

# Lower Township MUA

2900 Bayshore Road • Villas, New Jersey 08251  
Telephone (609) 886-7146 • Fax (609) 886-4487  
www.LTMUA.org



April 1, 2026

## REVISED AGENDA

- Call to Order
- Determination of Quorum
- Sunshine Law
- Pledge of Allegiance and Moment of Silence
- Comments or Questions from the Public on Agenda Items

## CONSENT AGENDA

1. Approval of Minutes: March 4, 2026 Regular Minutes
2. Approval of Bills
  - a. **Resolution No. 64-2026 \$49,274.95** Operating Account (Authorizes payment of operating expenses up to \$50,000)
  - b. **Resolution No. 65-2026 \$330,563.16** Excess operating account (Authorizes payment of operating expenses in excess of \$50,000)
3. **Resolution No. 66-2026** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Sewer** Capital items in the amount of **\$176,468.93**
4. **Resolution No. 67-2026** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Water** Capital items in the amount of **\$447,142.86**
5. **Resolution No. 68-2026** Customer Change Resolution Approving Reductions to Accounts

## REGULAR AGENDA

6. **Resolution No. XX-2026** – Ratifying Award of an Emergency Repair Contract with Perna Finnigan, Inc. for an Emergency Water Main Repair at 1252 Route 109
7. **Resolution No. XX-2026** – Authorizing the Advertisement of an NTB for the 2024-2026 Sewerage Pump Stations Rehabilitation Project
8. **Presentation** – LTMUA Wastewater Treatment Plant Capital Improvement Study
9. **Resolution No. XX-2026** – Awarding a Contract for Heating & Cooling Repairs Services
10. **Resolution No. XX-2026** – Approving a Shared Services Agreement with Cape May County MUA for the Disposal of the LTMUA's Biosolids
11. **Resolution No. XX-2026** – Appointing a SCADA and Instrumentation Consultant
12. **Administrative Reports**
  - Solicitor
  - Engineer
  - Financial Report
  - Executive Director
13. **Call to the Public**
14. **Board Comments**

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION NO. 64-2026**

**OPERATING ACCOUNT REQUISITION**

BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, that in accordance with SECTION 605 of the GENERAL BOND RESOLUTION, the sum of **\$49,274.95** and hereby is for the purpose of reimbursing the REVOLVING FUND for OPERATING EXPENSES for the payment scheduled. These payments include those not represented by an asterisk on the attached check list.


BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance or repair of the system or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the GENERAL BOND RESOLUTION; that obligations in the stated amounts have been incurred by the Authority and that each item thereof was properly incurred in operating, maintaining or repairing the system and has not been paid; that there has not been filed with or served upon the Authority notice any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable under such requisition to any of the persons, firms or corporations named in such requisition, or if any such lien, attachment or claim has been filed or served upon the Authority, that such lien, attachment or claim has been released or discharged and such payments are for Operating Expenses and that the total amount thereof will not be in excess of the unencumbered balance of the Annual Budget.

RESOLUTION NO. 64-2026

	<b>RIDGWAY</b>	<b>STEERE</b>	<b>HENDERSON</b>	<b>RECHNER</b>	<b>PRINCE</b>
<b>MOTION</b>				X	
<b>SECOND</b>			X		
<b>AYES</b>	X	X	X	X	X
<b>NAY</b>					
<b>ABSENT</b>					
<b>ABSTAIN</b>					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on April 1, 2026.

  
 \_\_\_\_\_  
 Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION NO. 65-2026**

**REQUISITIONING REIMBURSEMENT OF OPERATING EXPENSES  
IN EXCESS OF \$50,000.00**

WHEREAS, Section 605 of the General Bond Resolution provided for Operating Expenses in the amount of \$50,000.00 and;

WHEREAS, the Authority has bills totaling in excess of \$50,000.00 to be paid, and the Authority wishes to authorize the payment of these bills at this time, contingent upon the receipt of the reimbursement of Operating Expenses requested by the Resolution previously adopted at this meeting.

NOW, THEREFORE, BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that in accordance with Section 605 of the General Bond Resolution, the sum of **\$330,563.16** is hereby requisitioned from TD Bank, the Trustee, for the payments scheduled and attached.

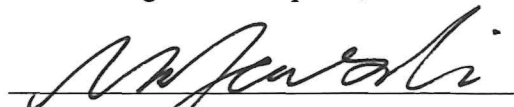
BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance, or repair of the System applicable or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the General Bond Resolution.

