

Lower Township MUA

2900 Bayshore Road • Villas, New Jersey 08251
Telephone (609) 886-7146 • Fax (609) 886-4487
www.LTMUA.org



AGENDA Revised FEBRUARY 3, 2016

Call to Order
Determination of Quorum
Sunshine Law
Pledge of Allegiance and Moment of Silence
Comments or Questions from the Public on Agenda Items

1. Reorganization

- a. Resolution No. 6-2016 Appointing Chairman
- b. Resolution No. 7-2016 Appointing Vice Chairman
- c. Resolution No. 8-2016 Appointing Treasurer
- d. Resolution No. 9-2016 Appointing Assistant Treasurer
- e. Resolution No. 10-2015 Appointing Secretary/Recording Secretary
- f. Resolution No. 11-2016 Appointing Executive Director as Authority Officer

2. Professional Services Contracts

- g. Resolution No. 12-2016 Solicitor
- h. Resolution No. 13-2016 Bond Counsel
- i. Resolution No. 14-2016 Engineer
- j. Resolution No. 15-2016 Auditor
- k. Resolution No. 16-2016 Insurance Broker/Risk Management Consultant

3. Banking

- l. Resolution No. 17-2016 Designating Officers to Review and Sign Monthly Invoice List
- m. Resolution No. 18-2016 Notice to Trustee
- n. Resolution No. 19-2016 Authorizing Officers to Sign Sturdy Savings Bank Checks
- o. Resolution No. 20-2016 Authorizing Authority Staff to Make Transfers and Utilize Online Banking with Sturdy Savings Bank
- p. Resolution No. 21-2016 Authorizing Authority Staff to Make Transfers and Utilize Online Banking with TD Bank

4. Authority Appointments - Employees

- q. Resolution No. 22-2016 Authorizing Executive Director or Superintendent to Execute Documents
- r. Resolution No. 23-2016 Appointing Affirmative Action Officer
- s. Resolution No. 24-2016 Appointing Public Agency Compliance Officer
- t. Resolution No. 25-2016 Appointing Fund Commissioner New Jersey Utilities Joint Insurance Fund
- u. Resolution No. 26-2016 Establishing Petty Cash Fund

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5. Resolution No. 27-2016 Approving Purchasing Through New Jersey State Contracts
6. Resolution No. 28-2016 Designating Regular Meeting Nights and Official Newspapers

CONSENT AGENDA

7. Approval of Minutes – January 6, 2015 Regular Meeting, Closed Session
8. Approval of Bills – Resolution No. 29-2016 - Operating Account \$49,994.99 (Authorizes payment of operating expenses up to \$50,000)
Resolution No. 30-2016- Excess Operating Account \$84,549.57(Authorizes payment of operating expenses in excess of \$50,000)
9. Customer Change Resolution No. 31-2016 Authorizes sewer/water account adjustments and/or refunds

REGULAR AGENDA

10. Resolution No. 32-2016 Tax Sale Resolution
11. Resolution No. 33-2016 Supplemental Resolution Authorizing the Issuance of Not to Exceed \$4,200,000 Project Note
12. Resolution No. 34-2016 Authorizing the Issuance not to Exceed \$3,734,000 Principal Amount of Revenue Bonds
13. Resolution No. 35-2016 Authorize Preparation, and Advertising for Competitive Contracting for SCADA Design, Construction and Maintenance and Process Control Design.
14. Resolution No. 36-2016 Awarding Mathis Construction Contract to Repair Wissahickon Sewer Emergency Repair.
15. Resolution No. 37-2016 Awarding Contract to South State, Inc. For Route 109 Casing Pipe Installation Contract.
16. Administrative Reports – Solicitor, Engineer, Executive Director
17. Call to the Public
18. Comments from the Board
19. Adjournment

RESOLUTION NO. 6-2016

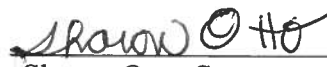
**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL
UTILITIES AUTHORITY APPOINTING THE CHAIRMAN**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority
that Brian O'Connor be and is hereby appointed Chairman of the said Authority effective
February 1, 2016 for one year ending January 31, 2017.

RESOLUTION NO. 6-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|-----------|----------|---------|---------|--------|
| MOTION | | | | | X |
| SECOND | X | | | | |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and
adopted by the Lower Township Municipal Utilities Authority at a meeting held on
February 3, 2016


Sharon Otto, Secretary

RESOLUTION NO. 7-2016

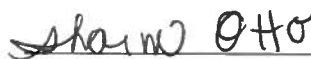
**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL
UTILITIES AUTHORITY APPOINTING THE VICE-CHAIRMAN**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority
that Thomas A. Frisoli Jr. be and is hereby appointed Vice Chairman of the said Authority
effective February 1, 2016 for one year ending January 31, 2017.

RESOLUTION NO. 7-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|-----------|----------|---------|---------|--------|
| MOTION | | X | | | |
| SECOND | X | | | | |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and
adopted by the Lower Township Municipal Utilities Authority at a meeting held on
February 3, 2016


Sharon Otto, Secretary

RESOLUTION NO. 8-2016


**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY APPOINTING THE TREASURER**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority
that Harrison Bitting be and is hereby appointed as Treasurer of said Authority effective
February 1, 2016 and ending January 31, 2017.

RESOLUTION NO. 8-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|------------------|-----------------|----------------|----------------|---------------|
| MOTION | | | | X | |
| SECOND | X | | | | |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on February 3, 2016.



Sharon Otto, Secretary

RESOLUTION NO. 9-2016

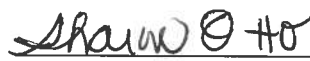
**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY APPOINTING THE ASSISTANT TREASURER**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority
that Stephen Sheftz be and is hereby appointed as Assistant Treasurer of said Authority
effective February 1, 2016 and ending January 31, 2017.

RESOLUTION NO. 9-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|-----------|----------|---------|---------|--------|
| MOTION | | | | X | |
| SECOND | X | | | | |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

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February 3, 2016.


Sharon Otto, Secretary

RESOLUTION NO. 10-2016


**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY APPOINTING THE SECRETARY/ RECORDING SECRETARY**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that Sharon Otto, be and is hereby appointed as Secretary of said Authority effective February 1, 2016 for one year ending January 31, 2017.

RESOLUTION NO. 10-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|-----------|----------|---------|---------|--------|
| MOTION | | | | X | |
| SECOND | X | | | | |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on February 3, 2016.



Sharon Otto, Secretary

RESOLUTION NO. 11-2016

**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL
UTILITIES AUTHORITY APPOINTING THE EXECUTIVE DIRECTOR AS AUTHORITY OFFICER**

WHEREAS, the Bond Resolution authorize an Authority Officer to cause investments of the various funds of the Authority; and

WHEREAS, the Bond Resolution permits the appointments of persons other than the Chairman, Vice-Chairman or Treasurer to serve in such capacity and perform such functions; and

WHEREAS, the Authority deems it in its best interests to appoint the Executive Director, thereto and require the issuance of periodic reports to the Authority of all investments of Authority funds;

NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that the Executive Director be and is hereby appointed, until such appointment shall be revoked by the Authority, as the Authority Officer responsible for and authorized to cause investment of Authority funds in accordance with the terms of the Bond Resolution;

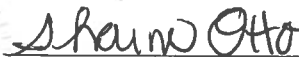
BE IT FURTHER RESOLVED, that the Director shall issue, on a monthly basis, written reports of all investments of Authority funds with such reports to include the place of investments, rate of interest and other terms of investments so required during the preceding monthly period;

BE IT FURTHER RESOLVED, that a true copy of this Resolution be filed with the Trustee after the adoption hereof.

RESOLUTION NO. 11-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|-----------|----------|---------|---------|--------|
| MOTION | | | | X | |
| SECOND | | | | | X |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on February 3, 2016.


Sharon Otto, Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 12-2016
APPOINTMENT OF AUTHORITY SOLICITOR**

WHEREAS, the Lower Township Municipal Utilities Authority (“Authority”) has the need to engage the services of an Authority Solicitor for the year 2016; and

WHEREAS, the Authority has determined that the value of the 2016 Authority Solicitor’s contract will exceed \$17,500.00 and, therefore, would be subject to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Authority previously determined to utilize the “fair and open” process that is described in N.J.S.A. 19:44A-20.5, *et. seq.*, in connection with this contract; and

WHEREAS, the Authority publicized a Notice of Availability of Requests for Qualifications and Proposals for Various Professional Services Contracts; and

WHEREAS, on January 27, 2016, the Authority Secretary received proposals and qualifications for various professional services contracts and those proposals and qualifications then were forwarded to a Review Committee; and

WHEREAS, the Review Committee has reviewed the proposal for the 2016 Authority Solicitor contract that was submitted by the firm of Cafiero and Kaufmann and, based on the publicized review criteria, has recommended that the proposal of Cafiero and Kaufmann best meets the Authority’s needs and that William Kaufmann, Esquire of the firm of Cafiero and Kaufmann has the professional credentials and abilities to perform the services required of the subject contract; and

WHEREAS, under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et. seq.*, the subject contract would be a contract for professional services because:

(A) Professional services of the type herein sought are of such a nature as to require a high degree of trust or confidence in the individual providing the service and, in fact, may require the creation of a confidential or fiduciary relationship between that individual and the municipality;

(B) The services required are highly specialized or technical in nature;

(C) The services require peculiar ability or skill, and demand a high degree of specialized knowledge or expertise;

(D) The services are such that their relative worth must be judged by subjective considerations that are not susceptible of valuation by competitive bidding;

(E) The individual or entity who will provide these services has demonstrated competence and particular expertise in the services required;

(F) The individual or entity who will perform these services is held to and fully adheres to, the strict ethical standards that govern the involved profession;

(G) The services include advice to and consultation with the Authority that requires both knowledge and judgment on the part of the individual or entity providing services, as well as the confidence of the Authority’s officials, such that competitive bidding is not feasible or practical;

(H) The services to be provided are such that their nature, scope and duration are not capable of precise measurement, but rather require a flexibility and discretion that render competitive bidding impractical and inefficient; and

WHEREAS, as a professional services contract, the subject contract could have been awarded without utilization of the fair and open process that was used;

NOW, THEREFORE, BE IT RESOLVED, by the Members of the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The 2016 Lower Township Municipal Utilities Authority Solicitor's contract is awarded to Cafiero and Kaufmann and the Authority Chairman and Authority Secretary be and they hereby are authorized to execute, on behalf of the Lower Township Municipal Utilities Authority, the 2016 Solicitor's contract, a copy of which is annexed hereto as Exhibit A.
- 3) The statutory language required by N.J.S.A. 10:2-1 and 10:5-33 hereby is incorporated into the contract by this reference and the contractor is bound by said language together with the other provisions of the anti-discrimination laws of the State of New Jersey, Chapter 127 of the Laws of 1975.
- 4) This Resolution shall only be effective when a copy of the certification of availability of funds prepared by the Chief Financial Officer of the Authority is attached hereto.
- 5) A notice of the letting of this contract shall be published in the Authority's official newspaper and on the Authority's website at www.ltmua.org within ten (10) days of the date of this resolution, which notice shall state that this Resolution and the contract are on file and available for public inspection in the office of the Authority Secretary.

RESOLUTION NO. 12-2016

| | | BITTING | FRISOLI | O'CONNOR | SHEFTZ | HENDERSON |
|---------|--|---------|---------|----------|--------|-----------|
| MOTION | | | X | | | |
| SECOND | | X | | | | |
| AYES | | X | X | X | X | X |
| NAY | | | | | | |
| ABSENT | | | | | | |
| ABSTAIN | | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on February 3, 2016.



Sharon Otto, Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 13-2016
APPOINTMENT OF BOND COUNSEL**

WHEREAS, the Lower Township Municipal Utilities Authority (“Authority”) has the need to engage the services of Bond Counsel for the year 2016; and

WHEREAS, the Authority has determined that the value of the 2016 Bond Counsel contract will exceed \$17,500.00 and, therefore, would be subject to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Authority previously determined to utilize the “fair and open” process that is described in N.J.S.A. 19:44A-20.5, *et. seq.*, in connection with this contract; and

WHEREAS, the Authority publicized a Notice of Availability of Requests for Qualifications and Proposals for Various Professional Services Contracts; and

WHEREAS, on January 27, 2016, the Authority Secretary received proposals and qualifications for various municipal contracts and those proposals and qualifications then were forwarded to a Review Committee; and

WHEREAS, the Review Committee has reviewed the proposal for the 2016 Bond Counsel contract that was submitted by the firm of McManimon, Scotland & Baumann LLC. and, based on the publicized review criteria, has recommended that the proposal of McManimon, Scotland & Baumann LLC best meets the Authority’s needs and that Matthew Jessup of the firm of McManimon, Scotland & Baumann LLC has the professional credentials and abilities to perform the services required of the subject contract; and

WHEREAS, under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et. seq.*, the subject contract would be a contract for professional services because:

(A) Professional services of the type herein sought are of such a nature as to require a high degree of trust or confidence in the individual providing the service and, in fact, may require the creation of a confidential or fiduciary relationship between that individual and the municipality;

(B) The services required are highly specialized or technical in nature;

(C) The services require peculiar ability or skill, and demand a high degree of specialized knowledge or expertise;

(D) The services are such that their relative worth must be judged by subjective considerations that are not susceptible of valuation by competitive bidding;

(E) The individual or entity who will provide these services has demonstrated competence and particular expertise in the services required;

(F) The individual or entity who will perform these services is held to and fully adheres to, the strict ethical standards that govern the involved profession;

(G) The services include advice to and consultation with the Authority that requires both knowledge and judgment on the part of the individual or entity providing services, as well as the confidence of the Authority’s officials, such that competitive bidding is not feasible or practical;

(H) The services to be provided are such that their nature, scope and duration are not capable of precise measurement, but rather require a flexibility and discretion that render competitive bidding impractical and inefficient; and

WHEREAS, as a professional services contract, the subject contract could have been awarded without utilization of the fair and open process that was used;

NOW, THEREFORE, BE IT RESOLVED, by the Members of Authority Council of the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.

2) The 2016 Lower Township Municipal Utilities Authority Bond Counsel contract is awarded to McManimon, Scotland & Baumann LLC and the Authority Chairman and Authority Secretary be and they hereby are authorized to execute, on behalf of the Lower Township Municipal Utilities Authority, the 2016 Bond Counsel contract, a copy of which is annexed hereto as Exhibit A.

3) The statutory language required by N.J.S.A. 10:2-1 and 10:5-33 hereby is incorporated into the contract by reference and the contractor is bound by said language together with the other provisions of the anti-discrimination laws of the State of New Jersey, Chapter 127 of the Laws of 1975.

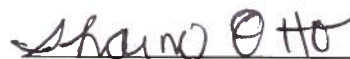
4) This Resolution shall only be effective when a copy of the certification of availability of funds prepared by the Chief Financial Officer of the Authority is attached hereto.

5) A notice of the letting of this contract shall be published in the Authority's official newspaper and on the Authority's website at www.ltmua.org within ten (10) days of the date of this resolution, which notice shall state that this Resolution and the contract are on file and available for public inspection in the office of the Authority Secretary.

RESOLUTION NO. 13-2016

| | BITTING | FRISOLI | O'CONNOR | SHEFTZ | HENDERSON |
|----------------|---------|---------|----------|--------|-----------|
| MOTION | | X | | | |
| SECOND | X | | | | |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

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Sharon Otto, Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 14-2016
APPOINTMENT OF AUTHORITY ENGINEER**

WHEREAS, the Lower Township Municipal Utilities Authority (“Authority”) has a need to engage the services of an Authority Engineer for the year 2016; and

WHEREAS, the Authority has determined that the value of the 2016 Authority Engineer’s contract will exceed \$17,500.00 and, therefore, would be subject to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Authority previously determined to utilize the “fair and open” process that is described in N.J.S.A. 19:44A-20.5, *et. seq.*, in connection with this contract; and

WHEREAS, the Authority publicized a Notice of Availability of Requests for Qualifications and Proposals for Various Professional Services Contracts; and

WHEREAS, on January 27, 2016, the Authority Secretary received proposals and qualifications for the Authority Engineer contract and those proposals and qualifications then were forwarded to a Review Committee; and

WHEREAS, the Review Committee has reviewed the proposal for the 2016 Authority Engineer contract that was submitted by the firm of Remmington, Vernick & Walberg Engineers and, based on the publicized review criteria, has recommended that the proposal of Remmington, Vernick & Walberg best meets the Authority’s needs and that Marc DeBlasio, PE,PP,CME of the firm of Remmington, Vernick & Walberg has the professional credentials and abilities to perform the services required of the subject contract; and

WHEREAS, under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et. seq.*, the subject contract would be a contract for professional services because:

(A) Professional services of the type herein sought are of such a nature as to require a high degree of trust or confidence in the individual providing the service and, in fact, may require the creation of a confidential or fiduciary relationship between that individual and the municipality;

(B) The services required are highly specialized or technical in nature;

(C) The services require peculiar ability or skill, and demand a high degree of specialized knowledge or expertise;

(D) The services are such that their relative worth must be judged by subjective considerations that are not susceptible of valuation by competitive bidding;

(E) The individual or entity who will provide these services has demonstrated competence and particular expertise in the services required;

(F) The individual or entity who will perform these services is held to and fully adheres to, the strict ethical standards that govern the involved profession;

(G) The services include advice to and consultation with the Authority that require both knowledge and judgment on the part of the individual or entity providing services, as well as the confidence of the Authority officials, such that competitive bidding is not feasible or practical;

(H) The services to be provided are such that their nature, scope and duration are not capable of precise measurement, but rather require a flexibility and discretion that render competitive bidding impractical and inefficient; and

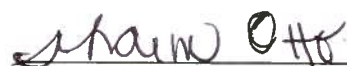
NOW, THEREFORE, BE IT RESOLVED, by the Members of the Lower Township Municipal Utility Authority, in the County of Cape May and State of New Jersey as follows:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The 2016 Lower Township Municipal Utilities Authority Engineer's contract is awarded to Remmington, Vernick & Walberg and the Authority Chairman and Authority Secretary be and they hereby are authorized to execute, on behalf of the Lower Township Municipal Utilities Authority, the 2016 Engineer's contract, a copy of which is annexed hereto as Exhibit A.
- 3) The statutory language required by N.J.S.A. 10:2-1 and 10:5-33 hereby is incorporated into the contract by this reference and the contractor is bound by said language together with the other provisions of the anti-discrimination laws of the State of New Jersey, Chapter 127 of the Laws of 1975.
- 4) This Resolution shall only be effective when a copy of the certification of availability of funds prepared by the Chief Financial Officer of the Authority is attached hereto.
- 5) A notice of the letting of this contract shall be published in the Authority's official newspaper and on the Authority's website at www.ltmua.org within ten (10) days of the date of this resolution, which notice shall state that this Resolution and the contract are on file and available for public inspection in the office of the Authority Secretary.

