-100-204	Pump Station Rehabilitation	25-00564	Polistina & Associates, LLC	Pump Station Rehab.	\$2,618.00
8	05-55-400-100	Townbank Road Phase II	25-00566	Polistina & Associates, LLC	Townbank Road Phase II	\$245.00
9	05-55-400-100	Polyblend Polymer System	25-00532	Polistina & Associates, LLC	Polyblend Polymer System	\$11,294.32

August 4, 2025
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LOWER TOWNSHIP MUA
Bill List By Vendor Id

Page No: 1

P.O. Type: All
Range: First to Last
Format: Condensed
Vendors: All
Rcvd Batch Id Range: First to Last
Include Non-Budgeted: Y
Prior Year Only: N
Open: N
Paid: N
Void: N
Rcvd: Y
Held: Y
Aprv: N
Bid: Y
State: Y
Other: Y
Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ANC02	ANCO ACE HARDWARE	25-00599	08/04/25	June 2025 Purchases	Open	701.09	0.00		
APC01	A.P. CERTIFIED TESTING LLC	25-00535	07/14/25	Backflow Test	Open	395.00	0.00		
ATC01	AMERICAN TEST CENTER	25-00530	07/09/25	Bucket Truck Testing	Open	450.00	0.00		
BCS01	BARBER CONSULTING SERVICES	25-00585	08/01/25	JIF Advanced Software	Open	2,400.00	0.00		
		25-00598	08/04/25	Malwarebytes Protection	Open	53.00	0.00		
						2,453.00			
BIL03	BILLOWS ELECTRIC SUPPLY CO INC	25-00542	07/16/25	Dewatering Building Materials	Open	1,287.89	0.00		
BUC01	BUCHART HORN, INC.	25-00552	07/21/25	WWTP Capital Improvement Study	Open	2,030.50	0.00	C2024003	C
CIN01	CINTAS CORPORATION	25-00546	07/17/25	First Aid Supplies	Open	62.72	0.00		
CLE01	CAPE MAY COUNTY	25-00556	07/22/25	Road Opening Permit Fee	Open	200.00	0.00		
CMC02	CMC FLEET MAINTENANCE	25-00553	07/21/25	June 2025 Fuel Usage	Open	3,956.61	0.00		
CNM01	CORE & MAIN LP	24-00708	10/10/24	Meter, MXU and Install Project	Open	7,000.00	0.00		
		25-00529	07/09/25	Pits & Lids	Open	4,230.00	0.00		
		25-00592	08/04/25	Invoice W635781	Open	153.00	0.00		
						11,383.00			
COM06	COMCAST	25-00570	07/29/25	Internet - 101 Fishing Creek	Open	165.49	0.00		
		25-00582	08/01/25	Internet - 497 Seashore Road	Open	205.49	0.00		
						370.98			
COM08	COMTEC CLOUD SERVICES, LLC	25-00520	07/07/25	Monthly Phone Charges	Open	489.89	0.00		
		25-00588	08/04/25	Monthly Phone Charges	Open	419.27	0.00		
						909.16			
CON03	ATLANTIC CITY ELECTRIC	25-00597	08/04/25	Electric Accounts	Open	58,871.52	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
DEB02	DEBLASIO & ASSOCIATES								
		25-00583	08/01/25	NCM Water Main Replacement	Open	3,976.44	0.00	C2023002	C
		25-00584	08/01/25	Holmes, Gorham, Scott,Whildam	Open	<u>4,812.50</u>	0.00	C2025001	C
						8,788.94			
DEL01	DELL MARKETING LP								
		25-00457	06/05/25	Micro Desktop & Monitor	Open	159.21	0.00		
DRB01	DRBA								
		25-00558	07/22/25	Lease Agreement	Open	274.46	0.00		
EVO01	EVOGOV, INC.								
		25-00518	07/07/25	Website Hosting	Open	225.00	0.00		
GSL01	GARDEN STATE LABORATORIES, INC								
		25-00568	07/29/25	Laboratory Analysis	Open	1,810.00	0.00		
		25-00569	07/29/25	Laboratory Analysis	Open	<u>8,500.00</u>	0.00		
						10,310.00			
HER01	HERALD-NEWSPAPER SEA WAVE CORP								
		25-00551	07/21/25	Diamond Beach PS Force Main	Open	123.34	0.00		
		25-00596	08/04/25	NOA Legal Advertisements	Open	<u>104.09</u>	0.00		
						227.43			
INV04	INVENTIVE RESOURCES, INC.								
		25-00456	06/05/25	Manhole Odor Eliminator	Open	1,560.00	0.00		
JNT01	JERSEY NATIONAL TITLE, INC.								
		25-00549	07/21/25	Services Rendered B545, L51-60	Open	2,100.00	0.00		
JSH01	JSH INTERNATIONAL, LLC								
		25-00413	05/21/25	BAE	Open	4,125.00	0.00		
KEE01	KEEN COMPRESSED GAS COMPANY								
		25-00519	07/07/25	Cylinder Rental	Open	134.14	0.00		
		25-00591	08/04/25	Cylinder Rental	Open	<u>32.97</u>	0.00		
						167.11			
KGC01	KGC ENTERPRISES, INC.								
		25-00482	06/24/25	LED Sign Repair	Open	2,310.00	0.00		
KUE01	KUEHNE CHEMICAL CO., INC.								
		25-00589	08/04/25	Sodium Hypochlorite 7/10/25	Open	9,558.90	0.00		
		25-00590	08/04/25	Sodium Hypochlorite 7/30/25	Open	<u>9,584.64</u>	0.00		
						19,143.54			
LAU01	LAURY HEATING COOLING LLC								
		25-00559	07/22/25	6/30/25 Service Call	Open	359.00	0.00		
LAW01	LAWSON PRODUCTS INC								
		25-00458	06/06/25	Plant Supplies	Open	567.76	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MUA01	CAPE MAY COUNTY MUA- SHAWCREST								
	25-00581	07/31/25	Wastewater User Charge 2025/3	Open		44,991.50	0.00		
MUA03	CAPE MAY COUNTY MUA - EFFLUENT								
	25-00580	07/31/25	Debt Service/Operating 2025/3	Open		152,268.00	0.00		
MUA04	CMCMUA -GRIT & RAGS								
	25-00554	07/21/25	Grit & Rags Disposal	Open		591.36	0.00		
MUA06	CMCMUA - SLUDGE PROCESSING								
	25-00545	07/17/25	June 2025 Sludge Processing	Open		62,128.75	0.00		
NAT02	MARSH & McLENNAN AGENCY, LLC								
	25-00524	07/07/25	Street Opening Bond 6/25-6/26	Open		100.00	0.00		
	25-00525	07/07/25	2025 RMC Service Fee	Open		5,000.00	0.00		
						5,100.00			
NDG01	NEHMAD, DAVIS & GOLDSTEIN								
	25-00600	08/04/25	Legal Services 06/01-06/30/25	Open		603.73	0.00		
NVA01	NATIONAL VISION ADMINISTRATORS								
	25-00573	07/29/25	Group Vision Coverge	Open		256.15	0.00		
ONE03	ONE CALL CONCEPTS INC								
	25-00526	07/07/25	Markouts - June 2025	Open		799.60	0.00		
	25-00527	07/07/25	Del Haven Markouts - June	Open		39.90	0.00		
	25-00586	08/01/25	Markouts - July 2025	Open		682.10	0.00		
	25-00587	08/04/25	Del Haven Markouts - July	Open		24.70	0.00		
						1,546.30			
PAY01	PAYARGO, INC.								
	25-00517	07/07/25	Payargo Transactions	Open		1,077.78	0.00		
PIE01	PG & S PAYROLL SERVICES,LLC								
	25-00555	07/21/25	Payroll Services	Open		229.50	0.00		
POL03	POLYDYNE INC.								
	25-00516	07/07/25	Polymer Clarifloc	Open		7,084.00	0.00		
	25-00547	07/17/25	Polymer Clarifloc	Open		7,084.00	0.00		
						14,168.00			
POL05	POLISTINA & ASSOCIATES, LLC								
	25-00563	07/28/25	Diamond Beach Force Main Rehab	Open		9,289.00	0.00		
	25-00564	07/29/25	Pump Station Rehabilitation	Open		2,618.00	0.00		
	25-00565	07/29/25	Main Repair Quote Bids	Open		525.00	0.00		
	25-00566	07/29/25	Townbank Road Phase II	Open		245.00	0.00		
	25-00567	07/29/25	Manhole Survey - Wilson	Open		70.00	0.00		
	25-00602	08/04/25	9700 Pacific Avenue - LJKQ	Open		140.00	0.00		
	25-00603	08/04/25	203-207 Fulling Mill Road	Open		4,250.00	0.00		
	25-00604	08/04/25	806 Shunpuke - Gilbert	Open		560.00	0.00		
	25-00605	08/04/25	140 Fishing Creek - DR Horton	Open		770.00	0.00		
						18,467.00			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PRE01	PRESS OF ATLANTIC CITY								
		25-00601	08/04/25	Publication of Legal Notices	Open	197.20	0.00		
PRO05	PROSHRED SOUTHERN NEW JERSEY								
		25-00538	07/15/25	Document Destruction	Open	600.00	0.00		
RHT01	ROMANO, HEARING, TESTA & KNORR								
		25-00523	07/07/25	Accounting Assistance Services	Open	7,760.00	0.00		
SBS01	STEWART BUSINESS SYSTEMS, LLC								
		25-00562	07/23/25	Printer Maintenance & Toner	Open	442.04	0.00		
SCH03	SCHULER SECURITY, INC.								
		25-00454	06/03/25	Fire Alarm Panel	Open	1,437.50	0.00		
		25-00593	08/04/25	Central Station Monitoring	Open	480.00	0.00		
		25-00594	08/04/25	LTE Fire Radio Install	Open	350.00	0.00		
						2,267.50			
SEA01	SEA GEAR MARINE SUPPLY INC								
		25-00522	07/07/25	Godwin Pump Parts	Open	116.29	0.00		
		25-00557	07/22/25	4" PVC Suction Hose for Plant	Open	690.00	0.00		
						806.29			
SEA05	SEASHORE ASPHALT CORPORATION								
		25-00069	01/28/25	Fill Dirt	Open	267.24	0.00		
SIG02	SIGNARAMA-CMCH								
		25-00441	05/29/25	Number Sets Graphics	Open	69.81	0.00		
SNJ03	STATE OF NEW JERSEY								
		25-00571	07/29/25	Fire Registration Renewal Fee	Open	191.00	0.00		
SOU02	SOUTH JERSEY PICKUP TRUCK								
		25-00484	06/24/25	LED Light Bar & Cover	Open	1,200.00	0.00		
		25-00494	06/25/25	Windshield Mount Amber Lights	Open	260.00	0.00		
		25-00537	07/15/25	Windshield Mount Amber Lights	Open	399.00	0.00		
						1,859.00			
STA02	STAPLES BUSINESS CREDIT								
		25-00461	06/11/25	Office Supplies	Open	387.20	0.00		
		25-00521	07/07/25	External USB CD/DVD Writer	Open	56.68	0.00		
		25-00560	07/22/25	Office Supplies	Open	48.56	0.00		
						492.44			
SUP02	ACE PLBG, HTG & ELECTRICAL								
		25-00548	07/18/25	Meter Fittings	Open	127.56	0.00		
		25-00561	07/23/25	1" IPS Polypipe	Open	198.23	0.00		
						325.79			
THR01	A.ALLIANO MASONARY INC.								
		25-00539	07/15/25	Concrete Work - 226 Mindy	Open	4,627.50	0.00		