RESOLUTION NO. 65-2026

	RIDGWAY	STEERE	HENDERSON	RECHNER	PRINCE
MOTION				X	
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

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 \_\_\_\_\_  
 Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION NO. 66-2026**

**AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL IMPROVEMENT  
FUND ACCOUNT TO STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following **Sewer** Capital Improvement items:

**CAPITAL SEWER ITEMS**

Flygt Model SR-4640 Mixer- Xylem Water Solutions, Inc.	\$16,635.88
Poplarwood/Diamond Beach Pump Station Rehabilitation- Polistina & Associates, LLC	\$1,680.00
Pump Station Rehabilitation- Polistina & Associates, LLC	\$2,490.00
Townbank Road Phase II- Polistina & Associates, LLC	\$631.00
Rotary Press Rebuild- Sherwood Logan & Associates	\$144,012.05
HP Motor for Centrifuge- Municipal Maintenance Co.	\$11,020.00
<b>Total</b>	<b>\$176,468.93</b>

RESOLUTION NO. 66-2026

	RIDGWAY	STEERE	HENDERSON	RECHNER	PRINCE
MOTION				X	
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

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 Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION NO. 67-2026**

**AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL IMPROVEMENT  
FUND ACCOUNT TO STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following **Water** Capital Improvement items:


**CAPITAL WATER ITEMS**

Meter, MXU, and Install Project- Core & Main LP- Meter Replacement Program	\$54,450.00
Meter, MXU, and Install Project- Core & Main LP- Meter Replacement Program	\$360.00
NCM Water Main Replacement Project- DeBlasio & Associates- Construction Phase I	\$16,063.64
NCM Water Main Replacement Phase II- DeBlasio & Associates- Engineering Phase II	\$17,095.00
NCM Water Main Replacement Project- P&A Construction, Inc.- Pay Cert No. 4	\$359,174.22
<b>Total</b>	<b>\$447,142.86</b>

RESOLUTION NO. 67-2026

	RIDGWAY	STEERE	HENDERSON	RECHNER	PRINCE
<b>MOTION</b>				X	
<b>SECOND</b>			X		
<b>AYES</b>	X	X	X	X	X
<b>NAY</b>					
<b>ABSENT</b>					
<b>ABSTAIN</b>					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on April 1, 2026.

  
 Melissa Jasinski, Board Secretary

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## BILL LIST CERTIFICATION

We, the Members of the Lower Township Municipal Utilities Authority hereby certify that we have each reviewed the Bill List presented for payment on April 1, 2026.

James P. Ridgway

Bryan Steere

Karen Rechner

Jacqueline Henderson

Stephen Prince

April 2026 Bill List Capital Expenses

A	B	C	D	E	F
Account	Description	PO #	Vendor Name	Item Description	Amount
3	05-55-202-100	26-00011	Xylem Water Solutions, Inc.	Mixer	\$16,635.88
4	05-60-200-401	24-00708	Core & Main LP	Meter Replacement Program	\$54,450.00
5	05-60-200-402	26-00226	Core & Main LP	Meter Replacement Program	\$360.00
6	05-60-100-803	26-00250	DeBlasio & Associates	Construction Phase I	\$16,063.64
7	05-60-100-810	26-00251	DeBlasio & Associates	Engineering Phase II	\$17,095.00
8	05-55-100-204	26-00208	Polistina & Associates, LLC	Pump Station Rehab.	\$2,490.00
9	05-55-400-105	26-00227	Polistina & Associates, LLC	Construction Management	\$1,680.00
10	05-55-400-100	26-00209	Polistina & Associates, LLC	Townbank Road Phase II	\$631.00
11	05-55-300-121	26-00107	Sherwood Logan & Associates	Rotary Press Rebuild	\$144,012.05
12	05-60-100-802	26-00195	P&A Construction, Inc.	Pay Certificate No. 4	\$359,174.22
13	05-55-400-105	26-00052	Municipal Maintenance Co.	HP Motor for Centrifuge	\$11,020.00