RESOLUTION NO. 14-2016

| | BITTING | FRISOLI | O'CONNOR | SHEFTZ | HENDERSON |
|----------------|---------|---------|----------|--------|-----------|
| MOTION | | × | | | |
| SECOND | × | | | | |
| AYES | × | × | × | × | × |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on February 3, 2016



Sharon Otto, Authority

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 15-2016**

APPOINTMENT OF AUTHORITY AUDITOR

WHEREAS, the Lower Township Municipal Utilities Authority ("Authority") has the need to engage the services of an Authority Auditor for the year 2016; and

WHEREAS, the Authority has determined that the value of the 2016 Authority Auditor's contract will exceed \$17,500.00 and, therefore, would be subject to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Authority previously determined to utilize the "fair and open" process that is described in N.J.S.A. 19:44A-20.5, *et. seq.*, in connection with this contract; and

WHEREAS, the Authority publicized a Notice of Availability of Requests for Qualifications and Proposals for Various Professional Services Contracts; and

WHEREAS, on January 27, 2016, the Authority Secretary received proposals and qualifications for various professional services contracts and those proposals and qualifications then were forwarded to a Review Committee; and

WHEREAS, the Review Committee has reviewed the proposal for the 2016 Authority Auditor contract that was submitted by the firm of Bowman & Company and, based on the publicized review criteria, has recommended that the proposal of Bowman & Company best meets the Authority's needs and that Carol A McAllister of the firm of Bowman & Company has the professional credentials and abilities to perform the services required of the subject contract; and

WHEREAS, under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et. seq.*, the subject contract would be a contract for professional services because:

(A) Professional services of the type herein sought are of such a nature as to require a high degree of trust or confidence in the individual providing the service and, in fact, may require the creation of a confidential or fiduciary relationship between that individual and the municipality;

(B) The services required are highly specialized or technical in nature;

(C) The services require peculiar ability or skill, and demand a high degree of specialized knowledge or expertise;

(D) The services are such that their relative worth must be judged by subjective considerations that are not susceptible of valuation by competitive bidding;

(E) The individual or entity who will provide these services has demonstrated competence and particular expertise in the services required;

(F) The individual or entity who will perform these services is held to and fully adheres to, the strict ethical standards that govern the involved profession;

(G) The services include advice to and consultation with the Authority that require both knowledge and judgment on the part of the individual or entity providing services, as well as the confidence of the Authority's officials, such that competitive bidding is not feasible or practical;

(H) The services to be provided are such that their nature, scope and duration are not capable of precise measurement, but rather require a flexibility and discretion that render competitive bidding impractical and inefficient; and

WHEREAS, as a professional services contract, the subject contract could have been awarded without utilization of the fair and open process that was used;

NOW, THEREFORE, BE IT RESOLVED, by the Members of the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The 2016 Lower Township Municipal Utilities Authority Auditor's contract is awarded to Bowman & Company and the Authority Chairman and Authority Secretary be and they hereby are authorized to execute, on behalf of the Lower Township Municipal Utilities Authority, the 2016 Authority Auditor contract, a copy of which is annexed hereto as Exhibit A.
- 3) The statutory language required by N.J.S.A. 10:2-1 and 10:5-33 hereby is incorporated into the contract by reference and the contractor is bound by said language together with the other provisions of the anti-discrimination laws of the State of New Jersey, Chapter 127 of the Laws of 1975.
- 4) This Resolution shall only be effective when a copy of the certification of availability of funds prepared by the Chief Financial Officer of the Authority is attached hereto.
- 5) A notice of the letting of this contract shall be published in the Authority's official newspaper and on the Authority's website at www.ltmua.org within ten (10) days of the date of this resolution, which notice shall state that this Resolution and the contract are on file and available for public inspection in the office of the Authority Secretary.

RESOLUTION NO. 15-2016

| | | BITTING | FRISOLI | O'CONNOR | SHEFTZ | HENDERSON |
|---------|--|---------|---------|----------|--------|-----------|
| MOTION | | | X | | | |
| SECOND | | X | | | | |
| AYES | | X | X | X | X | X |
| NAY | | | | | | |
| ABSENT | | | | | | |
| ABSTAIN | | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on February 3, 2016



Sharon Otto, Authority

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 16-2016**

**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES CONTRACT
FOR INSURANCE ADVISORY AND RISK MANAGEMENT CONSULTANT
SERVICES FOR THE YEAR 2016**

WHEREAS, there exists a need for the appointment of an Insurance Advisor and Risk Management Consultant for the Lower Township Municipal Utilities Authority for the year 2016; and

WHEREAS, Lower Township Municipal Utilities Authority Financial Officer has certified that there are funds available for this purpose; and

WHEREAS, the Authority has determined and certified in writing that the aggregate value of the services for Insurance Advisor and Risk Management Consultant will not exceed \$17,500.00 and, therefore, the proposed contract would not fall within the scope of N.J.S.A. 19:44A-20.5 *et. seq.*; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et. seq.*, provides that contracts, the price of which are less than the current bid threshold as established by law, may be awarded without public advertisement for bids; and

WHEREAS, the Local Public Contracts Law also provides that contracts for professional services may be awarded without public advertisement for bids; and

WHEREAS, the Authority is satisfied that the contract that is the subject of this resolution would be a contract for professional services because:

(A) Professional services of the type herein sought are of such a nature as to require a high degree of trust or confidence in the individual providing the service and, in fact, may require the creation of a confidential or fiduciary relationship between that individual and the municipality;

(B) The services required are highly specialized or technical in nature;

(C) The services require peculiar ability or skill, and demand a high degree of specialized knowledge or expertise;

(D) The services are such that their relative worth must be judged by subjective considerations that are not susceptible of valuation by competitive bidding;

(E) The individual or entity who will provide these services has demonstrated competence and particular expertise in the services required;

(F) The individual or entity who will perform these services is held to and fully adheres to, the strict ethical standards that govern the involved profession;

(G) The services include advice to and consultation with the Authority that require both knowledge and judgment on the part of the individual or entity providing services, as well as the confidence of the Authority's officials, such that competitive bidding is not feasible or practical;

(H) The services to be provided are such that their nature, scope and duration are not capable of precise measurement, but rather require a flexibility and discretion that render competitive bidding impractical and inefficient; and

NOW, THEREFORE, BE IT RESOLVED, by the Members of the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The Authority Chairman and Authority Secretary are authorized to execute a contract for Insurance Advisory and Risk Management services, the form of which shall be approved by the Authority Solicitor, with **Marsh & McLennan Agency, LLC**, for an amount not to exceed \$17,500.00 plus reimbursables of mileage, postage, reproduction costs and similar out-of-pocket costs.
- 3) The statutory language required by N.J.S.A. 10:2-1 and 10:5-33 hereby is incorporated into the contract by reference and the contractor is bound by said language together with the other provisions of the anti-discrimination laws of the State of New Jersey, Chapter 127 of the Laws of 1975.
- 4) This Resolution shall only be effective when a copy of the certification of availability of funds prepared by the Chief Financial Officer of the Authority is attached hereto.
- 5) A notice of the letting of this contract shall be published in the Authority's official newspaper and on the Authority's website at www.ltmua.org within ten (10) days of the date of this resolution, which notice shall state that this Resolution and the contract are on file and available for public inspection in the office of the Authority Secretary.
- 6) This Resolution only shall become effective when a copy of the New Jersey Business Registration of **Marsh & McLennan Agency, LLC**, is submitted to the Authority Secretary pursuant to the provisions of N.J.S.A. 52:32-44b(1) and a copy of that New Jersey Business Registration Certificate shall be placed on file with this Resolution.

RESOLUTION NO. 16-2016

| | | BITTING | FRISOLI | O'CONNOR | SHEFTZ | HENDERSON |
|---------|--|---------|---------|----------|--------|-----------|
| MOTION | | | X | | | |
| SECOND | | X | | | | |
| AYES | | X | X | X | X | X |
| NAY | | | | | | |
| ABSENT | | | | | | |
| ABSTAIN | | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on February 3, 2016



Sharon Otto, Authority

RESOLUTION NO. 17-2016

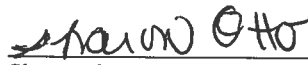
**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
DESIGNATING OFFICERS TO REVIEW AND SIGN MONTHLY INVOICE LIST**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority, that all regular members of the Lower Township Municipal Utilities Authority present at the monthly meeting shall review and sign monthly invoice list on behalf of the Authority prior to approval for payment.

RESOLUTION NO. 17-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|------------------|-----------------|----------------|----------------|---------------|
| MOTION | | | X | | |
| SECOND | | | | | X |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on
February 3, 2016



Sharon Otto, Secretary

RESOLUTION NO. 18-2016

**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL
UTILITIES AUTHORITY AUTHORIZING NOTICE TO THE TRUSTEE**

WHEREAS, the Lower Township Municipal Utilities Authority has reorganized for the fiscal year 2016-2017, ending January 31, 2017; and

WHEREAS, TD Bank of Cherry Hill, New Jersey Trustee under the Bond Resolution, should be notified of the names and addresses of all members of the Authority and its principal employees as well as their addresses and offices which said individuals hold;

NOW, THEREFORE, BE IT RESOLVED, that the Solicitor of the Lower Township Municipal Utilities Authority notify said Trustee by forwarding a copy of said Resolution to the Trustee that the following are members of the Authority, the Solicitor, Auditor, Engineer and Bond Counsel of the Authority, the members of which having been duly appointed by the Township Committee of the Township of Lower and the Solicitor, Auditor, Engineer and Bond Counsel having been appointed and said appointments confirmed by Resolution in the minutes of the Authority:

| | |
|---------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Chairman | Brian O'Connor 4 Edgewater Road N. Cape May, NJ 08204 Phone: (609) 425-2587 Term Expires - 1/31/2018 |
| Vice Chairman | Thomas A. Frisoli, Jr. 419 E. Jacksonville Avenue Villas, NJ 08251 Phone: (609) 886-5776 Term Expires - 1/31/2017 |
| Treasurer | Harrison A. Bitting 39 E. Miami Avenue Villas, NJ 08251 Phone: (609) 886-8684 Term Expires – 1/31/2021 |
| Assistant Treasurer | Stephen W. Sheftz 122 Townbank Road Townbank, NJ 08204 Phone: (609) 886-7246 Term Expires – 1/31/2020 |

Member

Jacqueline U Henderson
2 Ringneck Court
N. Cape May, NJ 08204
Phone:)309)554-3195
Term Expires – 1/31/2017

Secretary

Sharon Otto
28 Trotter Way
Cape May, NJ 08204
Phone: (609) 898-8939

Solicitor

Cafiero & Kaufmann
3303 New Jersey Avenue
Wildwood, NJ 08260
Phone (609)522-0511

Bond Counsel

Matthew D. Jessup, Esq
McManimon, Scotland, Baumann
75 Livingston Avenue
Roseland, NJ 07068
Phone: (973) 622-4850

Auditor

Bowman & Company LLP
Certified Public Accountants & Consultants
601 White Horse Road
Voorhees, New Jersey 08043
(856)435-6200

RESOLUTION NO. 18-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|-----------|----------|---------|---------|--------|
| MOTION | | | X | | |
| SECOND | | | | | X |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on February 3, 2016


Sharon Otto, Secretary

RESOLUTION NO. 19-2016


**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING OFFICERS TO SIGN AND ENDORSE STURDY SAVINGS BANK CHECKS**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that any two (2) of the Authority Board members, are hereby authorized to sign and endorse all checks and other instruments for the accounts of the said Authority at Sturdy Savings Bank, North Cape May, New Jersey, on behalf of the Authority and that such checks may be signed with facsimile signatures.

RESOLUTION NO. 19-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|-----------|----------|---------|---------|--------|
| MOTION | | | X | | |
| SECOND | | | | | X |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on
February 3, 2016


Sharon Otto, Secretary

RESOLUTION NO. 20-2016

**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING AUTHORITY STAFF TO MAKE TRANSFERS AND UTILIZE ONLINE BANKING
WITH STURDY SAVINGS BANK**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that Sharon Otto, Office Supervisor/Secretary to the Board, is hereby authorized to make transfers to and from Sturdy Savings Bank, on behalf of the Authority.

BE IT FURTHER RESOLVED, by the Lower Township Municipal Utilities Authority that any two (2) of the Authority Board members are hereby authorized to make transfers to and from Sturdy Savings Bank, on behalf of the Authority.

BE IT FURTHER RESOLVED, that Sharon Otto, Office Supervisor/Secretary to the Board, is hereby authorized to access the Authority accounts online for viewing purposes only on behalf of the Authority for the fiscal year 2016 to 2017, to serve until the next Reorganization meeting or appointment of a successor.

RESOLUTION NO. 20-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|-----------|----------|---------|---------|--------|
| MOTION | | | X | | |
| SECOND | | | | | X |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on February 3, 2016

Sharon Otto
Sharon Otto, Secretary

RESOLUTION NO. 21-2016

**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING AUTHORITY STAFF TO MAKE TRANSFERS AND UTILIZE ONLINE BANKING
WITH TD BANK**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that Sharon Otto, Office Supervisor/Secretary to the Board, is hereby authorized to make transfers to and from TD Bank, on behalf of the Authority.

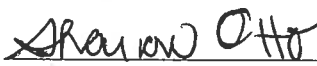
BE IT FURTHER RESOLVED, by the Lower Township Municipal Utilities Authority that any two (2) of the Authority Board members are hereby authorized to make transfers to and from TD Bank, online behalf of the Authority.

BE IT FURTHER RESOLVED, that Sharon Otto, Office Supervisor/Secretary to the Board is hereby authorized to access the Authority accounts online for viewing purposes only on behalf of the Authority for the fiscal year 2016 to 2017, to serve until the next Reorganization meeting or appointment of a successor.

RESOLUTION NO. 21-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|-----------|----------|---------|---------|--------|
| MOTION | | | X | | |
| SECOND | | | | | X |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on February 3, 2016


Sharon Otto, Secretary

RESOLUTION NO. 22-2016

**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL
UTILITIES AUTHORITY AUTHORIZING THE EXECUTIVE
DIRECTOR OR THE SUPERINTENDENT OF UTILITIES TO EXECUTE DOCUMENTS**

WHEREAS, from time to time the Executive Director or the Superintendent of Utilities of the Lower Township Municipal Utilities Authority is requested to sign various permit applications for developers whose plans have been approved by the Authority; and

WHEREAS, the Lower Township Municipal Utilities Authority wishes to authorize the Executive Director or in his absence or as his designee the Superintendent of Utilities to execute such documents;

NOW, THEREFORE, BE IT RESOLVED by the Lower Township Municipal Utilities Authority as follows:

The Executive Director, or in his absence or as his designee the Superintendent of Utilities, of the Lower Township Municipal Utilities Authority, be and the same are hereby authorized to execute, on behalf of the Authority, various permits and applications as necessary with regard to developments and extensions of the water and sewer system which have been properly approved by the Authority.

RESOLUTION NO. 22-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|-----------|----------|---------|---------|--------|
| MOTION | | | X | | |
| SECOND | X | | | | |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on February 3, 2016.


Sharon Otto, Secretary

RESOLUTION NO. 23-2016

**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APPOINTING SHARON OTTO AS THE
AFFIRMATIVE ACTION OFFICER**

WHEREAS, the Lower Township Municipal Utilities Authority wishes to appoint an Affirmative Action Officer; and

WHEREAS, the Office Supervisor should serve in such position;


NOW, THEREFORE, BE IT RESOLVED by the Lower Township Municipal Utilities Authority as follows:

1. Sharon Otto, Office Supervisor of the Lower Township Municipal Utilities Authority, be and the same is hereby appointed as the Affirmative Action Officer of the Authority for the fiscal year 2015 to 2016, to serve until the next Reorganization meeting and appointment of a successor.