August 4, 2025
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LOWER TOWNSHIP MUA
Bill List By Vendor Id

Page No: 5

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
USA01	HD FACILITIES MAINTENANCE, LTD								
	25-00344	04/29/25	Lab Supplies	Open	532.77	0.00			
	25-00532	07/10/25	Polyblend Polymer System	Open	11,294.32	0.00			
	25-00534	07/11/25	Tigertails for Vac Trucks	Open	209.90	0.00			
					12,036.99				
USS01	U.S. SAWS, INC.								
	25-00265	03/27/25	Shear Pins for Hydrant Tools	Open	73.36	0.00			
VER03	VERIZON								
	25-00595	08/04/25	Cell Phones & Tablets	Open	1,883.13	0.00			
WIL01	CITY OF WILDWOOD WATER								
	25-00550	07/21/25	Diamond Beach Pump Station	Open	56.50	0.00			
WWG01	GRAINGER, INC								
	25-00544	07/17/25	Pressure Regulators	Open	331.42	0.00			
	25-00574	07/30/25	Walk-Behind Saw, Batteries	Open	4,264.45	0.00			
	25-00575	07/30/25	Electric Winch	Open	591.08	0.00			
	25-00576	07/30/25	15 FT. CORD	Open	639.02	0.00			
					5,825.97				
<hr/>									
Total Purchase Orders:	93	Total P.O. Line Items:	0	Total List Amount:	474,598.75	Total Void Amount:	0.00		

Totals by Year-Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
SEWER & WATER FUN	5-05	382,421.49	0.00	382,421.49	0.00	0.00	382,421.49
	X-05	92,177.26	0.00	92,177.26	0.00	0.00	92,177.26
Total Of All Funds:		474,598.75	0.00	474,598.75	0.00	0.00	474,598.75

Totals by Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
SEWER & WATER FUN 05		474,598.75	0.00	474,598.75	0.00	0.00	474,598.75
Total of All Funds:		<u>474,598.75</u>	<u>0.00</u>	<u>474,598.75</u>	<u>0.00</u>	<u>0.00</u>	<u>474,598.75</u>

LOWER TOWNSHIP MUA
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
SEWER & WATER FUND	5-05	382,421.49	0.00	0.00	0.00	382,421.49
	X-05	92,177.26	0.00	0.00	0.00	92,177.26
Total Of All Funds:		<u>474,598.75</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>474,598.75</u>

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 102-2025**

CUSTOMER CHANGE

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that the Board Secretary, Melissa Jasinski, be and hereby is authorized to make the following changes and draw checks to refund overpayments if applicable.

Water

Billing Adjustment

<u>Account</u>	<u>Address</u>	<u>Period</u>	<u>Reduction Amt</u>	<u>Explanation</u>
2253-0	30 Bayberry Road	2025/1	\$20.00	Returned Check Fee Courtesy Removal
8354-0	11 Delford Road	2025/1	\$110.26	Meter Read Error-Previous Read incorrect
<u>TOTAL</u>			\$130.26	

Connections

Billing Adjustment

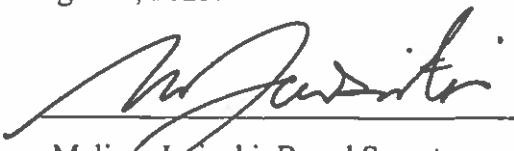
<u>Account</u>	<u>Address</u>	<u>Period</u>	<u>Reduction Amt</u>	<u>Explanation</u>
16032-0	218 Iselin Road	2024/1	\$3,200.00	Vacant ground, no W&S services installed.
<u>TOTAL</u>			\$3,200.00	

Interest Waived: Water: \$17.96
 Sewer: \$10.95
 Connections: \$648.00

RESOLUTION NO. 102-2025

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION			X		
SECOND				X	
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on August 6, 2025.


Melissa Jasinski, Board Secretary

Stephen Blankenship

From: Cody Stanford <Stanford.Cody@deblasioassoc.com> on behalf of Cody Stanford
Sent: Friday, July 25, 2025 1:59 PM
To: Mike Laffey; 'Stephen Blankenship'
Cc: gdouglass@townshipoflower.org; Marc DeBlasio; Andrew McTague; fsippel
Subject: RE: LT Public Works Building Water
Attachments: SEASHORE ROAD WATER MAIN ESTIMATE.pdf; Seashore Road Water Main Extension - LTC048.01.pdf

Flag Status: Flagged

Mike and Steve,

As discussed, attached is the updated estimate to bring domestic water service down Seashore Road. This estimate is based on the bid numbers from P&A Construction from the North Cape May Water Main project. Please note if a different contractor or route is used, this estimate would change. Let me know if you need additional information.

Thank you.

Cody M. Stanford, EIT
 Project Manager

DeBlasio & Associates | Consulting Engineers, Surveyors and Planners
 4701 New Jersey Avenue, Wildwood, NJ 08260 (*Main Office*)
 6712 Washington Avenue, Suite 205, Egg Harbor Township, NJ 08234
 Phone: 609-854-3311 | Fax: 609-854-4323 | Cell: 609-231-3719
www.deblasioassoc.com

From: Church, Robert <robert.church@CAPEMAYCOUNTYNJ.GOV>
Sent: Thursday, July 10, 2025 9:48 AM
To: Mike Laffey <mlaffey@townshipoflower.org>
Subject: External RE: External Water Main

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thanks Mike,

The work along Townbank Road will require full width milling and paving since that was recently paved. If you keep the main within the shoulder of Seashore, we could probably get by with just temporary paving assuming our resurfacing project moves forward without issue. That phase of the project should get federal authorization in September 2026 with resurfacing beginning most likely in May of 2027 to avoid paving during active school. The utility work will need to be completed by October 2026.

CONSTRUCTION COST ESTIMATE (P&A CONSTRUCTION)

Client: Lower Township Municipal Utilities Authority/Township of Lower

Date: July 25, 2025

Project Name:

Seashore Road Water Main Extension

D&A Project #: LT-C-48 Q1

#	DESCRIPTION	UNITS	PLAN QUANTITY	IF & WHERE DIRECTED	CONTRACT QUANTITY	EST. UNIT PRICE	BID AMOUNT
1	CLEARING SITE	LUMP SUM	LUMP SUM	0	LUMP SUM	\$10,000.00	\$10,000.00
2	TRAFFIC CONTROL	LUMP SUM	LUMP SUM	0	LUMP SUM	\$15,000.00	\$15,000.00
3	TEST PIT	UNIT	0	3	3	\$300.00	\$900.00
4	DENSE GRADED AGGREGATE BASE COURSE	CY	835	50	985	\$0.01	\$8.85
5	HOT MIX ASPHALT SURFACE COURSE, MIX 12.5M64, 2" THICK	TON	50	20	70	\$120.00	\$8,400.00
6	HOT MIX ASPHALT BASE COURSE, MIX 19M64, 4" THICK	TON	200	20	220	\$1.00	\$220.00
7	HMA MILLING, 2" DEPTH	SY	250	0	250	\$5.50	\$1,375.00
8	8" POLYVINYL CHLORIDE (PVC) WATER MAIN	LF	1,410	0	1,410	\$104.25	\$146,992.50
9	8" RESILIENT SEAT GATE VALVE	UNIT	3	0	3	\$2,750.00	\$8,250.00
10	8" x 8" DUCTILE IRON MECHANICAL JOINT TEE FITTING	UNIT	2	0	2	\$1,500.00	\$3,000.00
11	8" DUCTILE IRON 22.5 DEGREE MECHANICAL JOINT BENDS	UNIT	2	0	2	\$600.00	\$1,200.00
12	8" DUCTILE IRON 11.25 DEGREE MECHANICAL JOINT BENDS	UNIT	1	1	2	\$600.00	\$1,200.00
13	FIRE HYDRANT ASSEMBLIES, COMPLETE	UNIT	1	0	1	\$10,000.00	\$10,000.00
14	WATER SERVICE, 3/4" COMPLETE, MOLE INSTALLATION	UNIT	18	0	18	\$2,600.00	\$46,800.00
15	WATER SERVICE, 2" - COMPLETE	UNIT	1	0	1	\$6,000.00	\$6,000.00
16	8" x 8" WET TAP ASSEMBLY COMPLETE	UNIT	1	0	1	\$15,000.00	\$15,000.00

TOTAL ESTIMATED CONSTRUCTION COST, ITEMS 1 - 16 \$274,346.35

10% CONTINGENCY \$27,434.64

TOTAL: \$301,780.99

The above cost estimate is an approximation of the probable construction cost based upon recent bid prices and assumes that the Contractor will pay wages on this project in conformance with the New Jersey Prevailing Wage Rate Act and Federal Davis Bacon Wage Act. DeBlasio & Associates, P.C. cannot and does not guarantee that proposals, bids or actual costs will not vary from these opinions of probable costs.

Prepared by:


 Marc DeBlasio, P.E., Township Engineer

07/25/2025

Date

DEBLASIO & ASSOCIATES

ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

August 4, 2025

VIA EMAIL

Stephen R. Blankenship, P.E., Executive Director
Lower Township Municipal Utilities Authority
2900 Bayshore Road
Villas, NJ 08251

**RE: Lower Township Municipal Utilities Authority
New Jersey Water Bank (NJWB)
Project No. 0505002-006
North Cape May Water Main Replacement – Phase 2
Survey & Engineering Design Phase
D&A Project #: LTMUA-C-017**

Dear Mr. Blankenship:

DeBlasio & Associates, P.C. is pleased to submit this proposal to the Lower Township Municipal Utilities Authority (LTMUA) to provide professional engineering services for **North Cape May Water Main Replacement – Phase 2: *Survey and Engineering Design Phase***.

