

# Lower Township MUA

2900 Bayshore Road • Villas, New Jersey 08251

Telephone (609) 886-7146 • Fax (609) 886-4487

www.LTMUA.org



January 7, 2026

## AGENDA

- Call to Order
- Determination of Quorum
- Sunshine Law
- Pledge of Allegiance and Moment of Silence
- Comments or Questions from the Public on Agenda Items

### CONSENT AGENDA

1. Approval of Minutes: December 3, 2025 Regular Minutes
2. Approval of Bills
  - a. **Resolution No. 1-2026 \$49,990.79** Operating Account (Authorizes payment of operating expenses up to \$50,000)
  - b. **Resolution No. 2-2026 \$357,387.96** Excess operating account (Authorizes payment of operating expenses in excess of \$50,000)
3. **Resolution No. 3-2026** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Sewer** Capital items in the amount of **\$35,586.50**
4. **Resolution No. 4-2026** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Water** Capital items in the amount of **\$1,285,112.82**
5. **Resolution No. 5-2026** Customer Change Resolution Approving Reductions to Accounts

### REGULAR AGENDA

6. **Preliminary Commercial (Residential) Application** – 101/103 Oak Street (Del Haven)
7. **Final Commercial (Residential) Application** – 9900 Pacific Avenue (Diamond Beach)
8. **Resolution No. XX-2026** – Ratifying an Award of an Emergency Water Main Repair Contract to Perna Finnigan, Inc.
9. **Resolution No. XX-2026** – Awarding an Engineering Contract for the Replacement of the Emergency Generator at the Airport Pump Station
10. **Resolution No. XX-2026** - Approving an Engineering Contract for the Inspection and Rehabilitation of Well No. 2
11. **Resolution No. XX-2026** – Authorizing the Purchase of Submersible Pumps & Appurtenances
12. **Cape May County MUA 2026 Rate Schedule**
13. **Resolution No. XX-2026** Authorizing an Executive Session
14. **Administrative Reports**
  - Solicitor
  - Engineer
  - Financial Report
  - Executive Director
15. **Call to the Public**
16. **Board Comments**

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION NO. 1-2026**

**OPERATING ACCOUNT REQUISITION**

BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, that in accordance with SECTION 605 of the GENERAL BOND RESOLUTION, the sum of **\$49,990.79** and hereby is for the purpose of reimbursing the REVOLVING FUND for OPERATING EXPENSES for the payment scheduled. These payments include those not represented by an asterisk on the attached check list.


BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance or repair of the system or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the GENERAL BOND RESOLUTION; that obligations in the stated amounts have been incurred by the Authority and that each item thereof was properly incurred in operating, maintaining or repairing the system and has not been paid; that there has not been filed with or served upon the Authority notice any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable under such requisition to any of the persons, firms or corporations named in such requisition, or if any such lien, attachment or claim has been filed or served upon the Authority, that such lien, attachment or claim has been released or discharged and such payments are for Operating Expenses and that the total amount thereof will not be in excess of the unencumbered balance of the Annual Budget.

RESOLUTION NO. 1-2026

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION			X		
SECOND	X				
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on January 7, 2026.

  
 \_\_\_\_\_  
 Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION NO. 2-2026**

**REQUISITIONING REIMBURSEMENT OF OPERATING EXPENSES  
IN EXCESS OF \$50,000.00**

WHEREAS, Section 605 of the General Bond Resolution provided for Operating Expenses in the amount of \$50,000.00 and;

WHEREAS, the Authority has bills totaling in excess of \$50,000.00 to be paid, and the Authority wishes to authorize the payment of these bills at this time, contingent upon the receipt of the reimbursement of Operating Expenses requested by the Resolution previously adopted at this meeting.

NOW, THEREFORE, BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that in accordance with Section 605 of the General Bond Resolution, the sum of **\$357,387.96** is hereby requisitioned from TD Bank, the Trustee, for the payments scheduled and attached.


BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance, or repair of the System applicable or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the General Bond Resolution.

RESOLUTION NO. 2-2026

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION			X		
SECOND	X				
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on January 7, 2026.

  
 \_\_\_\_\_  
 Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION NO. 3-2026**

**AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL IMPROVEMENT  
FUND ACCOUNT TO STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT**

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BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following Sewer Capital Improvement items:

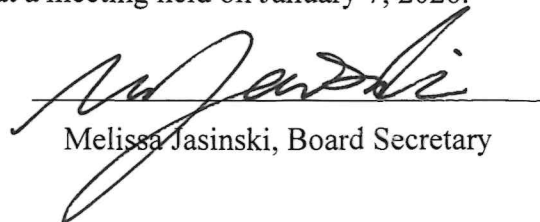
**CAPITAL SEWER ITEMS**

WWTP Capital Improvement Study- Buchart Horn- Engineering	\$1,130.00
GIS Pilot Data Conversion- DeBlasio & Associates	\$3,410.00
Pump Station Rehabilitation- Polistina & Associates, LLC	\$14,480.00
Townbank Road Phase II- Polistina & Associates, LLC	\$13,408.00
Fournier Press HMI Screen	\$3,158.50
<b>Total</b>	<b>\$35,586.50</b>

RESOLUTION NO. 3-2026

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
<b>MOTION</b>			X		
<b>SECOND</b>	X				
<b>AYES</b>	X	X	X	X	X
<b>NAY</b>					
<b>ABSENT</b>					
<b>ABSTAIN</b>					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on January 7, 2026.

  
 Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION NO. 4-2026**

**AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL IMPROVEMENT  
FUND ACCOUNT TO STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following **Water** Capital Improvement items:

**CAPITAL WATER ITEMS**

NCM Water Main Replacement Project- DeBlasio & Associates- Construction Phase I	\$1,027.06
NCM Water Main Replacement Project- DeBlasio & Associates- Engineering Phase II	\$23,226.25
Meter, MXU, & Install Project- Core & Main	\$23,550.00
Meter, MXU, & Install Project- Core & Main	\$1,150.00
Meter, MXU, & Install Project- Core & Main	\$60.00
NCM Water Main Replacement Project- P&A Construction, Inc.- Pay Cert. 1	\$1,236,099.51
<b>Total</b>	<b>\$1,285,112.82</b>

RESOLUTION NO. 4-2026

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
<b>MOTION</b>			X		
<b>SECOND</b>	X				
<b>AYES</b>	X	X	X	X	X
<b>NAY</b>					
<b>ABSENT</b>					
<b>ABSTAIN</b>					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on January 7, 2026.

  
 \_\_\_\_\_  
 Melissa Jasinski, Board Secretary

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## BILL LIST CERTIFICATION

We, the Members of the Lower Township Municipal Utilities Authority hereby certify that we have each reviewed the Bill List presented for payment on January 7, 2026.

Jacqueline Henderson

*Jacqueline U. Henderson*

James P. Ridgway

*[Signature]*

Harrison A. Bitting

*Harrison A. Bitting*

Karen Rechner

*VIA ZOOM*

Bryan Steere

*[Signature]*

<b>PREPAY AND EFT ITEMS: January 7, 2026 Meeting</b>		
Medical Active Employees	\$53,176.75	EFT
Medical Retired Employees	\$17,794.89	EFT
Delta Dental	\$2,362.07	EFT
Enterprise	\$6,855.13	EFT
Google Workspace	\$385.00	EFT
Comcast Xfinity	\$596.47	EFT
Staples	\$332.37	EFT
UPS Ground Delivery Charges	\$29.53	EFT
	<b>Total of the Pre Pay Items</b>	<b>\$81,532.21</b>
<b>CAPITAL SEWER ITEMS</b>		
WWTP Capital Improvement Study- Buchart Horn- Engineering	\$1,130.00	
GIS Pilot Data Conversion- DeBlasio & Associates	\$3,410.00	
Pump Station Rehabilitation- Polistina & Associates, LLC	\$14,480.00	
Townbank Road Phase II- Polistina & Associates, LLC	\$13,408.00	
Fournier Press HMI Screen	\$3,158.50	
	<b>Total</b>	<b>\$35,586.50</b>
<b>CAPITAL WATER ITEMS</b>		
NCM Water Main Replacement Project- DeBlasio & Associates- Construction Phase I	\$1,027.06	
NCM Water Main Replacement Project- DeBlasio & Associates- Engineering Phase II	\$23,226.25	
Meter, MXU, & Install Project- Core & Main	\$23,550.00	
Meter, MXU, & Install Project- Core & Main	\$1,150.00	
Meter, MXU, & Install Project- Core & Main	\$60.00	
NCM Water Main Replacement Project- P&A Construction, Inc.- Pay Cert. 1	\$1,236,099.51	
	<b>Total</b>	<b>\$1,285,112.82</b>
	<b>Total of the Bill List</b>	<b>\$1,646,545.86</b>
Atlantic City Electric- Electric Accounts	\$37,985.55	
Mike's Driving School, Inc.- CDL ACCL B Course	\$6,500.00	
Barber Consulting Services- 2026 MIS Service	\$4,500.00	
Pollard Water- Replacement Curb Stop Lids	\$710.78	
ACE- Bushings	\$270.03	
Billows Electric Supply Company, Inc.- GFI	\$24.43	
	<b>OPERATING ACCOUNT</b>	<b>\$49,990.79</b>
	<b>EXCESS OPERATION ACCOUNT</b>	<b>\$357,387.96</b>
<b>Total of Bill List and Pre Paid</b>	\$1,728,078.07	
<b>Total of all Resolutions</b>	\$1,728,078.07	