RESOLUTION NO. 23-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|-----------|----------|---------|---------|--------|
| MOTION | | | X | | |
| SECOND | X | | | | |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on February 3, 2016


Sharon Otto, Secretary

RESOLUTION NO. 24-2016

**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY APPOINTING
SHARON OTTO AS THE
PUBLIC AGENCY COMPLIANCE OFFICER**

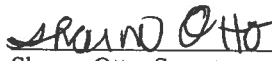
WHEREAS, pursuant to N.J.S.A. 10:5-31 et.seq. and N.J.A.C. 17:27 the Lower Township Municipal Utilities Authority is required to appoint a Public Agency Compliance Officer; and

NOW, THEREFORE, BE IT RESOLVED by the Lower Township Municipal Utilities Authority that Sharon Otto is appointed the Public Agency Compliance Officer for the fiscal year 2015 to 2016, to serve until the next Reorganization meeting or appointment of a successor.

RESOLUTION NO. 24-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|-----------|----------|---------|---------|--------|
| MOTION | | | X | | |
| SECOND | X | | | | |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on February 3, 2016


Sharon Otto, Secretary

RESOLUTION NO. 25-2016

**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY APPOINTING
A FUND COMMISSIONER TO THE
NEW JERSEY UTILITIES JOINT INSURANCE FUND**

WHEREAS, the Lower Township Utilities Authority has become a member of the New Jersey Utilities Authorities Joint Insurance Fund; and

WHEREAS, the Joint Insurance Fund has requested that the Authority appoint the following: Fund Commissioner – Michael Chapman and in his absence Craig Loper represent the Authority as Fund Commissioner

Safety Coordinator – James McDonald and in his absence Mark Johnson shall represent the Authority as Safety Coordinator.

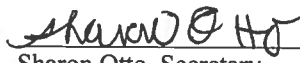
NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that Michael Chapman is appointed to the Fund as Fund Commissioner and in his absence Craig Loper shall represent the Authority as Fund Commissioner for the fiscal year 2016 to 2017 to serve until the next Reorganization meeting or appointment of a successor.

NOW, THEREFORE, BE RESOLVED, by the Lower Township Municipal Utilities Authority that James McDonald is appointed to the Fund as Safety Coordinator and in his absence Mark Johnson shall represent the Authority as Safety Coordinator for the fiscal year 2016 to 2017 to serve until the next Reorganization meeting or appointment of a successor.

RESOLUTION NO. 25-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|-----------|----------|---------|---------|--------|
| MOTION | | | X | | |
| SECOND | X | | | | |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on February 3, 2016.


Sharon Otto, Secretary

RESOLUTION NO. 26-2016

RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES ESTABLISHING A PETTY CASH FUND IN THE AMOUNT OF \$500.00

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any County of Municipality by application and resolution;

WHEREAS, it is the desire of the Lower Township Municipal Utilities Authority, County of Cape May to establish such a fund for the Authority in the amount of \$500.00; and

WHEREAS, the custodian for this fund is Sharon Otto, who is bonded with the Authority; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures for the fiscal year 2016 to 2017, to serve until the next Reorganization meeting or appointment of a successor.

NOW, THEREFORE, BE IT RESOLVED, that the Lower Township Municipal Utilities Authority hereby authorizes such action.

BE IT FURTHER RESOLVED, that the Executive Director and/or his designee shall reconcile the petty cash fund prior to November 30, 2016, the end of the fiscal year.

RESOLUTION NO. 26-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|-----------|----------|---------|---------|--------|
| MOTION | | | X | | |
| SECOND | X | | | | |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on February 3, 2016


Sharon Otto, Secretary

RESOLUTION NO. 27-2016

**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY APPROVING
PURCHASING THROUGH NEW JERSEY STATE CONTRACTS**

WHEREAS, the New Jersey Public Bidding Statutes allows the Lower Township Municipal Utilities Authority to purchase items through New Jersey State Contracts without competitive bidding; and

WHEREAS, the Lower Township Municipal Utilities Authority is desirous of purchasing through New Jersey State Contracts.

NOW, THEREFORE, BE IT RESOLVED by the Lower Township Municipal Utilities Authority that it approves participation for purchasing through New Jersey State Contracts, and that additional resolution will be adopted by the Commissioners for any purchase through State Contracts over the threshold of \$17,500.00.

RESOLUTION NO. 27-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|-----------|----------|---------|---------|--------|
| MOTION | | X | | | |
| SECOND | | | | | X |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on February 3, 2016.


Sharon Otto, Secretary

RESOLUTION NO. 28-2016

**RESOLUTION OF THE LOWER TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY DESIGNATING REGULAR MEETING NIGHTS AND RELATING NOTICE OF
AUTHORITY MEETINGS AND DESIGNATING OFFICIAL NEWSPAPERS**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., requires that written notice of all meetings of the Authority be posted in at least one public place designated by the Authority, forwarded to the Clerk of the Township of Lower and forwarded to two (2) newspapers designated herein.

NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Municipal Utilities Authority, as follows:

1. Notice of the Authority meetings shall be posted by the Executive Director on the official website of the Authority, the bulletin board located within the Authority Building and sent to the Clerk of the Township of Lower; and
2. All advance notices of Authority meetings shall be given to the following two newspapers: The Press of Atlantic City and Cape May County Herald

BE IT FURTHER RESOLVED, that the Authority shall have as its regular prescheduled meeting night the first Wednesday of each month with the meetings to convene at 5:00 P.M. prevailing time, at the Authority offices, 2900 Bayshore Road, Villas, New Jersey. In accordance therewith the following dates are hereby established as the regular meeting nights of the Authority for the 2016 – 2017 fiscal year:

Wednesday of each month with the meetings to convene at 5:00 P.M.

| | |
|-------------------------|--------------------------|
| February 3, 2016 | August 3, 2016 |
| March 2, 2016 | September 7, 2016 |
| April 6, 2016 | October 5, 2016 |
| May 4, 2016 | November 2, 2016 |
| June 1, 2016 | December 7, 2016 |
| July 6, 2016 | January 4, 2017 |

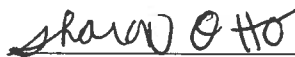
BE IT FURTHER RESOLVED, that the Authority may take action at the said meetings;

BE IT FURTHER RESOLVED, that a copy of the Meeting Schedule shall be forwarded to the newspapers designated hereinabove, to the Lower Township Clerk, and posted within seven (7) days of its adoption.

RESOLUTION NO. 28-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|-----------|----------|---------|---------|--------|
| MOTION | X | | | | |
| SECOND | | | X | | |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on February 3, 2016.



Sharon Otto, Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 29-2016

RE: OPERATING ACCOUNT REQUISITION

BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, that in accordance with SECTION 605 of the GENERAL BOND RESOLUTION, the sum of \$49,988.06 be and hereby is for the purpose of reimbursing the REVOLVING FUND for OPERATING EXPENSES for the payment scheduled. These payments include those not represented by an asterisk on the attached check list.


BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance or repair of the system or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the GENERAL BOND RESOLUTION; that obligations in the stated amounts have been incurred by the Authority and that each item thereof was properly incurred in operating, maintaining or repairing the system and has not been paid; that there has not been filed with or served upon the Authority notice any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable under such requisition to any of the persons, firms or corporations named in such requisition, or if any such lien, attachment or claim has been filed or served upon the Authority, that such lien, attachment or claim has been released or discharged and such payments are for Operating Expenses and that the total amount thereof will not be in excess of the unencumbered balance of the Annual Budget.

RESOLUTION NO. 36-2015

| | BITTING | FRISOLI | MURPHY | O'CONNOR | SHEFTZ |
|----------------|---------|---------|--------|----------|--------|
| MOTION | | | | X | |
| SECOND | X | | | | |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on February 2, 2015


Sharon Otto, Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 30-2016

**RE: REQUISITIONING REIMBURSEMENT OF OPERATING
EXPENSES IN EXCESS OF \$50,000.00**

WHEREAS, Section 605 of the General Bond Resolution provided for Operating Expenses in the amount of \$50,000.00 and;

WHEREAS, the Authority has bills totaling in excess of \$50,000.00 to be paid, and the Authority wishes to authorize the payment of these bills at this time, contingent upon the receipt of the reimbursement of Operating Expenses requested by the Resolution previously adopted at this meeting.

NOW, THEREFORE, BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that in accordance with Section 605 of the General Bond Resolution, the sum of \$180,216.61 and hereby is requisitioned from TD Bank, the Trustee, for the payments scheduled and attached.


BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance, or repair of the System applicable or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the General Bond Resolution.

RESOLUTION NO. 30-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|-----------|----------|---------|---------|--------|
| MOTION | | X | | | |
| SECOND | | | X | | |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on February 3, 2016


Sharon Otto, Secretary

Lower Township MUA

2900 Bayshore Road • Villas, New Jersey 08251
Telephone (609) 886-7146 • Fax (609) 886-4487
www.LTMUA.org



BILL LIST CERTIFICATION

We, the Members of the Lower Township Municipal Utilities Authority hereby certify that we have each reviewed the Bill List presented for payment on February 3, 2016

Brian O'Connor

Harrison A. Bitting

Thomas Frisoli, Jr.

Stephen W. Sheftz

Jacqueline Henderson

LOWER TOWNSHIP MUA
Bill List by Vendor Id

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

| | | |
|---------|----------|-----------|
| Open: N | Paid: N | Void: N |
| Rcvd: Y | Held: Y | Aprv: N |
| Bid: Y | State: Y | Other: Y |
| | | Exempt: Y |

| | | | | | |
|----------|----------------|----------|---------------|--------------------|----------|
| AAB01 | MIKESPAR, LLC | | | | |
| 16-00137 | 01/22/16 | AED Pads | | | |
| 1 | AED Pads #9131 | 110.00 | 05-55-525-205 | E SAFETY EQUIPMENT | |
| | | | | R | |
| | | | | 01/22/16 | 01/22/16 |
| | | | | 581 | |
| | | | | | N |

Vendor Total: 5,200.00

| AIRO1 | AIRGAS SAFETY INC | 16-00110 | 01/11/16 | gloves, Tyvek, First Aid kits | | | | | |
|-------|-------------------------------|----------|---------------|-------------------------------|---|----------|----------|------------|---|
| 1 | ANE69-210-XL XL Glove Natural | 92.20 | 05-55-525-205 | E SAFETY EQUIPMENT | R | 01/11/16 | 01/25/16 | 9047198535 | N |
| 2 | ANE92-500-9.5 XL Nitrije Teal | 174.58 | 05-55-525-205 | E SAFETY EQUIPMENT | R | 01/11/16 | 01/25/16 | 9047198535 | N |
| 3 | DPPTV127SMH2X00 Covera11 2XL | 136.33 | 05-55-525-205 | E SAFETY EQUIPMENT | R | 01/11/16 | 01/25/16 | 9047198535 | N |
| 4 | NOS019702-0002L First Aid kit | 121.14 | 05-55-525-205 | E SAFETY EQUIPMENT | R | 01/11/16 | 01/25/16 | 9047198535 | N |
| | | 524.25 | | | | | | | |

Vendor Total: 524.25

| ALLO2 | VIKING TERMITE & PEST CONTROL | | | | | | | | |
|---------------|-------------------------------|--------------------------------|--------|---------------|-------------------------------------|---|----------|----------|----------|
| 16-00042 | 12/15/15 | Quarterly Pest Control Service | 115.00 | 05-55-525-402 | E OFFICE-PLANT MATERIALS & SUPPLIES | R | 12/15/15 | 01/11/16 | 15180086 |
| 1 | Quarterly | Pest Control Service | | | | | | | |
| 16-00077 | 12/29/15 | Yearly Required Placard | 5.28 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | 12/29/15 | 01/13/16 | 15182820 |
| 1 | Yearly | Required Placard | | | | | | | |
| Vendor Total: | | | 120.28 | | | | | | |

| Vendor # Name | | Contract PO Type | | Acct Type Description | | Stat/Chk | | First Rcvd | Chk/Void | Invoice | 1099 |
|------------------------------------------------|---------------------|------------------|-----------------------------------|-----------------------|--|----------|----------|------------|----------|-----------|------|
| PO # | PO Date Description | Amount | Charge Account | | | Enc | Date | Date | Date | | Excl |
| Item Description | | | | | | | | | | | |
| ANC02 ANCO HOME CENTER CORP | | | | | | | | | | | |
| 16-00160 01/28/16 January 2016 Purchases | | | | | | | | | | | |
| 1 Invoice 152299 Open from 11/2 | 8.99 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | | 01/28/16 | 01/28/16 | | | 152299 | N |
| 2 (3) Front Door Keys | 7.47 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | | 01/28/16 | 01/28/16 | | | 158779 | N |
| 3 (6) Pump Station Heaters | 156.55 | 05-55-525-201 | E COLLECTION MATERIALS & SUPPLIES | R | | 01/28/16 | 01/28/16 | | | 158814 | N |
| 4 Extension cords for heaters | 61.18 | 05-55-525-201 | E COLLECTION MATERIALS & SUPPLIES | R | | 01/28/16 | 01/28/16 | | | 158795 | N |
| 5 Tube Kerosene Syphon | 5.39 | 05-55-525-201 | E COLLECTION MATERIALS & SUPPLIES | R | | 01/28/16 | 01/28/16 | | | 158898 | N |
| 6 Materials for pipes at wells | 47.29 | 05-60-525-202 | E WELL PARTS & SUPPLIES | R | | 01/28/16 | 01/28/16 | | | 158899 | N |
| 7 Ball/Nippe Station 5 Bleeder | 16.18 | 05-55-525-201 | E COLLECTION MATERIALS & SUPPLIES | R | | 01/28/16 | 01/28/16 | | | 159322 | N |
| 8 Thread Seal Tape | 5.80 | 05-60-525-206 | E DISTRIBUTION SUPPLIES | R | | 01/28/16 | 01/28/16 | | | 159353 | N |
| 9 Calcium Nitrate Storage Rt.9 | 28.78 | 05-55-525-201 | E COLLECTION MATERIALS & SUPPLIES | R | | 01/28/16 | 01/28/16 | | | 159506 | N |
| 10 Sewer Plug Repair Materials | 14.19 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | | 01/28/16 | 01/28/16 | | | 159939 | N |
| 11 1/2" Nipple | 4.49 | 05-60-525-206 | E DISTRIBUTION SUPPLIES | R | | 01/28/16 | 01/28/16 | | | 159941 | N |
| 12 (30) Sanddisc 5" | 12.58 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | | 01/28/16 | 01/28/16 | | | 160274 | N |
| 13 Paint Mixer, brushes, etc. | 19.09 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | | 01/28/16 | 01/28/16 | | | 160337 | N |
| 14 Sewer Plug Repair Materials | 24.20 | 05-55-525-201 | E COLLECTION MATERIALS & SUPPLIES | R | | 01/28/16 | 01/28/16 | | | 160273 | N |
| 15 Various Plant Supplies | 67.86 | 05-55-525-201 | E COLLECTION MATERIALS & SUPPLIES | R | | 01/28/16 | 01/28/16 | | | 160495 | N |
| Vendor Total: | | 480.04 | | | | | | | | | |
| ASG01 ASG SECURITY | | | | | | | | | | | |
| 16-00007 12/07/15 Garage Maintenance Agreement | | | | | | | | | | | |
| 1 Garage Maintenance Agreement | 96.00 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | | 12/07/15 | 01/11/16 | | | 105824136 | N |
| Vendor Total: | | 96.00 | | | | | | | | | |
| BEC01 OTTO, SHARON | | | | | | | | | | | |
| 16-00115 01/12/16 2016 vision Reimbursement | | | | | | | | | | | |
| 1 Sharon | 175.00 | 05-55-500-304 | E HEALTH BENEFITS | R | | 01/12/16 | 01/12/16 | | | RECEIPT | N |
| 2 Sharon | 75.00 | 05-60-500-304 | E HEALTH BENEFITS | R | | 01/12/16 | 01/12/16 | | | RECEIPT | N |
| Vendor Total: | | 250.00 | | | | | | | | | |
| BEN01 MATTHEW BENDER & COMPANY INC. | | | | | | | | | | | |
| 16-00039 12/15/15 NJAC Title A 03/16 - 02/17 | | | | | | | | | | | |
| 1 NJAC Title A 03/16 - 02/17 | 36.13 | 05-55-500-503 | E MISCELLANEOUS | R | | 12/15/15 | 01/11/16 | | | --- | N |

| Vendor # Name | PO # PO Date Description | Contract PO Type | Acct Type Description | Stat/Chk | First Rcvd | Chk/Void | Invoice | 1099 |
|----------------------------------------------------------|--------------------------|------------------|------------------------------|----------|------------|----------|---------------|------|
| Item Description | Amount | Charge Account | | | Enc Date | Date | | Excl |
| BEN01 MATTHEW BENDER & COMPANY INC. Continued | | | | | | | | |
| 16-00039 12/15/15 NJAC Title A 03/16 - 02/17 | 36.14 | Continued | | | | | | |
| 2 NJAC Title A 03/16 - 02/17 | 72.27 | 05-60-500-503 | E MISCELLANEOUS | R | 12/15/15 | 01/11/16 | --- | N |
| Vendor Total: | 72.27 | | | | | | | |
| BIL03 BILLOWS ELECTRIC SUPPLY | | | | | | | | |
| 16-00095 01/05/16 BUILDING 6 GARAGE DOOR FUSES | 43.90 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | 01/05/16 | 01/13/16 | 2986201-00 | N |
| 1 BUILDING 6 GARAGE DOOR FUSES | 43.90 | | | | | | | |
| Vendor Total: | 43.90 | | | | | | | |
| BUR03 BURKHARDT WELDING INC | | | | | | | | |
| 16-00153 01/26/16 Skimmer - Steel Fabrication | 9,750.00 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | 01/26/16 | 01/27/16 | 6309 | N |
| 1 Skimmer - Fabrication of scum | 9,750.00 | | | | | | | |
| Vendor Total: | 9,750.00 | | | | | | | |
| CMC02 CAPE MAY CO ROAD DEPT/FLEET MA | | | | | | | | |
| 16-00100 01/05/16 November 2015 Fuel Usage | 794.30 | 05-60-525-602 | E DIESEL FUEL | R | 01/05/16 | 01/05/16 | NOVEMBER 2015 | N |
| 1 Diesel 505.15 gallons | 123.28 | 05-55-525-602 | E DIESEL FUEL | R | 01/05/16 | 01/05/16 | NOVEMBER 2015 | N |
| 2 Off Road Diesel 78.40 gallons | 920.91 | 05-55-525-601 | E GASOLINE | R | 01/05/16 | 01/05/16 | NOVEMBER 2015 | N |
| 3 Gasoline 558.30 gallons | 1,838.49 | | | | | | | |
| Vendor Total: | 1,838.49 | | | | | | | |
| COL04 COLONIAL ELECTRICAL SUPPLY CO | | | | | | | | |
| 16-00073 12/28/15 MINIATURE FUSE-CENTRA FUSE #2 | 56.00 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | 12/28/15 | 01/13/16 | 10202484 | N |
| 1 MINI FUSE-CENTRA FUSE #2 | 56.00 | | | | | | | |
| 16-00089 01/05/16 Centrifuge #3 Main Fuses | 151.08 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | 01/05/16 | 01/13/16 | 10213475 | N |
| 1 Centrifuge #3 Main Fuses | 151.08 | | | | | | | |