Project Understanding

The proposed scope of work includes replacing approximately 25,000 linear feet of water main and 410 water service connections from the portion of Lower Township as shown on the attached July 2025 Project Location Map. The total estimated construction cost for the project is \$8,243,000.00. These numbers are detailed in the attached Engineer's Estimate of Construction Cost.

Included in that cost estimate, are the construction costs associated with the project area labeled as "Holmes, Gorham, & Scott" on the attached July 2025 Project Location Map. This area was previously surveyed and designed under the proposal D&A File #: LTMUA-C-016. Construction observation costs were also designated in that proposal for this project area. Because of this previous proposal the engineering fee for all survey, design, and construction observation costs for "Holmes, Gorham, & Scott" are omitted from this proposal.

The engineering cost for this proposal was based on the construction cost estimate for the project areas labeled as "Area 1" & "Area 2" on the attached July 2025 Project Location Map. The estimated construction costs for Areas 1 & 2 are \$7,430,000.00.

Scope of Services and Fee

Engineering Cost:	\$400,000.00
<ul style="list-style-type: none">• Survey & Base Mapping• Design Plans & Specifications• Cape Atlantic Soil Conservation District Permitting• Cape May County Approval and Coordination• Public Bidding Procurement• NJDEP and I-Bank Administration	

Please note that our proposal does not include survey and engineering services for Holmes Avenue, Gorham Avenue and Scott Avenue, construction phase, inspection and contract administration services. Upon request from the LTMUA, our office will be more than happy to submit a supplemental proposal for these services.

Total: \$400,000.00

Enclosed please find one (1) copy of the Engineer's Estimate of Construction Cost and Project Location Map for your files.

Should you have any questions or require additional information, please do not hesitate to contact me in our Wildwood office at (609) 854-3311. We thank you for the opportunity to submit this proposal.

Sincerely,

DeBlasio & Associates, P.C.



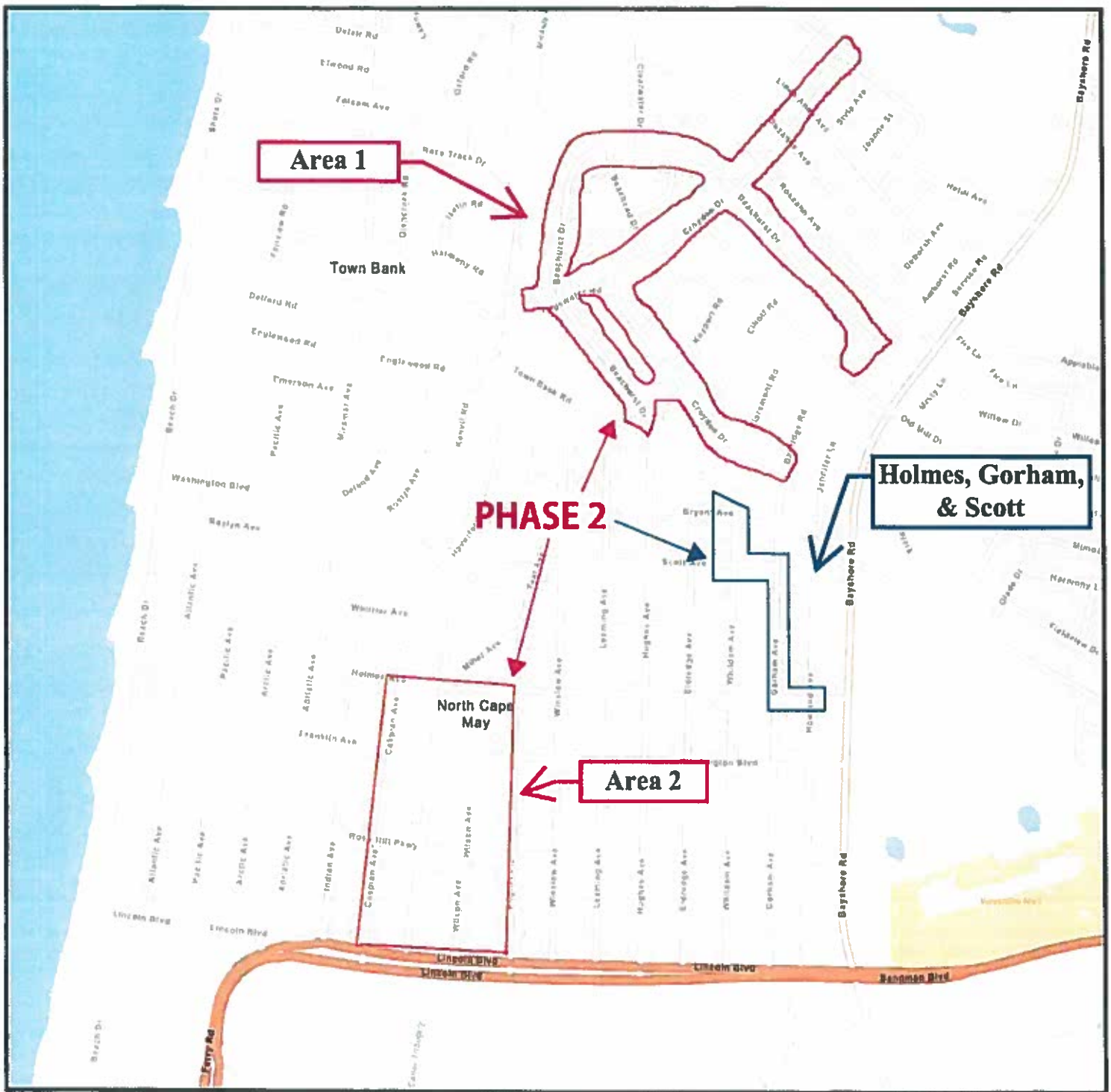
Marc DeBlasio, P.E., P.P., C.M.E.

President

T: 609-854-3311

Marc@deblasioassoc.com

Cc: Melissa Bailey, Board Secretary, LTMUA (via email w/encl.)
Finance (via email w/encl.)
Cody Stanford (via email w/encl.)
Andrew McTague (via email w/encl.)



KEY:



PROPOSED PROJECT LOCATION



**PROJECT LOCATION MAP
NORTH CAPE MAY
WATERMAIN REPLACEMENT PHASE 2**

JULY 21, 2025

**DEBLASIO &
ASSOCIATES**
CONSULTING ENGINEERS AND PLANNERS

DEBLASIO & ASSOCIATES

ENGINEERS, SURVEYORS AND PLANNERS

ENGINEER'S CONSTRUCTION COST ESTIMATE - PHASE 2 - ALL AREAS

Client: Lower Township Municipal Utilities Authority
 Date: July 29, 2025
 Project Name:
 NJ Water Bank No. 0505002-006
 North Cape May Water Main Replacement - Phase 2
 D&A Project #: LTMUA-C-017

#	DESCRIPTION	UNITS	PLAN QUANTITY	IF & WHERE DIRECTED	CONTRACT QUANTITY	EST. UNIT PRICE	BID AMOUNT
1	MOBILIZATION (IN ACCORDANCE WITH N.J.A.C. 7:14-2.9)	LUMP SUM	LUMP SUM	0	LUMP SUM	\$10,000.00	\$10,000.00
2	SOIL EROSION CONTROL AND WATER QUALITY CONTROL (MINIMUM BID PRICE \$5,000.00)	LUMP SUM	LUMP SUM	0	LUMP SUM	\$5,000.00	\$5,000.00
3	ENVIRONMENTAL & CULTURAL RESOURCE PROTECTION & RESTORATION (MINIMUM BID PRICE \$3,000.00)	LUMP SUM	LUMP SUM	0	LUMP SUM	\$3,000.00	\$3,000.00
4	ENVIRONMENTAL MAINTENANCE BOND (MINIMUM OF \$25,000 OR 50 PERCENT OF THE PRICE BID FOR FULFILLING THE REQUIREMENTS OF THE ENVIRONMENTAL SPECIFICATIONS)	LUMP SUM	LUMP SUM	0	LUMP SUM	\$25,000.00	\$25,000.00
5	MAINTENANCE AND PROTECTION OF TRAFFIC	LUMP SUM	LUMP SUM	0	LUMP SUM	\$10,000.00	\$10,000.00
6	UNIFORMED POLICE OFFICERS	DOLLAR	50,000	0	50,000	\$1.00	\$50,000.00
7	FUEL PRICE ADJUSTMENT	DOLLAR	6,200	0	6,200	\$1.00	\$6,200.00
8	ASPHALT PRICE ADJUSTMENT	DOLLAR	12,200	0	12,200	\$1.00	\$12,200.00
9	PROJECT SIGN	UNIT	2	0	2	\$5,000.00	\$10,000.00
10	HOT MIX ASPHALT SURFACE COURSE, MIX 9.5M64, 2" THICK	TON	1,065	0	1,065	\$140.00	\$149,073.03
11	HOT MIX ASPHALT BASE COURSE, MIX 19M64, 4" THICK	TON	5,579	0	5,579	\$120.00	\$669,521.37
12	DENSE GRADED AGGREGATE BASE COURSE, 6" THICK	S.Y.	22,053	0	22,053	\$12.00	\$264,632.95
13	8" POLYVINYL CHLORIDE (PVC) WATER MAIN	L.F.	24,899	0	24,899	\$100.00	\$2,489,911.88
14	8" DUCTILE IRON 45 DEGREE MECHANICAL JOINT BENDS	UNIT	96	0	96	\$750.00	\$72,000.00
15	8" DUCTILE IRON MECHANICAL JOINT END CAP ASSEMBLY, COMPLETE	UNIT	2	0	2	\$750.00	\$1,500.00
16	8" RESILIENT SEAT GATE VALVE	UNIT	135	0	135	\$3,000.00	\$405,000.00
17	8" x 8" DUCTILE IRON MECHANICAL JOINT CROSS	UNIT	14	0	14	\$1,300.00	\$18,200.00
18	8" x 6" DUCTILE IRON MECHANICAL JOINT REDUCER	UNIT	47	0	47	\$750.00	\$35,250.00
19	8" x 8" DUCTILE IRON MECHANICAL JOINT TEE	UNIT	26	0	26	\$1,500.00	\$39,000.00
20	WATER SERVICES, 3/4" - COMPLETE	UNIT	409	0	409	\$3,000.00	\$1,227,000.00
21	REMOVE EXISTING WATER METER FROM WITHIN/UNDER HOUSE AND INSTALL AT CURB (IF & WHERE DIRECTED)	UNIT	409	0	409	\$2,000.00	\$818,000.00
22	FIRE HYDRANT ASSEMBLIES - COMPLETE	UNIT	41	0	41	\$9,000.00	\$369,000.00
23	INLET FILTERS, TYPE 1	S.F.	60	0	60	\$12.00	\$720.00
24	CUT AND CAP EXISTING WATER MAIN	UNIT	47	0	47	\$1,500.00	\$70,500.00
25	GROUT EXISTING WATER MAIN	C.Y.	182	0	182	\$350.00	\$63,759.76
26	CONNECT TO EXISTING WATER MAIN	UNIT	47	0	47	\$3,000.00	\$141,000.00
27	CONCRETE DRIVEWAY, 6" THICK (IF & WHERE DIRECTED)	S.Y.	0	75	75	\$125.00	\$9,375.00
28	TEST PIT EXCAVATION	C.Y.	165	0	165	\$750.00	\$123,750.00
29	REMOVE & DISPOSE OF EXISTING FIRE HYDRANT AND RESTORE AREA - COMPLETE (IF AND WHERE DIRECTED)	UNIT	0	3	3	\$750.00	\$2,250.00
30	8" x 18" CONCRETE VERTICAL CURB	L.F.	500	0	500	\$72.00	\$36,000.00
31	CONCRETE GUTTER, 8" THICK	L.F.	130	0	130	\$72.00	\$9,360.00
32	CONCRETE SIDEWALK, 4" THICK	S.Y.	130	0	130	\$105.00	\$13,650.00
33	5" THICK TOPSOIL, FERTILIZER & SEEDING	S.Y.	350	0	350	\$12.00	\$4,200.00
34	RESET STONE MULCHING	S.Y.	30	0	30	\$25.00	\$750.00

