

Lower Township MUA

2900 Bayshore Road • Villas, New Jersey 08251

Telephone (609) 886-7146 • Fax (609) 886-4487

www.LTMUA.org



December 3, 2025

AGENDA

- Call to Order
- Determination of Quorum
- Sunshine Law
- Pledge of Allegiance and Moment of Silence
- Comments or Questions from the Public on Agenda Items

CONSENT AGENDA

1. Approval of Minutes: November 5, 2025 Regular Minutes
2. Approval of Bills
 - a. **Resolution No. 146-2025 \$49,922.47** Operating Account (Authorizes payment of operating expenses up to \$50,000)
 - b. **Resolution No. 147-2025 \$233,583.74** Excess operating account (Authorizes payment of operating expenses in excess of \$50,000)
3. **Resolution No. 148-2025** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Sewer** Capital items in the amount of **\$71,229.30**
4. **Resolution No. 149-2025** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Water** Capital items in the amount of **\$46,789.25**
5. **Resolution No. 150-2025** Customer Change Resolution Approving Reductions to Accounts

REGULAR AGENDA

6. **Preliminary Commercial (Residential) Application** – 501 Baywyn Road
7. **Resolution No. XXX-2025** - Authorize Advertisement of RFPs for 2026 Professional Services
8. **Resolution No. XXX-2025** - Awarding of an Alternative Method Contract to Romano Hearing Testa & Knorr for Financial Consultant Services
9. **Resolution No. XXX-2025** – Authorizing the Execution of an Easement Agreement- 702 E. Tampa Avenue
10. **Resolution No. XXX-2025** – Awarding Contract to JCI Jones Chemicals, Inc. for Furnishing and Delivery of Sodium Hypochlorite (One-Year Contract)
11. **Resolution No. XXX-2025** – Awarding Contract to SNF, Inc., (Polydyne) for Furnishing and Delivery of Polymers (One-Year Contract)
12. **Resolution No. XXX-2025** – Authorizing the Sale of a Surplus Vehicle to Lower Township Fire District #2
13. **Resolution No. XXX-2025** – Authorizing an Executive Session– Contract Negotiations
14. **Administrative Reports**
 - Solicitor
 - Engineer
 - Financial Report
 - Executive Director
15. **Call to the Public**
16. **Board Comments**

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 146-2025**

OPERATING ACCOUNT REQUISITION

BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, that in accordance with SECTION 605 of the GENERAL BOND RESOLUTION, the sum of **\$49,922.47** and hereby is for the purpose of reimbursing the REVOLVING FUND for OPERATING EXPENSES for the payment scheduled. These payments include those not represented by an asterisk on the attached check list.

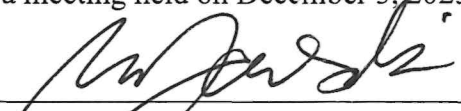
BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance or repair of the system or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the GENERAL BOND RESOLUTION; that obligations in the stated amounts have been incurred by the Authority and that each item thereof was properly incurred in operating, maintaining or repairing the system and has not been paid; that there has not been filed with or served upon the Authority notice any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable under such requisition to any of the persons, firms or corporations named in such requisition, or if any such lien, attachment or claim has been filed or served upon the Authority, that such lien, attachment or claim has been released or discharged and such payments are for Operating Expenses and that the total amount thereof will not be in excess of the unencumbered balance of the Annual Budget.

RESOLUTION NO. 146-2025

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION				X	
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on December 3, 2025.



 Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 147-2025**

**REQUISITIONING REIMBURSEMENT OF OPERATING EXPENSES
IN EXCESS OF \$50,000.00**

WHEREAS, Section 605 of the General Bond Resolution provided for Operating Expenses in the amount of \$50,000.00 and;

WHEREAS, the Authority has bills totaling in excess of \$50,000.00 to be paid, and the Authority wishes to authorize the payment of these bills at this time, contingent upon the receipt of the reimbursement of Operating Expenses requested by the Resolution previously adopted at this meeting.

NOW, THEREFORE, BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that in accordance with Section 605 of the General Bond Resolution, the sum of **\$233,583.74** is hereby requisitioned from TD Bank, the Trustee, for the payments scheduled and attached.


BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance, or repair of the System applicable or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the General Bond Resolution.

RESOLUTION NO. 147-2025

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION				X	
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on December 3, 2025.



 Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 148-2025**

**AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL IMPROVEMENT
FUND ACCOUNT TO STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following Sewer Capital Improvement items:

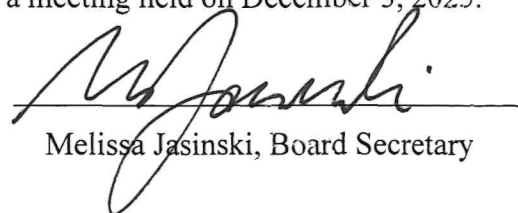
CAPITAL SEWER ITEMS

WWTP Capital Improvement Study- Buchart Horn- Engineering	\$1,130.00
Kyocera Copier- Docutrend Imaging Solutions	\$2,805.50
GIS Pilot Data Conversion- DeBlasio & Associates	\$1,040.00
Pump Station Rehabilitation- Polistina & Associates, LLC	\$7,601.00
Townbank Road Phase II- Polistina & Associates, LLC	\$145.00
TWA Fee Racetrack Pump Station- Treasurer, State of NJ	\$11,475.20
TWA Fee Route 9 Pump Station- Treasurer, State of NJ	\$6,397.60
Ridgewood & Cardinal Avenues- Mobile Dredging & Video Pipes	\$40,635.00
Total	\$71,229.30

RESOLUTION NO. 148-2025

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION				X	
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on December 3, 2025.


 Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 149-2025**

**AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL IMPROVEMENT
FUND ACCOUNT TO STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following **Water** Capital Improvement items:

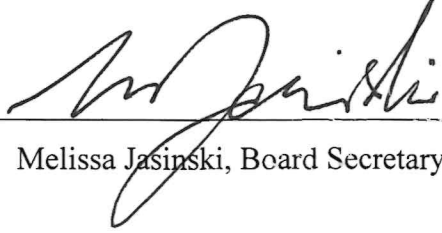
CAPITAL WATER ITEMS

NCM Water Main Replacement Project- Phase I- DeBlasio & Associates- Engineering	\$4,785.00
NCM Water Main Replacement Project- Phase II- DeBlasio & Associates- Engineering	\$39,198.75
Kyocera Copier- Docutrend Imaging Solutions	\$2,805.50
Total	\$46,789.25

RESOLUTION NO. 149-2025

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION				X	
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on December 3, 2025.



 Melissa Jasinski, Board Secretary

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BILL LIST CERTIFICATION

We, the Members of the Lower Township Municipal Utilities Authority hereby certify that we have each reviewed the Bill List presented for payment on December 3, 2025.