January 29, 2016
09:46 AM

LOWER TOWNSHIP MUA
Bill List By Vendor Id

Page No: 4

| Vendor # Name | PO # PO Date Description | Contract PO Type | Acct Type Description | Stat/Chk | First Rcvd | Chk/Void | Invoice | 1099 |
|------------------------------------------------------|--------------------------|------------------|-----------------------------------|----------|------------|----------|----------|------|
| Item Description | Amount | Charge Account | | | Enc Date | Date | | Excl |
| COL04 COLONIAL ELECTRICAL SUPPLY CO Continued | | | | | | | | |
| 16-00157 01/27/16 Electrical Supplies | | | | | | | | |
| 1 Electrical Supplies | 94.82 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | 01/27/16 | 01/27/16 | 10272707 | N |
| Vendor Total: | 301.90 | | | | | | | |
| COM06 COMCAST INC | | | | | | | | |
| 16-00118 01/12/16 Comcast 01/13/16-02/12/16 | | | | | | | | |
| 1 Comcast 01/13/16-02/12/16 | 80.05 | 05-55-515-204 | E INTERNET/WEBSITE | R | 01/12/16 | 01/12/16 | | N |
| 2 Comcast 01/13/16-02/12/16 | 34.30 | 05-60-515-204 | E INTERNET/WEBSITE | R | 01/12/16 | 01/12/16 | | N |
| | 114.35 | | | | | | | |
| Vendor Total: | 114.35 | | | | | | | |
| CON03 ATLANTIC CITY ELECTRIC | | | | | | | | |
| 16-00162 01/29/16 AC Electric - February 2016 | | | | | | | | |
| 1 Plant | 5,212.80 | 05-55-525-702 | E ELECTRIC-PLANT | R | 01/29/16 | 01/29/16 | | N |
| 2 Admin | 6,935.31 | 05-55-525-701 | E ELECTRIC-OFFICE | R | 01/29/16 | 01/29/16 | | N |
| 3 Admin | 2,972.27 | 05-60-525-701 | E ELECTRIC-OFFICE | R | 01/29/16 | 01/29/16 | | N |
| 4 Wells/Tanks | 8,371.28 | 05-60-525-703 | E ELECTRIC-WELLS | R | 01/29/16 | 01/29/16 | | N |
| 5 Pump Stations | 5,196.22 | 05-55-525-703 | E ELECTRIC-STATIONS | R | 01/29/16 | 01/29/16 | | N |
| | 28,687.88 | | | | | | | |
| Vendor Total: | 28,687.88 | | | | | | | |
| CON01 CAFIERO & KAUFMAN | | | | | | | | |
| 16-00154 01/27/16 Legal Services 12/29-01/26/16 | | | | | | | | |
| 1 Legal Services 12/29-01/26/16 | 862.50 | 05-55-500-208 | E LEGAL | R | 01/27/16 | 01/27/16 | | N |
| 2 Legal Services 12/29-01/26/16 | 862.50 | 05-60-500-208 | E LEGAL | R | 01/27/16 | 01/27/16 | | N |
| | 1,725.00 | | | | | | | |
| Vendor Total: | 1,725.00 | | | | | | | |
| DAN02 DANTE GUZZI ENGINEERING ASSOC. | | | | | | | | |
| 16-00079 12/29/15 200 Wildwood Avenue | | | | | | | | |
| 1 Plan of survey - 200 Wildwood | 1,800.00 | 05-55-525-201 | E COLLECTION MATERIALS & SUPPLIES | R | 12/29/15 | 01/11/16 | 151270 | N |
| Vendor Total: | 1,800.00 | | | | | | | |

| Vendor # Name | | Contract PO Type | | Acct Type Description | | Stat/chk | First Rcvd | chk/Void | Invoice | 1099 |
|----------------------------------------|-----------------------------------------|------------------|----------------|----------------------------------------|--|----------|------------|----------|--------------|------|
| PO # | PO Date Description | Amount | Charge Account | Description | | | Enc Date | Date | | Excl |
| DEL03 DELTRONICS CORP. | | | | | | | | | | |
| 16-00069 | 12/28/15 Vaughn Pump Repair | 2,494.35 | 05-55-525-201 | E COLLECTION MATERIALS & SUPPLIES | | R | 12/28/15 | 01/11/16 | P-49453-L | N |
| 1 | Vaughn Pump Repair | 2,494.35 | | | | | | | | |
| Vendor Total: | | 2,494.35 | | | | | | | | |
| DRB01 DRBA | | | | | | | | | | |
| 16-00138 | 01/25/16 Lease Agreement | 207.44 | 05-60-525-903 | E DRBA LEASE AGREEMENT | | R | 01/25/16 | 01/25/16 | 01-160201 | N |
| 1 | Lease Agreement | 207.44 | | | | | | | | |
| Vendor Total: | | 207.44 | | | | | | | | |
| ELE01 UNITED ELECTRIC SUPPLY INC | | | | | | | | | | |
| 16-00106 | 01/11/16 Q MARK HEATER FAN MOTOR | 144.91 | 05-60-525-202 | E WELL PARTS & SUPPLIES | | R | 01/11/16 | 01/25/16 | | N |
| 1 | Q MARK HEATER FAN MOTOR | 144.91 | | | | | | | | |
| Vendor Total: | | 144.91 | | | | | | | | |
| ENG02 REMINGTON, VERNICK&WALBERG ENG. | | | | | | | | | | |
| 16-00037 | 12/11/15 wissahickon Rehab. | 120.00 | 05-55-100-202 | E wissahickon Ave Sewer Rehab | | R | 12/15/15 | 01/11/16 | 0505M020-8 | N |
| 1 | wissahickon Rehab. -Contract | 120.00 | | | | | | | | |
| 16-00142 | 01/26/16 villas East 1 Project | 45,241.00 | 05-60-100-202 | E East villas Water Ph I - Engineering | | R | 01/26/16 | 01/26/16 | 0505M025-5 | N |
| 1 | villas East 1 Project | 45,241.00 | | | | | | | | |
| 16-00143 01/26/16 Engineering Services | | | | | | | | | | |
| 1 | Master Permit for water System | 823.00 | 05-60-570-416 | E CAPITAL IMPROVEMENT RESERVES | | R | 01/26/16 | 01/26/16 | 0505M023-7 | N |
| 2 | General Engineering as | 2,122.50 | 05-55-500-207 | E ENGINEER | | R | 01/26/16 | 01/26/16 | 0505M022-9 | N |
| 3 | wissahickon Sewer Rehab. | 1,744.00 | 05-55-100-202 | E wissahickon Ave Sewer Rehab | | R | 01/26/16 | 01/26/16 | 0505M020-9 | N |
| 4 | Schefflenger's Landing Sewer | 1,570.00 | 05-55-100-201 | E Schefflengers Landing Road | | R | 01/26/16 | 01/26/16 | 0505M019-12 | N |
| | | 6,259.50 | | | | | | | | |
| Vendor Total: | | 51,620.50 | | | | | | | | |
| ENV01 ENVIRONMENTAL & TECHNICAL | | | | | | | | | | |
| 16-00145 | 01/26/16 Billing, Collections & Reading | 4,182.88 | 05-60-515-207 | E METER READING, BILLING & COLLECTIONS | | R | 01/26/16 | 01/26/16 | 012516L TMUA | N |
| 1 | Billing, Collections & Reading | 4,182.88 | | | | | | | | |
| 2 | Billing, Collections & Reading | 4,182.89 | 05-55-515-207 | E METER READING, BILLING & COLLECTIONS | | R | 01/26/16 | 01/26/16 | 012516L TMUA | N |

LOWER TOWNSHIP MUA
B177 List By Vendor Id

Page No: 6

[illegible]

LOWER TOWNSHIP MUA
Bill List by Vendor Id

| Vendor # Name | PO # PO Date Description | Contract PO Type | Acct Type Description | Stat/chk | First Rcvd Enc Date Date | chk/Void Date | Invoice | 1099 Excl |
|--------------------------------------------------|--------------------------|------------------|-----------------------|----------|-----------------------------|------------------|-----------|--------------|
| Item Description | Amount | Charge Account | | | | | | |
| HER01 HERALD-NEWSPAPER SEA WAVE CORP Continued | | | | | | | | |
| 16-00083 12/29/15 Billing Office Positions Ad. 2 | | | | | | | | |
| 1 Billing Office Positions Ad. | 86.80 | 05-55-515-203 | E ADVERTISEMENT | R | 12/29/15 | 01/13/16 | 300012913 | N |
| 2 Billing Office Positions Ad. | 86.80 | 05-60-515-203 | E ADVERTISEMENT | R | 12/29/15 | 01/13/16 | 300012913 | N |
| | 173.60 | | | | | | | |
| 16-00116 01/12/16 Billing office Positions Ad. 3 | | | | | | | | |
| 1 Billing Office Positions Ad. 3 | 86.80 | 05-55-515-203 | E ADVERTISEMENT | R | 01/12/16 | 01/25/16 | 300013064 | N |
| 2 Billing Office Positions Ad. 3 | 86.80 | 05-60-515-203 | E ADVERTISEMENT | R | 01/12/16 | 01/25/16 | 300013064 | N |
| | 173.60 | | | | | | | |

| Vendor Total: | 520.80 |
|---------------|---------------------------------------|
| HO0001 | HOOVER TRUCK INC |
| 16-00067 | 12/28/15 Airdrier (Truck 14) |
| 1 | Airdrier Part No. BW/065612 |
| 487.25 | 05-55-525-604 |
| E | VEHICLE PARTS & REPAIRS |
| R | 12/28/15 01/11/16 |
| 82868P | |
| 16-00091 | 01/05/16 Truck 9 (old) Dipstick & oil |
| 1 | Part No. 3935221 Dipstick |
| 54.10 | 05-55-525-608 |
| E | VAC TRUCK PARTS & REPAIRS |
| R | 01/05/16 01/13/16 |
| 82750P | |
| 2 | Part No. 3908308 Tube, oil |
| 29.63 | 05-55-525-608 |
| E | VAC TRUCK PARTS & REPAIRS |
| R | 01/05/16 01/13/16 |
| 82750P | |
| 83.73 | |
| Vendor Total: | 570.98 |

| HO001 | HOUPERT TRUCK SERVICE | | | | | | | | |
|---------------|-----------------------|------------------------------|--------|---------------|--|-------------------------------|---|-------------------|---|
| 16-00125 | 01/15/16 | HEAVY TRUCK EMISSION TESTING | | | | | | | |
| 1 | | HEAVY TRUCK EMISSION TESTING | 549.00 | 05-55-525-605 | | E HEAVY EQUIP PARTS & REPAIRS | R | 01/15/16 01/25/16 | N |
| 16-00129 | 01/15/16 | Drain Plugs & washers | | | | | | | |
| 1 | | Drain Plugs & washers | 38.37 | 05-55-525-604 | | E VEHICLE PARTS & REPAIRS | R | 01/15/16 01/25/16 | N |
| Vendor Total: | | | 587.37 | | | | | | |

[illegible]

| Vendor # Name | PO # PO Date Description | Contract PO Type | Acct Type Description | Stat/Chk | First Rcvd | chk/Void | Invoice | 1099 |
|----------------------------------------------------|--------------------------|------------------|-----------------------------------|----------|------------|----------|-------------|------|
| Item Description | Amount | Charge Account | | | Enc Date | Date | | Excl |
| KEED1 KEEN COMPRESSED GAS COMPANY Continued | | | | | | | | |
| 16-00074 12/28/15 02/ACETYLENE GAS FILL/EXCHANGE | 4.00 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | 12/28/15 | 01/27/16 | | N |
| 3 HAZMAT | 91.80 | | | | | | | |
| 16-00128 01/15/16 Cylinder Rental | 19.64 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | 01/15/16 | 01/27/16 | 83073117 | N |
| 1 Cylinder Rental | | | | | | | | |
| Vendor Total: | 111.44 | | | | | | | |
| LAW01 LAWSON PRODUCTS INC | | | | | | | | |
| 16-00049 12/17/15 White Stripe Paint, Flap Disc | 131.40 | 05-55-525-201 | E COLLECTION MATERIALS & SUPPLIES | R | 12/17/15 | 01/25/16 | 9303784769 | N |
| 1 Item No. 29523 Flap Disc, | 131.40 | 05-60-525-206 | E DISTRIBUTION SUPPLIES | R | 12/17/15 | 01/25/16 | 9303784769 | N |
| 2 Item No. 95789 White Stripe | 262.80 | | | | | | | |
| 16-00097 01/05/16 MISC NUTS BOLTS-CONNECTORS | 258.03 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | 01/05/16 | 01/25/16 | 9303809273 | N |
| 1 MISC NUTS/BOLTS/CONNECTORS | | | | | | | | |
| Vendor Total: | 520.83 | | | | | | | |
| LOW01 LOWE'S | | | | | | | | |
| 16-00133 01/19/16 In-Store Purchase 1/12/16 | 12.80 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | 01/19/16 | 01/19/16 | RECEIPT | N |
| 1 5.00 MM utility Panel Prime | | | | | | | | |
| Vendor Total: | 12.80 | | | | | | | |
| LSS01 LINE SYSTEMS | | | | | | | | |
| 16-00134 01/19/16 Phone Accounts | 614.21 | 05-60-525-701 | E ELECTRIC-OFFICE | R | 01/19/16 | 01/19/16 | 69906160115 | N |
| 1 Water Phone Accounts | 1,014.63 | 05-55-525-701 | E ELECTRIC-OFFICE | R | 01/19/16 | 01/19/16 | 70339160115 | N |
| 2 Sewer Phone Accounts | 688.78 | 05-55-525-701 | E ELECTRIC-OFFICE | R | 01/19/16 | 01/19/16 | 69915160115 | N |
| 3 Plant Phone Accounts | 2,317.62 | | | | | | | |
| Vendor Total: | 2,317.62 | | | | | | | |

| Vendor # Name | PO # PO Date Description | Contract PO Type | Acct Type Description | Stat/Chk | First Rcvd | chk/Void | Invoice | 1099 |
|--------------------------------------------------|--------------------------|------------------|-----------------------------------|----------|------------|----------|----------|------|
| Item Description | Amount | Charge Account | | | Enc Date | Date | | Excl |
| MAB01 SHERWIN WILLIAMS | | | | | | | | |
| 16-00140 01/25/16 Paint | 125.35 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | 01/25/16 | 01/25/16 | RECEIPT | N |
| 1 Paint | | | | | | | | |
| Vendor Total: | 125.35 | | | | | | | |
| MAR07 MARINA ENERGY LLC | | | | | | | | |
| 16-00120 01/12/16 Solar Energy 12/01/15-01/01/16 | 6,206.28 | 05-55-525-702 | E ELECTRIC-PLANT | R | 01/12/16 | 01/19/16 | D87909 | N |
| 1 Solar Energy 12/01/15-01/01/16 | | | | | | | | |
| 2 Revised Invoice | 3,749.69 | 05-55-525-702 | E ELECTRIC-PLANT | R | 01/19/16 | 01/19/16 | D87909 | N |
| | 2,456.59 | | | | | | | |
| Vendor Total: | 2,456.59 | | | | | | | |
| MAR08 MARYLAND BIOCHEMICAL CO INC | | | | | | | | |
| 15-00616 08/12/15 Eagle Pure - 50lb. bag | 645.00 | 05-55-525-201 | E COLLECTION MATERIALS & SUPPLIES | R | 08/12/15 | 01/14/16 | 8HH1094 | N |
| 1 Eagle Pure - 50lb. bag | | | | | | | | |
| 16-00029 12/10/15 EAGLE PURE/CALCIUM NITRATE | | | | | | | | |
| 1 EAGLE PURE/CALCIUM NITRATE | 645.00 | 05-55-525-201 | E COLLECTION MATERIALS & SUPPLIES | R | 12/10/15 | 01/19/16 | 12HH1098 | N |
| Vendor Total: | 1,290.00 | | | | | | | |
| MCH01 MIRACLE CHEMICAL | | | | | | | | |
| 16-00117 01/12/16 Sodium Hypochlorite 12/30/15 | 4,296.86 | 05-55-525-501 | E SODIUM HYP | R | 01/12/16 | 01/19/16 | 20366 | N |
| 1 Sodium Hypochlorite 12/30/15 | | | | | | | | |
| Vendor Total: | 4,296.86 | | | | | | | |
| MGL01 MGL PRINTING SOLUTIONS LLC | | | | | | | | |
| 16-00103 01/11/16 13,000 Water Btlls | 1,547.00 | 05-60-515-202 | E PRINTING | R | 01/11/16 | 01/25/16 | 134634 | N |
| 1 13,000 Laser 2-up Water Btll | | | | | | | | |
| Vendor Total: | 1,547.00 | | | | | | | |
| MUA04 CAPE MAY MUA-GRIT | | | | | | | | |
| 16-00130 01/15/16 Grit & Rags Disposal | 107.07 | 05-55-525-512 | E GRIT & RAGS DISPOSAL | R | 01/15/16 | 01/15/16 | 961721 | N |
| 1 Ticket 1395281 12/14 | | | | | | | | |