<b>PREPAY AND EFT ITEMS: April 1, 2026 Meeting</b>		
NJ Solutions JHIF Active & Retired Medical	\$111,154.79	EFT
Delta Dental	\$3,186.59	EFT
Enterprise	\$11,836.37	EFT
Google Workspace	\$385.00	EFT
Comcast Cable WWTP, Fishing Creek PS, Seashore Vac Station	\$2,431.47	EFT
EZ Pass	\$200.00	EFT
NJ DEP Environmental Laboratory Certification	\$835.00	EFT
Vincenzo's Little Italy- All Staff Employee Appreciation Luncheon	\$555.00	ck# 428294
A & C Septic Service, LLC	\$2,100.00	ck# 48287
Atlantic City Electric	\$28,753.66	ck# 48288
Middle Township Sewer Utility	\$283.29	ck# 48289
PG & S Payroll Services, LLC	\$746.75	ck# 48290
The Press of AC	\$213.63	ck# 48291
Tri-County Termite & Pest	\$135.00	ck# 48292
	<b>Total of the Pre Pay Items</b>	<b>\$162,816.55</b>
<b>CAPITAL SEWER ITEMS</b>		
Flygt Model SR-4640 Mixer- Xylem Water Solutions, Inc.	\$16,635.88	
Poplarwood/Diamond Beach Pump Station Rehabilitation- Polistina & Associates, LLC	\$1,680.00	
Pump Station Rehabilitation- Polistina & Associates, LLC	\$2,490.00	
Townbank Road Phase II- Polistina & Associates, LLC	\$631.00	
Rotary Press Rebuild- Sherwood Logan & Associates	\$144,012.05	
HP Motor for Centrifuge- Municipal Maintenance Co.	\$11,020.00	
	<b>Total</b>	<b>\$176,468.93</b>
<b>CAPITAL WATER ITEMS</b>		
Meter, MXU, and Install Project- Core & Main LP- Meter Replacement Program	\$54,450.00	
Meter, MXU, and Install Project- Core & Main LP- Meter Replacement Program	\$360.00	
NCM Water Main Replacement Project- DeBlasio & Associates- Construction Phase I	\$16,063.64	
NCM Water Main Replacement Phase II- DeBlasio & Associates- Engineering Phase II	\$17,095.00	
NCM Water Main Replacement Project- P&A Construction, Inc.- Pay Cert No. 4	\$359,174.22	
	<b>Total</b>	<b>\$447,142.86</b>
	<b>Total of the Bill List</b>	<b>\$840,633.35</b>
JCI Jones Chemicals, Inc.- Sodium Hypochlorite	\$9,007.74	
Telesystem- Phone Accounts	\$1,993.66	
CMCMUA- Sludge Processing- Feb. 2026 Sludge Processing	\$38,273.55	
<b>OPERATING ACCOUNT</b>	<b>\$49,274.95</b>	
<b>EXCESS OPERATION ACCOUNT</b>	<b>\$330,563.16</b>	
<b>Total of Bill List and Pre Paid</b>	<b>\$1,003,449.90</b>	
<b>Total of all Resolutions</b>	<b>\$1,003,449.90</b>	

P.O. Type: All  
 Range: First to Last  
 Format: Condensed  
 Vendors: All  
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N  
 Rcvd: Y Held: Y Aprv: N  
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y  
 Prior Year Only: N