Jacqueline Henderson

Jacqueline U. Henderson

James P. Ridgway

James P. Ridgway

Harrison A. Bitting

Harrison A. Bitting

Karen Rechner

Karen Rechner

Bryan Steere

Bryan Steere

PREPAY AND EFT ITEMS: December 3, 2025 Meeting		
Medical Active Employees	\$53,176.75	EFT
Medical Retired Employees	\$20,662.22	EFT
Delta Dental	\$2,362.07	EFT
Enterprise	\$6,818.50	EFT
EZ Pass	\$200.00	EFT
Google Workspace	\$385.00	EFT
Anco Ace Hardware	\$2,462.38	EFT
UPS Ground Delivery Charges	\$53.76	EFT
	Total of the Pre Pay Items	\$86,120.68
CAPITAL SEWER ITEMS		
WWTP Capital Improvement Study- Buchart Horn- Engineering	\$1,130.00	
Kyocera Copier- Docutrend Imaging Solutions	\$2,805.50	
GIS Pilot Data Conversion- DeBlasio & Associates	\$1,040.00	
Pump Station Rehabilitation- Polistina & Associates, LLC	\$7,601.00	
Townbank Road Phase II- Polistina & Associates, LLC	\$145.00	
TWA Fee Racetrack Pump Station- Treasurer, State of NJ	\$11,475.20	
TWA Fee Route 9 Pump Station- Treasurer, State of NJ	\$6,397.60	
Ridgewood & Cardinal Avenues- Mobile Dredging & Video Pipes	\$40,635.00	
	Total	\$71,229.30
CAPITAL WATER ITEMS		
NCM Water Main Replacement Project- Phase I- DeBlasio & Associates- Engineering	\$4,785.00	
NCM Water Main Replacement Project- Phase II- DeBlasio & Associates- Engineering	\$39,198.75	
Kyocera Copier- Docutrend Imaging Solutions	\$2,805.50	
	Total	\$46,789.25
	Total of the Bill List	\$315,404.08
Bench Strength Partners, Inc.- Fee- AT&T Scott and AT&T Shunpike	\$44,001.32	
Garden State Laboratories, Inc.	\$4,295.00	
CMCMUA- Grit & Rags	\$1,201.46	
Paramount Chemical Co. Inc.- Plant Supplies	\$424.69	
	OPERATING ACCOUNT	\$49,922.47
	EXCESS OPERATION ACCOUNT	\$233,583.74
Total of Bill List and Pre Paid	\$401,524.76	
Total of all Resolutions	\$401,524.76	

December 2025 Bill List Capital Expenses

Account	Description	PO #	Vendor Name	Item Description	Amount
3	WWTP Capital Improvement Study	25-00873	Buchart Horn	Engineering	\$1,130.00
4	NCM Water Main Replacement Project	25-00832	DeBlasio & Associates	Engineering Phase I	\$4,785.00
5	GIS Pilot Data Conversion	25-00834	DeBlasio & Associates	GIS Pilot Data Conversion	\$1,040.00
6	NCM WM Replacement Phase II	25-00833	DeBlasio & Associates	Engineering Phase II	\$39,198.75
7	Kyocera Copier	25-00761	Docutrend Imaging Solutions	Copier	\$2,805.50
8	Kyocera Copier	25-00761	Docutrend Imaging Solutions	Copier	\$2,805.00
9	Pump Station Rehabilitation	25-00881	Polistina & Associates, LLC	Pump Station Rehab.	\$7,601.00
10	Townbank Road Phase II	25-00882	Polistina & Associates, LLC	Townbank Road Phase II	\$145.00
11	TWA Fee Racetrack Pump Station	25-00879	Treasurer, State of NJ	Application Fee	\$11,475.20
12	TWA Fee Route 9 Pump Station	25-00880	Treasurer, State of NJ	Application Fee	\$6,397.60
13	Ridgewood & Cardinal Avenues	25-00652	Mobile Dredging & Video Pipe	Ridgewood & Cardinal	\$40,635.00

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y
 Prior Year Only: N

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AIR01	AIRGAS USA, LLC	25-00842	11/07/25	Truefit Gloves	Open	531.60	0.00		
BIL03	BILLOWS ELECTRIC SUPPLY CO INC	25-00772	10/09/25	Ballast	Open	111.91	0.00		
		25-00858	11/18/25	Outlets	Open	<u>78.73</u>	0.00		
						190.64			
BLANK01	STEPHEN R. BLANKENSHIP	25-00862	11/19/25	Reimbursement	Open	3,034.64	0.00		
BSP01	BENCH STRENGTH PARTNERS, INC.	25-00844	11/10/25	2025 BSP Fee - AT&T Scott Ave.	Open	24,728.38	0.00		
		25-00845	11/10/25	2025 BSP Fee - AT&T Shunpike	Open	<u>19,272.94</u>	0.00		
						44,001.32			
BUC01	BUCHART HORN, INC.	25-00873	11/26/25	wwTP Capital Improvement Study	Open	1,130.00	0.00	C2024003	C
CIN01	CINTAS CORPORATION	25-00835	11/05/25	First Aid Supplies	Open	130.90	0.00		
CMC02	CMC FLEET MAITENANCE	25-00867	11/25/25	October 2025 Fuel Usage	Open	5,122.53	0.00		
CNM01	CORE & MAIN LP	25-00758	10/01/25	(3) 2" Meters (1) 1 1/2" Meter	Open	6,609.00	0.00		
		25-00840	11/06/25	3/4" Corps & Couplings	Open	3,656.00	0.00		
		25-00892	11/30/25	3/4 Mtr Cp1g	Open	1,600.00	0.00		
		25-00898	11/30/25	5/8 Fiber Meter Washer	Open	<u>1,350.00</u>	0.00		
						13,215.00			
CON03	ATLANTIC CITY ELECTRIC	25-00895	11/30/25	Electric Accounts	Open	14,764.18	0.00		
CUM01	CUMMINS EQUIPMENT COMPANY, INC.	25-00901	11/30/25	Kubota Parts	Open	145.16	0.00		
DEB02	DEBLASIO & ASSOCIATES	25-00832	11/05/25	NCM Water Main Replacement	Open	4,785.00	0.00	C2023002	C
		25-00833	11/05/25	NCM WM Replacement - Phase II	Open	39,198.75	0.00	C2025002	C
		25-00834	11/05/25	GIS Pilot Data Conversion	Open	<u>1,040.00</u>	0.00	C2025003	C
						45,023.75			
DOC01	DOCUTREND IMAGING SOLUTIONS	25-00761	10/06/25	Kyocera TA-MZ5001ci	Open	5,611.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
DRB01	DRBA	25-00860	11/18/25	Lease Agreement	Open	274.46	0.00		
DUN01	DUNN, WILLIAM	25-00888	11/30/25	Cell Phone Stipend	Open	74.00	0.00		
ESF01	TREASURER, STATE OF NJ	25-00878	11/30/25	TWA WwTP Headworks & wet well	Open	4,527.60	0.00		
		25-00879	11/30/25	TWA Racetrack Pump Station	Open	11,475.20	0.00		
		25-00880	11/30/25	TWA Route 9 Pump Station	Open	6,397.60	0.00		
						<u>22,400.40</u>			
FRI01	MICHAEL FRITSCH	25-00889	11/30/25	Cell Phone Stipend	Open	74.00	0.00		
GAR05	GARTON'S RIGGING, INC.	25-00902	11/30/25	Centrifuge Drum Assistance	Open	3,491.28	0.00		
GSL01	GARDEN STATE LABORATORIES, INC	25-00877	11/30/25	Laboratory Analysis	Open	4,295.00	0.00		
GSR01	GSRP PROJECT HOLDINGS I, LLC	25-00831	11/04/25	Solar Energy 10/01-10/31/2025	Open	5,392.31	0.00		
		25-00875	11/26/25	Solar Energy	Open	3,010.65	0.00		
						<u>8,402.96</u>			
HOW02	MATTHEWS, HOWARD	25-00891	11/30/25	Cell Phone Stipend	Open	74.00	0.00		
HYD01	DISCOUNT HYDRAULICS CORP	25-00900	12/01/25	Equipment Repair	Open	88.67	0.00		
JSH01	JSH INTERNATIONAL, LLC	25-00869	11/25/25	BAE	Open	4,125.00	0.00		
KEE01	KEEN COMPRESSED GAS COMPANY	25-00836	11/05/25	Cylinder Rental	Open	174.89	0.00		
KUE01	KUEHNE CHEMICAL CO., INC.	25-00894	11/30/25	Sodium Hypochlorite 08/28/25	Open	9,761.31	0.00		
LAU01	LAURY HEATING COOLING LLC	25-00853	11/13/25	9/23/25 Service Call	Open	683.78	0.00		
LAW01	LAWSON PRODUCTS INC	25-00813	10/30/25	Shop Supplies	Open	191.31	0.00		
		25-00846	11/10/25	Mechanixwear Original Gloves	Open	717.84	0.00		
						<u>909.15</u>			
MCC01	MODERN GROUP POWER SYSTEMS INC	25-00695	09/15/25	2025 PM Renewal Agreement	Open	9,716.42	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MELB01	JASINSKI, MELISSA	25-00890	11/30/25	Cell Phone Stipend	Open	74.00	0.00		
MLF01	THE MORRIS LAW FIRM	25-00876	11/26/25	Legal Services	Open	3,001.25	0.00		
MUA04	CMCMUA -GRIT & RAGS	25-00868	11/25/25	Grit & Rags Disposal	Open	1,201.46	0.00		
MUA06	CMCMUA - SLUDGE PROCESSING	25-00866	11/25/25	Oct. 2025 Sludge Processing	Open	55,606.35	0.00		
NVA01	NATIONAL VISION ADMINISTRATORS	25-00865	11/25/25	Group Vision Coverage	Open	256.15	0.00		
ONE03	ONE CALL CONCEPTS INC	25-00847	11/10/25	Markouts - September 2025	Open	896.50	0.00		
		25-00848	11/10/25	Markouts - October 2025	Open	804.60	0.00		
		25-00849	11/10/25	Del Haven Markouts - September	Open	43.00	0.00		
		25-00851	11/10/25	Del Haven Markouts - October	Open	26.60	0.00		
						<u>1,770.70</u>			
PAR01	PARAMOUNT CHEMICAL CO. INC	25-00838	11/06/25	Plant Supplies	Open	424.69	0.00		
PIE01	PG & S PAYROLL SERVICES,LLC	25-00896	11/30/25	Payroll Services	Open	515.50	0.00		
PIE06	STEVEN PIERCE	25-00887	11/30/25	Reimbursement	Open	421.75	0.00		
POL03	POLYDYNE INC.	25-00872	11/25/25	Polymer Clarifloc C-9530	Open	14,168.00	0.00		
POL05	POLISTINA & ASSOCIATES, LLC	25-00881	11/30/25	Pump Station Rehabilitation	Open	7,601.00	0.00		
		25-00882	11/30/25	Townbank Road Phase II	Open	145.00	0.00		
		25-00883	11/30/25	Tampa Avenue Easement	Open	171.00	0.00		
		25-00884	11/30/25	129 Fishing Creek	Open	490.00	0.00		
		25-00885	11/30/25	807 Walnut	Open	560.00	0.00		
						<u>8,967.00</u>			
RHT01	ROMANO, HEARING, TESTA & KNORR	25-00886	11/30/25	Accounting Assistance Services	Open	2,556.25	0.00		
RUT02	RUTGERS STATE UNIVERSITY OF NJ	25-00856	11/14/25	Continuing Education	Open	1,990.00	0.00		
SHA06	SHANNON CHEMICAL CORPORATION	25-00830	11/03/25	Blended Poly-Orthophosphate	Open	11,169.60	0.00		
		25-00899	11/30/25	Blended Poly-Orthophosphate	Open	11,169.60	0.00		
						<u>22,339.20</u>			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
SHE02	SHERWOOD LOGAN & ASSOCIATES	25-00852	11/13/25	Freight - Invoice 097795	Open	196.19	0.00		
SJW02	SOUTH JERSEY WATER PROF ASSOC	25-00859	11/18/25	2026 Membership Dues	Open	950.00	0.00		
USA01	HD FACILITIES MAINTENANCE, LTD	25-00670	09/03/25	Replacement Sample Cells	Open	251.61	0.00		
		25-00671	09/04/25	Buffer solution	Open	479.28	0.00		
		25-00780	10/17/25	Sludge Sampling Kit	Open	549.90	0.00		
						<u>1,280.79</u>			
VER03	VERIZON	25-00893	11/30/25	Cell Phones & Tablets	Open	682.54	0.00		
VID01	MOBILE DREDGING & VIDEO PIPE	25-00652	08/28/25	Ridgewood & Cardinal Avenues	Open	40,635.00	0.00		
WWG01	GRAINGER, INC	25-00807	10/29/25	AED Units & Signage	Open	4,212.94	0.00		
		25-00843	11/10/25	SCADA Batteries	Open	114.66	0.00		
		25-00864	11/25/25	Cases for AED Units	Open	293.44	0.00		
		25-00874	11/26/25	Lab Sample Tubing	Open	301.50	0.00		
						<u>4,922.54</u>			
Total Purchase Orders:		71	Total P.O. Line Items:		0	Total List Amount:	359,405.40	Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
SEWER & WATER FUN	5-05	196,335.53	0.00	196,335.53	44,001.32	0.00	240,336.85
	X-05	119,068.55	0.00	119,068.55	0.00	0.00	119,068.55
Total of All Funds:		<u>315,404.08</u>	<u>0.00</u>	<u>315,404.08</u>	<u>44,001.32</u>	<u>0.00</u>	<u>359,405.40</u>