DeBlasio & Associates

ENGINEERS, SURVEYORS AND PLANNERS

ENGINEER'S CONSTRUCTION COST ESTIMATE - PHASE 2 - ALL AREAS

Client: Lower Township Municipal Utilities Authority
 Date: July 29, 2025
 Project Name:
 NJ Water Bank No. 0505002-006
 North Cape May Water Main Replacement - Phase 2
 D&A Project #: LTMUA-C-017

#	DESCRIPTION	UNITS	PLAN QUANTITY	IF & WHERE DIRECTED	CONTRACT QUANTITY	EST. UNIT PRICE	BID AMOUNT
35	SAMPLING STATION - COMPLETE	UNIT	0	3	3	\$8,000.00	\$24,000.00
36	4" INSERTION VALVES AND BOXES (IF AND WHERE DIRECTED)	UNIT	0	5	5	\$3,000.00	\$15,000.00
37	6" INSERTION VALVES AND BOXES (IF AND WHERE DIRECTED)	UNIT	0	9	9	\$4,500.00	\$40,500.00
38	8" INSERTION VALVES AND BOXES (IF AND WHERE DIRECTED)	UNIT	0	5	5	\$6,000.00	\$30,000.00
39	4" LINE STOPS (IF AND WHERE DIRECTED)	UNIT	0	6	6	\$2,800.00	\$16,800.00
40	6" LINE STOPS (IF AND WHERE DIRECTED)	UNIT	0	10	10	\$4,200.00	\$42,000.00
41	8" LINE STOPS (IF AND WHERE DIRECTED)	UNIT	0	6	6	\$5,600.00	\$33,600.00
42	WATER METER, 5/8" (IF AND WHERE DIRECTED)	UNIT	0	409	409	\$300.00	\$122,700.00
43	ASBUILT PLAN	LUMP SUM	LUMP SUM	0	LUMP SUM	\$5,000.00	\$5,000.00

TOTAL ESTIMATED CONSTRUCTION COST: \$7,494,403.99

10% CONTINGENCY : \$749,440.40

TOTAL ESTIMATED CONSTRUCTION COST WITH 10% CONTINGENCY: \$8,243,844.39

The above cost estimate is an approximation of the probable construction cost based upon recent bid prices and assumes that the Contractor will pay wages on this project in conformance with the New Jersey Prevailing Wage Rate Act and Federal Davis Bacon Wage Act. All prices assume that the Contractor shall comply with the American Iron and Steel provisions in accordance with the Build American Buy American Act. DeBlasio & Associates, P.C. cannot and does not guarantee that proposals, bids or actual costs will not vary from these opinions of probable costs.

Prepared by:


 Marc DeBlasio, P.E., Project Engineer

Date 7/29/2025

**ENGINEER'S CONSTRUCTION COST ESTIMATE - PHASE 2 - HOLMES, GORHAM, & SCOTT**

Client: Lower Township Municipal Utilities Authority

Date: July 22, 2025

Project Name:

NJ Water Bank No. 0505002-006

North Cape May Water Main Replacement - Phase 2

D&A Project #: LTMUA-C-017

#	DESCRIPTION	UNITS	PLAN QUANTITY	IF & WHERE DIRECTED	CONTRACT QUANTITY	EST. UNIT PRICE	BID AMOUNT
1	MOBILIZATION (IN ACCORDANCE WITH N.J.A.C. 7:14-2.9)	LUMP SUM	LUMP SUM	0	LUMP SUM	\$0.00	\$0.00
2	SOIL EROSION CONTROL AND WATER QUALITY CONTROL (MINIMUM BID PRICE \$5,000.00)	LUMP SUM	LUMP SUM	0	LUMP SUM	\$0.00	\$0.00
3	ENVIRONMENTAL & CULTURAL RESOURCE PROTECTION & RESTORATION (MINIMUM BID PRICE \$3,000.00)	LUMP SUM	LUMP SUM	0	LUMP SUM	\$0.00	\$0.00
4	ENVIRONMENTAL MAINTENANCE BOND (MINIMUM OF \$25,000 OR 50 PERCENT OF THE PRICE BID FOR FULFILLING THE REQUIREMENTS OF THE ENVIRONMENTAL SPECIFICATIONS)	LUMP SUM	LUMP SUM	0	LUMP SUM	\$0.00	\$0.00
5	MAINTENANCE AND PROTECTION OF TRAFFIC	LUMP SUM	LUMP SUM	0	LUMP SUM	\$0.00	\$0.00
6	UNIFORMED POLICE OFFICERS	DOLLAR	0	0	0	\$1.00	\$0.00
7	FUEL PRICE ADJUSTMENT	DOLLAR	0	0	0	\$1.00	\$0.00
8	ASPHALT PRICE ADJUSTMENT	DOLLAR	0	0	0	\$1.00	\$0.00
9	PROJECT SIGN	UNIT	0	0	0	\$5,000.00	\$0.00
10	HOT MIX ASPHALT SURFACE COURSE, MIX 9.5M64, 2" THICK	TON	0	0	0	\$140.00	\$0.00
11	HOT MIX ASPHALT BASE COURSE, MIX 19M64, 4" THICK	TON	464	0	464	\$120.00	\$55,639.76
12	DENSE GRADED AGGREGATE BASE COURSE, 6" THICK	S.Y.	1,833	0	1,833	\$12.00	\$21,992.00
13	8" POLYVINYL CHLORIDE (PVC) WATER MAIN	L.F.	2,049	0	2,049	\$100.00	\$204,900.00
14	8" DUCTILE IRON 45 DEGREE MECHANICAL JOINT BENDS	UNIT	18	0	18	\$750.00	\$13,500.00
15	8" DUCTILE IRON MECHANICAL JOINT END CAP ASSEMBLY, COMPLETE	UNIT	1	0	1	\$750.00	\$750.00
16	8" RESILIENT SEAT GATE VALVE	UNIT	19	0	19	\$3,000.00	\$57,000.00
17	8" x 8" DUCTILE IRON MECHANICAL JOINT CROSS	UNIT	2	0	2	\$1,300.00	\$2,600.00
18	8" x 6" DUCTILE IRON MECHANICAL JOINT REDUCER	UNIT	8	0	8	\$750.00	\$6,000.00
19	8" x 8" DUCTILE IRON MECHANICAL JOINT TEE	UNIT	3	0	3	\$1,500.00	\$4,500.00
20	WATER SERVICES, 3/4" - COMPLETE	UNIT	35	0	35	\$3,000.00	\$105,000.00
21	REMOVE EXISTING WATER METER FROM WITHIN/UNDER HOUSE AND INSTALL AT CURB (IF & WHERE DIRECTED)	UNIT	35	0	35	\$2,000.00	\$70,000.00
22	FIRE HYDRANT ASSEMBLIES - COMPLETE	UNIT	6	0	6	\$9,000.00	\$54,000.00
23	INLET FILTERS, TYPE 1	S.F.	0	0	0	\$12.00	\$0.00
24	CUT AND CAP EXISTING WATER MAIN	UNIT	8	0	8	\$1,500.00	\$12,000.00
25	GROUT EXISTING WATER MAIN	C.Y.	16	0	16	\$350.00	\$5,600.00
26	CONNECT TO EXISTING WATER MAIN	UNIT	8	0	8	\$3,000.00	\$24,000.00
27	CONCRETE DRIVEWAY, 6" THICK (IF & WHERE DIRECTED)	S.Y.	0	25	25	\$125.00	\$3,125.00
28	TEST PIT EXCAVATION	C.Y.	55	0	55	\$750.00	\$41,250.00
29	REMOVE & DISPOSE OF EXISTING FIRE HYDRANT AND RESTORE AREA - COMPLETE (IF AND WHERE DIRECTED)	UNIT	0	1	1	\$750.00	\$750.00
30	8" x 18" CONCRETE VERTICAL CURB	L.F.	0	0	0	\$72.00	\$0.00
31	CONCRETE GUTTER, 8" THICK	L.F.	0	0	0	\$72.00	\$0.00
32	CONCRETE SIDEWALK, 4" THICK	S.Y.	0	0	0	\$105.00	\$0.00
33	5" THICK TOPSOIL, FERTILIZER & SEEDING	S.Y.	0	0	0	\$12.00	\$0.00
34	RESET STONE MULCHING	S.Y.	0	0	0	\$25.00	\$0.00

ENGINEER'S CONSTRUCTION COST ESTIMATE - PHASE 2 - AREA 1 & AREA 2

Client: Lower Township Municipal Utilities Authority
 Date: July 22, 2025
 Project Name:
 NJ Water Bank No. 0505002-006
 North Cape May Water Main Replacement - Phase 2
 D&A Project #: LTMUA-C-017