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ACT02	ACTION SUPPLY COMPANY	26-00206	03/23/26	3/4" Gray Trap Rock Dark	Open	1,609.63	0.00		
APC01	A.P. CERTIFIED TESTING LLC	26-00188	03/12/26	Backflow Test	Open	395.00	0.00		
ARM01	ARMBRUSTER, CATHRYN	26-00239	03/29/26	Reimbursement of Medicare Pt B	Open	608.70	0.00		
BCS01	BARBER CONSULTING SERVICES	26-00240	03/30/26	Cloud Backup 1TB	Open	600.00	0.00		
BIL03	BILLOWS ELECTRIC SUPPLY CO INC	26-00166	03/03/26	Batteries for wells	Open	175.25	0.00		
BUR01	BUREAU OF FIRE SAFETY	26-00220	03/29/26	Fire Code Permit - Type 1	Open	75.00	0.00		
BWC02	BLANEY, WEINBERG & CURIO, P.C.	26-00197	03/19/26	Legal Services	Open	578.00	0.00		
CLA01	CLARK, KATHLEEN	26-00236	03/29/26	Reimbursement of Medicare Pt B	Open	591.98	0.00		
CMC02	CMC FLEET MAITENANCE	26-00217	03/27/26	February 2026 Fuel Usage	Open	5,697.11	0.00		
CNM01	CORE & MAIN LP	24-00708	10/10/24	Meter, MXU and Install Project	Open	54,450.00	0.00		
		26-00109	02/05/26	8" Hymax & Curb Box	Open	6,150.00	0.00		
		26-00113	02/17/26	Brass Parts	Open	4,266.00	0.00		
		26-00171	03/06/26	6 & 8 Flg Fittings	Open	1,592.00	0.00		
		26-00226	03/29/26	Drill Pit Lid	Open	360.00	0.00		
						66,818.00			
COM03	TD WEALTH	26-00214	03/26/26	Bond Service	Open	9,000.00	0.00		
COM06	COMCAST	26-00221	03/29/26	Internet Service 2900 Bayshore	Open	763.60	0.00		
CON03	ATLANTIC CITY ELECTRIC	26-00219	03/29/26	Electric Accounts	Open	27,889.39	0.00		
COU04	SHIRLEY COUGHLIN	26-00235	03/29/26	Reimbursement of Medicare Pt B	Open	407.54	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
DEB02	DEBLASIO & ASSOCIATES								
		26-00250	03/30/26	NCM Water Main Replacement	Open	16,063.64	0.00	c2023002	C
		26-00251	03/30/26	NCM WM Replacement - Phase II	Open	<u>17,095.00</u>	0.00	c2025002	C
						33,158.64			
DEL04	DELAWARE RIVER BASIN COMMISS.								
		26-00248	03/30/26	Monitoring & Coordination Fee	Open	855.00	0.00		
DEM01	DEMARCAANTONIO, CARL M								
		26-00234	03/29/26	Reimbursement of Medicare Pt B	Open	818.72	0.00		
DEM02	"D" ELECTRIC MOTORS, INC.								
		25-00857	11/18/25	Repair of Fairbanks Morse Pump	Open	4,932.00	0.00		
DRB01	DRBA								
		26-00213	03/25/26	Lease Agreement	Open	274.46	0.00		
DUN01	DUNN, WILLIAM								
		26-00243	03/30/26	Cell Phone Stipend	Open	148.00	0.00		
EDM01	EDMUNDS AND ASSOCIATES INC								
		26-00184	03/12/26	2026 Hardware Maintenance	Open	6,279.82	0.00		
		26-00185	03/12/26	2026 Software Maintenance	Open	<u>16,549.48</u>	0.00		
						22,829.30			
EMI01	OBERKOFER, EMILY								
		26-00231	03/29/26	Reimbursement of Medicare Pt B	Open	407.54	0.00		
ENI01	ENVIRONMENTAL RESOURCE ASSOCIA								
		26-00168	03/03/26	pH & Total Residual Chlorine	Open	185.72	0.00		
FRI01	MICHAEL FRITSCH								
		26-00246	03/30/26	Cell Phone Stipend	Open	148.00	0.00		
GET01	OFFSHORE GETTY INC								
		26-00230	03/29/26	Tires for Portable Generator	Open	374.52	0.00		
GSL01	GARDEN STATE LABORATORIES, INC								
		26-00172	03/06/26	Laboratory Analysis	Open	1,720.00	0.00		
GSR01	GSRP PROJECT HOLDINGS I, LLC								
		26-00241	03/30/26	Solar Energy	Open	7,490.88	0.00		
		26-00247	03/30/26	Solar Energy	Open	<u>444.40</u>	0.00		
						7,935.28			
GTM01	GROFF TRACTOR MID ATLANTIC LLC								
		26-00163	02/27/26	Case 580SN Backhoe Service	Open	949.56	0.00		
HER01	HERALD-NEWSPAPER SEA WAVE CORP								
		26-00222	03/29/26	Hydrant Flushing Advertisement	Open	792.00	0.00		