Totals by Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
SEWER & WATER FUN	05	315,404.08	0.00	315,404.08	44,001.32	0.00	359,405.40
Total of All Funds:		<u>315,404.08</u>	<u>0.00</u>	<u>315,404.08</u>	<u>44,001.32</u>	<u>0.00</u>	<u>359,405.40</u>

LOWER TOWNSHIP MUA
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
SEWER & WATER FUND	5-05	196,335.53	0.00	0.00	0.00	196,335.53
	X-05	119,068.55	0.00	0.00	0.00	119,068.55
Total of All Funds:		<u>315,404.08</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>315,404.08</u>

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 150-2025**

CUSTOMER CHANGE

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that the Board Secretary, Melissa Jasinski, be and hereby is authorized to make the following changes and draw checks to refund overpayments if applicable.

Water	Billing Adjustment			
<u>Account</u>	<u>Address</u>	<u>Period</u>	<u>Reduction Amt</u>	<u>Explanation</u>
2963-0	228 Pinetree Drive	2025/2	\$92.10	Previous estimate less than current read obtained for 2025/3.
4213-0	22 Poplarwood Avenue	2025/2	\$321.53	Previous estimate less than current read obtained for 2025/3
13400-0	1C Shawmount Avenue	2025/2	\$1,076.70	Previous estimate less than current read obtained for 2025/3
482-0	411 E Tampa Avenue	2025/2	\$159.10	Previous estimate less than current read obtained for 2025/3
11770-0	306 Nantucket Drive	2025/3	\$133.57	Read off meter is less than estimate.
5869-0	235 Roseann Avenue	2025/3	\$33.30	Meter replaced during quarter- read corrected.
5870-0	237 Roseann Avenue	2025/3	\$18.50	Meter replaced during quarter- read corrected.
6006-0	310 Roseann Avenue	2025/3	\$22.20	Meter replaced during quarter- read corrected.
7005-0	9 Loblolly Lane	2025/3	\$89.54	Meter replaced during quarter- read corrected.
11558-0	4 Tranquility Drive	2025/3	\$52.54	Meter replaced during quarter- read corrected.
11914-0	1181-1183 Wissahickon Avenue	2025/3	\$45.14	Meter replaced during quarter- read corrected.
12799-0	12 Admiral Court	2025/3	\$73.26	Meter replaced during quarter- read corrected.
12417-0	18 Cormorant Way	2025/3	\$45.88	Meter replaced during quarter- read corrected.
3324-0	144 Walnut Avenue	2025/3	\$81.77	Meter read error- read corrected
5772-0	76 Beachhurst Drive	2025/3	\$3.70	Meter read error- read corrected
7003-0	10 Loblolly Lane	2025/3	\$123.95	Meter replaced during quarter- read corrected.
11799-0	313 Nantucket Drive	2025/3	\$37.00	Meter read error- read corrected
401-1	200 W St Johns Avenue	2025/3	\$44.40	Meter replaced during quarter- read corrected.
9514-0	900 Franklin Avenue	2025/3	\$41.07	Meter read error- read corrected
7118-0	6 Sunnyside Drive	2025/3	\$1,848.15	Meter read error- read corrected
5534-0	3610 Bayshore Road	2025/3	\$93.24	Meter read error- read corrected
5773-0	4 Edgewater Road	2025/3	\$81.77	Meter read error- read corrected
6918-0	10 Timber Lane	2025/3	\$98.05	Meter replaced during quarter- read corrected.
12714-0	3 Monarch Court	2025/2	\$46.62	Previous estimate less than current read obtained for 2025/3.
12714-0	3 Monarch Court	2025/3	\$152.44	Meter read error- read corrected
2306-0	210 Frances Avenue	2025/3	\$197.58	Leak Forgiveness
<u>TOTAL</u>			\$5,013.10	