#	DESCRIPTION	UNITS	PLAN QUANTITY	IF & WHERE DIRECTED	CONTRACT QUANTITY	EST. UNIT PRICE	BID AMOUNT
35	SAMPLING STATION - COMPLETE	UNIT	0	2	2	\$8,000.00	\$16,000.00
36	4" INSERTION VALVES AND BOXES (IF AND WHERE DIRECTED)	UNIT	0	4	4	\$3,000.00	\$12,000.00
37	6" INSERTION VALVES AND BOXES (IF AND WHERE DIRECTED)	UNIT	0	8	8	\$4,500.00	\$36,000.00
38	8" INSERTION VALVES AND BOXES (IF AND WHERE DIRECTED)	UNIT	0	4	4	\$6,000.00	\$24,000.00
39	4" LINE STOPS (IF AND WHERE DIRECTED)	UNIT	0	4	4	\$2,800.00	\$11,200.00
40	6" LINE STOPS (IF AND WHERE DIRECTED)	UNIT	0	8	8	\$4,200.00	\$33,600.00
41	8" LINE STOPS (IF AND WHERE DIRECTED)	UNIT	0	4	4	\$5,600.00	\$22,400.00
42	WATER METER, 5/8" (IF AND WHERE DIRECTED)	UNIT	0	374	374	\$300.00	\$112,200.00
43	ASBUILT PLAN	LUMP SUM	LUMP SUM	0	LUMP SUM	\$5,000.00	\$5,000.00

TOTAL ESTIMATED CONSTRUCTION COST: \$6,754,597.23

10% CONTINGENCY : \$675,459.72

TOTAL ESTIMATED CONSTRUCTION COST WITH 10% CONTINGENCY: \$7,430,056.95

The above cost estimate is an approximation of the probable construction cost based upon recent bid prices and assumes that the Contractor will pay wages on this project in conformance with the New Jersey Prevailing Wage Rate Act and Federal Davis Bacon Wage Act. All prices assume that the Contractor shall comply with the American Iron and Steel provisions in accordance with the Build American Buy American Act. DeBlasio & Associates, P.C. cannot and does not guarantee that proposals, bids or actual costs will not vary from these opinions of probable costs.

Prepared by:


 Marc DeBlasio, P.E., Project Engineer

Date 7/22/2025

ENGINEER'S CONSTRUCTION COST ESTIMATE - PHASE 2 - AREA 1 & AREA 2

Client: Lower Township Municipal Utilities Authority
 Date: July 22, 2025
 Project Name:
 NJ Water Bank No. 0505002-006
 North Cape May Water Main Replacement - Phase 2
 D&A Project #: LTMUA-C-017

#	DESCRIPTION	UNITS	PLAN QUANTITY	IF & WHERE DIRECTED	CONTRACT QUANTITY	EST. UNIT PRICE	BID AMOUNT
1	MOBILIZATION (IN ACCORDANCE WITH N.J.A.C. 7:34-2.9)	LUMP SUM	LUMP SUM	0	LUMP SUM	\$10,000.00	\$10,000.00
2	SOIL EROSION CONTROL AND WATER QUALITY CONTROL (MINIMUM BID PRICE \$5,000.00)	LUMP SUM	LUMP SUM	0	LUMP SUM	\$5,000.00	\$5,000.00
3	ENVIRONMENTAL & CULTURAL RESOURCE PROTECTION & RESTORATION (MINIMUM BID PRICE \$3,000.00)	LUMP SUM	LUMP SUM	0	LUMP SUM	\$3,000.00	\$3,000.00
4	ENVIRONMENTAL MAINTENANCE BOND (MINIMUM OF \$25,000 OR 50 PERCENT OF THE PRICE BID FOR FULFILLING THE REQUIREMENTS OF THE ENVIRONMENTAL SPECIFICATIONS)	LUMP SUM	LUMP SUM	0	LUMP SUM	\$25,000.00	\$25,000.00
5	MAINTENANCE AND PROTECTION OF TRAFFIC	LUMP SUM	LUMP SUM	0	LUMP SUM	\$10,000.00	\$10,000.00
6	UNIFORMED POLICE OFFICERS	DOLLAR	50,000	0	50,000	\$1.00	\$50,000.00
7	FUEL PRICE ADJUSTMENT	DOLLAR	6,200	0	6,200	\$1.00	\$6,200.00
8	ASPHALT PRICE ADJUSTMENT	DOLLAR	12,200	0	12,200	\$1.00	\$12,200.00
9	PROJECT SIGN	UNIT	2	0	2	\$5,000.00	\$10,000.00
10	HOT MIX ASPHALT SURFACE COURSE, MIX 9.5M64, 2" THICK	TON	1,065	0	1,065	\$140.00	\$149,073.03
11	HOT MIX ASPHALT BASE COURSE, MIX 19M64, 4" THICK	TON	5,116	0	5,116	\$120.00	\$613,881.61
12	DENSE GRADED AGGREGATE BASE COURSE, 6" THICK	S.Y.	20,220	0	20,220	\$12.00	\$242,640.95
13	8" POLYVINYL CHLORIDE (PVC) WATER MAIN	L.F.	22,850	0	22,850	\$100.00	\$2,285,011.88
14	8" DUCTILE IRON 45 DEGREE MECHANICAL JOINT BENDS	UNIT	78	0	78	\$750.00	\$58,500.00
15	8" DUCTILE IRON MECHANICAL JOINT END CAP ASSEMBLY, COMPLETE	UNIT	1	0	1	\$750.00	\$750.00
16	8" RESILIENT SEAT GATE VALVE	UNIT	116	0	116	\$3,000.00	\$348,000.00
17	8" x 8" DUCTILE IRON MECHANICAL JOINT CROSS	UNIT	12	0	12	\$1,300.00	\$15,600.00
18	8" x 6" DUCTILE IRON MECHANICAL JOINT REDUCER	UNIT	39	0	39	\$750.00	\$29,250.00
19	8" x 8" DUCTILE IRON MECHANICAL JOINT TEE	UNIT	23	0	23	\$1,500.00	\$34,500.00
20	WATER SERVICES, 3/4" - COMPLETE	UNIT	374	0	374	\$3,000.00	\$1,122,000.00
21	REMOVE EXISTING WATER METER FROM WITHIN/UNDER HOUSE AND INSTALL AT CURB (IF & WHERE DIRECTED)	UNIT	374	0	374	\$2,000.00	\$748,000.00
22	FIRE HYDRANT ASSEMBLIES - COMPLETE	UNIT	35	0	35	\$9,000.00	\$315,000.00
23	INLET FILTERS, TYPE 1	S.F.	60	0	60	\$12.00	\$720.00
24	CUT AND CAP EXISTING WATER MAIN	UNIT	39	0	39	\$1,500.00	\$58,500.00
25	GROUT EXISTING WATER MAIN	C.Y.	166	0	166	\$350.00	\$58,159.76
26	CONNECT TO EXISTING WATER MAIN	UNIT	39	0	39	\$3,000.00	\$117,000.00
27	CONCRETE DRIVEWAY, 6" THICK (IF & WHERE DIRECTED)	S.Y.	0	50	50	\$125.00	\$6,250.00
28	TEST PIT EXCAVATION	C.Y.	110	0	110	\$750.00	\$82,500.00
29	REMOVE & DISPOSE OF EXISTING FIRE HYDRANT AND RESTORE AREA - COMPLETE (IF AND WHERE DIRECTED)	UNIT	0	2	2	\$750.00	\$1,500.00
30	8" x 18" CONCRETE VERTICAL CURB	L.F.	500	0	500	\$72.00	\$36,000.00
31	CONCRETE GUTTER, 8" THICK	L.F.	130	0	130	\$72.00	\$9,360.00
32	CONCRETE SIDEWALK, 4" THICK	S.Y.	130	0	130	\$105.00	\$13,650.00
33	5" THICK TOPSOIL, FERTILIZER & SEEDING	S.Y.	350	0	350	\$12.00	\$4,200.00
34	RESET STONE MULCHING	S.Y.	30	0	30	\$25.00	\$750.00

DeBLASIO & ASSOCIATES

ENGINEERS, SURVEYORS AND PLANNERS

ENGINEER'S CONSTRUCTION COST ESTIMATE - PHASE 2 - HOLMES, GORHAM, & SCOTT

Client: Lower Township Municipal Utilities Authority

Date: July 22, 2025

Project Name:

NJ Water Bank No. 0505002-005

North Cape May Water Main Replacement - Phase 2

D&A Project #: LTMUA-C-017

#	DESCRIPTION	UNITS	PLAN QUANTITY	IF & WHERE DIRECTED	CONTRACT QUANTITY	EST. UNIT PRICE	BID AMOUNT
35	SAMPLING STATION - COMPLETE	UNIT	0	1	1	\$8,000.00	\$8,000.00
36	4" INSERTION VALVES AND BOXES (IF AND WHERE DIRECTED)	UNIT	0	1	1	\$3,000.00	\$3,000.00
37	6" INSERTION VALVES AND BOXES (IF AND WHERE DIRECTED)	UNIT	0	1	1	\$4,500.00	\$4,500.00
38	8" INSERTION VALVES AND BOXES (IF AND WHERE DIRECTED)	UNIT	0	1	1	\$6,000.00	\$6,000.00
39	4" LINE STOPS (IF AND WHERE DIRECTED)	UNIT	0	2	2	\$2,800.00	\$5,600.00
40	6" LINE STOPS (IF AND WHERE DIRECTED)	UNIT	0	2	2	\$4,200.00	\$8,400.00
41	8" LINE STOPS (IF AND WHERE DIRECTED)	UNIT	0	2	2	\$5,600.00	\$11,200.00
42	WATER METER, 5/8" (IF AND WHERE DIRECTED)	UNIT	0	35	35	\$300.00	\$10,500.00
43	ASBUILT PLAN	LUMP SUM	LUMP SUM	0	LUMP SUM	\$0.00	\$0.00

TOTAL ESTIMATED CONSTRUCTION COST: \$739,806.76

10% CONTINGENCY : \$73,980.68

TOTAL ESTIMATED CONSTRUCTION COST WITH 10% CONTINGENCY: \$813,787.44

The above cost estimate is an approximation of the probable construction cost based upon recent bid prices and assumes that the Contractor will pay wages on this project in conformance with the New Jersey Prevailing Wage Rate Act and Federal Davis Bacon Wage Act. All prices assume that the Contractor shall comply with the American Iron and Steel provisions in accordance with the Build American Buy American Act. DeBlasio & Associates, P.C. cannot and does not guarantee that proposals, bids or actual costs will not vary from these opinions of probable costs.