January 2026 Bill List Capital Expenses

A	B	C	D	E	F
Account	Description	PO #	Vendor Name	Item Description	Amount
3	05-55-300-120	25-00873	Buchart Horn	Engineering	\$1,130.00
4	05-60-100-803	25-00926	DeBlasio & Associates	Construction Phase I	\$1,027.06
5	05-55-202-100	25-00928	DeBlasio & Associates	GIS Pilot Data Conversion	\$3,410.00
6	05-60-100-810	25-00927	DeBlasio & Associates	Engineering Phase II	\$23,226.25
7	05-55-100-204	26-00031	Pollistina & Associates, LLC	Pump Station Rehab.	\$14,480.00
8	05-55-400-100	26-00032	Pollistina & Associates, LLC	Townbank Road Phase II	\$13,408.00
9	05-60-200-401	24-00708	Core & Main	Water Meter Replacement Program	\$23,550.00
10	05-60-200-402	25-00800	Core & Main	Water Meter Replacement Program	\$1,150.00
11	05-60-200-403	26-00041	Core & Main	Water Meter Replacement Program	\$60.00
12	05-60-100-802	26-00017	P&A Construction, Inc.	Pay Certificate 1	\$1,236,099.51
13	05-55-300-121	25-00762	Sherwood Logan & Associates	Rotary Press Screen	\$3,158.50

P.O. Type: All  
 Range: First to Last  
 Format: Condensed  
 Vendors: All  
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N  
 Rcvd: Y Held: Y Aprv: N  
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y Prior Year Only: N

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AEA01	ASSOCIATION OF ENVIRONMENTAL	26-00008	12/10/25	2026 Member Dues	Open	5,017.00	0.00		
APC01	A.P. CERTIFIED TESTING LLC	26-00009	12/10/25	Backflow Test	Open	395.00	0.00		
ARM01	ARMBRUSTER, CATHRYN	25-00915	11/30/25	Reimbursement of Medicare Pt B	Open	572.90	0.00		
BCS01	BARBER CONSULTING SERVICES	26-00039	01/05/26	2026 MIS Service	Open	4,500.00	0.00		
BEN01	MATTHEW BENDER & COMPANY INC.	26-00035	01/05/26	NJAC Title T4A Civil Service	Open	78.21	0.00		
BIL03	BILLOWS ELECTRIC SUPPLY CO INC	26-00005	12/05/25	GFI	Open	24.43	0.00		
CER02	CERTIFIED LABORATORIES	25-00855	11/14/25	Aerosol & Specialty Lubes	Open	1,399.77	0.00		
CIN01	CINTAS CORPORATION	26-00006	12/08/25	First Aid Supplies	Open	69.74	0.00		
		26-00038	01/05/26	First Aid Supplies	Open	152.32	0.00		
						<u>222.06</u>			
CMC02	CMC FLEET MAITENANCE	25-00924	11/30/25	November 2025 Fuel Usage	Open	3,167.05	0.00		
CNM01	CORE & MAIN LP	24-00708	10/10/24	Meter, MXU and Install Project	Open	23,550.00	0.00		
		25-00800	10/24/25	Meter Pit Cables	Open	1,150.00	0.00		
		25-00925	11/30/25	5/8 Rubber Mtr Washers	Open	380.00	0.00		
		26-00040	01/05/26	Sensus Analytics	Open	36,644.00	0.00		
		26-00041	01/05/26	Drill Pit Lid	Open	60.00	0.00		
						<u>61,784.00</u>			
COM06	COMCAST	26-00028	01/04/26	Internet - 497 Seashore Road	Open	211.89	0.00		
		26-00029	01/04/26	Internet - 101 Fishing Creek	Open	203.69	0.00		
		26-00030	01/04/26	Internet Service 2900 Bayshore	Open	372.62	0.00		
						<u>788.20</u>			
COM08	COMTEC CLOUD SERVICES, LLC	26-00025	01/04/26	Monthly Phone Charges	Open	419.29	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
COM08	COMTEC CLOUD SERVICES, LLC				Continued				
	26-00026	01/04/26	Monthly Phone Charges	Open	<u>419.28</u>	0.00			
					838.57				
CON03	ATLANTIC CITY ELECTRIC								
	26-00033	01/04/26	Electric Accounts	Open	37,985.55	0.00			
CON05	CONTRACTOR SERVICE INC								
	26-00004	12/04/25	Nitrile Gloves	Open	657.00	0.00			
DEB02	DEBLASIO & ASSOCIATES								
	25-00926	11/30/25	NCM Water Main Replacement	Open	1,027.06	0.00		C2023002	C
	25-00927	11/30/25	NCM WM Replacement - Phase II	Open	23,226.25	0.00		C2025002	C
	25-00928	11/30/25	GIS Pilot Data Conversion	Open	<u>3,410.00</u>	0.00		C2025003	C
					27,663.31				
DEL01	DELL MARKETING LP								
	25-00829	11/03/25	Monitors	Open	447.42	0.00			
DEM01	DEMARCONANTONIO, CARL M								
	25-00912	11/30/25	Reimbursement of Medicare Pt B	Open	1,145.80	0.00			
DRB01	DRBA								
	26-00020	12/23/25	Lease Agreement	Open	274.46	0.00			
ELM01	ELMER DOOR AND EXTERIORS, LLC								
	26-00021	12/23/25	(5) Doors Lubed & Inspected	Open	524.00	0.00			
EMI01	OBERKOFER, EMILY								
	25-00916	11/30/25	Reimbursement of Medicare Pt B	Open	572.90	0.00			
EVO01	EVOGOV, INC.								
	26-00034	01/05/26	Website Hosting	Open	150.00	0.00			
GSL01	GARDEN STATE LABORATORIES, INC								
	25-00921	11/30/25	Laboratory Analysis	Open	2,470.00	0.00			
GSR01	GSRP PROJECT HOLDINGS I, LLC								
	25-00903	11/30/25	Solar Energy	Open	475.32	0.00			
	25-00923	11/30/25	Solar Energy	Open	<u>3,308.45</u>	0.00			
					3,783.77				
HOP01	HOPP, JOHN								
	25-00913	11/30/25	Reimbursement of Medicare Pt B	Open	1,145.80	0.00			
JAY01	JAYE JOHNSON								
	25-00918	11/30/25	Reimbursement of Medicare Pt B	Open	572.90	0.00			
JCI01	JCI JONES CHEMICALS, INC.								
	26-00015	12/17/25	Sodium Hypochlorite 12/12/25	Open	9,079.56	0.00			
JOH01	CHEW, JOHN								
	25-00914	11/30/25	Reimbursement of Medicare Pt B	Open	1,145.80	0.00			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
JVE01	JET VAC EQUIPMENT, LLC	25-00904	11/30/25	Freight for Video Truck Cables	Open	75.00	0.00		
KEE01	KEEN COMPRESSED GAS COMPANY	26-00037	01/05/26	Cylinder Rental	Open	32.97	0.00		
LIS01	GIANGIACOMO, ELISA	25-00917	11/30/25	Reimbursement of Medicare Pt B	Open	572.90	0.00		
LSS01	TELESYSTEM	25-00908	11/30/25	Phone Accounts	Open	420.23	0.00		
MDS01	MIKE'S DRIVING SCHOOL, INC.	25-00293	04/08/25	CDL ACCL B Course	Open	6,500.00	0.00		
MGL01	MGL PRINTING SOLUTIONS LLC	25-00871	11/25/25	Purchase Order/Vouchers	Open	747.00	0.00		
MUA06	CMCMUA - SLUDGE PROCESSING	25-00920	11/30/25	Nov. 2025 Sludge Processing	Open	37,172.50	0.00		
NEW05	NEW JERSEY UTILITIES AUTHORITY	26-00014	12/17/25	2026 First JIF Installment	Open	118,315.00	0.00		
NVA01	NATIONAL VISION ADMINISTRATORS	26-00018	12/22/25	Group Vision Coverage	Open	256.15	0.00		
PAC01	P&A CONSTRUCTION, INC.	26-00017	12/22/25	Pay Certificate #1	Open	1,236,099.51	0.00	C2025004	C
PET02	PETTY CASH- ERIN MCFEETERS	25-00919		Petty Cash	Open	212.77	0.00		
PIE01	PG & S PAYROLL SERVICES, LLC	25-00910	11/30/25	Payroll Services	Open	218.25	0.00		
POL02	POLLARDWATER	25-00625	08/19/25	Replacement Curb Stop Lids	Open	710.78	0.00		
POL05	POLISTINA & ASSOCIATES, LLC	26-00031	01/04/26	Pump Station Rehabilitation	Open	14,480.00	0.00		
		26-00032	01/04/26	Townbank Road Phase II	Open	13,408.00	0.00		
						<u>27,888.00</u>			
POS04	POSTMASTER - ACCOUNT FUNDS	26-00010	12/10/25	Bulk Mail Postage Funds	Open	30,000.00	0.00		
RHT01	ROMANO, HEARING, TESTA & KNORR	25-00905	11/30/25	Accounting Assistance Services	Open	3,218.75	0.00		
RUT02	RUTGERS STATE UNIVERSITY OF NJ	25-00909	11/30/25	Continuing Education	Open	222.50	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
RUT02	RUTGERS STATE UNIVERSITY OF NJ				Continued				
		26-00007	12/10/25	Advanced Water Operations	Open	<u>1,795.00</u>	0.00		
						2,017.50			
SBS01	STEWART BUSINESS SYSTEMS, LLC								
		25-00922	11/30/25	Printer Maintenance & Toner	Open	442.04	0.00		
		26-00019	12/23/25	Printer Maintenance & Toner	Open	442.04	0.00		
		26-00036	01/05/26	Printer Maintenance & Toner	Open	<u>442.04</u>	0.00		
						1,326.12			
SEA01	SEA GEAR MARINE SUPPLY INC								
		25-00841	11/07/25	4" Otter Hose w/M&F Cam Locks	Open	405.36	0.00		
		25-00907	11/30/25	Invoice #408 & #724	Open	665.89	0.00		
		26-00022	12/23/25	Shackles	Open	<u>155.37</u>	0.00		
						1,226.62			
SER01	SERVICE TIRE TRUCK								
		25-00854	11/13/25	Tri Axle Dump Truck Tires	Open	3,380.83	0.00		
		25-00911	11/30/25	2003 Sterling Dump Truck	Open	<u>733.19</u>	0.00		
						4,114.02			
SHE02	SHERWOOD LOGAN & ASSOCIATES								
		25-00762	10/06/25	Fournier Press HMI Screen	Open	3,158.50	0.00		
SUP02	ACE PLBG, HTG & ELECTRICAL								
		25-00781	10/17/25	Bushings	Open	270.03	0.00		
USA01	HD FACILITIES MAINTENANCE, LTD								
		26-00001	12/02/25	RACO Verbatim Autodialer	Open	3,873.10	0.00		
VER03	VERIZON								
		26-00027	01/04/26	Cell Phones & Tablets	Open	682.56	0.00		
VIL03	NAPA AUTO PARTS CO.								
		25-00906	11/30/25	September - November 2025	Open	715.50	0.00		
WWG01	GRAINGER, INC								
		26-00002	12/04/25	Sample Bottles	Open	62.24	0.00		
		26-00003	12/04/25	Gloves	Open	<u>254.40</u>	0.00		
						316.64			
<hr/> <b>Total Purchase Orders: 72 Total P.O. Line Items: 0 Total List Amount: 1,646,545.86 Total Void Amount: 0.00</b> <hr/>									