**Sewer
Account**

Address

Period

Reduction Amt

**Billing Adjustment
Explanation**

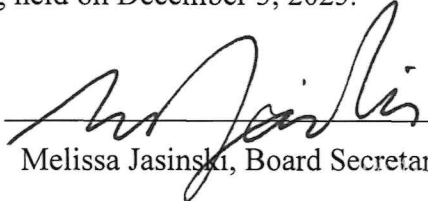
630-0	118 Schellinger Avenue	2025/4	\$20.00	Courtesy returned check fee removal.
23-0	994 Ocean Drive	2024/3	\$336.07	Used 2025 rates for 2024 billing.
13096-0	997 Ocean Drive	2024/3	\$71.93	Used 2025 rates for 2024 billing.
<u>TOTAL</u>			\$428.00	

Interest Waived: Water: \$34.19
 Sewer: \$22.49
 Connections: \$0.00

RESOLUTION NO. 150-2025

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION				X	
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on December 3, 2025.



 Melissa Jasinski, Board Secretary

MUA
10/17/25

Item #6

LOWER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY
2900 Bayshore Road, Villas, NJ 08251
OFFICE: (609) 886-1746 EMAIL: info@ltnua.org www.ltnua.org



APPLICATION FOR PRELIMINARY/CONCEPTUAL
COMMERCIAL, INDUSTRIAL OR MULTI-RESIDENTIAL
WATER AND SEWER SYSTEM REVIEW



Date Filed 11/18/25

I. PURPOSE

Application for REVIEW OF A PROPOSED COMMERCIAL, INDUSTRIAL OR MULTI-RESIDENTIAL PROJECT AND ITS AVAILABILITY TO OBTAIN CONNECTION TO THE WATER AND/OR SEWER SYSTEMS of the LTMUA.

II. FEES AND FILING

This application may be filed with the LTMUA at any time. Applicant to submit duplicate hard copies and one (1) digital copy. An application fee of \$200.00, along with a minimum escrow deposit of \$1,000.00, shall be submitted via separate checks or by cash. Please also complete and include the attached W-9.

An itemized bill will be forwarded upon completion of the review. Charges over the minimum escrow deposit will be billed to the applicant. Conversely, unexpended funds will be returned or credited towards subsequent application review or project inspection.

III. INFORMATION

A. Application for: Water: _____ Sewer: Both:
Is application for Residential Subdivision: Commercial: Other: this Box

Please confirm that a site plan, survey or drawing is attached? Yes

B. Briefly describe the proposed project: Extend sewer main up street to service 2 properties facing Bay drive Villas. ~~501~~ Property have been subdivided. ~~501~~ 501 Baywyn Rd

C. Applicant's Name: Robert Salasin
Address: 48 Croydon Drive
Phone: 609 602 1549 Email: powerhomeimprovements@yahoo.com

D. Name and Address of Present Owner (if other than "A" above)
Name: Robert Salasin Address: 501 Baywyn Rd Villas

E. Interest of applicant if other than owner: _____

Item #6

F. Location of subdivision / project:

Block: ~~505~~ 512.07 Lot: 2905 + 2904
Street Address: 501 Baywyn Rd Villas.

G. Multi-Residential applications, what are the number of proposed lots to be served:

Single-Family: Duplex: _____ Other: _____

H. Development Plans

- 1. Sell lots only (yes) or (no): _____
- 2. Construction of houses for sale: 2 Houses.
- 3. Single family or multifamily: _____
- 4. Other: _____

I. Commercial/Industrial applications: proposed square footage: 1700 Estimated Flow _____

J. Area of entire tract: 100 x 100 Portion being served: ? 2 Houses

K. Design Consultant Information: Firm: Arthur Chew CONSULTANT LLC.
Name: Arthur Chew consultant Email: Arthur@ArthurChewConsulting.com.
Address: 130 West Seaview Ave. Phone: 609 992 8909
Lindwood NJ 08221

Signature of Applicant: Red John Date: 10/24/25

Make all checks payable to:
LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

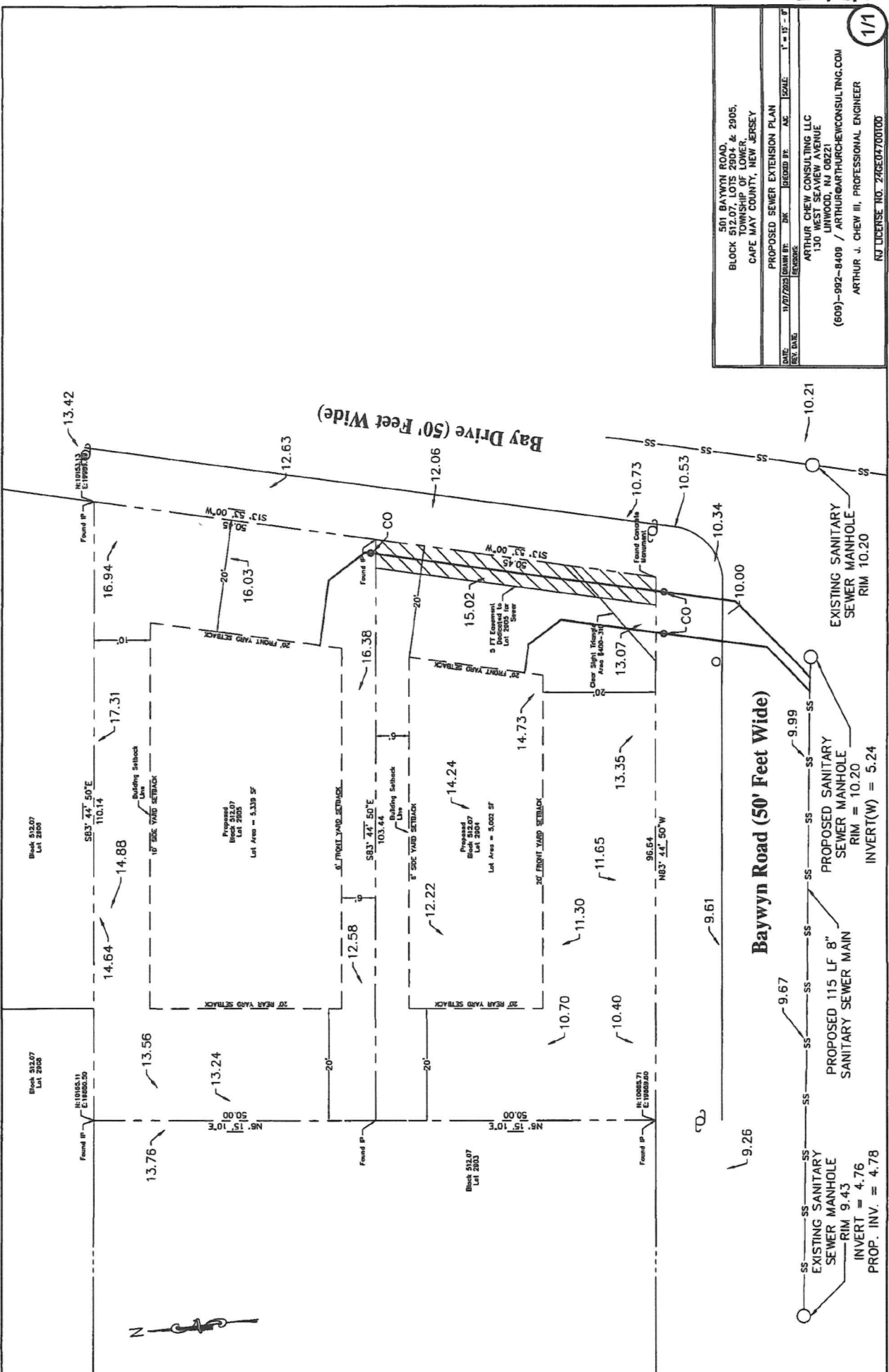
DO NOT WRITE BELOW THIS LINE

Date received and fee collected (if applicable) by Authority

Application Fee: Date Paid <u>11/19/25</u>	Fee Paid: <u>\$200.00</u>	Check No.: <u>2571 MB</u>
Escrow Deposit: Date Paid <u>11/18/25</u>	Fee Paid: <u>\$1000.00</u>	Check No.: <u>2570 MB</u>