Prepared by:


 Marc DeBlasio, P.E., Project Engineer

7/22/2025

Date

CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT
ADDITION TO RESOLUTION NO. 103 -2025

I, Harrison Bitting, Treasurer as Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the proposed contract between the Township of Lower Municipal Utilities Authority and DeBlasio & Associates for professional Survey and Engineering Design Phase services in connection with the North Cape May Water Main Replacement Project – Phase 2. Money necessary to fund said contract has been projected in the amount of \$400,000. Money necessary to fund said contract has been provided for and shall be charged to the following Line Item Appropriation 05-60-100-810, N. Cape May Water Phase 2 – Engineering/Design These funds will not be certified as being for more than one (1) pending contract.

DATE: August 6, 2025


Harrison Bitting, Treasurer
Certifying Finance Officer

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 104-2025**

RATIFYING AN AWARD OF AN EMERGENCY REPAIR CONTRACT WITH PERNA FINNIGAN INC., FOR THE REPAIR OF A COLLAPSED GRAVITY SEWER MAIN IN THE WESTBOUND TRAVEL LANE OF TOWN BANK ROAD

WHEREAS, on or about July 15, 2025, the Lower Township Municipal Utilities Authority (LTMUA) received a call about a possible sewer main break in the westbound travel lane in front of 649 Town Bank Road;

WHEREAS, LTMUA staff confirmed that a repair was required, but due to the complexity of the repair and the critical location, it was determined that this repair was not within the safe operating parameters and scope of the LTMUA; and

WHEREAS, the above-described conditions have created an emergency that affects the public health, safety and welfare, which requires the immediate delivery of goods and the performance of repair services; and

WHEREAS, the Director of Operations notified the Executive Director of the nature of the emergency, the time of its occurrence and the need for an emergency repair contract; and

WHEREAS, the Local Public Contracts Law, at N.J.S.A. 40A:11-6, provides that “any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding therefore, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of service;” and

WHEREAS, Perna Finnigan, Inc. of Vineland, New Jersey has the qualifications, equipment and personnel necessary to perform the required emergency repairs on a time and material basis; and

WHEREAS, Perna Finnigan, Inc. performed the emergency repair work on a time and material basis; and

WHEREAS, the Executive Director made a full report of the details of this matter to the Board at the August 6, 2025, Board meeting;

NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The appropriate officials are authorized to take all actions that are necessary and proper and are authorized to execute the documents required to provide payment to Perna Finnigan, Inc. in an anticipated amount not to exceed \$53,000 for the goods delivered and

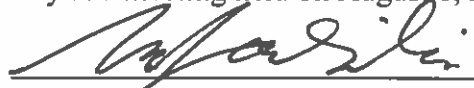
the services performed in connection with the emergency gravity sewer main repair contract.

- 3) This resolution shall only be effective when a Certification of Funds from the Authority's Certifying Finance Officer is issued and annexed.

Resolution No. 104-2025

		BITTING	HENDERSON	RECHNER	RIDGWAY	STEERE
MOTION					X	
SECOND			X			
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on August 6, 2025.



Melissa Jasinski, Board Secretary

CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT
ADDITION TO RESOLUTION NO. 104-2025

I, Harrison Bitting, Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the following proposed contract between the Township of Lower Municipal Utilities Authority and Perna Finnigan, Inc. for an Emergency Sewer Main Repair in the Westbound Travel Lane in Front of 649 Town Bank Road. Money necessary to fund said contract has been projected in the amount of not to exceed \$53,000. Money necessary to fund said contract has been provided for and shall be charged to the following Line Item Appropriation or Account No. 05-55-400-105 – Misc. Collection System Improvements. These funds will not be certified as being for more than one (1) pending contract.

DATE: August 6, 2025



Harrison Bitting, Treasurer
Certifying Finance Officer

THE TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 105-2025

**AWARDING A CONSTRUCTION CONTRACT TO GARRISON ENTERPRISES, INC.
FOR THE DIAMOND BEACH PS FORCE MAIN APPURTENANCE VAULTS
REHABILITATION PROJECT**

WHEREAS, the Lower Township Municipal Utilities Authority ("Authority") advertised that it would receive bids on July 31, 2025¹ in connection with a contract for the Diamond Beach PS Force Main Appurtenance Vaults Rehabilitation Project ("Project"); and

WHEREAS, Garrison Enterprises, Inc. of Vineland, New Jersey, was the low bidder with a bid of \$484,201.90; and

WHEREAS, the Project Engineer and the Authority's Solicitor have reviewed the bid of Garrison Enterprises, Inc., and are satisfied that the bidder complied with the instructions to bidders and conditions of the award; and

WHEREAS, the Authority's Executive Director and the Project Engineer are satisfied that Garrison Enterprises, Inc. is a qualified bidder and contractor and that its bid is acceptable as to price in light of current conditions being experienced throughout the utilities construction industry; and

WHEREAS, based on the reviews conducted by the Authority's Executive Director, the Project Engineer, the Authority's Financial Advisor and the Authority's Solicitor, the Executive Director has recommended award of the subject contract to Garrison Enterprises, Inc.;


NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

1. All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
2. A construction contract for the construction of the Diamond Beach PS Force Main Appurtenance Vaults Rehabilitation Project is awarded to Garrison Enterprises, Inc. for a cost not to exceed \$484,201.90 without further authorization by a duly adopted Resolution of the Authority Board.
3. This award of this contract is contingent upon receipt of a certification of funds from the Authority's Certifying Finance Officer
4. The Authority Secretary shall return to all bidders whose bid has been rejected any bid security that was posted.
5. The Authority Secretary shall provide copies of this Resolution to all bidders whose bids have been rejected hereby.

RESOLUTION NO. 105-2025

	BITTING	HENDERSON	RECHNER	RIDGWAY	STEERE
MOTION	X				
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on August 6, 2025.


Melissa Jasinski, Board Secretary

CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT

ADDITION TO RESOLUTION NO. 105-2025

I, Harrison Bitting, Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the proposed contract between the Township of Lower Municipal Utilities Authority and Garrison Enterprise, Inc. for Diamond Beach PS Force Main Appurtenance Vaults Rehabilitation. Money necessary to fund said contract has been projected in the amount of \$484,201.90. Money necessary to fund said contract has been provided for and shall be charged to the following Line Item Appropriation or Account Nos. 05-55-400-100 – Sewer Main & Collection System R & R. These funds will not be certified as being for more than one (1) pending contract.

DATE: August 6, 2025



Harrison Bitting, Treasurer
Certifying Finance Officer

Item#12

Vincent J. Polistina, PE, PP, CME
Ronald N. Curcio, PE, PP
Jennifer L. Heller, PP, AICP
Charles J. Kaenzig, PE
Matthew F. Doran, PE, PP, PLS, CME
Deborah Wahl, PE, PP, CME



Civil / Municipal Engineering
Site Plan and Subdivision Design
Surveying
Land Use Planning
Water and Wastewater Design
Environmental Consulting
Inspection / Construction Management

Via E-mail: 'sblankenship@ltmua.org'

August 4, 2025

Stephen R Blankenship
Executive Director
Lower Township MUA
2900 Bayshore Road
Villas, NJ 08251

Re: AWARD RECOMMENDATION

DIAMOND BEACH PS FORCE MAIN APPURTENANCE VAULTS REHABILITATION

Polistina Associates # 2800.23

Dear Steve:

On Thursday July 31, 2025, the Authority received and publicly read aloud bids for the *Diamond Beach PS Force Main Appurtenance Vaults Rehabilitation*. Four(4) bids, significantly differing in amount were received (refer to attached summary) The lowest bid of \$484,201.90 was submitted by Garrison Enterprises of Vineland , NJ .

All the bids were higher than the pre-bid construction estimate, however it is our opinion based on the number of bids and the low bidder's unique ability to perform certain elements of the work that there would be no benefit to rejecting all the bids and re-bidding the project as it would likely yield a higher bid given the large cost differential with the next lowest bidder.

All bids were reviewed for completeness and found to be fully responsive.

Should the Authority wish to proceed with this project, it is recommended, subject to legal counsel's concurrence, that the contract award be to the lowest bidder ,Garrison Enterprises Inc in the amount of \$484,201.90 . This contractor has performed similar work for the Authority and is fully qualified.

Should you have any questions please do not hesitate to call or e-mail me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ronald N. Curcio".

Ronald N Curcio PE, PP
for Polistina Assoc, Authority engineer

CC: Erin McFeeters, Purchasing agent
Steven Morris, Esq, solicitor
Vincent Polistina, Pe

Item # 12

DIAMOND BEACH PS FORCE MAIN APPURTENANCE VAULTS REHABILITATION
CONTRACT NO.7
LOWER TOWNSHIP MUA
BID RESULTS 07.31.24 10:00 AM

[illegible]



STEVEN A. MORRIS, ESQ.
860 BROADWAY - SUITE B
W. CAPE MAY, NEW JERSEY 08204
(609) 650-2520
STEVL@MORRISLAWCM.COM

August 4, 2025

Via Electronic Mail

Stephen R. Blankenship, P.E.
Executive Director/Chief Engineer
Lower Township MUA
2900 Bayshore Road
Villas, NJ 08251
sblankenship@ltmua.org

RE: Diamond Beach PS Force Main Appurtenance Vaults Rehabilitation

Dear Mr. Blankenship:

Please accept this correspondence with regard to the above-referenced matter. I have had an opportunity to review the bid packages submitted in connection with subject project as provided by Ronald N Curcio, PE, PP of Polistina & Associates

I concur with the opinion of Polistina & Associates as outlined in their correspondence of even date, that Garrison Enterprises, Inc. of 211 W. Elmer Road, Vineland, NJ 08360 is the lowest responsible bidder. Accordingly, it is my recommendation that the contract be awarded to Garrison Enterprises, Inc in the amount of \$484,201.90, subject to the availability of funds.

Please feel free to contact me if you have any questions or require additional information.

Very truly yours,

THE MORRIS LAW FIRM

Steven A. Morris, Esquire

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 106-2025**

**AUTHORIZING THE ADVERTISEMENT FOR RECEIPT OF BIDS FOR
THE TOWN BANKROAD INTERCEPTOR REHABILITATION PROJECT**

WHEREAS, the Lower Township Municipal Utilities Authority ("Authority") has determined that the gravity sewer main interceptor located within portions of Town Bank Road requires rehabilitation ("Project"); and

WHEREAS, Authority previously awarded an engineering contract with Polistina & Associates to design the necessary repairs and improvements; and

WHEREAS, this Project will be funded through the Authority's Sewer Capital Improvement Fund; and

WHEREAS, the price of the Project is anticipated to exceed the current bid threshold, and is therefore required to be bid under a formal process pursuant to Local Public Contract Law N.J.S.A. 40A:11-3 et seq.