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Totals by Year-Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
SEWER & WATER FUN	5-05	73,107.63	0.00	73,107.63	0.00	0.00	73,107.63
SEWER & WATER FUN	6-05	253,868.91	0.00	253,868.91	0.00	0.00	253,868.91
	X-05	1,319,569.32	0.00	1,319,569.32	0.00	0.00	1,319,569.32
Total of All Funds:		<u>1,646,545.86</u>	<u>0.00</u>	<u>1,646,545.86</u>	<u>0.00</u>	<u>0.00</u>	<u>1,646,545.86</u>

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Totals by Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
SEWER & WATER FUN	05	1,646,545.86	0.00	1,646,545.86	0.00	0.00	1,646,545.86
Total of All Funds:		<u>1,646,545.86</u>	<u>0.00</u>	<u>1,646,545.86</u>	<u>0.00</u>	<u>0.00</u>	<u>1,646,545.86</u>

LOWER TOWNSHIP MUA  
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
SEWER & WATER FUND	5-05	73,107.63	0.00	0.00	0.00	73,107.63
SEWER & WATER FUND	6-05	253,868.91	0.00	0.00	0.00	253,868.91
	X-05	1,319,569.32	0.00	0.00	0.00	1,319,569.32
Total of All Funds:		<u>1,646,545.86</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,646,545.86</u>

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION NO. 5-2026**

**CUSTOMER CHANGE**

**BE IT RESOLVED**, by the Lower Township Municipal Utilities Authority that the Board Secretary, Melissa Jasinski, be and hereby is authorized to make the following changes and draw checks to refund overpayments if applicable.

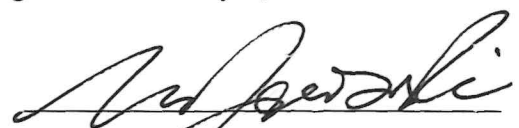
<b>Water</b>				<b>Billing Adjustment</b>
<u>Account</u>	<u>Address</u>	<u>Period</u>	<u>Reduction Amt</u>	<u>Explanation</u>
6413-0	213 Apple Blossom Dr	2025/3	\$130.24	Estimate Meter Read Error
12984-0	650 Townbank Rd (#201)	2025/3	\$268.29	Estimate Meter Read Error
12984-0	650 Townbank Rd (#201)	2025/2	\$11.10	Estimate Meter Read Error
12984-0	650 Townbank Rd (#201)	2024/4	\$114.70	Estimate Meter Read Error
5746-0	315 Townbank Rd	2025/3	\$7.40	Estimate Meter Read Error
9671-0	717 Beach Dr	2025/2	\$3.70	Estimate Meter Read Error
9671-0	717 Beach Dr	2025/3	\$45.14	Estimate Meter Read Error
6679-0	13 Capewoods Road	2025/3	\$85.84	Estimate Meter Read Error
		<b><u>TOTAL</u></b>	\$666.41	

**Interest Waived:**      Water: \$24.29  
    Sewer: \$21.56  
    Connections: \$504.00

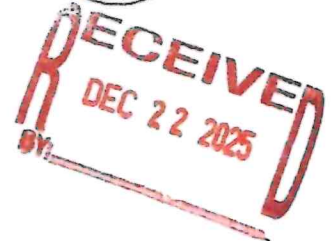
**RESOLUTION NO. 5-2026**

	HENDERSON	RIDGWAY	BITTING	RECHNER	STEERE
MOTION			X		
SECOND	X				
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on January 7, 2026.

  
 \_\_\_\_\_  
 Melissa Jasinski, Board Secretary

LOWER TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
2900 Bayshore Road, Villas, NJ 08251  
OFFICE: (609) 886-1746 EMAIL: [info@ltmua.org](mailto:info@ltmua.org) [www.ltmua.org](http://www.ltmua.org)



APPLICATION FOR PRELIMINARY/CONCEPTUAL  
COMMERCIAL, INDUSTRIAL OR MULTI-RESIDENTIAL  
WATER AND SEWER SYSTEM REVIEW

Date Filed 12/22/25

I. PURPOSE

Application for REVIEW OF A PROPOSED COMMERCIAL, INDUSTRIAL OR MULTI-RESIDENTIAL PROJECT AND ITS AVAILABILITY TO OBTAIN CONNECTION TO THE WATER AND/OR SEWER SYSTEMS of the LTMUA.

II. FEES AND FILING

This application may be filed with the LTMUA at any time. Applicant to submit duplicate hard copies and one (1) digital copy. An application fee of \$200.00, along with a minimum escrow deposit of \$1,000.00, shall be submitted via separate checks or by cash. Please also complete and include the attached W-9.

An itemized bill will be forwarded upon completion of the review. Charges over the minimum escrow deposit will be billed to the applicant. Conversely, unexpended funds will be returned or credited towards subsequent application review or project inspection.