Staff and/or Authority Engineer's Recommendations:

LTMUA Meeting Date: _____



501 BAYWYN ROAD,
BLOCK 512.07, LOTS 2904 & 2905,
TOWNSHIP OF LOMER,
CAPE MAY COUNTY, NEW JERSEY

PROPOSED SEWER EXTENSION PLAN

DATE: 11/27/2023
DRAWN BY: AEC
CHECKED BY: AEC
SCALE: 1" = 15' - 0"

ARTHUR CHEW CONSULTING LLC
130 WEST SEAVEN WAY
LIMWOOD, NJ 08221
(609)-992-8409 / ARTHUR@ARTHURCHEWCONSULTING.COM
ARTHUR J. CHEW III, PROFESSIONAL ENGINEER
NJ LICENSE NO. 24GE04700100

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 151-2025

AUTHORIZATION TO ADVERTISE FOR RECEIPT OF PROPOSALS FOR VARIOUS 2026 PROFESSIONAL SERVICES CONTRACTS

WHEREAS, the Lower Township Municipal Utilities Authority (“LTMUA”) presently has professional services contracts with various individuals or firms which will expire on January 31, 2026; and

WHEREAS, upon reorganization in February 2026, the LTMUA will need to enter into various professional services agreements for the year beginning February 1, 2026; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, provides that contracts for professional services can be awarded without public advertising but, on January 1, 2006, a series of statutes found at N.J.S.A. 19:44A-20.4, *et seq.* became effective and those statutes provide that public contracts having a value in excess of \$17,500.00 must either be awarded pursuant to a “fair and open” process or pursuant to an alternative method process that would not qualify as a “fair and open process;” and

WHEREAS, it is deemed to be in the best interest of the LTMUA that, as to the subject 2026 professional services contracts, all of which may have a value in excess of \$17,500.00, a “fair and open” process be utilized.

NOW, THEREFORE, BE IT RESOLVED, by the Members of the Lower Township Municipal Utility Authority, in the County of Cape May and State of New Jersey, as follows:

1) All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.

2) The Executive Director, the Authority Solicitor and the Authority Secretary, along with such other officials as may be necessary and proper, be and they are hereby authorized to prepare a Notice of Requests for Proposals as to each of the following 2026 professional services agreements:


- LTMUA Auditor
- LTMUA Solicitor
- LTMUA Bond Counsel
- LTMUA Engineer
- LTMUA Special Projects Engineers
- LTMUA Wastewater Treatment Consultant
- LTMUA SCADA and Instrumentation Consultant

3) Upon preparation of an appropriate Notice, the Authority Secretary is authorized to post all Notices and Specifications on the LTMUA’s website and the Authority Secretary be authorized to receive proposals for each of the aforementioned professional services agreements and, upon the opening of proposals on the date indicated in the subject Notice, is directed to forward proposals received to the Authority Chairman and Executive Director for review.

RESOLUTION NO. 151-2025

	BITTING	HENDERSON	RECHNER	RIDGWAY	STEERE
MOTION			X		
SECOND		X			
AYE	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on December 3, 2025.



 Melissa Jasinski, Authority Secretary

THE TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 152-2025

AWARDING PROFESSIONAL SERVICES CONTRACT TO ROMANO HEARING TESTA & KNORR FOR FINANCIAL CONSULTANT SERVICES

WHEREAS, the Lower Township Municipal Utilities Authority (“Authority” or “LTMUA”) has a need to acquire professional financial consultant services from a certified public accountant having experience in providing such services to local governmental entities in the State of New Jersey; and

WHEREAS, Stephen P. Testa, CPA, RMA of the firm of Romano Hearing Testa & Knorr of Vineland, NJ has the credentials and abilities to perform such services as are required by the Authority and has acted as the Authority’s financial consultant for a number of years; and

WHEREAS, Stephen P. Testa, CPA, RMA has submitted a proposal, dated November 25, 2025, indicating that Romano Hearing Testa & Knorr, a firm in which Mr. Testa is a shareholder, will provide the required professional services at a cost estimated to be not in excess of \$110,000.00 for the period December 15, 2025 through December 14, 2026; and

WHEREAS, Mr. Testa, on behalf of Romano Hearing Testa & Knorr, has completed and submitted a Business Entity Disclosure Certification that certifies that Romano Hearing Testa & Knorr has not made any reportable contributions to a political or candidate committee in the Township of Lower in Cape May County in the previous one year, and acknowledging that the contract will prohibit Romano Hearing Testa & Knorr from making any reportable contributions through the term of the contract; and

WHEREAS, the LTMUA Purchasing Agent has determined and certified in writing that the value of the acquisition of aforementioned services will exceed \$17,500.00 and, therefore, the proposed contract falls within the scope of N.J.S.A. 19:44A-20.5 and LTMUA Board has determined that it is in the best interests of the LTMUA that the subject contract be awarded as an alternate method contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et. seq.*, provides that contracts for professional services may be awarded without public advertisement therefore; and

WHEREAS, under the Local Public Contracts Law, the subject contract would be a contract for professional services because:

(A) Professional services of the type herein sought are of such a nature as to require a high degree of trust or confidence in the individual or entity providing the service and, in fact, may require the creation of a confidential or fiduciary relationship between that individual or entity and the municipality;

(B) The services required are highly specialized or technical in nature;

(C) The services require peculiar ability or skill and demand a high degree of specialized knowledge or expertise;

(D) The services are such that their relative worth must be judged by subjective considerations that are not susceptible of valuation by competitive bidding;

(E) The individual or entity who will provide these services has demonstrated competence and particular expertise in the services required;

(F) The individual or entity who will perform these services is held to and fully adheres to the strict ethical standards that govern the involved profession;

(G) The services include advice to and consultation with the municipality that require both knowledge and judgment on the part of the individual or entity providing services, as well as the confidence of the municipal officials, such that competitive bidding is not feasible or practical;

(H) The services to be provided are such that their nature, scope and duration are not capable of precise measurement, but, rather, require a flexibility and discretion that render competitive bidding impractical and inefficient; and

NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

1) All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.

2) The LTMUA Chairman and Secretary be and they hereby are authorized to execute a professional services agreement with Romano Hearing Testa & Knorr the terms of which incorporate the aforementioned November 25, 2025 proposal, and which provide that Stephen P. Testa, CPA, RMA will provide the financial consultant services requested by the Authority. The term of the contract shall be for one year commencing December 15, 2025. By Resolution of the Authority, the contract term may be extended for two additional one-year terms. The annual contract price shall be for an amount not to exceed \$110,000.00 without further authorization, by Resolution, of the Authority.

3) The statutory language required by N.J.S.A. 10:2-1 and 10:5-33 hereby is incorporated into the contract by reference and the contractor is bound by said language together with the other provisions of the anti-discrimination laws of the State of New Jersey, Chapter 127 of the Laws of 1975.