Page No: 10

| Vendor # Name | PO # | PO Date | Description | Contract | PO Type | Acct Type | Description | Stat | Chk | First Rcvd | Chk/Void | Invoice | 1099 |
|-------------------------------|-------------------|-------------------------|---------------|-------------------------------------|---------|-----------|-------------|----------|------|------------|----------|---------|------|
| Item Description | Amount | Charge Account | Acct Type | Description | Stat | Chk | Enc Date | Date | Date | Date | Date | Invoice | Excl |
| MUA04 | CAPE MAY MUA-GRIT | Continued | Continued | | | | | | | | | | |
| 16-00130 | 01/15/16 | Grit & Rags Disposal | | | | | | | | | | | |
| 2 Ticket 1395672 | 12/16 | 168.91 | 05-55-525-512 | E GRIT & RAGS DISPOSAL | R | | 01/15/16 | 01/15/16 | | 962266 | | | N |
| 3 Ticket 1396338 | 12/21 | 105.07 | 05-55-525-512 | E GRIT & RAGS DISPOSAL | R | | 01/15/16 | 01/15/16 | | 963214 | | | N |
| 4 Ticket 1397060 | 12/28 | 119.04 | 05-55-525-512 | E GRIT & RAGS DISPOSAL | R | | 01/15/16 | 01/15/16 | | 964230 | | | N |
| 5 Ticket 1397874 | 01/04 | 106.37 | 05-55-525-512 | E GRIT & RAGS DISPOSAL | R | | 01/15/16 | 01/15/16 | | 965405 | | | N |
| 6 Ticket 1398713 | 01/08 | 94.85 | 05-55-525-512 | E GRIT & RAGS DISPOSAL | R | | 01/15/16 | 01/15/16 | | 966635 | | | N |
| 7 Ticket 1399645 | 01/14 | 100.27 | 05-55-525-512 | E GRIT & RAGS DISPOSAL | R | | 01/15/16 | 01/15/16 | | 967929 | | | N |
| | | 801.58 | | | | | | | | | | | |
| Vendor Total: | | 801.58 | | | | | | | | | | | |
| NLR01 | NLR, INC. | | | | | | | | | | | | |
| 16-00072 | 12/28/15 | Bulb & Battery Disposal | | | | | | | | | | | |
| 1 Bulb & Battery Disposal | | 102.18 | 05-55-525-402 | E OFFICE-PLANT MATERIALS & SUPPLIES | R | | 12/28/15 | 01/11/16 | | 258059 | | | N |
| 2 Bulb & Battery Disposal | | 58.80 | 05-55-525-402 | E OFFICE-PLANT MATERIALS & SUPPLIES | R | | 12/28/15 | 01/11/16 | | 258060 | | | N |
| | | 160.98 | | | | | | | | | | | |
| Vendor Total: | | 160.98 | | | | | | | | | | | |
| OFF04 | OFFICE DEPOT | CREDIT PLAN | | | | | | | | | | | |
| 16-00122 | 01/12/16 | Office Supplies | | | | | | | | | | | |
| 1 6-pk. Safco Hanging Clamps | | 199.99 | 05-55-515-101 | E OFFICE SUPPLIES | R | | 01/12/16 | 01/12/16 | | | | | N |
| 2 Hanging Flat File Wall Rack | | 54.69 | 05-55-515-101 | E OFFICE SUPPLIES | R | | 01/12/16 | 01/12/16 | | | | | N |
| 3 Case of 8 reams of paper | | 187.96 | 05-60-515-101 | E OFFICE SUPPLIES | R | | 01/12/16 | 01/12/16 | | | | | N |
| 4 Disinfectant wipes | | 5.97 | 05-60-515-101 | E OFFICE SUPPLIES | R | | 01/12/16 | 01/12/16 | | | | | N |
| 5 Binding Combs, 100-pk. | | 11.99 | 05-60-515-101 | E OFFICE SUPPLIES | R | | 01/12/16 | 01/12/16 | | | | | N |
| 6 Clear label/tab protectors | | 5.99 | 05-60-515-101 | E OFFICE SUPPLIES | R | | 01/12/16 | 01/12/16 | | | | | N |
| 7 Sign Here Flags | | 11.88 | 05-60-515-101 | E OFFICE SUPPLIES | R | | 01/12/16 | 01/12/16 | | | | | N |
| 9 *-30.00 Rewards | | 30.00 | 05-60-515-101 | E OFFICE SUPPLIES | R | | 01/12/16 | 01/12/16 | | | | | N |
| 10 *-100.00 Coupon Code | | 100.00 | 05-55-515-101 | E OFFICE SUPPLIES | R | | 01/12/16 | 01/12/16 | | | | | N |
| | | 348.47 | | | | | | | | | | | |
| 16-00155 | 01/27/16 | Office Supply Order | | | | | | | | | | | |
| 1 6-pk. large writing pads | | 8.99 | 05-60-515-101 | E OFFICE SUPPLIES | R | | 01/27/16 | 01/27/16 | | | | | N |
| 2 12-pk. small writing pads | | 8.49 | 05-60-515-101 | E OFFICE SUPPLIES | R | | 01/27/16 | 01/27/16 | | | | | N |
| 3 15 yellow highlighters | | 14.98 | 05-60-515-101 | E OFFICE SUPPLIES | R | | 01/27/16 | 01/27/16 | | | | | N |
| 4 10-ct. large pocket folders | | 89.97 | 05-55-515-101 | E OFFICE SUPPLIES | R | | 01/27/16 | 01/27/16 | | | | | N |

| Vendor # Name | PO # PO Date Description | Contract PO Type | Amount Charge Account | Acct Type Description | Strat/Chk | First Rcvd | Chk/Void | Invoice | 1099 |
|-------------------------------------------------|--------------------------|-----------------------|-----------------------|----------------------------------|-----------|-------------------|----------|--------------|------|
| Item Description | | | | | | Enc Date Date | Date | | Excl |
| OFF04 OFFICE DEPOT CREDIT PLAN Continued | | | | | | | | | |
| 16-00155 01/27/16 Office Supply Order | | Continued | | | | | | | |
| 5 Record Books | | 179.88 05-55-525-202 | | E PLANT MATERIALS & SUPPLIES | R | 01/27/16 01/27/16 | | | N |
| 6 Carton of 12 Hand Sanitizers | | 61.79 05-55-525-202 | | E PLANT MATERIALS & SUPPLIES | R | 01/27/16 01/27/16 | | | N |
| 7 Neon Paper for Flyers | | 233.82 05-55-515-101 | | E OFFICE SUPPLIES | R | 01/27/16 01/27/16 | | | N |
| 8 Pens/Fliers | | 25.76 05-60-515-101 | | E OFFICE SUPPLIES | R | 01/27/16 01/27/16 | | | N |
| 9 305A Black Toner | | 167.98 05-60-515-102 | | E COMPUTER SUPPLIES | R | 01/27/16 01/27/16 | | | N |
| 10 304A Black Toner 2-pk. | | 177.99 05-60-515-102 | | E COMPUTER SUPPLIES | R | 01/27/16 01/27/16 | | | N |
| 11 304A Color Toner 3-pk. | | 331.99 05-55-515-102 | | E COMPUTER SUPPLIES/MIS SERVICES | R | 01/27/16 01/27/16 | | | N |
| 12 53A Black Toner | | 105.99 05-55-515-102 | | E COMPUTER SUPPLIES/MIS SERVICES | R | 01/27/16 01/27/16 | | | N |
| 13 -583.98 Toner Promo. | | 83.98- 05-60-515-102 | | E COMPUTER SUPPLIES | R | 01/27/16 01/27/16 | | | N |
| 14 -5180.00 Rewards Certificates | | 180.00- 05-60-515-101 | | E OFFICE SUPPLIES | R | 01/27/16 01/27/16 | | | N |
| 15 Journal Tape - 50 | | 29.99 05-60-515-101 | | E OFFICE SUPPLIES | R | 01/27/16 01/27/16 | | | N |
| | | 1,173.64 | | | | | | | |
| Vendor Total: | | 1,522.11 | | | | | | | |
| ONE03 ONE CALL CONCEPTS INC | | | | | | | | | |
| 16-00135 01/19/16 Underground Markouts - Dec. | | | | | | | | | |
| 1 Underground Markouts - Dec. | | 119.81 05-55-525-706 | | E UNDERGROUND MARKOUTS | R | 01/19/16 01/19/16 | | 5125387 | N |
| 2 Underground Markouts - Dec. | | 51.35 05-60-525-706 | | E UNDERGROUND MARKOUTS | R | 01/19/16 01/19/16 | | 5125387 | N |
| | | 171.16 | | | | | | | |
| Vendor Total: | | 171.16 | | | | | | | |
| PIE01 PG&S PAYROLL SERVICES, LLC | | | | | | | | | |
| 16-00114 01/12/16 Payroll Services | | | | | | | | | |
| 1 Payroll Services | | 79.90 05-55-500-209 | | E PAYROLL | R | 01/12/16 01/12/16 | | 60069 | N |
| 2 Payroll Services | | 79.90 05-60-500-209 | | E PAYROLL | R | 01/12/16 01/12/16 | | 60069 | N |
| | | 159.80 | | | | | | | |
| Vendor Total: | | 159.80 | | | | | | | |
| PTI02 PITNEY BOWES INC | | | | | | | | | |
| 16-00132 01/19/16 Term Rental Charges - January | | | | | | | | | |
| 1 Term Rental Charges - January | | 125.00 05-60-515-103 | | E EQUIPMENT RENTAL | R | 01/19/16 01/19/16 | | 1319409-2A16 | N |

| Vendor # Name | PO # PO Date Description | Amount | Contract PO Type | Charge Account | Acct Type Description | Stat/Chk | First Rcvd | Chk/Void | Invoice | 1099 |
|------------------------------------------------------------|--------------------------|----------|------------------|----------------|-----------------------------------|----------|-------------------|----------|-----------------|------|
| Item Description | | | | | | | Enc Date Date | Date | | Excl |
| RHT01 ROMANO, HEARING, TESTA & KNORR Continued | | | | | | | | | | |
| 16-00121 01/12/16 Accounting Assistance Services Continued | | | | | | | | | | |
| 2 Accounting Assistance Services | | 3,858.10 | 05-60-500-206 | | E AUDITOR/FINANCIAL SERVICES | R | 01/12/16 01/12/16 | | DECEMBER 2015 | N |
| | | 7,716.20 | | | | | | | | |
| Vendor Total: | | 7,716.20 | | | | | | | | |
| SEA01 SEA GEAR MARINE SUPPLY INC | | | | | | | | | | |
| 16-00094 01/05/16 LIFE SLING REPLACE BAGS | | | | | | | | | | |
| 1 LIFE SLING REPLACEMENT BAGS | | 119.85 | 05-55-525-205 | | E SAFETY EQUIPMENT | R | 01/05/16 01/14/16 | | S. O. NO. 33365 | N |
| Vendor Total: | | 119.85 | | | | | | | | |
| SEA05 SEASHORE ASPHALT CORPORATION | | | | | | | | | | |
| 16-00066 12/28/15 HP PATCH | | | | | | | | | | |
| 1 HP PATCH | | 37.50 | 05-60-525-206 | | E DISTRIBUTION SUPPLIES | R | 12/28/15 01/13/16 | | 4022167 | N |
| 2 HP PATCH | | 37.50 | 05-55-525-201 | | E COLLECTION MATERIALS & SUPPLIES | R | 12/28/15 01/13/16 | | 4022167 | N |
| | | 75.00 | | | | | | | | |
| 16-00071 12/28/15 HP PATCH | | | | | | | | | | |
| 1 HP PATCH | | 126.25 | 05-60-525-206 | | E DISTRIBUTION SUPPLIES | R | 12/28/15 01/13/16 | | 4022398 | N |
| 2 HP PATCH | | 107.50 | 05-55-525-201 | | E COLLECTION MATERIALS & SUPPLIES | R | 12/28/15 01/13/16 | | 4022376 | N |
| | | 233.75 | | | | | | | | |
| Vendor Total: | | 308.75 | | | | | | | | |
| SER01 SERVICE TIRE TRUCK | | | | | | | | | | |
| 16-00068 12/28/15 Used Medium Truck Tire/Rim | | | | | | | | | | |
| 1 Used Medium Truck Tire 1000X20 | | 75.00 | 05-55-525-606 | | E TIRES NEW/REPAIRED | R | 12/28/15 01/13/16 | | R37326-16 | N |
| 2 Used Rim/Wheel Item No. UWS | | 25.00 | 05-55-525-606 | | E TIRES NEW/REPAIRED | R | 12/28/15 01/13/16 | | R37326-16 | N |
| | | 100.00 | | | | | | | | |
| Vendor Total: | | 100.00 | | | | | | | | |

| Vendor # Name | PO # PO Date Description | Contract PO Type | Amount Charge Account | Acct Type Description | Stat/Chk | First Rcvd | chk/Void | Invoice | 1099 |
|--------------------------------------------------|--------------------------|------------------|-----------------------|-----------------------|----------|----------------------------|----------|-------------------|-----------------|
| Item Description | | | | | | Enc Date | Date | Invoice | Excl |
| TRE01 NJ TRANSIT CORP | | | | | | | | | |
| 16-00139 01/25/16 Annual Occupancy Permit | | | 288.00 | 05-55-525-801 | E | STATE OF NEW JERSEY FEES | R | 01/25/16 01/25/16 | INV0192606 N |
| 1 Annual Occupancy Permit | | | 288.00 | | | | | | |
| Vendor Total: | | | 288.00 | | | | | | |
| TRE01 TREASURER STATE OF N.J. | | | | | | | | | |
| 16-00099 01/05/16 Water Allocation Permit 2016 | | | 12,490.00 | 05-60-525-801 | E | STATE OF NEW JERSEY FEES | R | 01/05/16 01/05/16 | 151950990 N |
| 1 Water Allocation Permit 2016 | | | 12,490.00 | | | | | | |
| Vendor Total: | | | 12,490.00 | | | | | | |
| UNT01 UNITED UNIFORMS OF NEW JERSEY | | | | | | | | | |
| 16-00104 01/11/16 Work Shirts | | | 72.00 | 05-55-525-222 | E | EMPLOYEE UNIFORMS | R | 01/11/16 01/19/16 | 13-1059 N |
| 1 Work Shirts - Craig Loper | | | 72.00 | 05-60-525-222 | E | EMPLOYEE UNIFORMS | R | 01/11/16 01/19/16 | 13-1059 N |
| 2 Work Shirts - Craig Loper | | | 144.00 | | | | | | |
| Vendor Total: | | | 144.00 | | | | | | |
| UPS01 UPS | | | | | | | | | |
| 16-00158 01/28/16 UPS Ground Delivery Charges | | | 154.58 | 05-55-525-202 | E | PLANT MATERIALS & SUPPLIES | R | 01/28/16 01/28/16 | 00001623VE026 N |
| 1 UPS Ground Delivery Charges | | | 154.58 | | | | | | |
| Vendor Total: | | | 154.58 | | | | | | |
| USA01 HD FACILITIES MAINTENANCE, LTD | | | | | | | | | |
| 16-00016 12/08/15 GREEN SCAPES-ICE MELT/PALLET | | | 1,153.90 | 05-55-525-202 | E | PLANT MATERIALS & SUPPLIES | R | 12/08/15 01/11/16 | 830793 N |
| 1 GREEN SCAPES ICE MELT PALLET | | | 1,153.90 | | | | | | |
| Vendor Total: | | | 1,153.90 | | | | | | |
| VER03 VERIZON WIRELESS | | | | | | | | | |
| 16-00111 01/12/16 Verizon Wireless- January 2015 | | | 186.02 | 05-60-525-705 | E | CELLULAR | R | 01/12/16 01/12/16 | 9757948203 N |
| 1 Verizon Wireless- January 2015 | | | 186.02 | | | | | | |

Vendor # Name

PO # PO Date Description
Item DescriptionContract PO Type
Amount Charge Account

Acct Type Description

Stat/Chk First Rcvd
Enc Date Date Chk/Void

Invoice

1099
Excl

VER03 VERIZON WIRELESS

Continued

16-00111 01/12/16 Verizon Wireless- January 2015 Continued
2 Verizon Wireless- January 2015 79.72 05-55-525-705

265.74

E CELLULAR

R 01/12/16 01/12/16

9757948203

N

Vendor Total:

265.74

VIL03 NAPA AUTO PARTS CO.