NOW, THEREFORE, BE IT RESOLVED, on this 6th day of August, that the Lower Township Municipal Utilities Authority does hereby authorize the advertisement for the receipt of bids for the rehabilitation of the gravity sewer main located within portions of Town Bank Road ("Project").

BID ADVERTISEMENT DATE

No Later Than August 13, 2025


BID OPENING DATE

August 28, 2025

RESOLUTION NO. 106-2025

		BITTING	HENDERSON	RECHNER	RIDGWAY	STEERE
MOTION				X		
SECOND			X			
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on August 6, 2025.


Melissa Jasinski, Board Secretary

ENGINEERS ESTIMATE OF PROBABLE CONSTRUCTION COSTS

POLISTINA ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

EGG HARBOR TOWNSHIP , NEW JERSEY

HAMILTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

TOWN BANK ROAD INTERCEPTOR REHABILITATION PROJECT - PHASE II

PROJECT # 2800.13

DATE :April18,2025 (rev 4.25.25)

ITEM #	ITEM DESCRIPTION	QTY		BID PRICE	TOTAL
1	MOBILIZATION & PERMITS	1	LS	\$50,000.00	\$50,000.00
2	CLEANING & VIDEO INSP OF 24"SAN MAINS	2950	LF	\$25.00	\$73,750.00
3	SEWER LINING OF EXISTING 24" AC SAN SEWER	2950	LF	\$220.00	\$649,000.00
4	REINSTUTION OF 4" SERVICE CONNECTIONS	34	UNITS	\$250.00	\$8,500.00
5	HYDRPHILIC END SEAL	18	UNITS	\$750.00	\$13,500.00
6	REHABILITATION OF 48" to 60" DIA MH	8	UNITS	\$7,500.00	\$60,000.00
7	MAINTENANCE & PROTECTION OF TRAFFIC	1	LS	\$50,000.00	\$50,000.00
8	UNIFORM TRAFFIC CONTROL ALLOWANCE	1	LS	\$2,500.00	\$2,500.00
TOTAL ESTIMATE					\$907,250.00

 VINCENT J POLISTINA PE

Date

NJ Lic # 41978

Vincent J. Polistina, PE, PP, CME
Ronald N. Curcio, PE, PP
Jennifer L. Heller, PP, AICP
Charles J. Kaenzig, PE
Matthew F. Doran, PE, PP, PLS, CME
Deborah Wahl, PE, PP, CME



Item #14
Civil / Municipal Engineering
Site Plan and Subdivision Design
Surveying
Land Use Planning
Water and Wastewater Design
Environmental Consulting
Inspection / Construction Management

July 28, 2025

Mr. Stephen Blankenship, PE
Executive Director
Lower Township MUA
2900 Bayshore Road
Villas, New Jersey 08251

**Re: Res of Award; 143-2003
Engineering Services Contract Amendment
2024 Sewerage Pump Station
Rehabilitation Project
Original Contract Amount; \$183,000.00
Amended Contract Amount 10/24: \$221,000.00
PA # 2800.10**

Dear Steve:

Pursuant to the Authority's decision to pursue I -bank funding for two additional Pump Stations (1 and #11), Polistina Associates (PA) is seeking an amendment to our contract in the amount of \$33,600.00 to the current engineering contract referenced above to cover these services. The amendment fees will be invoiced in accordance with the hourly basis terms of the existing contract between the LTMUA and PA as work is completed

The following is a brief description of each of the extra work tasks along with their associated fee:

I-BANK (PLANNING, DESIGN SERVICES)

\$9,500.00

PA will prepare the amended NJ I-bank application, including amendments to the Project Planning Report and SED utilization Report to include Stations #1 and #11. Additionally, we will work alongside the Executive Director to administer the various application requirements of the amended I-bank funding. It is assumed the amended project will receive a DEP finding of no significant cultural significance. Should a cultural resource study be required it will be considered outside the scope of this proposal. It is also assumed that the addition of the two stations will not expand the environmental analysis to include the more detailed Level II Study.

I BANK CONSTRUCTION DOCUMENT COMPLIANCE

\$7,200.00

PA will modify the previously prepared construction documents (drawings, written bidding document) to create a single project bidding package that fully complies with the standards for bid advertisement as set forth in the I-bank regulations and the DEP.

CLIMATE RESILIENCY REPORT

\$6,000.00

Based on DEP requirements of the original I bank application the amended application will require a comprehensive Climate Resiliency Study separate from the Planning Report for each pump station site. Under this item PA will prepare this study and compile this report in accordance with the published requirements of the DEP and NJ-I Bank.

6684 Washington Avenue, Egg Harbor Township, NJ 08234
Phone: 609.646.2950 Fax: 609.646.2949

ENVIRONMENTAL PERMITTING**\$5,500.00**

Due to Station #11's proximity to an environmentally sensitive area, wetlands delineation is required, along with obtaining a general permit for any disturbance within the wetland buffer. Under this item PA will prepare, file, and administer this application on behalf of the Authority

TREATMENT WORKS APPROVAL**\$4,200.00**

It is expected the DEP will interpret the work as needing treatment works approval. Should this permitting be required, PA will prepare, file, and administer the application(s) through the DEP process including preparing requisite reports and forms. Since the project proposes a reduction in the pumping rate at the plant this may require a supplemental study (cost not included) by the Authority's Treatment plant consultant.

POST CONSTRUCTION INSPECTION**\$ 1,200.00**

PA will complete a final inspection on the date one year after the initiation of operation, certify to the Department the performance record of the project. If the Department or the applicant concludes that the project does not meet the environmental Infrastructure facilities standards as specified in the Fund and Trust Loan agreement advise and help the applicant in meeting/ achieving the project performance standards in accordance with NJAC 7:22.30&4.30.

We trust that the above scope of services and costs associated therewith meet with your approval and look forward to your authorization to proceed with the work included in this contract amendment. If acceptable, please formally authorize and we will begin the expanded work scope.

If you should have any questions or require additional information, please feel free to call.

Very truly yours,

POLISTINA & ASSOCIATES



Vincent J. Polistina
Authority Engineer

SUMMARY OF CONSTRUCTION COSTS

DIAMOND BEACH PS	\$560,000.00 (pre- purchased pumps)
ROUTE 9 PS	\$480,000.00 (pre-purchased pumps
HEADWORKS STA	\$270,000.00 (pre-purchased pumps)
RACETRACK PS	\$900,000.00 (complete station replacement w/ elevated platform)
POPLARWOOD PS	\$ 500,000.00 (pump station conversion to submersible)

CONSTRUCTION TOTAL: \$2,710.000

LOAN SOFT COSTS

DESIGN:	\$150,000.00
CONST CONTINGENCY (5%)	\$ 135,500.00
ADMIN COSTS (3%)	\$ 81,300.00
CONST SERVICES (12%)	\$325,200.00

LOAN APPLICATION: \$3,392,000.00

**SEMI- ANNUAL LOAN PAYMENT (20 years, 75% zero interest,
25%- 6 percent)**

with 2.0 million PF- \$ 41,155.00 semi annually
without 2.0 million PF- \$ 100,286 semi annually

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 108-2025**

**AUTHORIZING THE SALE OF PERSONAL PROPERTY
NO LONGER NEEDED FOR PUBLIC USE**

WHEREAS, the Lower Township Municipal Utilities Authority (LTMUA) is the owner of certain personal property as more specifically set forth on Schedule A, attached hereto and incorporated by reference herein, and has determined that the same is no longer needed for public; and

WHEREAS, N.J.S.A. 40A:11-36(2) provides that a contracting unit may sell any personal property not needed for public use to another contracting unit or local government agency without the need for advertisement and sale by way of public auction or bid; and

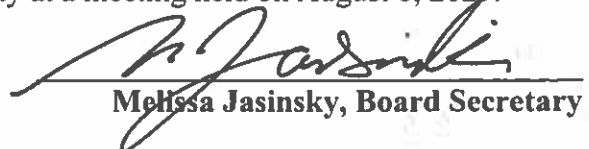
WHEREAS, the LTMUA is desirous of selling said surplus property in an "as is" condition without express or implied warranties and intends to sell the surplus property to the local government agencies identified on Schedule A at the price set forth therein.

NOW THEREFORE, BE IT RESOLVED by the Lower Township Municipal Utilities Authority that the Lower Township Municipal Utilities Authority is hereby authorized to sell the surplus property as indicated on Schedule A pursuant to a negotiation with local government agencies interested in purchasing the surplus property.

RESOLUTION NO. 108-2025

		BITTING	HENDERSON	RIDGWAY	RECHNER	STEERE
MOTION		X				
SECOND			X			
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on August 6, 2025.


Melissa Jasinsky, Board Secretary

Lower Township MUA

2900 Bayshore Road • Villas, New Jersey 08251



SCHEDULE A

ITEM	VIN / SERIAL NO.	Year Purchased	Mileage
2014 Chevrolet Tahoe	1GNSK 2E09E R1878 23	11/2014	100,307
2019 Chevrolet Tahoe	1GNSK FEC3K R3295 61	06/2019	40,098

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 109-2025**

**AUTHORIZING THE SALE OF A SURPLUS VEHICLE
TO THE TOWNSHIP OF LOWER**

WHEREAS, the Lower Township Municipal Utilities Authority (the "LTMUA") is the owner of a 2014 Chevrolet Tahoe, VIN No. 1GNSK 2E09E R1878, ("Vehicle") and has determined that the same is surplus equipment and is no longer needed for public use by the LTMUA; and

WHEREAS, the LTMUA desires to sell the Vehicle to the Township of Lower, New Jersey ("Township") pursuant to N.J.S.A. 40A:11-36(2), for which no advertisement, bid or auction is required, in its "as is – where is" condition for the sum of \$1.00; and

WHEREAS, the Township desires to purchase the Vehicle from the LTMUA for such price and upon such terms and conditions.

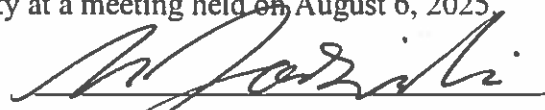
NOW, THEREFORE, IT IS RESOLVED by the Board of the Lower Township Municipal Utilities Authority, County of Cape May, State of New Jersey, as follows:

1. The Vehicle is hereby declared as surplus and is no longer needed by the LTMUA for its governmental purposes.
2. The sale of the Vehicle to the Township of Lower for the sum of \$1.00 in its "as is - where is" condition, without any representations or warranties from the LTMUA, is hereby approved.
3. The Executive Director and Board Clerk are hereby authorized and directed to sell the Vehicle to the Township in accordance therewith and to execute and deliver to the Township, upon receipt of the full purchase price, a Bill of Sale in the form attached hereto as EXHIBIT A.