4) This Resolution shall only be effective when a copy of a certification of availability of funds prepared by the Authority's Certifying Finance Officer is attached hereto.

5) The Business Entity Disclosure Certification and the determination of value shall be placed on file with this Resolution.

6) This Resolution only shall become effective when a copy of the New Jersey Business Registration Certificate of Romano Hearing Testa & Knorr is submitted to the Authority pursuant to the provisions of N.J.S.A. 52:32-44b(1) and a copy of that New Jersey Business Registration Certificate shall be placed on file with this Resolution.


7) This Resolution only shall become effective when a Certification Regarding Investment Activities in Iran is submitted by Romano Hearing Testa & Knorr to the Authority as required by N.J.S.A. 40A:11-2.1 and a copy of that Certification is placed on file with this Resolution.

8) A notice of the letting of this contract shall be published in the Authority's official newspaper within ten (10) days of the date of this resolution, which notice shall state that this Resolution and the contract are on file and available for public inspection in the office of the Authority Secretary.

RESOLUTION NO. 152-2025

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION				X	
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on December 3, 2025.



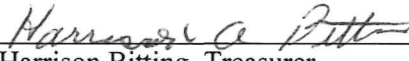
 Melissa Jasinski, Secretary

CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT

ADDITION TO RESOLUTION NO. 152-2025

I, Harrison Bitting, Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the proposed professional services contract between the Township of Lower Municipal Utilities Authority and Romano, Hearing, Testa & Knorr for the provision of financial consulting services. Money necessary to fund said contract has been projected in the amount of \$110,000. Money necessary to fund said contract has been provided for and shall be charged to the following Line Item Appropriation or Account Nos. 05-60-500-206 – Professional Fees-Auditor/Financial Services-Water and 05-55-500-206 Professional Fees-Auditor/Financial Services-Sewer. These funds will not be certified as being for more than one (1) pending contract.

DATE: December 3, 2025



Harrison Bitting, Treasurer
Certifying Finance Officer

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 153-2025**

AUTHORIZING THE EXECUTION OF AN EASEMENT AGREEMENT

WHEREAS, the Lower Township Municipal Utilities Authority (“LTMUA”) is the owner and operator of certain subsurface utility improvements (the “Improvements”) located on the real property known as 702 E. Tampa Avenue, Villas, NJ 08251, identified as Block 67, Lot 1.02 on the Official Tax Map of the Township of Lower (the “Property”); and

WHEREAS, prior to November of 1976, the Property, and the Improvements thereon, was a paper street known as Flagler Road located between E. Tampa Avenue and Desoto Avenue in the Villas section of Lower Township; and

WHEREAS, on November 23, 1976, the Township adopted Ordinance # 76-37, which vacated the paper street and vested title in vacated street to the adjacent landowners; and

WHEREAS, the LTMUA determined that no easement or other formal agreement was ever memorialized regarding the continuing presence of the Improvements on the now private Property that was previously vacated; and

WHEREAS, the LTMUA wishes to enter into an Easement Agreement, annexed hereto and incorporated by reference herein, with the respective property owners that sets forth and the rights and responsibilities of the LTMUA and said property owners regarding the same.


NOW, THEREFORE, IT IS RESOLVED by the Board of the Lower Township Municipal Utilities Authority, County of Cape May, State of New Jersey, as follows:

1. That the provisions of the above preamble of this Resolution are hereby incorporated herein, by this reference, as if set forth at length.
2. That the Lower Township Municipal Utilities Authority is hereby authorized to enter into an Easement Agreement in the manner and form outlined in the annexed document, with those property owners adjacent to the Improvements and to take any actions necessary to effectuate the purpose of this Resolution.

Resolution No. 153-2025

	BITTING	HENDERSON	RECHNER	RIDGWAY	STEERE
MOTION	X				
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on December 3, 2025.



Melissa Jasinski, Board Secretary

**THE TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 154-2025**

**AWARDING CONTRACT TO JCI JONES CHEMICALS, INC. FOR FURNISHING
AND DELIVERY OF SODIUM HYPOCHLORITE (ONE-YEAR CONTRACT)**

WHEREAS, the Lower Township Municipal Utilities Authority (“Authority”) advertised that it would receive bids on November 20, 2025, in connection with a contract for: Furnishing and Delivery of Sodium Hypochlorite (One-Year Contract); and

WHEREAS, *JCI Jones Chemicals, Inc.* was the low bidder at \$1.89 per gallon; and

WHEREAS, the Authority’s Executive Director and Solicitor have reviewed the bid of JCI Jones Chemicals, Inc. and are satisfied that the bidder complied with the instructions to bidders and conditions of the award; and

WHEREAS, the Authority’s Executive Director is satisfied that JCI Jones Chemicals, Inc. is a qualified bidder and contractor and that its bid is reasonable as to price; and

WHEREAS, based on the review conducted by the Authority’s Executive Director, the Executive Director has recommended awarding the subject contract to JCI Jones Chemicals, Inc.

NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

- 1) All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) A one-year contract for Furnishing and Delivery of Sodium Hypochlorite at the rate of \$1.89 per gallon is awarded to JCI Jones Chemicals, Inc. The contract amount shall not exceed \$139,000.00. If during the life of the contract it becomes necessary to adjust the aforementioned “not to exceed” amount by reason of unanticipated usage over and above the expected usage for the life of the contract, then the adjusted “not to exceed” amount shall be made by a duly adopted Resolution of the Authority Board. The contract shall not require the Authority to purchase any specific quantity.
- 3) The Authority Chairman and Authority Secretary are hereby authorized and directed to sign the contract on behalf of the Authority and to deliver the same to JCI Jones Chemicals, Inc. for execution and return.
- 4) The award of this contract is contingent upon receipt of a certification of funds from the Authority’s Certifying Finance Officer.

RESOLUTION NO. 154-2025

	BITTING	HENDERSON	RIDGWAY	RECHNER	STEERE
MOTION	X				
SECOND				X	
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on December 3, 2025.



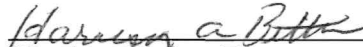
 Melissa Jasinski, Secretary

CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT

ADDITION TO RESOLUTION NO. 154-2025

I, Harrison Bitting, Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the proposed contract between the Township of Lower Municipal Utilities Authority and JCI Jones Chemicals, Inc. Money necessary to fund said contract has been projected in the amount \$139,000.00. Money necessary to fund said contract has been provided for and shall be charged to account 05-55-525-501 and 05-60-525-501 Sodium Hypochlorite. These funds will not be certified as being for more than one (1) pending contract.

DATE: December 3, 2025



Harrison Bitting, Treasurer
Certifying Finance Officer

**THE TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 155-2025**

**AWARDING CONTRACT TO SNF, INC. (POLYDYNE) FOR FURNISHING AND
DELIVERY OF CLARIFLOC C-9545 AND CLARIFLOC C-9530 POLYMERS, OR
EQUIVALENT (ONE-YEAR CONTRACT)**

WHEREAS, the Lower Township Municipal Utilities Authority (“Authority”) advertised that it would receive bids on November 20, 2025 in connection with a contract for: Furnishing and Delivery of Clarifloc C-9545 and Clarifloc C-9530 Polymers (or Equivalent) (One-Year Contract); and

WHEREAS, *SNF, Inc. (Polydyne)* was the low bidder at the rate of \$1.50 per pound for Clarifloc C-9545 and Clarifloc C-9530 Polymers; and

WHEREAS, the Authority’s Executive Director and Solicitor have reviewed the bid of SNF, Inc. (Polydyne) and are satisfied that the bidder complied with the instructions to bidders and conditions of the award; and

WHEREAS, the Authority’s Executive Director is satisfied that SNF, Inc. (Polydyne) is a qualified bidder and contractor and that its bid is reasonable as to price; and

WHEREAS, based on the reviews conducted by the Authority’s Executive Director and Solicitor, the Executive Director has recommended awarding the subject contract to SNF, Inc. (Polydyne)

NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

- 1) All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) A one-year contract for the Furnishing and Delivery of Clarifloc C-9545 and Clarifloc C-9530 Polymers at the rate of \$1.50 per pound is awarded to SNF, Inc. (Polydyne). The contract amount shall not exceed \$140,000.00. If during the life of the contract it becomes necessary to adjust the aforementioned “not to exceed” amount by reason of unanticipated usage over and above the expected usage for the life of the contract, then the adjusted “not to exceed” amount shall be made by a duly adopted Resolution of the Authority Board. The contract shall not require the Authority to purchase any specific quantity.
- 3) The Authority Chairman and Authority Secretary are hereby authorized and directed to sign the contract on behalf of the Authority and to deliver the same to SNF, Inc. (Polydyne) for execution and return.
- 4) The award of this contract is contingent upon receipt of a certification of funds from the Authority’s Certifying Finance Officer.