16-00159 01/28/16 January 2016 Purchases

1 F250 Ford Truck Fuel Pump Assy 180.70 05-55-525-604
2 Direct Fit Converter 551.80 05-55-525-604
3 Blowgun/Exhaust Gasket 27.32 05-55-525-604
4 Adapter (854,4) Station plugs 11.30 05-55-525-604
5 Adapter (854,4) 4.52 05-55-525-604
6 Clamp (510) 22.30 05-55-525-604
7 Oil Gun, Tran Flu QT Dexron3i 16.84 05-55-525-604
8 Lrg Lamp 75A IF RS (620) 5.94 05-55-525-604
9 Coolant Hoses, Lamp, Towels 113.16 05-55-525-604
10 Credit from exchange 6.96 05-55-525-604

926.92

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161642
162118
162164
162173
162172
162387
162457
162686
163158
163158

N
N
N
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N

Vendor Total:

926.92

WAT03 WATER WORKS SUPPLY CO., INC.

15-00864 11/24/15 6"x 4" FLANGED "T"

1 6" X 4" FLANGED "T" 235.00 05-60-525-202
2 6" RING GASKET 6.46 05-60-525-202
3 4" RING GASKET 2.51 05-60-525-202
4 3/4"x3.5" machine bolts/nuts 27.84 05-60-525-202
5 5/8"x3" machine bolts/nuts 7.76 05-60-525-202

279.57

E WELL PARTS & SUPPLIES
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TH17473/TH17453

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N
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16-00017 12/08/15 WELL 1 WATER PIPE PARTS

1 6" PS3501 COUPLING BXB GSKT 116.50 05-60-525-202
2 3/4" CORP EYE BOLT 15.92 05-60-525-202
3 3/4" HEX NUT 2.64 05-60-525-202
4 6" RED RUBBER RING GASKET 6.46 05-60-525-202
5 3/4"x3/4" MACH BOLT W/NUTS 27.84 05-60-525-202

E WELL PARTS & SUPPLIES
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| Vendor # Name | | Contract PO Type | | Acct Type Description | | Stat | Chk | First Rcvd | Enc Date | Date | Chk/Void | Invoice | 1099 |
|-----------------------------------------------------|----------|--------------------------------|----------|-------------------------------|----------------------------------------|-------------------------|-----|------------|----------|------|----------|---------------|------|
| PO # | PO Date | Description | Amount | Charge Account | | | | | | | | | Excl |
| WAT03 WATER WORKS SUPPLY CO., INC. Continued | | | | | | | | | | | | | |
| 16-00017 | 12/08/15 | WELL 1 WATER PIPE PARTS | 312.57 | 05-60-525-202 | E WELL PARTS & SUPPLIES | R | | 12/08/15 | 01/15/16 | | | IHL7565 | N |
| 6 | 6"x 36" | CL53 FLG X FLG PIPE | 68.00 | 05-60-525-202 | E WELL PARTS & SUPPLIES | R | | 01/15/16 | 01/15/16 | | | IHL7565 | N |
| 7 | Freight | | 549.93 | | | | | | | | | | |
| Vendor Total: 3,724.50 | | | | | | | | | | | | | |
| 16-00080 | 12/29/15 | Meter Reading Laptop | 2,895.00 | 05-60-515-207 | E METER READING, BILLING & COLLECTIONS | R | | 12/29/15 | 01/15/16 | | | IHL7574 | N |
| 1 | | Panasonic Toughbook Computer | | | | | | | | | | | |
| Vendor Total: 3,724.50 | | | | | | | | | | | | | |
| WIL01 CITY OF WILMWOOD WATER | | | | | | | | | | | | | |
| 16-00141 | 01/25/16 | Diamond Beach Pump Station | 37.25 | 05-55-525-201 | E COLLECTION MATERIALS & SUPPLIES | R | | 01/25/16 | 01/25/16 | | | | N |
| 1 | | Diamond Beach Pump Station | | | | | | | | | | | |
| Vendor Total: 37.25 | | | | | | | | | | | | | |
| WMG01 GRAINGER, INC | | | | | | | | | | | | | |
| 16-00078 | 12/29/15 | Shop Desks, Socket Tray | 753.76 | 05-60-525-202 | E WELL PARTS & SUPPLIES | R | | 12/29/15 | 01/11/16 | | | 9925013337/45 | N |
| 1 | | Item: #8CFK7 TENNSCO Shop Desk | 82.65 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | | 12/29/15 | 01/11/16 | | | 9925013337/45 | N |
| 2 | | Item: #38H82 Socket Tray, 20- | 47.29 | 05-55-525-202 | E PLANT MATERIALS & SUPPLIES | R | | 12/29/15 | 01/11/16 | | | 9925013337/45 | N |
| 3 | | Item: #62GR4 WESTWARD Foam | 883.70 | | | | | | | | | | |
| Vendor Total: 883.70 | | | | | | | | | | | | | |
| XER01 XEROX | | | | | | | | | | | | | |
| 16-00119 | 01/12/16 | Monthly Maintenance Agreement | 58.44 | 05-60-515-101 | E OFFICE SUPPLIES | R | | 01/12/16 | 01/12/16 | | | 082656804 | N |
| 2 | | Monthly Maintenance Agreement | 58.45 | 05-55-515-101 | E OFFICE SUPPLIES | R | | 01/12/16 | 01/12/16 | | | 082656804 | N |
| Vendor Total: 116.89 | | | | | | | | | | | | | |
| Total Purchase Orders: 77 | | Total P.O. Line Items: 187 | | Total List Amount: 165,653.29 | | Total Void Amount: 0.00 | | | | | | | |

| Totals by Year-Fund Fund Description | Fund | Expend Rcvd | Expend Held | Expend Total | Revenue Total | G/L Total | Total |
|-----------------------------------------|------|-------------------|-------------|-------------------|---------------|-------------|-------------------|
| SEWER & WATER FUND | 5-05 | 924.57 | 0.00 | 924.57 | 0.00 | 0.00 | 924.57 |
| SEWER & WATER FUND | 6-05 | 116,053.72 | 0.00 | 116,053.72 | 0.00 | 0.00 | 116,053.72 |
| | X-05 | 48,675.00 | 0.00 | 48,675.00 | 0.00 | 0.00 | 48,675.00 |
| Total of All Funds: | | <u>165,653.29</u> | <u>0.00</u> | <u>165,653.29</u> | <u>0.00</u> | <u>0.00</u> | <u>165,653.29</u> |

| Totals by Fund | | | | | | | |
|---------------------|------|-------------------|-------------|-------------------|---------------|-------------|-------------------|
| Fund Description | Fund | Expend Rcvd | Expend Held | Expend Total | Revenue Total | G/L Total | Total |
| SEWER & WATER FUND | 05 | 165,653.29 | 0.00 | 165,653.29 | 0.00 | 0.00 | 165,653.29 |
| Total of All Funds: | | <u>165,653.29</u> | <u>0.00</u> | <u>165,653.29</u> | <u>0.00</u> | <u>0.00</u> | <u>165,653.29</u> |

| Fund Description | Fund | Current | Prior Rcvd | Prior Open | Paid Prior | Fund Total |
|---------------------|------|-------------------|-------------|-------------|-------------|-------------------|
| SEWER & WATER FUND | 5-05 | 924.57 | 0.00 | 0.00 | 0.00 | 924.57 |
| SEWER & WATER FUND | 6-05 | 116,053.72 | 0.00 | 0.00 | 0.00 | 116,053.72 |
| | X-05 | 48,675.00 | 0.00 | 0.00 | 0.00 | 48,675.00 |
| Total of All Funds: | | <u>165,653.29</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>165,653.29</u> |

February 3, 2016

| | | | | Billing Adjustment and Explanation | |
|--|--|----------------|---------------|---------------------------------------|--|
| | | <u>Address</u> | <u>Period</u> | <u>Amount</u> | |

0

1

2016

\$240.00

**Sewer Service Cut
& Capped per
inspection.**

2

1286 Wilson Drive Unit A

2016

\$320.00

No dwelling.

TO BE WAIVED PER INTEREST SHEET

| | |
|-------------------------------|---------------|
| <u>Water Interest:</u> | \$9.91 |
|-------------------------------|---------------|

| | |
|--------------------------------|----------------|
| <u>Sewer Interest :</u> | \$22.23 |
|--------------------------------|----------------|

BITTING

FRISOLI

HENDERSON

O'CONNOR

SHEFTZ

MOTION

SECOND

X

AYES

X

X

X

✕

X

NAY

ABSENT

ABSTAIN

Sharon Otto, Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 32-2016

RE: TAX SALE AUTHORIZATION

WHEREAS, the Lower Township Municipal Utilities Authority is created and organized under the provisions of the Municipal Utilities Authority Law (N.J.S.A. 40:14B-1 et seq.) and said law provides the method enforcing the collection of delinquent items through tax sale; and,

WHEREAS, there has been prepared by the employees of the Authority a statement of delinquent items to be included in the sale; and,


WHEREAS, N.J.S.A. 40:14B-42 requires that such statement of delinquent items be filed in the Office of the Collector, and N.J.S.A. 40:14B-42 requires the Collector to enforce the collection of the items appearing on such statement by Tax Sale.

NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that the Secretary be and is hereby directed to forward the aforementioned statement to the Lower Township Tax Collector for inclusion in the forthcoming Tax Sale.

RESOLUTION NO. 32-2016

| | HENDERSON | O'CONNOR | BITTING | FRISOLI | SHEFTZ |
|----------------|-----------|----------|---------|---------|--------|
| MOTION | | | | X | |
| SECOND | | | X | | |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on February 3, 2016


Sharon Otto, Secretary

RESOLUTION NO. 33-2016

SUPPLEMENTAL RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$4,200,000 PROJECT NOTE (SERIES 2016) OF THE TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY

WHEREAS, The Township of Lower Municipal Utilities Authority (the "Authority"), was duly created by ordinance of the Township of Lower, New Jersey (the "Township"), duly adopted July 24, 1968, as a public body corporate and politic of the State of New Jersey and has been reorganized and is existing under the Municipal and County Utilities Authorities Law, constituting Chapter 183 of the Pamphlet Laws of 1957 of the State of New Jersey and the acts amendatory thereof and supplemental thereto (the "Act"); and

WHEREAS, the Act provides that the Authority shall have the power to borrow money and issue its bonds and other obligations and to provide for the rights of the holders of its bonds and other obligations, as provided in the Act, for the purpose of financing the cost of various projects; and

WHEREAS, on November 2, 2005, the Authority adopted a resolution entitled, "Resolution Authorizing the Issuance of Project Notes of The Township of Lower Municipal Utilities Authority", as amended and supplemented (the "Project Note Resolution"); and

WHEREAS, pursuant to the Project Note Resolution, the Authority is authorized to issue Additional Project Notes (as defined in the Project Note Resolution) to, among other things (i) raise funds to pay the cost of a project; and (ii) refund any Project Notes; and

WHEREAS, the Authority has determined to undertake a project within the service area of the Authority (as more particularly described in **Exhibit A** attached hereto, the "Project"); and

WHEREAS, the Authority has been awarded a loan from the United States of America, Acting Through the United States Department of Agriculture, Mount Laurel, New Jersey (the "USDA"), to fund all or a portion of the cost of the Project (the "USDA Funds"); and

WHEREAS, pursuant to the requirements of the USDA, the Authority must complete approximately ninety-five percent (95%) of the Project prior to receiving the USDA Funds; and

WHEREAS, in order to fund the cost of the Project in anticipation of the USDA Funds, the Authority has determined to issue short-term tax-exempt project notes pursuant to, and in accordance with, the Resolution in the principal amount of not to exceed \$4,200,000 to provide for the costs of the 2016 Project (as hereinafter defined); and

WHEREAS, the Authority desires to authorize the issuance and delivery of such tax-exempt project notes in the principal amount of not to exceed \$4,200,000 to be designated "Project Note (Series 2016)" (the "2016 Project Note") pursuant to this supplemental resolution (the "2016 Supplemental Resolution" and, together with the Project Note Resolution, the "Resolution") for the purpose of (i) financing the costs of the Project and (ii) paying costs and

expenses associated with the issuance of the 2016 Project Note (collectively, the "2016 Project"); and

WHEREAS, the Authority wishes to provide the terms and conditions with respect to such 2016 Project Note, in addition to those which have been previously established under and pursuant to the Resolution and delegate the sale of such 2016 Project Note to the Executive Director of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the members of The Township of Lower Municipal Utilities Authority as follows:

ARTICLE I

General Provisions

Section 101. Short Title. This resolution may hereafter be cited by the Authority and is hereinafter sometimes referred to as the "2016 Supplemental Resolution".

Section 102. Terms Defined in Resolution. Whenever used or referred to in this 2016 Supplemental Resolution, all words and terms which are defined in the Project Note Resolution shall have the same meanings given to such words and terms as determined in said Project Note Resolution, except to the extent words and terms are otherwise defined herein.

Section 103. Other Definitions. The following terms shall have the meaning assigned to such term in the preamble hereof:

| | |
|---------------------------|--------------------------------|
| "Act" | "USDA" |
| "Authority" | "USDA Funds" |
| "Township" | "2016 Project" |
| "Project" | "2016 Project Note" |
| "Project Note Resolution" | "2016 Supplemental Resolution" |
| "Resolution" | |

As used or referenced to, and unless the context clearly indicates a different meaning or use, in this 2016 Supplemental Resolution:

"Paying Agent" means TD Bank, Cherry Hill, New Jersey, as appointed pursuant to Section 306 hereof.

"Registrar" means TD Bank, Cherry Hill, New Jersey, as appointed pursuant to Section 306 hereof.

"State" means the State of New Jersey.

"Trustee" means TD Bank, Cherry Hill, New Jersey, as appointed pursuant to Section 306 hereof.

"Underwriter" shall have the meaning set forth therefore in Section 307 hereof.

Section 104. Incorporation of Project Note Resolution. This 2016 Supplemental Resolution supplements and amends the Project Note Resolution. The Project Note Resolution, as amended herein, is incorporated herein by reference thereto.

(End of Article I)

ARTICLE II

Determinations By and Obligations of the Authority

Section 201. Authority for 2016 Supplemental Resolution. This 2016 Supplemental Resolution is adopted pursuant to the Act and the Project Note Resolution, and the Authority has ascertained and hereby determines that each and every act, matter, thing or course of conduct as to which provision is made in this 2016 Supplemental Resolution is appropriate in order to carry out and effectuate the purposes of the Authority in accordance with the Act and the Project Note Resolution to further secure the payment of the principal or redemption price of and interest on the 2016 Project Note.

Section 202. 2016 Project Note to Constitute Project Notes. The 2016 Project Note shall constitute Additional Project Notes and are therefore deemed to be Project Notes, as such terms are defined in the Project Note Resolution. The 2016 Project Note shall be issued pursuant to and in accordance with the Project Note Resolution.

Section 203. Project Note Resolution to Constitute Contract. In consideration of the purchase and acceptance of the 2016 Project Note by those who shall hold the same from time to time, the provisions of the Project Note Resolution shall be deemed to be and shall constitute a contract between the Authority, the Trustee and the holders from time to time of the 2016 Project Note; the pledge made in the Project Note Resolution and the covenants and agreements herein set forth to be performed by or on behalf of the Authority shall be for the equal benefit, protection and security of the holders of any and all of the 2016 Project Note, all of which, regardless of the time or times of their issue or maturity, shall be of equal rank without preference, priority or distinction of any of the 2016 Project Note over any other thereof except as expressly provided in or pursuant to the Project Note Resolution.

(End of Article II)

ARTICLE III

Authorization, Purpose, Execution and Issuance of 2016 Project Note

Section 301. Authorization, Designation and Purpose of the 2016 Project Note. The 2016 Project Note of the Authority in the principal amount of not to exceed \$4,200,000 is hereby authorized to be issued pursuant to Sections 301 and 311 of the Project Note Resolution, such 2016 Project Note to be designated "Project Note (Series 2016)". The 2016 Project Note is authorized and will be issued to provide funds for the cost of the 2016 Project.

Section 302. Description of 2016 Project Note; Delegation of Sale of 2016 Project Note.