III. INFORMATION

A. Application for: Water: X Sewer: \_\_\_\_\_ Both: \_\_\_\_\_

Is application for Residential Subdivision: X Commercial: \_\_\_\_\_ Other: \_\_\_\_\_

Please confirm that a site plan, survey or drawing is attached? X Yes

B. Briefly describe the proposed project: Duplex Being Built @ 101 + 103 OAK AVE. Two Family Dwelling

C. Applicant's Name: DAVID A. EIFE

Address: 12739 Hollins Road Phila PA 19154

Phone: 215-350-4055 Email: deife817@gmail.com

D. Name and Address of Present Owner (if other than "A" above)

Name: SAME AS ABOVE Address: \_\_\_\_\_

E. Interest of applicant if other than owner: Self

F. Location of subdivision / project:

Block: 440 Lot: 7.01 + 7.02  
Street Address: 101 + 103 OAK AVE Del Haven, NJ

G. Multi-Residential applications, what are the number of proposed lots to be served:

Single-Family: \_\_\_\_\_ Duplex: X Other: Two family Dwelling

H. Development Plans

- 1. Sell lots only (yes) or (no): \_\_\_\_\_
- 2. Construction of houses for sale: \_\_\_\_\_
- 3. Single family or multifamily: X
- 4. Other: NOT SURE

I. Commercial/Industrial applications: proposed square footage: 2,640 Estimated Flow \_\_\_\_\_

J. Area of entire tract: 100' x 100' Portion being served: 3,933 Sq FT

K. Design Consultant Information:

Firm: Hyland Group  
Name: JOHN HALBRUNER Email: JHALBRUNER@THEHYLANDGRP.CO  
Address: 4 CLEMONT DRIVE Phone: 609-398-4477

John Halbruner Signature of Applicant Date 12/22/25

Make all checks payable to:  
**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

DO NOT WRITE BELOW THIS LINE

Date received and fee collected (if applicable) by Authority

Application Fee: Date Paid <u>\$ 12/22/25</u>	Fee Paid: <u>\$200.00</u>	Check No.: <u>313</u> <u>MB</u>
Escrow Deposit: Date Paid <u>12/22/25</u>	Fee Paid: <u>\$1000.00</u>	Check No.: <u>314</u> <u>MB</u>

Staff and/or Authority Engineer's Recommendations:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LTMUA Meeting Date: \_\_\_\_\_



LOWER TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
2900 Bayshore Road, Villas, NJ 08251  
OFFICE: (609) 886-1746 EMAIL: [info@ltmua.org](mailto:info@ltmua.org) [www.ltmua.org](http://www.ltmua.org)



APPLICATION FOR FINAL  
COMMERCIAL, INDUSTRIAL OR MULTI-RESIDENTIAL  
WATER AND/OR SEWER SYSTEM REVIEW

Date Filed \_\_\_\_\_

I. **PURPOSE**

Application for REVIEW OF A PROPOSED COMMERCIAL, INDUSTRIAL OR MULTI-RESIDENTIAL PROJECT AND ITS AVAILABILITY TO OBTAIN CONNECTION TO THE WATER AND/OR SEWER SYSTEMS of the LTMUA.

II. **FEES AND FILING**

This application may be filed with the LTMUA at any time. *Applicant to submit duplicate hard copies and one (1) digital copy.* An application fee of \$200.00, along with a minimum escrow deposit of \$500.00, shall be submitted via separate checks or by cash.

An itemized bill will be forwarded upon completion of the review. Charges over the minimum escrow deposit will be billed to the applicant. Conversely, unexpended funds will be returned or credited towards subsequent application review or project inspection.

**(Approval expires two (2) years from the date the application is approved by the LTMUA)**

III. **INFORMATION**

A. Application for: Water: \_\_\_\_\_ Sewer: X Both: \_\_\_\_\_

Is application for Residential Subdivision: \_\_\_\_\_ Commercial: \_\_\_\_\_ Other: Site Plan

Confirm project specifications and drawings are attached? X Yes

B. Was a Preliminary/Conceptual Application submitted previously to the LTMUA?

X Yes \_\_\_\_\_ No If Yes, what was the date of the review? 05/07/2025

C. Briefly describe the proposed project: This project will create four (4) new duplex dwellings at 9900 Pacific Avenue. Two (2) of the dwellings will front on North Station Ave, and two (2) of the dwellings will front on Austin Avenue

D. Applicant's Name: LJKQ Real Estate NJ, LLC

Address: 2451 Franklin Ave, Philadelphia, PA 19125

Phone: 267-979-4571 Email: lmkcnight@riverwardsgroup.com

E. Name and Address of Present Owner (if other than "A" above)

Name: \_\_\_\_\_ Address: \_\_\_\_\_

F. Interest of applicant if other than owner: \_\_\_\_\_

G. Location of subdivision / project:

Block: 717 Lot: 1,2,3,4,5, & 30

Street Address: 9900 Pacific Avenue, L

H. Multi-Residential applications what are the number of proposed lots to be served:

Single-Family: \_\_\_\_\_ Duplex: 4 Duplexes Other: \_\_\_\_\_

I. Development Plans

- 1. Sell lots only (yes) or (no): \_\_\_\_\_
- 2. Construction of houses for sale: \_\_\_\_\_
- 3. Single family or multifamily: 4 Duplexes
- 4. Other: \_\_\_\_\_

J. Commercial/Industrial applications – proposed square footage: \_\_\_\_\_ Estimated Flow: \_\_\_\_\_

K. Area of entire tract: 19,200 SF Portion being served: 19,200 SF

L. List of approvals/dates granted by other government agencies (Planning Board, NJDEP, etc.):

\_\_\_\_\_  
\_\_\_\_\_


M. Design Consultant Information: Firm: Engineering Design Associates, PA

Name: Joseph Maffei, PE Email: jmaffei@engineeringdesign.com

Address: 5 Cambridge Drive, Ocean View, NJ Phone: 609-390-0332

N. List of documents / plans accompanying the application: \_\_\_\_\_

Major Site Plan, dated 11/18/2024, last revised 11/10/2025

\_\_\_\_\_  
  
 Signature of Applicant

\_\_\_\_\_  
 11/18/25  
 Date

*Make all checks payable to:*  
**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

F



**GENERAL LOCATION**  
(NJDEP 2020 AERIAL)

1" = 200'

**DIAMOND BEACH**



Vincent J. Polistina, PE, PP, CME  
Ronald N. Curcio, PE, PP  
Jennifer L. Heller, PP, AICP  
Charles J. Kaenzig, PE



**Item # 7**  
Civil / Municipal Engineering  
Site Plan and Subdivision Design  
Surveying  
Land Use Planning  
Water and Wastewater Design  
Environmental Consulting  
Inspection / Construction Management

Jan 5, 2026

Via E-mail: [sblankenship@ltmua.org](mailto:sblankenship@ltmua.org)

Stephen Blankenship  
Executive Director  
Lower Township MUA  
2900 Bayshore Road,  
Villas, NJ 08251

**Re: 9900 PACIFIC AVE-**  
Application Type: Final Multi-Residential  
Water/ Sewer System Approval  
Block 717 , Lots 1-5, and 30  
Lower Township, Cape May County, NJ

**Applicant:** LJKQ REAL ESTATE, NJ LLC  
C/O LARRY MCKNIGHT  
2451 FRANKFORD AVE  
PHILADELPHIA, PA 19125  
[lmcknight@riverwardsgroup.com](mailto:lmcknight@riverwardsgroup.com)

**Owner:** Same as applicant

**Applicant's Engineer:** ENGINEERING DESIGN ASSOCS  
JOSEPH MAFFEI  
5 CAMBRIDGE DRIVE  
OCEAN VIEW, NJ. 08230  
TEL : (609) 390-0332  
[jmaffei@engineeringdesign.com](mailto:jmaffei@engineeringdesign.com)

Dear Mr. Blankenship,

Our office is in receipt of an application for "Multi-Residential Sewer System Approval" for which the applicant is seeking **LTMUA Final Approval** to furnish sanitary sewer service to a re-development proposal of a 0.44 acre lot in the Diamond Beach portion of the Township. The subject parcel is situated between North Station Avenue and Austin Ave and also fronts Pacific Avenue. The development will include the construction of two (2) duplexes facing each of the side streets for a total of eight (8) new residential units. The property currently contains a restaurant

with a second floor apartment which will be demolished and has a single sewer service. Public water service will be provided by City of Wildwood Water Utility.

The following items have been submitted with the application:

- (1) Completed applications for preliminary Multi-Residential Sewer System Approval executed by applicant on 11/18/25
- (2) Drawings titled Station Ave Site Plan, prepared by EDA associates dated 11/18/24 (rev 04/22/24, sheet #5-11/10/25), signed by Joseph H Maffei, PE- 8 Sheets total

### **I. Project Description**

The applicant is proposing to install four (4) new sanitary lateral services on both the North Station and Austin Avenue sewer mains so that each living unit will be independently served by its own lateral. The existing service to the property is located on Austin Ave near the front of the restaurant and incorrectly noted on the drawings as potable water service valve.

In accordance with LTMUA policies the new laterals shown on the drawings are located outside new driveway and sidewalk areas.