RESOLUTION NO. 155-2025

	BITTING	HENDERSON	RIDGWAY	RECHNER	STEERE
MOTION	X			X	
SECOND					
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on December 3, 2025.



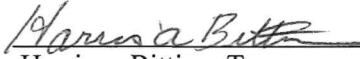
 Melissa Jasinski, Secretary

CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT

ADDITION TO RESOLUTION NO. 155-2025

I, Harrison Bitting, Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the proposed contract between the Township of Lower Municipal Utilities Authority and SNF, Inc. (Polydyne). Money necessary to fund said contract has been projected in the amount \$140,000.00. Money necessary to fund said contract has been provided for and shall be charged to account 05-55-525-502 Polymer. These funds will not be certified as being for more than one (1) pending contract.

DATE: December 3, 2025



Harrison Bitting, Treasurer
Certifying Finance Officer

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 156-2025**

**AUTHORIZING THE SALE OF A SURPLUS VEHICLE
TO LOWER TOWNSHIP FIRE DISTRICT 32**

WHEREAS, the Lower Township Municipal Utilities Authority (the “LTMUA”) is the owner of a 2019 Chevrolet Tahoe, VIN No. **1GNSK FEC3K R3295 61**, (“Vehicle”) and has determined that the same is surplus equipment and is no longer needed for public use by the LTMUA per Resolution 108-2025; and

WHEREAS, the LTMUA desires to sell the Vehicle to Lower Township Fire District #2 (“LTFD #2”) pursuant to N.J.S.A. 40A:11-36(2), for which no advertisement, bid or auction is required, in its “as is – where is” condition for the sum of \$19,400.00; and

WHEREAS, the LTFD #2 desires to purchase the Vehicle from the LTMUA for such price and upon such terms and conditions.

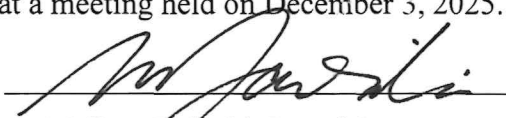
NOW, THEREFORE, IT IS RESOLVED by the Board of the Lower Township Municipal Utilities Authority, County of Cape May, State of New Jersey, as follows:

1. The Vehicle is hereby declared as surplus and is no longer needed by the LTMUA for its governmental purposes.
2. The sale of the Vehicle to the Lower Township Fire District #2 for the sum of \$19,400.00 in its “as is - where is” condition, without any representations or warranties from the LTMUA, is hereby approved.
3. The Executive Director and Board Secretary are hereby authorized and directed to sell the Vehicle to the LTFD #2 in accordance therewith and to execute and deliver to the Township, upon receipt of the full purchase price, a Bill of Sale in the form attached hereto as EXHIBIT A.

RESOLUTION NO. 156-2025

	BITTING	HENDERSON	RECHNER	RIDGWAY	STEERE
MOTION			X		
SECOND	X				
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on December 3, 2025.



 Melissa Jasinski, Board Secretary

EQUIPMENT BILL OF SALE

Exhibit A

Let it be known that the Township of Lower ("Buyer") agrees to purchase from the Lower Township Municipal Utilities Authority ("Seller") for the price of \$19,400.00 (US Dollars) for the following vehicle ("Vehicle"):

Vehicle Description: 2019 Chevrolet Tahoe

VIN: 1GNSK FEC3K R3295 613

The transfer of funds and the possession of the equipment shall occur on the 4TH day of December, 2025. Seller acknowledges that they have the full ownership rights and are legally allowed to sell the Vehicle. In addition, the Seller is transferring the Vehicle with no warranties and strictly in "as-is" condition.

LTFD #2 Representative (Buyer) Printed Name _____

Signature _____ **Date** _____

LTMUA Representative (Seller) Printed Name Stephen R. Blankenship

Signature _____ **Date** _____

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 159-2025

A RESOLUTION PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT N.J.S.A. 10:4-12

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that a closed session may be held for certain specified purposes when authorized by a Resolution adopted by the governing body; and

WHEREAS, it is necessary for the Board to discuss in a session not open to the public certain matters relating to negotiations and the Attorney Client Privilege in which the public body is, or may become a party, as authorized by N.J.S.A. 10:4-12b and designated hereinbelow:


- Negotiations involving healthcare plans
- Negotiations involving the OPS Staff

NOW, THEREFORE, BE IT RESOLVED, by the Board assembled in public session on December 3, 2025 that a closed session shall be held on for the discussion of matters relating to the specific items designated above involving the Lower Township Municipal Utilities Authority. The governing body shall convene in closed session discussion immediately upon passage of this Resolution and it is anticipated that the deliberations conducted in closed session shall be disclosed to the public upon conclusion of the matter and/or after determination of the Board that the public interest will no longer be served by such confidentiality.

RESOLUTION NO. 159-2025

	BITTING	HENDERSON	RECHNER	RIDGWAY	STEERE
MOTION		X			
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on December 3, 2025.


Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 160-2025**

**RESOLUTION TO TERMINATE ALL PARTICIPATION UNDER THE
SHBP AND SEHBP (INCLUDING PRESCRIPTION DRUG PLAN AND/OR
DENTAL PLAN COVERAGE)**

WHEREAS, due to rising costs in the State Health Benefits Program (“SHBP” or “Program”), the Lower Township Municipal Utilities Authority (“LTMUA”) deems it to be in the best interest of its employees and ratepayers to seek out alternative sources of healthcare coverage; and

WHEREAS, the LTMUA wishes to terminate its participation in the Program (Medical Plan, Prescription Drug Plan, and/or Dental Plan Coverage).

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Lower Township Municipal Utilities Authority in the County of Cape May, State of New Jersey that the LTMUA hereby terminates its participation in the Program (Medical Plan, Prescription Drug Plan, and/or Dental Plan Coverage) thereby cancelling coverage provided by the SHBP (N.J.S.A. 52:14-17.25 et seq.) for all its active and retired employees.

BE IT FURTHER RESOLVED that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees’ Health Benefits Commission.


BE IT FURTHER RESOLVED that the LTMUA shall notify all active employees of the date of their termination of coverage under the Program and that the New Jersey Division of Pensions & Benefits (NJDPB) will notify retired employees and COBRA participants of the termination of coverage.

BE IT FURTHER RESOLVED that the appropriate officials of the LTMUA are hereby authorized, empowered, and directed to execute any and all required documents necessary in connection with said termination of the Program.