(1) Terms. The 2016 Project Note shall be dated and shall bear interest, and shall mature and be subject to redemption, as provided by subsequent resolution of the Authority or a certificate of the Executive Director executed upon consultation with the Chairperson (the "Certificate") duly adopted or executed, as applicable, prior to the authentication and the delivery upon original issuance of the 2016 Project Note. Such Certificate may contain such other terms and provisions with respect to the 2016 Project Note that are not established by the terms of the Project Note Resolution or by the terms hereof and that are not inconsistent with the provisions thereof or hereof provided that it is consistent with the terms and conditions set forth in the application for which positive findings were made by the Local Finance Board in the Division of Local Government Services, New Jersey Department of Community Affairs on January 13, 2016.

(2) Denomination and Place of Payment. The 2016 Project Note shall be issued in fully registered form, without coupons, and in the denomination of one note for the maturity thereof. The principal of the 2016 Project Note shall be payable to the registered owner thereof, or registered assigns, at maturity upon presentation and surrender of the 2016 Project Note at the principal corporate trust office of the Paying Agent. Interest on the 2016 Project Note will be paid to the registered owner by check and such payment will be mailed by the Paying Agent to such Registered Owner at the most recent address appearing on the registration books of the Authority. All other terms and conditions with respect to the payment of the principal of and interest on the 2016 Project Note shall be as provided in the Project Note Resolution.

(3) Form of 2016 Project Note. The 2016 Project Note shall be in substantially the form contained in Section 313 of the Project Note Resolution.

Section 303. Application of 2016 Project Note Proceeds. The proceeds of the 2016 Project Note, including accrued interest on such 2016 Project Note, if any, and including any premium payable to the Authority thereon, if any, shall be applied simultaneously with the delivery of such 2016 Project Note as directed by written order of the Chairperson, Vice Chairperson or Treasurer of the Authority.

Section 304. Execution of 2016 Project Note. The 2016 Project Note is hereby authorized to be executed in accordance with the provisions of Section 304 of the Project Note Resolution.

Section 305. Authentication of 2016 Project Note. The 2016 Project Note is hereby authorized to be authenticated in accordance with the provisions of Section 305 of the Project Note Resolution.

Section 306. Appointment of Trustee, Paying Agent and Registrar. In accordance with the provisions of Article VI of the Project Note Resolution, TD Bank, Cherry Hill, New Jersey (the "Bank") is hereby appointed Trustee, Paying Agent and Registrar for the 2016 Project Note. The Bank shall accept and shall carry out its duties and obligations as Trustee, Paying Agent and Registrar as provided in and as required by the terms of the Project Note Resolution.

Section 307. Appointment of Underwriter. The Chairperson, Executive Director and Secretary of the Authority are hereby authorized, with the advice of Bond Counsel, to determine the method of sale of the 2016 Project Note. To the extent that the 2016 Project Note is sold on a negotiated basis, the Chairperson, Executive Director and Secretary of the Authority are hereby authorized, with the advice of Bond Counsel, to determine the underwriter (the "Underwriter") to whom the 2016 Project Note will be sold in accordance with the terms of the Purchase Agreement (as hereinafter defined). The Underwriter shall be compensated in accordance with the Purchase Agreement. Such determination of the Underwriter, if any, shall be included in the terms and provisions set forth in the Certificate.

Section 308. Approval of Purchase Agreement. The Chairperson, Executive Director and Secretary of the Authority are, and each of them is hereby, authorized and directed to negotiate, execute and deliver a purchase agreement (the "Purchase Agreement") with the Underwriter, if applicable. Such Purchase Agreement, along with the Certificate, shall determine the terms and conditions relating to the sale of the 2016 Project Note, including the rate of interest to be borne by the 2016 Project Note and the underwriter's discount, if any, which is payable to the Underwriter in connection with the sale of the 2016 Project Note; provided however, that without the further authorization of the Authority, the net interest cost to be borne by the 2016 Project Note shall not exceed five per centum (5.00%) per annum and the Underwriter's discount for the 2016 Project Note shall not exceed \$3.00 per \$1,000 principal amount of such 2016 Project Note. The 2016 Project Note shall be delivered to the Underwriter at such time and place as shall be determined by the Authority, subject to the terms and conditions of the Purchase Agreement. The Chairperson, Executive Director and Secretary of the Authority are, and each of them is, hereby authorized and directed to do and perform all things and execute all papers in the name of the Authority, and to make all payments necessary or in their opinion convenient, to the end that the Authority may carry out its obligations under the terms of said Purchase Agreement.

Section 309. Authorization of Official Statement. The auditor and Bond Counsel to the Authority are hereby authorized to prepare a preliminary Official Statement and final Official Statement, if necessary, in order to assist the Authority and the Underwriter with the marketing of the 2016 Project Note. The Chairperson, Vice Chairperson and Executive Director of the

Authority are, and each of them is, hereby authorized and directed to execute and permit the distribution of a Preliminary Official Statement and a final Official Statement, in the name and on behalf of the Authority to the Underwriter.

(End of Article III)

ARTICLE IV

Continuing Market Disclosure; Miscellaneous

Section 401. Continuing Market Disclosure. Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the 2016 Project Note is not exempt from the Rule and provided that the 2016 Project Note is not exempt from the following requirements in accordance with paragraph (d) of the Rule, for so long as the 2016 Project Note remains outstanding (unless the 2016 Project Note has been wholly defeased), the Authority shall provide for the benefit of the holders of the 2016 Project Note and the beneficial owners thereof, in a timely manner not in excess of ten business days after the occurrence of the event, to the Municipal Securities Rulemaking Board, notice of any of the following events with respect to the 2016 Project Note:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
- (7) Modifications to rights of security holders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property securing repayment of the securities, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the obligated person;
- (13) The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

If all or any part of the Rule ceases to be in effect for any reason, then the information required to be provided under this 2016 Supplemental Resolution, insofar as the provision of the Rule no longer in effect required the provision of such information, shall no longer be required to be provided.

The Executive Director or Chairperson are hereby authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings or the undertakings set forth in this 2016 Supplemental Resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule or would have been in compliance with the Rule if such amended undertaking had been entered into at the time of the issuance of the 2016 Project Note.

In the event that the Authority fails to comply with the Rule or the written contracts or undertakings specified in this 2016 Supplemental Resolution, the Authority shall not be liable for monetary damages, remedy being hereby specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefor.

Section 402. Additional Acts. The Chairperson and any other officer of the Authority, and the staff and consultants of the Authority are hereby authorized and directed to take all actions which are necessary or which are convenient to effectuate the terms of the Project Note Resolution in connection with the issuance, sale and delivery of the 2016 Project Note.

Section 403. Covenant of Authority as to Compliance with Federal Tax Matters. The Authority hereby covenants that it will take all actions within its control that are necessary to assure that interest on the 2016 Project Note is excludable from gross income under the Code and the Authority will refrain from taking any action that would adversely affect the exclusion of interest on the 2016 Project Note from gross income under the provisions of the Code.

Section 404. Miscellaneous. A copy of this 2016 Supplemental Resolution shall be available for public inspection at the offices of the Authority. The Secretary of the Authority is hereby directed to publish a notice of adoption of this 2016 Supplemental Resolution in accordance with the provisions of N.J.S.A. 40:14B-28. The Secretary of the Authority is hereby further directed to file a copy of this 2016 Supplemental Resolution in the office of the Clerk of the Township of Lower, New Jersey.

Section 405. Effective Date. This 2016 Supplemental Resolution shall take effect immediately.

(End of Article IV)

EXHIBIT A

Phase I of the East Villas Water Main extension project, including installation of approximately 27,579 feet of water mains, to connect approximately 547 new users and approximately 47 fire hydrants to the Authority's water system, including all work and materials necessary therefor and incidental thereto.


Moved by: Frisoli

Seconded by: Bitting.

RECORDED VOTE:

| | O'CONNOR | FRISOLI, JR. | BITTING | SHEFTZ | HENDERSON |
|---------|----------|--------------|---------|--------|-----------|
| MOTION | | X | | | |
| SECOND | | | X | | |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

The foregoing resolution is a true and complete copy of a resolution of the Authority adopted at a meeting thereof duly called and held on February 3, 2016.


SHARON OTTO, SECRETARY

SUPPLEMENTAL RESOLUTION No. 34-2016

**AUTHORIZING THE ISSUANCE OF NOT TO EXCEED
\$3,724,000 PRINCIPAL AMOUNT OF REVENUE BONDS
(JUNIOR LIEN) OF THE TOWNSHIP OF LOWER
MUNICIPAL UTILITIES AUTHORITY**

WHEREAS, The Township of Lower Municipal Utilities Authority (the "Authority"), a public body corporate and politic of the State of New Jersey, was created pursuant to the Municipal and County Utilities Authorities Law, N.J.S.A. 40:14B-1 et seq. (the "Act"), and was given the responsibility to implement and operate a municipal utilities authority which provides certain water and sewer services to the inhabitants of the Township of Lower, in the County of Cape May, New Jersey (the "Township"); and

WHEREAS, the Act provides that the Authority shall have the power to borrow money and issue its bonds, notes and other obligations and to provide for the rights of the holders of its bonds, notes and other obligations, as provided in the Act; and

WHEREAS, on February 3, 2010, the Authority adopted a resolution entitled, "Resolution Authorizing the Issuance of Revenue Bonds (Junior Lien) of The Township of Lower Municipal Utilities Authority", as amended and supplemented (the "Junior Lien General Bond Resolution"), authorizing the issuance of junior lien revenue bonds secured by a pledge of the Revenues (as defined in the Junior Lien General Bond Resolution) and other funds available pursuant to the Junior Lien General Bond Resolution, but at all times subordinate to bonds outstanding under the Authority's general bond resolution adopted December 4, 1972 (the "Senior General Bond Resolution"); and

WHEREAS, the Authority desires to undertake the 2016 Project (as defined herein); and

WHEREAS, to finance the 2016 Project, the Authority has applied for funding through the United States of America, Acting Through the Rural Utilities Service, Department of Agriculture (the "USDA"); and

WHEREAS, the USDA has awarded the Authority with a loan in the amount of \$3,724,000 (the "USDA Loan"); and

WHEREAS, to secure such funding, the Authority must issue a bond to the USDA in the amount of the USDA Loan and approve the terms of all financing documents in connection therewith; and

WHEREAS, pursuant to Section 501(a) of the Junior Lien General Bond Resolution, the Authority is authorized to issue junior lien bonds for the purpose of raising funds to pay the costs of construction of any Project (as defined in the Junior Lien General Bond Resolution), including the 2016 Project; and

WHEREAS, the Authority, in accordance with the provisions of the Junior Lien General Bond Resolution, desires to authorize the issuance and delivery of such junior lien bonds in the principal amount of not to exceed \$3,724,000 to be designated "Revenue Bonds (Junior Lien),

Series 20[•]" (the "USDA Bonds"), with such series designation to reflect the year of issuance of such USDA Bonds; and

WHEREAS, the Authority wishes to provide terms and conditions with respect to the USDA Bonds in addition to those which have been previously established under and pursuant to the Junior Lien General Bond Resolution and delegate the sale of such USDA Bonds to the Executive Director of the Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY, as follows:

ARTICLE I

Definitions and Interpretations

Section 101. **Short Title**. This resolution may hereinafter be cited by the Authority and is hereinafter sometimes referred to as the "Supplemental Resolution".

Section 102. **Authorization for Supplemental Resolution**. This Supplemental Resolution is authorized by and adopted pursuant to the provisions of Section 501 of the Junior Lien General Bond Resolution.

Section 103. **Terms Defined in Junior Lien General Bond Resolution**. Terms which are used as defined terms herein shall, unless specifically defined herein or unless the context clearly requires otherwise, have the meanings assigned to such terms in Section 102 of the Junior Lien General Bond Resolution.

Section 104. **Other Definitions**. As used or referred to, and unless the context clearly indicates a different meaning or use, in this Supplemental Resolution:

"Act" shall have the meaning given to such term in the recitals hereto.

"Authority" shall have the meaning given to such term in the recitals hereto.

"Authority Consultants" shall be as defined in section 302(3) of this Supplemental Resolution.

"Bank" shall be as defined in section 306 of this Supplemental Resolution.

"Consultants" shall be as defined in section 302(3) of this Supplemental Resolution.

"Junior Lien General Bond Resolution" shall have the meaning given to such term in the recitals hereto.

"Paying Agent" shall be as defined in section 306 of this Supplemental Resolution.

"Program Consultants" shall be as defined in section 302(3) of this Supplemental Resolution.

"2016 Project" means the Cost (as defined in the Act) of Phase I of the East Villas water main extension project, including but not limited to installation of water mains and fire hydrants, other miscellaneous costs associated with such improvements and payment of the costs associated with the issuance of the USDA Bonds.

"Registrar" shall be as defined in section 306 of this Supplemental Resolution.

"Resolution" shall mean, together, the Junior Lien General Bond Resolution and this Supplemental Resolution.

"Senior General Bond Resolution" shall have the meaning given to such term in the recitals hereto.

"Township" shall have the meaning given to such term in the recitals hereto.

"Trustee" shall be as defined in section 306 of this Supplemental Resolution.

"USDA" shall have the meaning given to such term in the recitals hereto.

"USDA Bonds" shall have the meaning given to such term in the recitals hereto.

"USDA Loan" shall have the meaning given to such term in the recitals hereto.

Section 105. **Incorporation of Junior Lien General Bond Resolution.** This Supplemental Resolution supplements and amends the Junior Lien General Bond Resolution. The Junior Lien General Bond Resolution is incorporated herein by reference thereto.

(End of Article I)

ARTICLE II

Determination By and Obligations of the Authority

Section 201. **Authority for Supplemental Resolution.** This Supplemental Resolution is adopted pursuant to the Act and the Junior Lien General Bond Resolution and the Authority has ascertained and hereby determines that each and every act, matter, thing or course of conduct as to which provision is made in this Supplemental Resolution is appropriate in order to carry out and effectuate the purposes of the Authority in accordance with the Act and the Junior Lien General Bond Resolution to further secure the payment of the principal or redemption price of and interest on the USDA Bonds.

Section 202. **USDA Bonds to Constitute Additional Bonds.** The USDA Bonds shall constitute "Additional Bonds" as such term is defined in the Junior Lien General Bond Resolution and shall be authorized and issued pursuant to Section 501 of the Junior Lien General Bond Resolution.

Section 203. **Resolution to Constitute Contract.** In consideration of the purchase and acceptance of the USDA Bonds by those who shall hold the same from time to time, the provisions of the Resolution shall be deemed to be and shall constitute a contract between the Authority, the Trustee and the holders from time to time of the USDA Bonds; the pledge made in the Resolution and the covenants and agreements herein set forth to be performed by or on behalf of the Authority shall be for the equal benefit, protection and security of the holders of any and all of the Junior Lien Bonds, including the USDA Bonds all of which, regardless of the time or times of their issue or maturity, shall be of equal rank without preference, priority or distinction of any of the Junior Lien Bonds over any other thereof except as expressly provided in or pursuant to the Resolution.

(End of Article II)

ARTICLE III

Authorization, Purpose, Execution, Issuance and Sale of USDA Bonds

Section 301. **Amount, Title and Purpose of USDA Bonds.** Not to exceed \$3,724,000 principal amount of USDA Bonds are hereby authorized to be issued and sold by the Authority in accordance with the provisions of the Junior Lien General Bond Resolution and this Supplemental Resolution. Such USDA Bonds shall be designated "Revenue Bonds (Junior Lien), Series 20[•]", with such series designation to reflect the year of issuance of such USDA Bonds, or such title as shall be determined in a certificate of an Authority Officer. The purpose for which the USDA Bonds are being issued is to fund the 2016 Project.

Section 302. **Description of USDA Bonds.**

(1) **Amount and Term.** The USDA Bonds shall be in an amount not to exceed \$3,724,000. The USDA Bonds shall be one (1) in number and issued to the USDA, with interest rates fixed to maturity, shall be dated such date as required by the USDA, numbered R-1, shall mature over a term ending not later than December 31, 2057, or such other date as determined by the USDA, and be payable on the dates and in the years and in the amounts as provided for by this Supplemental Resolution, the Financing Documents and/or subparagraph (2) of this Section.

(2) **Delegation to Issue USDA Bonds.** Each Authorized Officer of the Authority is hereby designated as the individual who shall have the power to sell and to award the USDA Bonds (of the same or different series) on behalf of the Authority, to the USDA, including the power to determine (giving due consideration to the terms and conditions of the preceding paragraph and any applicable rules or restrictions of the USDA), among other things (1) the aggregate amount of USDA Bonds to be issued, provided such amount does not to exceed \$3,724,000, (2) the time and the manner of sale of the USDA Bonds, (3) the denominations and rate or rates of interest to be borne by the USDA Bonds, and (4) such other terms and conditions as may be necessary or related to the sale of the USDA Bonds. Such sale, award, terms and conditions of the USDA Bonds issued to the USDA shall be determined and evidenced by the Financing Documents, to be executed by the Authorized Officer on behalf of the Authority, subject to the rules, conditions, maturity schedule and interest rate established by the USDA. Such sale and award provisions of the USDA Bonds, as set forth herein, may be further evidenced by the Series Certificate, executed as of the date of sale and award of the USDA Bonds. The Financing Documents and the Series Certificate shall be presented to the Authority by the Executive Director of the Authority at the next regular meeting of the Authority following such sale and award as evidence of the terms and details of the sale of such USDA Bonds.