### **II. Sanitary Review (Administrative)**

- 1) The Eight (8) proposed duplexes require one (1) allocation fee per unit. The current allocation fee is \$1,600.
- 2) The applicant currently holds two (2) allocations (1 for the apartment and 1 for the restaurant), which will be credited against the required allocation fees for the residential duplexes. The applicant will therefore need to purchase six (6) additional residential allocation fees, which currently equates to a fee of \$9,600.

### **III. Sanitary Sewer Review (Drawings)**

- 1) **The exiting sewer lateral shall be removed completely to the Authority's Asbestos Cement (AC) main in Austin Ave including cutting out the tee wye and replacing the removed pipe section with a short piece of PVC pipe joined with strong back Fernco fittings at both ends**
- 2) **Add a notation to Sewer Lateral Detail on Sheet 7 of the drawings indicating that lateral connections to the existing AC mains shall be installed utilizing approved saddle connections**
- 3) **Relocate the eight (8) cleanouts shown on Sheet 5 further from the curbline so they are depicted outside of the proposed sidewalk**

**IV. Permits**

- 1) The applicant is responsible for obtaining necessary street opening permits from the Township of Lower

**V. General Requirements**


- 1) The applicant shall post inspection fees in the amount of **\$3,000.00**. Amount to be placed in the applicant's escrow account.
- 2) Inspection services will require 48-hour notice to the Engineer's office. Inspecting engineer must be notified of installation of all lateral improvements,
- 3) At the completion of construction and prior to release of remaining escrow funds the applicant shall provide the Authority with digitally recorded information with all sewer elements tied to the Authority's GIS database.

***Subject to the Applicant's agreement to satisfy any outstanding technical issues stated herein and subject to the following conditions, we recommend the Authority grant conditional final Commercial/ Industrial Sewer approval.***

- 1) Receipt of allocation fees as outlined in items II.***
- 2) Compliance with Technical, Permit and General Requirements of Items III-V.***

Should you have any questions please do not hesitate to call or e-mail me.

Sincerely,

  
Ronald N Curcio PE, PP  
For Polistina Associates,  
Authority Engineer

cc: *Jacqueline Henderson, LTMUA Chair*  
*M. Jasinskiy, LTMUA Board Secretary*  
*LTMUA Board Members*  
*L&M CREST DEV LLC Applicant*  
*EDA , Joe Maffei*

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION NO. 7-2026**

**RATIFYING AWARD OF AN EMERGENCY REPAIR CONTRACT WITH PERNA FINNIGAN INC., FOR AN EMERGENCY WATER MAIN REPAIR IN THE NORTH BOUND APPROACH LANE TO THE STATE HIGHWAY RT. 109 BRIDGE**

**WHEREAS**, on or about December 13, 2025, the Lower Township Municipal Utilities Authority (LTMUA) received a call about a possible water main leak in the northbound approach lane to the State Highway Rt. 109 Bridge; and

**WHEREAS**, due to the complexity of the problem and the critical geographical location, it was determined that this repair was not within the safe operating parameters and scope of the LTMUA; and

**WHEREAS**, the above-described conditions have created an emergency that affects the public health, safety and welfare, which requires the immediate delivery of goods and the performance of repair services; and

**WHEREAS**, the Director of Operations notified the Executive Director of the nature of the emergency, the time of its occurrence and the need for an emergency repair contract; and

**WHEREAS**, the Local Public Contracts Law, at N.J.S.A. 40A:11-6, provides that “any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding therefore, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of service;” and

**WHEREAS**, Perna Finnigan, Inc. of Vineland, New Jersey has the qualifications, equipment and personnel that are necessary to perform the required emergency repairs and traffic control procedure capabilities on a time and material basis; and

**WHEREAS**, Perna Finnigan, Inc. performed the emergency repair work on a time and material basis; and

**WHEREAS**, the Executive Director has made a full report of the details of this matter to the Board at the January 7, 2026, Board meeting;

**NOW, THEREFORE, BE IT RESOLVED**, by the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

- 1) The appropriate officials are authorized to take all actions that are necessary and proper and are authorized to execute the necessary documents to provide payment to Perna Finnigan, Inc. in an amount not to exceed \$53,000 for the goods delivered and the services performed in connection with the emergency water main leak repair contract.

3) This resolution shall only be effective when a Certification of Funds from the Authority's Certifying Finance Officer is issued and annexed.

**Resolution No. 7-2026**

	<b>BITTING</b>	<b>HENDERSON</b>	<b>RECHNER</b>	<b>RIDGWAY</b>	<b>STEERE</b>
<b>MOTION</b>	X				
<b>SECOND</b>			X		
<b>AYES</b>	X	X	X	X	X
<b>NAY</b>					
<b>ABSENT</b>					
<b>ABSTAIN</b>					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on January 7, 2026.


  
Melissa Jasinski, Board Secretary

**CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT**

**ADDITION TO RESOLUTION NO. 7-2026**

I, Harrison Bitting, Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the following proposed contract between the Township of Lower Municipal Utilities Authority and Perna Finnigan, Inc. for an Emergency Water Main Repair in the Northbound Approach Lane to the State Highway Rt. 109 Bridge. Money necessary to fund said contract has been projected in the amount of not to exceed \$53,000. Money necessary to fund said contract has been provided for and shall be charged to the following Line Item Appropriation or Account No. 05-60-200-400 – Water Main Replacement. These funds will not be certified as being for more than one (1) pending contract.

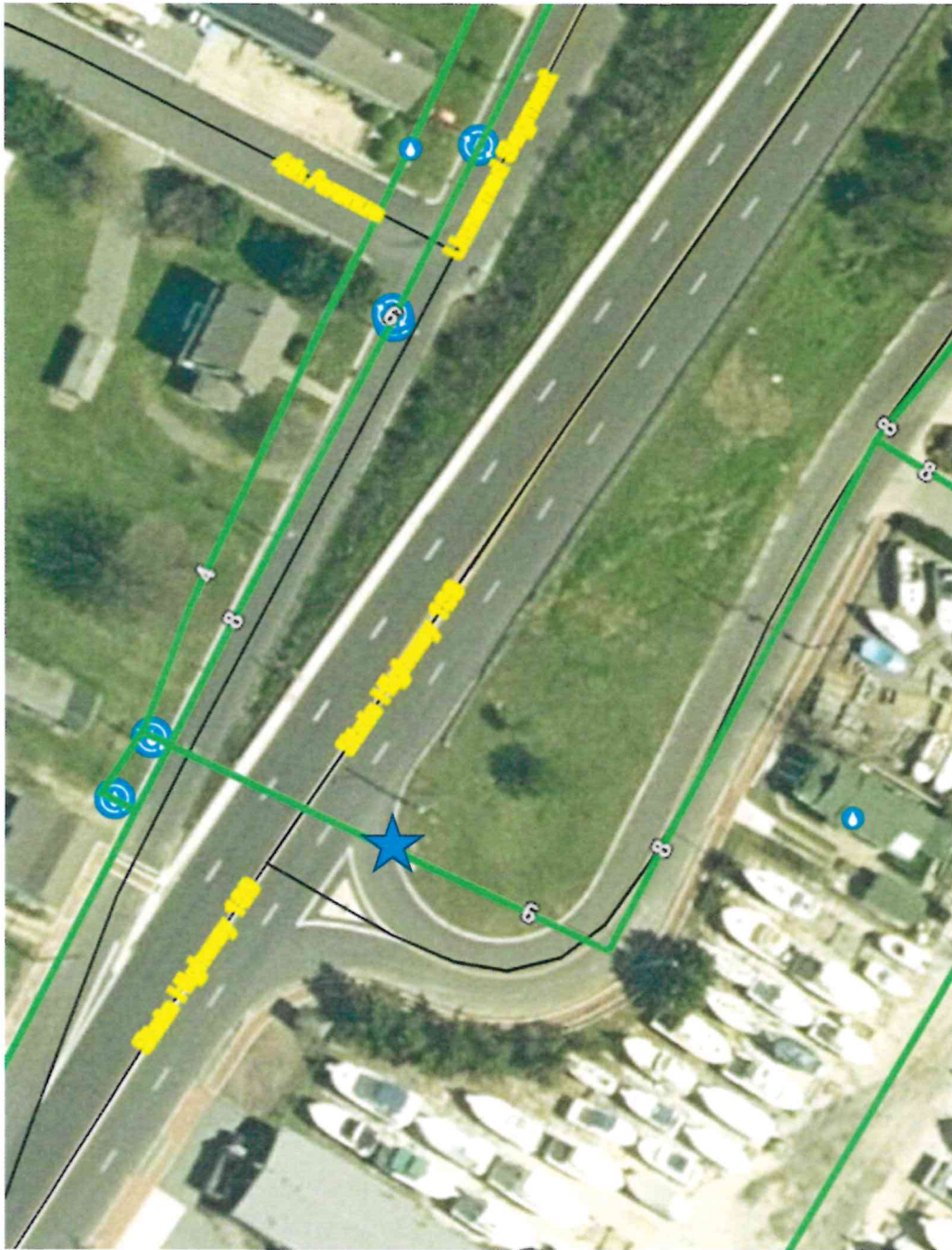
DATE: January 7, 2026



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Harrison Bitting, Treasurer  
Certifying Finance Officer