RESOLUTION NO. 160-2025

	BITTING	HENDERSON	RIDGWAY	RECHNER	STEERE
MOTION			X		
SECOND				X	
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a Resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on December 3, 2025



 Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 161-2025**

**A RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY AUTHORIZING THE LOWER TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY TO JOIN THE NJ SOLUTIONS JOINT HEALTH INSURANCE FUND**

WHEREAS, due to rising costs, the Lower Township Municipal Utilities Authority, the "LTMUA", elected to terminate its participation in the State Health Benefits Program by way of Resolution No. 160-2025 on December 3, 2025, effective March 1, 2026; and

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the NJ Solutions Joint Health Insurance Fund, hereafter referred to as the "Fund", as permitted by N.J.A.C. 11:15-3.1 et. seq., N.J.S.A. 17:1-8.1 et. seq., and N.J.S.A. 40A:10-36 et. seq.; and

WHEREAS, the Fund was approved to become operational by the Department of Banking and Insurance and the Department of Community Affairs (collectively, the "Departments") and has been operational since that date; and

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund in the State of New Jersey contain certain restrictions and safeguards in connection with the administration of the public interest entrusted to such a Fund; and

WHEREAS, the Board of Commissioners of the LTMUA, hereinafter referred to as "Local Unit", has studied the feasibility of joining the Fund and has determined that membership in the Fund is in the best interest of the Local Unit; and

WHEREAS, Glen Insurance, Inc., 500 E. Absecon Boulevard, Absecon, NJ 08201, shall serve as the Local Unit's broker and Acrisure, LLC, 111 Wood Avenue South - Suite 400, Iselin, NJ 08830, shall serve as the administrator of the Fund; and

WHEREAS, coverage through the Fund shall be effective from March 1, 2026 through December 31, 2026 and the Local Unit will cover active employees and retirees through the Fund until Medicare eligibility; and

WHEREAS, the Local Unit's Financial Services Officer has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Lower Township Municipal Utilities Authority hereby agrees and authorizes the following:

- i. The execution of the application for membership to the Fund, including any and all documents and/or certifications as may be necessary, in order for the Local Unit to complete the application process and join the Fund.

- ii. The Local Unit shall become a member of the Fund for an initial period outlined in the Local Unit's Indemnity and Trust Agreement, subject to the approval of the Fund Commissioners, which in no event shall exceed three (3) years as prescribed in N.J.A.C. 11:15-3.3(a).
- iii. The Local Unit shall participate in the following type(s) of coverage(s) offered by the Fund: Health Insurance and/or Prescription Insurance and/or Dental Insurance and/or Medicare Advantage/Employer Group Waiver Program as defined pursuant to N.J.S.A. 17B:17-4, the Fund's Bylaws, and Plan of Risk Management.
- iv. Adoption and approval of the Fund's Bylaws, a true and correct copy of which is annexed hereto as Attachment A.
- v. Execution of the Local Unit's Indemnity and Trust Agreement, a true and correct copy of which is annexed hereto as Attachment B.

BE IT FURTHER RESOLVED that the governing body of the Local Unit certifies, pursuant to N.J.A.C. 11:15-3.3(a), that the Local Unit has never defaulted on claims under a self-insured plan and that it has not had its insurance canceled for nonpayment of premium for a period of at least two (2) years prior to this application.

BE IT FURTHER RESOLVED that the governing body of the Local Unit is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Fund as required by the Fund's Bylaws, and to deliver these documents to the Fund's Executive Director with the express reservation that these documents shall become effective only upon on acceptance of the Fund's By-laws as prescribed in N.J.A.C. 11:15-3.3(a).

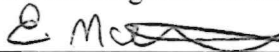
BE IT FURTHER RESOLVED that this resolution shall take effect upon its passage.

ADOPTED: 12 / 03 / 25

RESOLUTION NO. 161-2025

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION				✓	
SECOND	✓				
AYES		✓	✓		✓
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on December 3, 2025.


 Erin McFeeteers, Assistant Board Secretary

NJ SOLUTIONS JOINT HEALTH INSURANCE FUND

INDEMNITY AND TRUST AGREEMENT

THIS INDEMNITY AND TRUST AGREEMENT (the "Agreement") made this 3rd day of December, 2025, by and between the NJ Solutions Joint Health Insurance Fund, referred to herein as the "Fund", and the governing body of the Lower Township Municipal Utilities Authority, a duly constituted Local Unit of Government, hereinafter referred to as "Local Unit".

WITNESSETH:

WHEREAS, the governing bodies of various local units of government, as defined in N.J.A.C. 11:15-3.2, have collectively formed a Joint Insurance Fund as such an entity is authorized and described in N.J.S.A. 40A:10-36 et. seq., and the administrative regulations promulgated pursuant thereto; and

WHEREAS, the Local Unit has agreed to become a member of the Fund in accordance with and to the extent provided for in the Bylaws of the Fund and in consideration of such obligations and benefits to be shared by the membership of the Fund;

NOW THEREFORE, it is agreed as follows:

1. The Local Unit accepts the Fund's Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of said Bylaws and the pertinent statutes and administrative regulations pertaining to same.

2. The Local Unit agrees to participate in the Fund with respect to health insurance, as defined in N.J.S.A. 17B:17-4, and as authorized in the Local Unit's resolution to join.

3. The Local Unit agrees to become a member of the Fund and to participate in the health insurance coverages and or prescription coverages and/or dental coverages offered by the Fund (subject to early release or termination pursuant to the Bylaws), such membership to commence on March 1, 2026 and ending on December 31, 2028 at 11:59 PM.

4. The Local Unit certifies that it has never defaulted on payment of any claims if self-insured and has not been cancelled for non-payment of insurance premiums for a period of at least two (2) years prior to the date of this Agreement.

5. In consideration of membership in the Fund, the Local Unit agrees that it shall jointly and severally assume and discharge the liability of each and every member of the Fund, for the periods during which the member is receiving coverage, all of whom as a condition of membership in the Fund shall execute an Indemnity and Trust Agreement similar to this Agreement and by execution hereto, the full faith and credit of the Local Unit is pledged to the punctual payments of any sums which shall become due to the Fund in accordance with

the Bylaws thereof, this Agreement or any applicable statute and/or regulation. However, nothing herein shall be construed as an obligation of the Local Unit for claims and expenses that are not covered by the Fund, or for that portion of any claim or liability within the Local Unit retained limit or in an amount which exceeds the Fund's limit of coverage.

6. If the Fund in the enforcement of any part of this Agreement shall incur necessary expenses or become obligated to pay attorneys' fees and/or court costs, the Local Unit agrees to reimburse the Fund for all such reasonable expenses, fees, and costs on demand.

7. The Local Unit and the Fund agree that the Fund shall hold all moneys in excess of the Local Unit's retained loss fund paid by the Local Unit to the Fund as fiduciaries for the benefit of Fund claimants all in accordance with N.J.A.C. 11:15-3 et. seq.

8. The Fund shall establish and maintain Claims Trust Accounts for the payment of health insurance claims in accordance with N.J.S.A. 40A:10-36 et. seq., N.J.S.A. 40A:5-1 et. seq., and such other statutes and/or regulations as may be applicable. More specifically, the aforementioned Trust Accounts shall be utilized solely for the payment of claims, allocated claim expense and stop loss insurance or reinsurance premiums for each risk or liability as follows:

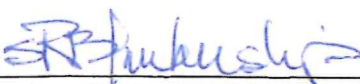
- a) Employer contributions to group health insurance;
- b) Employee contributions to contributory group health insurance;
- c) Employer contributions to contingency account;
- d) Employee contributions to contingency account; and
- e) Other trust accounts as required by the Commissioner of Insurance.

9. Notwithstanding Section 8 above, the Fund shall not be required to establish separate trust accounts for employee contributions provided the Fund provides a plan in its Bylaws for the recording and accounting of employee contributions of each member.

10. Each Local Unit of government who shall become a member of the Fund shall be obligated to execute an Indemnity and Trust Agreement similar to this Agreement.

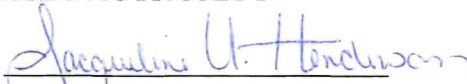
11. This Indemnity and Trust Agreement satisfies the requirements set forth in Section 2.01 of the Fund's Bylaw.

ATTEST



Stephen R. Blankenship

LOWER TOWNSHIP MUNICIPAL
UTILITES AUTHORITY

BY: 

Jacqueline U. Henderson

ATTEST

NJ SOLUTIONS JOINT HEALTH INSURANCE
FUND

BY: _____