(3) **Execution of the Financing Documents.** The Financing Documents are hereby authorized to be executed and delivered in connection with the issuance of the USDA Bonds. Such Financing Documents may be executed and delivered on behalf of the Authority by an Authorized Officer, in their respective sole discretion, after consultation with counsel and any advisors to the Authority (collectively, the "Authority Consultants"), and after further consultation with the USDA and their representatives, agents, counsel and advisors (collectively, the "Program Consultants", together with the Authority Consultants, the "Consultants") shall determine, with such determination to be conclusively evidenced by the execution of such Financing Documents by an Authorized Officer as determined hereunder. The Secretary or

Assistant Secretary of the Authority is hereby authorized to attest to the execution of the Financing Documents by an Authorized Officer of the Authority as determined hereunder, and to affix the corporate seal of the Authority to such Financing Documents.

(4) Form of USDA Bonds. The USDA Bonds shall be in substantially the form described in Section 311 of the Junior Lien General Bond Resolution, with only such changes as are necessary to comply with the USDA and the Financing Documents.

(5) Further Authorizations. Each Authorized Officer of the Authority is hereby further severally authorized to (1) execute and deliver, and the Secretary or Assistant Secretary of the Authority is hereby further authorized to attest to such execution and to affix the corporate seal of the Authority to, any document, instrument or closing certificate deemed necessary, desirable or convenient by the Authorized Officer, the Secretary or Assistant Secretary of the Authority, as applicable, in their respective sole discretion, after consultation with the Consultants, to be executed in connection with the execution and delivery of the Financing Documents and the consummation of the transaction contemplated thereby, which determination shall be conclusively evidenced by the execution of each such certificate or other document by the party authorized hereunder to execute such certificate or other document, and (2) perform such other actions as the Authorized Officer deems necessary, desirable or convenient in relation to the execution thereof.

Section 303. Execution of USDA Bonds. The USDA Bonds shall be executed in the name and on behalf of the Authority by the manual or facsimile signature of its Chairperson or Vice-Chairperson and its corporate seal (or a facsimile thereof) shall be affixed, imprinted, engraved or otherwise reproduced thereon, and such seal and USDA Bonds shall be attested by the manual or facsimile signature of its Secretary or Assistant Secretary. In case any officer of the Authority who shall have executed, sealed or attested any of the USDA Bonds shall cease to be such officer of the Authority before the USDA Bonds so executed, sealed or attested shall have been authenticated and delivered upon original issuance, such USDA Bonds may nevertheless be authenticated and delivered as herein provided as if the person who so executed, sealed or attested such USDA Bonds had not ceased to be such officer.

Section 304. Authentication of USDA Bonds. The USDA Bonds shall bear thereon a certificate of authentication, substantially in the form set forth in Section 311 of the Junior Lien General Bond Resolution, duly executed by the Trustee. Only such USDA Bonds as shall bear thereon such certificate of authentication, duly executed, shall be entitled to any right or benefit under the Junior Lien General Bond Resolution. No USDA Bond shall be valid or obligatory for any purpose unless such certificate of authentication upon such USDA Bond shall have been duly executed by the Trustee, and such certificate of authentication by the Trustee upon any USDA Bond executed on behalf of the Authority shall be conclusive and the only evidence that the USDA Bond so authenticated has been duly authenticated and delivered under this Supplemental Resolution and that the holder thereof is entitled to the benefits of the Junior Lien General Bond Resolution.

Section 305. Application of Proceeds of USDA Bonds. The proceeds which are derived from the sale of the USDA Bonds, including any accrued interest thereon, shall be applied by the Trustee, upon receipt, in the manner set forth in a resolution of the Authority or a

certificate of an Authority Officer adopted or executed, as applicable, prior to delivery of the USDA Bonds.

Section 306. **Appointment of Trustee, Paying Agent and Registrar.** In accordance with the provisions of Article III of the Junior Lien General Bond Resolution, the appointment of TD Bank, N.A. (the "Bank") as Trustee (the "Trustee"), Paying Agent (the "Paying Agent") and Registrar (the "Registrar") for the USDA Bonds is hereby confirmed, ratified and approved. The Bank shall accept and shall carry out its duties and obligations as Trustee, Paying Agent and Registrar as provided in and as required by the terms of the Junior Lien General Bond Resolution.

(End of Article III)

ARTICLE IV

Miscellaneous

Section 401. **Supplemental Resolutions; Amendment of Supplemental Resolution.** At any time or from time to time, a Supplemental Resolution of the Authority may be adopted for the purpose of supplementing or amending this Supplemental Resolution.

Section 402. **Signing Powers.** The Authority Officers are hereby severally authorized and, after satisfaction of all conditions precedent thereto and after consultation with the professionals working on behalf of the Authority, are hereby severally directed to execute or acknowledge, as the case may be, or cause to be executed or acknowledged such other certificates, notices, instruments, agreements and other documents in such form as the Executive Director, after consultation with the professionals working on behalf of the Authority, shall determine to be necessary, desirable or convenient in order to effect the issuance of USDA Bonds or any other transaction contemplated hereby and thereby, which respective forms thereof shall be dispositively evidenced by the Authority Officer's execution or acknowledgment, as the case may be, and delivery thereof or with respect to such documents of a party other than the Authority, shall be evidenced by an Authority Officer's execution thereof.

Section 403. **Effective Date.** This Supplemental Resolution shall take effect in accordance with applicable law.

(End of Article IV)

Resolution No 34-2016

| | | BITTING | FRISOLI | O'CONNOR | SHEFTZ | HENDERSON |
|----------------|--|----------------|----------------|-----------------|---------------|------------------|
| MOTION | | | X | | | |
| SECOND | | X | | | | |
| AYES | | X | X | X | X | X |
| NAY | | | | | | |
| ABSENT | | | | | | |
| ABSTAIN | | | | | | |

CERTIFICATE

I, the undersigned Secretary of The Township of Lower Municipal Utilities Authority, a body corporate and politic of the State of New Jersey, HEREBY CERTIFY that the foregoing resolution is a true copy of an original resolution which was duly adopted by said Authority at a meeting duly called and held on February 3, 2016 and at which a quorum was present and acted throughout, and that said copy has been compared by me with the original resolution recorded in the records of the Authority and that it is a correct transcript thereof and of the whole of said resolution, and that said original resolution has not been altered, amended or repealed but is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 3rd day of February, 2016.

**THE TOWNSHIP OF LOWER
MUNICIPAL UTILITIES AUTHORITY**

By: Sharon Otto
Secretary, Sharon Otto

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 35-2016**

**AUTHORIZING THE EXECUTIVE DIRECTOR TO UTILIZE COMPETITIVE CONTRACTING, IN
LIEU OF PUBLIC BIDDING, FOR THE PROCUREMENT OF A SUPERVISORY CONTROL AND
DATA ACQUISITION SYSTEM**

WHEREAS, the Lower Township Municipal Utilities Authority ("Authority") has a need for the procurement of a updated Supervisory Control and Data Acquisition ("SCADA") system; and

WHEREAS, the Local Public Contracts Law, at N.J.S.A. 40A:11-4.1, allows local contracting units, in certain limited circumstances, to use competitive bidding "in lieu of public bidding for the procurement of specialized goods and services the price of which exceeds the bid threshold;" and

WHEREAS, N.J.S.A. 40A:11-4.1a allows for the use of competitive contracting for: "The purchase or licensing of proprietary computer software designed for contracting purposes, which may include hardware intended for use with the proprietary software..." and

WHEREAS, the SCADA system needed by the Authority would fit within the parameters established in N.J.S.A. 40A:11-4.1a;

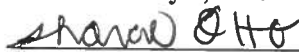
NOW, THEREFORE, BE IT RESOLVED, by the Members of the Lower Township Municipal Utility Authority, in the County of Cape May and State of New Jersey as follows:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) As required by N.J.S.A. 40A:11-4.3, this resolution shall authorize the use of competitive contracting in connection with the procurement of an updated SCADA system for the Authority.
- 3) Pursuant to N.J.S.A. 40A:11-4.3, the competitive contracting process shall be administered by the Authority's Executive Director and any contract to be awarded under this process shall be made by resolution of the Authority Members.
- 4) The Executive Director be and hereby is authorized to prepare requests for proposals for the aforementioned competitive contracting process and the same shall be prepared in accordance with the requirements of N.J.S.A. 40A:11-4.4 and any other requirements imposed by law.
- 5) The subject contract shall be solicited in accordance with the provisions of N.J.S.A. 40A:11-4.5 and any other requirements imposed by law.

Resolution No 35-2016

| | BITTING | FRISOLI | HENDERSON | O'CONNOR | SHEFTZ |
|----------------|---------|---------|-----------|----------|--------|
| MOTION | | X | | | |
| SECOND | X | | | | |
| AYES | X | X | X | X | X |
| NAY | | | | | |
| ABSENT | | | | | |
| ABSTAIN | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on February 3, 2016



Sharon Otto, Secretary

LAW OFFICE

Cafiero & Kaufmann

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andrew.cafiero@cafierolaw.com
James S Cafiero
Of Counsel

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February 2, 2016

Michael Chapman, Executive Director
Lower Township Municipal Utilities Authority
2900 Bayshore Road
Villas, NJ 08251

Re: Wissahickon Avenue Emergency Sewer Repair

Dear Mike:

In your January 20, 2016 email regarding an emergency sewer repair contract for Wissahickon Avenue between 9th Avenue and Victoria Avenue you indicated that, at the next Board meeting, you would be requesting a resolution authorizing the emergency repair. I have gone back to take a look at the provisions in the Local Public Contracts Law regarding emergency purchases and contracts. Based on the substance of the statutory language, I am of the opinion that an emergency contract need not be authorized by resolution or, if already awarded, that it need not be memorialized by adoption of a formal resolution. The Board, however, is free to adopt such a procedure if none now exists.

The controlling statutory provision is N.J.S.A. 40A:11-6. That statute prescribes a procedure which I summarize as follows:

- There must be an emergency affecting the public health, safety and welfare that requires the immediate delivery of goods or the performance of services.
- The official in charge of the agency, or such other officer or official as may be authorized to act in place of the official in charge, shall notify in writing the purchasing agent, the purchasing agent's supervisor or a designated representative of the governing body of the need for an emergency contract, the nature of the emergency, the time of its occurrence and the need to invoke N.J.S.A. 40A:11-6. If the persons so notified is satisfied that an emergency exist then that person shall be authorized to award a contract or contracts as may be needed to respond to the emergency.

Michael Chapman, Executive Director
February 2, 2016
Page 2

- Upon the furnishing of goods or services in accordance with the terms of the emergency contract, the contractor shall be entitled to payment and the contracting unit shall take such action as may be necessary to provide for that payment.

As noted above, the statute makes no mention of the need to adopt any resolution. The statute goes on to indicate that the Division of Local Government Services shall make rules to implement the statute. Those rules are found at N.J.A.C. 5:34-6.1. Those administrative regulations do not require adoption of a resolution.

In addition to the above, the statute indicates that contracting units may adopt additional rules to implement the statute. The administrative regulations, however, mandate the adoption of such rules by every contracting unit. In its entirety, N.J.A.C. 5:34-6.1(b) provides:

The governing body of each contracting unit shall adopt rules or regulations as appropriate to the contracting unit to ensure that there is a procedure for determining and confirming the existence of an emergency and that the provisions for emergency purchasing pursuant to N.J.S.A. 40A:11-6 or 18:A18A-7 [sic] may be implemented. Such rules or regulations shall include such provisions that ensure that if initially designated individuals are not available, there is a designated chain of command to ensure that there are always appropriate individuals available to make such decisions.

Based on the language of that regulation, I recommend that, if none now exist, a basic set of rules and regulations be formulated and approved by resolution of the Board at an upcoming meeting.

In conclusion, if you have any questions concerning the above or require any additional information please do not hesitate to contact me.

Thank you for your consideration of the foregoing.

Sincerely,



William J. Kaufmann

WJK/sd
Via email only
Cc: All Authority Members

**THE TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 37-2016**

**AWARDING CONTRACT TO SOUTH STATE, INC. FOR ROUTE 109 CASING PIPE
INSTALLATION CONTRACT**

WHEREAS, bids were received by the Lower Township Municipal Utilities Authority on February 2, 2016 in connection with a contract for Route 109 Casing Pipe Installation; and

WHEREAS, *South State, Inc.*, of Bridgeton, New Jersey, was the lowest bidder; and

WHEREAS, the Authority's Engineer and the Authority's Solicitor have reviewed the bid of South State, Inc. and are satisfied that the bidder complied with the instructions to bidders and conditions of the award; and

WHEREAS, the Authority's Engineer is satisfied that South State, Inc. is a qualified bidder and contractor; and

WHEREAS, based on the reviews conducted by the Authority's Engineer and Authority's Solicitor, the Executive Director has recommended award of the subject contract to South State, Inc.;

NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The Route 109 Casing Pipe Installation Contract is awarded to South State, Inc. for a cost of \$68,061.00.
- 3) On behalf of the Lower Township M.U.A., the Chairman and Authority Secretary be and they hereby are authorized and directed to sign the contract that was included with the contract bidding materials and to deliver same to South State, Inc. of Bridgeton, New Jersey for execution and return.
- 4) This award of contract is contingent upon receipt of a certification of funds from the Authority's Chief Financial Officer.
- 5) The Authority Secretary shall return to all bidders whose bid has been rejected any bid security that was posted.
- 6) The Authority Secretary shall provide copies of this Resolution to all bidders whose bids whose bids have been rejected hereby.

RESOLUTION NO. 37-2016

| | | BITTING | FRISOLI | O'CONNOR | SHEFTZ | HENDERSON |
|---------|--|---------|---------|----------|--------|-----------|
| MOTION | | | X | | | |
| SECOND | | X | | | | |
| AYES | | X | X | X | X | X |
| NAY | | | | | | |
| ABSENT | | | | | | |
| ABSTAIN | | | | | | |

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on February 3, 2016.

Sharon Otto

Sharon Otto, Secretary

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

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CRAIG F. REMINGTON, PLS, PP, Vice President

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Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

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CORPORATE SECRETARY
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(201) 624-2136 (fax)

ENGINEERING REPORT – FEBRUARY 3, 2016

Prepared for the

Lower Township Municipal Utilities Authority

Lower Township, Cape May County, New Jersey

USDA East Villas Water Main Improvements - Application RV&W Project Number: 05-05-M-010

USDA has approved a low interest loan offer in the amount of \$3,724,000.00

Phase 1 consists of the following streets:

1. Bayshore Road – Weber Avenue to Wilde Avenue
2. Miami Avenue
3. Pensacola Road – Miami Avenue to Florida Avenue
4. Florida Avenue – Peters Road to Pensacola Road
5. Ocean Avenue – Bayshore Road to Bermuda Avenue
6. Jacksonville Avenue – Peters Avenue to Flagler Road
7. St. Johns Avenue
8. Tampa Avenue
9. Desoto Avenue
10. Flagler Road
11. Hudson Avenue – Peter's Road to Dead End
12. Pacific Avenue – Peter's Road to Dead End
13. Delaware Parkway – Peter's Road to Dead End
14. Princeton Road
15. Matthews Avenue
16. Weber Avenue
17. Langs Avenue
18. Bentz Avenue
19. Mowery Avenue – Fulling Mill Road to Virginia Avenue

USDA Sanitary Sewer Improvements - Application
RV&W Project Number: 05-05-M-011

RV&W portion of USDA submittal has been submitted to USDA (6/19/15). Upon receipt of the required financial information and documents, the LTMUA will submit these documents to USDA to complete the application.

Iron Sequestering System at Well #2 and Well #7
RV&W Project Number: 05-05-M-016

NJDEP was not satisfied with the performance of the current chemical at its current dosage, which was approved on a temporary basis. We submitted a request for Temporary Treatment Approval to test performance of the same chemical at a higher dosage which has been initiated at well 2. The pilot testing was completed on December 31, 2015 and the results were inconclusive. We have submitted a request for extension of the Temporary Treatment Approval for further water quality analysis. Water quality data from the recent pilot testing was submitted to NJDEP. We are awaiting a response from the NJDEP project reviewer.

Alternate Water Supply Plan
RV&W Project Number: 05-05-M-017

The Alternate Water Supply Plan for planning purposes in the event LTMUA has potable water sources restricted or decommissioned in the future due to saltwater intrusion in the Cape May County aquifer system has been approved. Each of the alternative is to be evaluated on a semi-annual basis with the first update report due in June 2017.

Schellengers Landing Sewer Reconstruction
RV&W Project Number: 05-05-M-019

The contractor is on site and construction is currently ongoing.

Wissahickon Avenue Sanitary Sewer Rehabilitation
RV&W Project Number: 05-05-M-020

Revised plans were submitted to NJDEP on November 15, 2015 for approval of a General Permit No. 2. General Permit No. 2 was granted on December 3, 2015. Currently, the proposed construction is under NJDOT review and a TWA Permit will be submitted once NJDOT comments are received.

Exit 0-24" RCP Carrier Pipe for Future Water Transmission

The project was advertised on January 16, 2016 with a bid opening scheduled for February 2, 2016.