Item#8



Emergency Repair ★

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION NO. 8-2026**

**AWARDING AN ENGINEERING CONTRACT TO POLISTINA & ASSOCIATES, LLC FOR THE REPLACEMENT OF THE EMERGENCY GENERATOR AT THE AIRPORT PUMP STATION**

**WHEREAS**, the Lower Township Municipal Utilities Authority has determined pursuant to a fair and open process that Polistina & Associates, LLC is one of the engineering firms the Authority has deemed qualified to perform engineering services for the Authority; and

**WHEREAS**, Polistina & Associates, LLC has submitted a proposal dated January 2, 2026, to perform consulting and engineering services for the replacement of the emergency generator at the LTMUA’s Airport Pump Station in an amount not to exceed \$10,100.00; and

**WHEREAS**, the Authority has reviewed said proposal and finds it satisfactory; and

**WHEREAS**, under the Local Public Contracts Law, N.J.S.A. 40A:11-1, et. Seq., the subject contract would qualify as a contract for professional services;

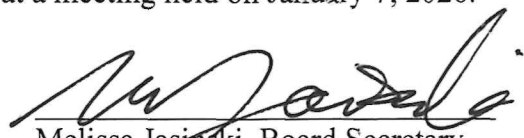
**NOW, THEREFORE, BE IT RESOLVED**, by the Lower Township Municipal Utilities Authority as follows:

- 1) That the contract for Consulting and Engineering Services for the replacement of the emergency generator at the LTMUA’s Airport Pump Station in an amount not to exceed \$10,100.00 is hereby awarded to Polistina & Associates, LLC.
- 2) This resolution shall only be effective when a copy of the certification of availability of funds prepared by the Certifying Finance Officer of the Authority is attached thereto.

**RESOLUTION NO. 8-2026**

	<b>BITTING</b>	<b>HENDERSON</b>	<b>RECHNER</b>	<b>RIDGWAY</b>	<b>STEERE</b>
<b>MOTION</b>	X				
<b>SECOND</b>			X		
<b>AYES</b>	X	X	X	X	X
<b>NAY</b>					
<b>ABSENT</b>					
<b>ABSTAIN</b>					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on January 7, 2026.

  
 Melissa Jasinski, Board Secretary

**CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT**  
**ADDITION TO RESOLUTION NO. 8 -2026**

I, Harrison Bitting, Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the following proposed contract between the Township of Lower Municipal Utilities Authority and Polistina & Associates, LLC for Engineering services related to the Replacement of the Emergency Generator at the Airport Pump Station. Money necessary to fund said contract has been projected in the amount of \$10,100. Money necessary to fund said contracts has been provided for and shall be charged to the following Line Item Appropriation or Account No. 05-55-100-204 – Pump Station Rehabilitation. These funds will not be certified as being for more than one (1) pending contract.

DATE: January 7, 2026

  
\_\_\_\_\_  
Harrison Bitting, Treasurer  
Certifying Finance Officer

Vincent J. Polistina, PE, PP, CME  
Ronald N. Curcio, PE, PP  
Jennifer L. Heller, PP, AICP  
Charles J. Kaenzig, PE  
Matthew F. Doran, PE, PP, PLS, CME  
Deborah Wahl, PE, PP, CME



**Item #9**  
Civil / Municipal Engineering  
Site Plan and Subdivision Design  
Surveying  
Land Use Planning  
Water and Wastewater Design  
Environmental Consulting  
Inspection / Construction Management

Jan 2, 2026

Mr. Stephen Blankenship, PE  
Executive Director  
Lower Township MUA  
2900 Bayshore Road  
Villas, New Jersey 08251

**Re: Engineering Services Proposal  
Airport PS Generator Replacement  
PA No 2800.26**

Dear Steve:

Polistina and Associates (PA) is pleased to submit the following proposal to furnish engineering services to prepare construction documents, publicly advertise and furnish construction services for a project to add an outdoor emergency generator at the Airport Sewage Pump Station.

PA's not to exceed fees for each phase of the project are as follows. Monthly invoices will be based on the actual numbers of hours completed on the project during the month at the hourly rates established in our 2025 contract or as amended by any subsequent contract.

<b>PREPARATION OF BID DOCUMENTS</b>	<b>\$ 5,200.00</b>
<b>ADVERTISEMENT/ BIDDING SERVICES</b>	<b>\$ 1,400.00</b>
<b>CONSTR ENG SERVICES, MONITORING &amp; ADMINISTRATION</b>	<b><u>\$ 3,500.00</u></b>
<b>TOTAL</b>	<b>\$ 10,100.00</b>

We trust that the above scope of services and costs associated therewith meet with your approval and look forward to your authorization to proceed on this project. If acceptable, please authorize the commencement of the project and we will begin the required work.

If you should have any questions or require additional information, please feel free to call.

Very truly yours,

POLISTINA & ASSOCIATES

A handwritten signature in blue ink, appearing to be "V. Polistina", is written over the printed name.

Vincent J. Polistina, PE  
Authority Engineer

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION NO. 9-2026**

**AWARDING AN ENGINEERING CONTRACT TO POLISTINA & ASSOCIATES, LLC FOR THE INSPECTION AND REHABILITATION OF LTMUA POTABLE WATER WELL NO. 2**

**WHEREAS**, the Lower Township Municipal Utilities Authority has determined to a fair and open process that Polistina & Associates, LLC is one of the engineering firm Authority has deemed qualified to perform engineering services for the Authority; and

**WHEREAS**, Polistina & Associates, LLC has submitted a proposal dated January 2, 2026, to perform consulting and engineering services for the inspection and rehabilitation of LTMUA Portable Water Well No. 2 in an amount not to exceed \$9,040.00; and

**WHEREAS**, the Authority has reviewed said proposal and finds it satisfactory; and

**WHEREAS**, under the Local Public Contracts Law, N.J.S.A. 40A:11-1, et. Seq., the subject contract would qualify as a contract for professional services;

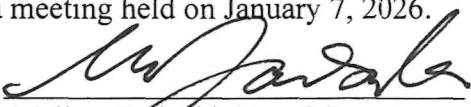
**NOW, THEREFORE, BE IT RESOLVED**, by the Lower Township Municipal Utilities Authority as follows:

- 1) That the contract for Consulting and Engineering Services for the inspection and rehabilitation of LTMUA Portable Water Well No. 2 in an amount not to exceed \$9,040.00 is hereby awarded to Polistina & Associates, LLC.
- 2) This resolution shall only be effective when a copy of the certification of availability of funds prepared by the Certifying Finance Officer of the Authority is attached thereto.

**RESOLUTION NO. 9-2026**

	BITTING	HENDERSON	RECHNER	RIDGWAY	STEERE
MOTION		X			
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on January 7, 2026.

  
Melissa Jasinski, Board Secretary

Vincent J. Polistina, PE, PP, CME  
Ronald N. Curcio, PE, PP  
Jennifer L. Heller, PP, AICP  
Charles J. Kaenzig, PE  
Matthew F. Doran, PE, PP, PLS, CME  
Deborah Wahl, PE, PP, CME



**Item#10**  
Civil / Municipal Engineering  
Site Plan and Subdivision Design  
Surveying  
Land Use Planning  
Water and Wastewater Design  
Environmental Consulting  
Inspection / Construction Management

Jan 2, 2026

Mr. Stephen Blankenship, PE  
Executive Director  
Lower Township MUA  
2900 Bayshore Road  
Villas, New Jersey 08251

**Re: Engineering Services Proposal  
Potable Water Well #2 - Examination  
PA No 2800.25**

Dear Steve:

Polistina and Associates (PA) is pleased to submit the following proposal to furnish the Authority with engineering services for a public bid solicitation seeking to engage a licensed well drilling company to remove the Well # 2 potable water supply pump for the purpose of examining and replacing worn components, if needed and televising and redeveloping the well.

PA's not to exceed fees for each phase of the project are as follows. Monthly invoices will be based on the actual numbers of hours completed on the project during the month at the hourly rates established in our 2025 contract or as amended by any subsequent contract.