RESOLUTION NO. 109-2025

		BITTING	HENDERSON	RECHNER	RIDGWAY	STEERE
MOTION			X			
SECOND				X		
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on August 6, 2025.


Melissa Jasinski, Board Secretary

EQUIPMENT BILL OF SALE

Exhibit A

Let it be known that the Township of Lower ("Buyer") agrees to purchase from the Lower Township Municipal Utilities Authority ("Seller") for the price of \$1.00 (US Dollars) for the following vehicle ("Vehicle"):

Vehicle Description: 2014 Chevrolet Tahoe

VIN: 1GNSK 2E09E R1878 23

The date of the transfer of funds and the possession of the equipment shall occur on the 6TH day of August, 2025. Seller acknowledges that they have the full ownership rights and are legally allowed to sell the Vehicle. In addition, the Seller is transferring the Vehicle with no warranties and strictly in "as-is" condition.

Township Representative (Buyer) Printed Name _____

Signature _____ **Date** _____

LTMUA Representative (Seller) Printed Name _____

Signature _____ **Date** _____

spierce@ltmua.org

From: gdouglass <gdouglass@townshipoflower.org>
Sent: Tuesday, August 5, 2025 6:37 AM
To: spierce@ltmua.org
Subject: Chevy Tahoe

Good morning Steve,

My understanding is that the MUA has a Chevy Tahoe that is about to be advertised on Gov Deals. Lower Twp. Public Works would like to have the vehicle for our use if possible.

Pleas let me know if the MUA would transfer that to us.

Thank you

Gary Douglass
Public Works Superintendent
Township of Lower
2600 Bayshore Road
Villas, NJ 08251
609-884-0898 ex. 312
609-780-6049 cell



TOWN BANK VOL. FIRE CO.

Phone: (609)-780-5113

E-Mail: mfranco6103@hotmail.com

P. O. Box 796

North Cape May, NJ 08204

Organized 1945

web

www.townbankfire.net

Mathew V. Franco
Chief of Department

Brett Douglass
President

7/28/2025

To: Lower Township Municipal Utilities Authority
Executive Director Steven Blankenship
Board of Directors

From: Town Bank Volunteer Fire Company
Lower Township Fire District #2

Mr. Steven Blankenship,

This letter serves to express the Town Bank Volunteer Fire Company's strong interest in purchasing a surplus vehicle that may be available from the Lower Township MUA's fleet. The Fire Company is particularly interested in the former Superintendent's Chevrolet Tahoe. I am currently assessing options to improve our fleet and better equip our Chief Officers. The fire company is interested in acquiring this suitable vehicle through this process, understanding that the MUA periodically trades in or sells surplus these vehicles.

The Town Bank Fire Company is dedicated to providing emergency services to the residents of Lower Township, and a well-equipped fleet is crucial. Acquiring this suitable vehicle from the MUA will be cost-effective and efficient for the Company. A Fire Chief is a crucial resource for the Company and community. The Chief has responsibilities ranging from fire ground command and scene management to administrative duties and community relations. A dedicated vehicle would enhance the Chief's ability to fulfill these duties more effectively by improved response times, enhanced preparedness, reduced liability risks, optimal use of resources, professional image and community presence, and operational efficiency.

Contact can be made by phone or email to discuss this matter further or to provide the requested information.

Thank you for your time and consideration of this request.

Sincerely,

Mathew V. Franco
Chief of Department

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 110-2025

**FOR RENEWAL OF MEMBERSHIP IN THE
NEW JERSEY UTILITY AUTHORITIES' JOINT INSURANCE FUND**

WHEREAS, the Lower Township Municipal Utilities Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2025 unless earlier renewed by agreement between the Authority and the Fund; and

WHEREAS, the Authority desires to renew said membership;


NOW THEREFORE, be it resolved as follows:

1. The Lower Township Municipal Utilities Authority agrees to renew its membership in the New Jersey Utility Authorities Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Governing Body shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the New Jersey Utility Authorities Joint Insurance Fund evidencing the Authority's intention to renew its membership.

RESOLUTION NO. 110-2025

		BITTING	HENDERSON	RECHNER	RIDGWAY	STEERE
MOTION				X		
SECOND		X				
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on August 6, 2025.


Melissa Jasinski, Board Secretary

New Jersey Utility Authorities Joint Insurance Fund

9 Campus Drive, Suite 216
Parsippany, NJ 07054-4412
Telephone (201) 881-7632 Fax (201) 881-7633
www.njuajif.org

July 24, 2025

Stephen Blankenship
Lower Township MUA
2900 Bayshore Rd
Villas NJ 8251

Re: Resolution to Renew Membership
Agreements to Renew Membership

Dear Stephen Blankenship,

Your authority's membership in the New Jersey Utility Authorities Joint Insurance Fund expires on December 31, 2025. To maintain your membership, your governing body needs to adopt a renewal membership resolution and execute the enclosed indemnity & trust agreement for an additional three years.

2025 is, the New Jersey Utility Authorities Joint Insurance Fund 34th year of operation. During that time, the NJUA JIF has grown from 17 charter members to its current membership of 77 authorities. The NJUA JIF has become a very successful joint insurance fund and is in a very strong financial position.

As of March 31, 2025, the NJUA JIF has earned \$28,838,634 in surplus, representing 10% of the total assessments collected. While the Fund is required to retain a surplus in accordance with regulations promulgated by the Department of Banking & Insurance, the Fund has been able to return \$26,598,499 of that surplus in dividends to its members.

Since its inception, the Fund has expanded its coverages to include public officials and employment practices liability, crime coverage, environmental impairment liability and cyber liability.

We would be glad to provide any information you would like about the Fund to assist you in your decision to renew your membership. Additionally, we would be more than happy to meet with you or your governing body to discuss your continued membership.

Enclosed you will find the Resolution to Renew and Agreement to Renew. Please execute these documents and return to the Fund office by October 1, 2025.

Thank you for your attention to this matter.

Sincerely,
NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND

Cathleen Kiernan

Cathleen Kiernan, Executive Director
Perma Risk Management Services

cc: Jennifer Modica, Risk Manager

**AGREEMENT TO RENEW MEMBERSHIP IN THE
NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND**

WHEREAS, the New Jersey Utility Authorities Joint Insurance Fund (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, the Lower Township MUA is currently a member of said Fund, and;

WHEREAS, effective December 31, 2025, said membership will expire unless earlier renewed, and;

WHEREAS, the Governing Body of the Lower Township MUA has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. Lower Township MUA hereby renews its membership in the New Jersey Utility Authorities Joint Insurance Fund for a three (3) year period, beginning January 1, 2026 and ending January 1, 2029. *
2. The Lower Township MUA hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the New Jersey Utility Authorities Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. The Lower Township MUA agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of the Lower Township MUA in the New Jersey Utility Authorities Joint Insurance Fund, the New Jersey Utility Authorities Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Banking & Insurance, to accept the renewal application of the Lower Township MUA.
5. Executed the ____ day of ____, 2025 as the lawful and binding act and deed of the Lower Township MUA which execution has been duly authorized by public vote of the governing body.
*12:01 am

AUTHORITY CHAIRPERSON

ATTEST

NEW JERSEY UTILITY AUTHORITIES
JOINT INSURANCE FUND



United States Department of Agriculture

COMPLIANCE REVIEW LETTER FOR BOARD MEMBERS

Lower Township MUA

Project Names:

* Water Project

Dear Board Member,

This Agency is in the process of completing a compliance review. The review is a part of our approval process and occurs every three years, thereafter. It determines whether our customer is adhering to all Civil Rights laws covering their program. The review requires interviewing the employees and the Board members of the Customer.

Your completion of the attached questions would greatly assist us in our assessment of compliance. Your time in completing this form is greatly appreciated.

Please reply directly to our office as listed below or by email to nikhilkumar.bhalja@usda.gov

Sincerely,

Nikhil Bhalja

Nikhilkumar Bhalja
Loan Specialist

Enclosed as above

Rural Development | State Office
1318 South Main Road, Building 5, Suite A, Vineland, NJ 08360
Voice (856) 285-7659 | Fax (855) 305-7400
www.rd.usda.gov/nj

USDA is an equal opportunity provider, employer and lender



United States Department of Agriculture

Board Member Name

Date: August 6, 2025

Name: Lower Township MUA

Project Name: 1 Project Level Civil Rights Compliance Review & Assessment

1 How did you find out about this board to become a member?

2 How long have you served on the Board?

3 Does the Board routinely advertise or make public announcements or perform Community Outreach regarding vacant positions?

4 How are vacant positions filled?

5 Are you aware of the civil rights laws that this program operates under?

6 How is this facility viewed by the community?

7 Has the Board ever received any discrimination complaints regarding this facility?

Rural Development | State Office
1318 South Main Road, Building 5, Suite A, Vineland, NJ 08360
Voice (856) 285-7659 | Fax (855) 305-7400
www.rd.usda.gov/nj

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LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 111-2025

**A RESOLUTION PROVIDING FOR A CLOSED SESSION NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC
MEETINGS ACT N.J.S.A. 10:4-12**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that a closed session may be held for certain specified purposes when authorized by Resolution adopted by the governing body; and

WHEREAS, it is necessary for the Board to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated hereinbelow:

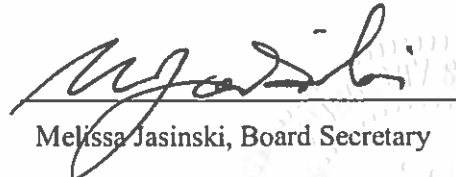
Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Board assembled in public session on August 6, 2025 that a closed session shall be held on for the discussion of matters relating to the specific items designated above involving the Lower Township Municipal Utilities Authority. The governing body shall convene in closed session discussion immediately upon passage of this Resolution and it is anticipated that the deliberations conducted in closed session shall be disclosed to the public upon conclusion of the matter and/or after determination of the Board that the public interest will no longer be served by such confidentiality.

RESOLUTION NO. 111-2025

	BITTING	HENDERSON	RECHNER	RIDGWAY	STEERE
MOTION			X		
SECOND	X				
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on August 6, 2025.


Melissa Jasinski, Board Secretary