<b>PREPARATION OF BID DOCUMENTS</b>	<b>\$ 2,800.00</b>
<b>ADVERTISEMENT/ BIDDING SERVICES</b>	<b>\$ 840.00</b>
<b>CONSTR ENG SERVICES, MONITORING &amp; ADMINISTRATION</b>	<b>\$ 5,400.00</b>
<b>TOTAL</b>	<b>\$ 9,040.00</b>

We trust that the above scope of services and costs associated therewith meet with your approval and look forward to your authorization to proceed on this project. If acceptable, please authorize the commencement of the project and we will begin the required work.

If you should have any questions or require additional information, please feel free to call.

Very truly yours,

POLISTINA & ASSOCIATES

A handwritten signature in blue ink, appearing to be 'V. Polistina', is written over the printed name.

Vincent J. Polistina, PE  
Authority Engineer


6684 Washington Avenue, Egg Harbor Township, NJ 08234  
Phone: 609.646.2950 Fax: 609.646.2949

**CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT**

**ADDITION TO RESOLUTION NO. 9 -2026**

I, Harrison Bitting, Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the following proposed contract between the Township of Lower Municipal Utilities Authority and Polistina & Associates, LLC for Engineering services related to the Inspection and Rehabilitation of LTMUA Potable Water Well No. 2. Money necessary to fund said contract has been projected in the amount of \$9,040. Money necessary to fund said contracts has been provided for and shall be charged to the following Line Item Appropriation or Account No. 05-60-200-300 – Well Rehabilitation. These funds will not be certified as being for more than one (1) pending contract.

DATE: January 7, 2026

  
\_\_\_\_\_  
Harrison Bitting, Treasurer  
Certifying Finance Officer

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**RESOLUTION XX-2026- Tabled- No Action Taken**  
**AUTHORIZING A PURCHASE THROUGH THE**  
**NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM**

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**WHEREAS**, Pursuant to Resolution 127-2023, the Lower Township Municipal Utilities Authority (Authority) authorized joining the **North Jersey Wastewater Cooperative Pricing System (NJWCPS)**, and;

**WHEREAS**, the Authority intends to award a contract for the purchase of two (2) Sulzer/ABS XFP150G-CBI wet/dry pit submersible pumps, **along with necessary hardware and appurtenances** from Reiner Pump Systems through the NJWCPS, Contract No. B445A-4, in the amount of \$83,230.00, and;

**WHEREAS**, Pursuant to the requirements of Public Law 2010 Chapter 139 and the Local Public Contracts Law, the Authority verifies the following in reference to the NJWCPS Contract #B445A-4 Sulzer/ABS Wet/Dry Pit Submersible Pumps:

1. That the use of the cooperative purchasing agreement shall result in cost savings after all factors, including charges for service, material, and delivery, have been considered by one of the following:
  - a. Comparing current State contract pricing, available to other government entities, to that of the proposed cooperative.
  - b. Comparing pricing for comparable goods or services under the contracting unit's current contracts or contracts available to it (i.e., New Jersey government-based cooperative purchasing programs) to that of the proposed national cooperative.
  - c. Comparing recently procured comparable contracts entered by other public entities to that of the proposed cooperative.
2. The NJWCPS cooperative contract was awarded through a "competitive bidding process" that included open competition, or competition among those qualified or pre-qualified, submission of bids, and awarded pursuant to a "lowest responsible", "most advantageous to the public entity, price and other factors considered", or other similar standard employed by a public entity. This excludes contract awards based on unadvertised, "invitation only," negotiated, local-preference, or sole-source procurement practices.
3. The "competitive bidding process" that was used by the original contract awarding agency complies with N.J.S.A. 19:44A-20.4 and 20.5 (pay-to-play laws) and at a minimum, the original contract awarding agency did the following:
  - a. Publicly advertised in newspapers or on the Internet website maintained by the public entity in sufficient time to give notice in advance of the contract;
  - b. Awarded under a process that provides for public solicitation of proposals or qualifications;
  - c. Awarded and disclosed under criteria established in writing by the public entity prior to the solicitation of proposals or qualifications; and
  - d. Publicly opened and announced when awarded.
4. The contract being awarded must have been awarded by a contracting unit as defined in c. 139, and was not awarded by a non-profit or private organization, even if a member of the cooperative. Stated differently, the original contract awarding agency meets the definition of a "contracting unit" under New Jersey purchasing statutes.
5. The original bid was advertised as a national cooperative contract (or a regional contract that includes New Jersey in its region) – not as a strictly local contract that was made "national" or "regional" after the receipt of bids.

**RESOLUTION No. XX-2026 (Cont.)- Tabled- No Action Taken**

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6. The vendor will comply with the following New Jersey laws by submitting the following required forms to the Authority, as if the contract was originally awarded by the Authority:
- a. New Jersey Business Registration Certificate for the contractor and any subcontractors (i.e., copy of certificate)
  - b. Statement of Corporate Ownership (an original form prepared for the contracting agency awarding the contract)
  - c. Public Contract EEO Compliance (Employee Information Report form or proof of participation in a federally approved affirmative action program), a non-collusion affidavit (only if required by a local unit), and.

**NOW, THEREFORE, BE IT RESOLVED** by the Lower Township Municipal Utilities Authority as follows:

1. This resolution approving the purchase of **two (2) Sulzer/ABS XFP150G-CBI wet/dry pit submersible pumps, along with necessary hardware and appurtenances** from Reiner Pump Systems through the NJWCPS, Contract No. B445A-4, in the amount of \$83,230.00, be adopted.
2. Resolution shall only be effective when a copy of the certification of availability of funds prepared by the Authority’s Certifying Finance Officer is attached hereto.
3. Advertise a Notice-of-Intent to award a contract under a national cooperative purchasing agreement.

**RESOLUTION NO. XX-2026- Tabled- No Action Taken**

	BITTING	HENDERSON	RECHNER	RIDGWAY	STEERE
<b>MOTION</b>					
<b>SECOND</b>					
<b>AYES</b>					
<b>NAY</b>					
<b>ABSENT</b>					
<b>ABSTAIN</b>					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on January 7, 2026.

\_\_\_\_\_  
Melissa Jasinski, Board Secretary

Item # 11

53 US Highway 206, Stanhope, NJ 07874  
EMAIL ccreiner@reinerpump.com FAX 973.347.4588 TEL 973.347.9000  
Water and Wastewater Specialist click [www.reinerpump.com](http://www.reinerpump.com)



2 Dec, 2025

**RE: LTMUA – PS1 - Pumps**

Reiner Pump Systems, Inc. is pleased to offer the following quote for your consideration:

**Submersible Pump**

- (2) **Sulzer/ABS XFP150G-CB1 PE3** wet/dry pit submersible pump
  - 15 HP 1180 RPM, 230V/3Ph/60Hz, 49’ power/control cable
  - 6” suction and 6” discharge

**Guide Rail Assembly**

- (2) Sulzer/ ABS XFP 6" PE2-3 Guide Rail Assembly with Integral Elbow & Hardware:

**Total Passaic Valley COOP Price: \$83,230.00**

Estimated Lead Times:

	Submittals	Equipment Shipment*
Sulzer ABS Pump	1 <del>weeks</del>	10-14 weeks
Sulzer Guide Rail Assembly	1 <del>weeks</del>	10-14 weeks

Estimated lead time for equipment shipment after receipt of complete approved submittals

Clarifications:

- Prices are F.O.B. factory plus any taxes which may apply. (Freight prepaid and allowed to the jobsite)
- Installation or modifications to the station is not included.
- Reiner Pump Systems, Inc. will provide a service representative: 1 day initial operation start up
- Standard delivery is in a box truck. Additional charges apply for a flatbed delivery.
- Rigging and offloading by others
- This quotation is for the items listed or stated above. No other items should be assumed or implied as being provided.
- Reiner Pump Systems standard terms and conditions apply. Terms inconsistent with Reiner Pump Systems standard terms and conditions which may appear on purchaser’s formal order will not be binding on seller.
- This quote is valid for 30 days from the date above.
- Prices to not include any state, federal, or local taxes
- Terms: Net 30 Days. These terms are independent of and are not contingent upon the manner in which the purchaser may receive payment from others.

Item # 11

53 US Highway 206, Stanhope, NJ 07874  
EMAIL [ccreiner@reinerpump.com](mailto:ccreiner@reinerpump.com) FAX 973.347.4588 TEL 973.347.9000  
Water and Wastewater Specialist [click www.reinerpump.com](http://www.reinerpump.com)



- Providing standard manufacturers' submittals and O&M manuals; custom submittals and O&M manuals are available at an additional cost.
- **PVSC Contract NO. B445A-4**

Should you have any questions or require additional information, please do not hesitate to contact our office.

Yours sincerely,

Craig Reiner  
Reiner Pump Systems, Inc.  
215-909-0082 (c)  
[ccreiner@reinerpump.com](mailto:ccreiner@reinerpump.com)

CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY  
 USER CHARGE SYSTEM -- RATE SETTING REPORT -- FISCAL YEAR 2026

TABLE 1 - USER CHARGES INCLUDING SPECIFIC SERVICE CHARGES

USER CHARGES BY PARTICIPANT:	FIXED CHARGES:		VARIABLE CHARGES:		TOTAL:	NOTES:
	PERCENT (1)	DOLLARS	PERCENT (1)	DOLLARS		
OCEAN CITY	26.55%	\$9,203,766	26.68%	\$1,494,771	\$10,698,537	(1) From TABLE 7
CITY OF CAPE MAY	8.00%	\$2,773,263	8.43%	\$472,298	\$3,245,561	(2) From TABLE 6
WEST CAPE MAY	1.10%	\$381,324	1.42%	\$79,557	\$460,881	(3) From TABLE 5
CAPE MAY POINT	0.61%	\$211,461	0.67%	\$37,537	\$248,998	(4) From TABLE 4
STONE HARBOR	4.30%	\$1,490,629	3.68%	\$206,175	\$1,696,804	
SEA ISLE CITY	9.98%	\$3,459,646	9.10%	\$509,836	\$3,969,482	
AVALON	9.22%	\$3,196,186	9.41%	\$527,204	\$3,723,390	
CREST HAVEN	0.46%	\$159,463	0.67%	\$37,537	\$197,000	
RIO GRANDE	2.52%	\$873,578	3.44%	\$192,729	\$1,066,307	
C. M. COURT HOUSE	2.58%	\$894,377	3.71%	\$207,856	\$1,102,233	
AVALON MANOR	0.21%	\$72,798	0.23%	\$12,886	\$85,684	
S. H. BOULEVARD	0.28%	\$97,064	0.31%	\$17,368	\$114,432	
COURT HOUSE SOUTH	1.17%	\$405,590	1.60%	\$89,641	\$495,231	
HARBOR BAY CENTER	0.01%	\$3,467	0.03%	\$1,681	\$5,148	
TOTAL MIDDLE TWP	6.77%	\$2,346,874	9.32%	\$522,161	\$2,869,035	
NJ TURNPIKE AUTHORITY	0.02%	\$6,933	0.03%	\$1,681	\$8,614	
WILDWOOD	10.69%	\$3,705,773	9.87%	\$552,976	\$4,258,749	
WILDWOOD CREST	10.18%	\$3,528,977	8.64%	\$484,064	\$4,013,041	
WEST WILDWOOD	1.30%	\$450,655	1.67%	\$93,563	\$544,218	
NORTH WILDWOOD	10.37%	\$3,594,842	9.87%	\$552,976	\$4,147,818	
SHAWCREST (L.T.M.U.A.)	0.45%	\$155,996	0.54%	\$30,254	\$186,250	
TOTALS (2):	100.00%	\$34,665,788	100%	\$5,602,590	\$40,268,378	

SPECIFIC SERVICE CHARGES:

L.T.M.U.A. EFFLUENT DISPOSAL (3): \$630,972

HIGH STRENGTH SURCHARGES (4):  
 HIGH STRENGTH B.O.D. (\$/lb) \$0.93  
 HIGH STRENGTH S.S. (\$/lb) \$1.40

SEPTAGE/SLUDGE/RAW WASTE DISPOSAL (\$/1000 gallons) (3): \$75.39  
 LANDFILL LEACHATE DISPOSAL (\$/1000 gallons) (3): \$15.10

- ° Projected interest income was estimated by the CMCMUA's Chief Financial Officer, based on an average 3.00% rate of return on investments. Total estimated interest income for Fiscal Year 2026 is \$1,950,000.
- ° All interest income anticipated for Fiscal Year 2026, will be used to offset debt service, operations and maintenance costs, and contributions to the Renewal and Replacement Fund, and is included in the above total.
- ° The specific service charge for the conveyance and disposal of the effluent from the LTMUA has been calculated in accordance with the existing Service Agreement between the LTMUA and CMCMUA utilizing the actual debt service and estimated operation and maintenance costs attributable to the CMCMUA's Effluent Disposal System. The proposed specific service charge for the LTMUA's use of the Effluent Disposal System in Fiscal year 2026 is in the amount of \$630,972.
- ° The projected volume of septage and landfill leachate for Fiscal Year 2026 is based on actual quantities received during the last several years.
- ° The quality of septage and leachate is based upon average values obtained from laboratory analyses for BOD and SS.
- ° The septage disposal charge is based upon an analysis of septage quality, the projected average cost to treat a pound of BOD, a pound of SS, and to handle 1,000 gallons of septage.
- ° Miscellaneous revenues in the amount of \$20,000 have been included in anticipation of insurance premium rebates and the sale of surplus equipment.
- ° The projected revenues from communication tower leases for Fiscal Year 2026 are \$105,000.

CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY  
 USER CHARGE SYSTEM -- RATE SETTING REPORT -- FISCAL YEAR 2026

COMPARISON - 2023 through 2029 USER RATES

	2023	2024	2025	2026	2027	2028	2029
<b>EXPENSES</b>							
Debt Service	\$880,174	\$878,095	\$867,262	\$867,500	\$870,496	\$869,167	\$864,951
Operations & Maintenance	\$25,476,536	\$27,389,378	\$28,721,380	\$29,799,010	\$30,922,433	\$32,044,917	\$33,326,714
INCREASE/DECREASE (O&M)	\$1,431,669	\$1,912,842	\$1,332,002	\$1,077,630	\$1,123,423	\$1,122,484	\$1,281,797
	5.95%	7.51%	4.86%	3.75%	3.77%	3.63%	4.00%
Renewal & Replacement Contribution	<u>\$15,524,000</u>	<u>\$15,860,000</u>	<u>\$15,830,000</u>	<u>\$15,830,000</u>	<u>\$15,830,000</u>	<u>\$15,830,000</u>	<u>\$15,830,000</u>
<b>TOTAL EXPENSES</b>	\$41,880,710	\$44,127,473	\$45,418,642	\$46,496,510	\$47,622,929	\$48,744,084	\$50,021,665
<b>REVENUES</b>							
Interest Income	\$600,000	\$2,000,000	\$2,200,000	\$1,950,000	\$1,700,000	\$1,400,000	\$1,100,000
Management Fee	\$2,122,000	\$2,164,800	\$2,208,000	\$2,252,160	\$2,297,203	\$2,343,147	\$2,390,010
Septage/Leachate Disposal	\$900,000	\$900,000	\$900,000	\$950,000	\$950,000	\$950,000	\$950,000
Lower Twp. Effluent Disposal	\$539,198	\$594,904	\$609,072	\$630,972	\$653,056	\$675,913	\$702,949
Processing of "Outside" Sludge	\$200,000	\$200,000	\$280,000	\$320,000	\$320,000	\$320,000	\$320,000
Tower Rental	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000
Miscellaneous	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
<b>TOTAL REVENUES</b>	\$4,486,198	\$5,984,704	\$6,322,072	\$6,228,132	\$6,045,259	\$5,814,060	\$5,587,960
<b>NET FROM USERS</b>	\$37,394,512	\$38,142,769	\$39,096,570	\$40,268,378	\$41,577,669	\$42,930,024	\$44,433,705
INCREASE/DECREASE	\$999,827	\$748,257	\$953,801	\$1,171,808	\$1,309,291	\$1,352,354	\$1,503,681
<b>PERCENTAGE</b>	2.75%	2.00%	2.50%	3.00%	3.25%	3.25%	3.50%

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION NO. 10-2026**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT N.J.S.A. 10:4-12**

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that a closed session may be held for certain specified purposes when authorized by a Resolution adopted by the governing body; and

**WHEREAS**, it is necessary for the Board to discuss in a session not open to the public certain matters relating to negotiations and the Attorney-Client Privilege in which the public body is, or may become a party as authorized by N.J.S.A. 10:4-12b and designated hereinbelow:


- Negotiations involving LTMUA staff
- Personnel matters

**NOW, THEREFORE, BE IT RESOLVED**, by the Board assembled in public session on January 7, 2026, that a closed session shall be held for the discussion of matters relating to the specific items designated above involving the Lower Township Municipal Utilities Authority. The governing body shall convene in closed session discussion immediately upon passage of this Resolution and it is anticipated that the deliberations conducted in closed session shall be disclosed to the public upon conclusion of the matter and/or after determination of the Board that the public interest will no longer be served by such confidentiality.

RESOLUTION NO. 10-2026

	<b>BITTING</b>	<b>HENDERSON</b>	<b>RECHNER</b>	<b>RIDGWAY</b>	<b>STEERE</b>
<b>MOTION</b>		X			
<b>SECOND</b>				X	
<b>AYES</b>	X	X	X	X	X
<b>NAY</b>					
<b>ABSENT</b>					
<b>ABSTAIN</b>					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on January 7, 2026

  
Melissa Jasinski, Board Secretary