HOP01	HOPP, JOHN								
		26-00232	03/29/26	Reimbursement of Medicare Pt B	Open	818.72	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
HOW02	MATTHEWS, HOWARD	26-00245	03/30/26	Cell Phone Stipend	Open	148.00	0.00		
ITT01	XYLEM WATER SOLUTIONS INC.	26-00011	12/11/25	Flygt Model SR-4640 Mixer	Open	16,635.88	0.00		
JAY01	JAYE JOHNSON	26-00237	03/29/26	Reimbursement of Medicare Pt B	Open	608.70	0.00		
JCI01	JCI JONES CHEMICALS, INC.	26-00225	03/29/26	Sodium Hypochlorite 03/03/26	Open	9,007.74	0.00		
JOH01	CHEW, JOHN	26-00233	03/29/26	Reimbursement of Medicare Pt B	Open	818.72	0.00		
JSH01	JSH INTERNATIONAL, LLC	26-00223	03/29/26	BAE	Open	4,125.00	0.00		
LIS01	GIANGIACOMO, ELISA	26-00238	03/29/26	Reimbursement of Medicare Pt B	Open	608.70	0.00		
LSS01	TELESYSTEM	26-00252	03/30/26	Phone Accounts	Open	1,993.66	0.00		
MELB01	JASINSKI, MELISSA	26-00244	03/30/26	Cell Phone Stipend	Open	148.00	0.00		
MIN01	CAPE MINING AND RECYCLING LLC	26-00204	03/23/26	Recycled Concrete	Open	474.32	0.00		
MLF01	THE MORRIS LAW FIRM, LLC	26-00196	03/19/26	Legal Services	Open	3,613.75	0.00		
MMC01	MUNICIPAL MAINTENANCE CO	26-00052	01/14/26	100 HP Motor for Centrifuge	Open	11,020.00	0.00		
MUA06	CMCMUA - SLUDGE PROCESSING	26-00202	03/20/26	Feb. 2026 Sludge Processing	Open	38,273.55	0.00		
NVA01	NATIONAL VISION ADMINISTRATORS	26-00218	03/28/26	Group Vision Coverage	Open	339.75	0.00		
PAC01	P&A CONSTRUCTION, INC.	26-00195	03/19/26	Pay Certificate #4	Open	359,174.22	0.00	c2025004	c
PAR01	PARAMOUNT CHEMICAL CO. INC	26-00210	03/24/26	Paper Towels	Open	149.36	0.00		
PAY01	PAYARGO, INC.	26-00173	03/09/26	Payargo Transactions	Open	910.36	0.00		
PIE01	PG & S PAYROLL SERVICES, LLC	26-00203	03/23/26	Payroll Services	Open	296.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PIE06	STEVEN PIERCE								
		26-00242	03/30/26	Cell Phone Stipend	Open	148.00	0.00		
POL03	POLYDYNE INC.								
		26-00198	03/20/26	Polymer Clarifloc C-9545	Open	3,450.00	0.00		
		26-00211	03/24/26	Polymer Clarifloc	Open	<u>6,900.00</u>	0.00		
						10,350.00			
POL05	POLISTINA & ASSOCIATES, LLC								
		26-00208	03/23/26	Pump Station Rehabilitation	Open	2,490.00	0.00		
		26-00209	03/23/26	Townbank Road Phase II	Open	631.00	0.00		
		26-00227	03/29/26	Poplarwood/DB PS CM	Open	<u>1,680.00</u>	0.00	c2026001	C
						4,801.00			
RHT01	ROMANO, HEARING, TESTA & KNORR								
		26-00201	03/20/26	Accounting Assistance Services	Open	13,001.25	0.00		
SBS01	XEROX BUSINESS SOLUTIONS								
		26-00224	03/29/26	Printer Maintenance & Toner	Open	884.08	0.00		
SCH03	SCHULER SECURITY, INC.								
		26-00228	03/29/26	Service Invoice	Open	305.00	0.00		
		26-00229	03/29/26	Service Invoice	Open	<u>420.00</u>	0.00		
						725.00			
SEA01	SEA GEAR MARINE SUPPLY INC								
		26-00108	02/05/26	Bibs for Boonstra	Open	109.99	0.00		
		26-00174	03/09/26	Little Giant Pumps Dewatering	Open	414.18	0.00		
		26-00175	03/09/26	Invoice #408	Open	74.42	0.00		
		26-00176	03/09/26	Invoice #3088	Open	<u>1.68</u>	0.00		
						600.27			
SEA08	SEASHORE SHEDS & GAZEBOS, LLC								
		26-00060	01/21/26	Sheds for Plant	Open	7,738.00	0.00		
SHA06	SHANNON CHEMICAL CORPORATION								
		26-00164	03/02/26	Blended Poly-Orthophosphate	Open	11,169.60	0.00		
SHE02	SHERWOOD LOGAN & ASSOCIATES								
		26-00107	02/05/26	Rotary Press Parts & Service	Open	144,012.05	0.00		
TRA01	NJ TRANSIT CORP								
		26-00215	03/26/26	Annual Occupancy Permit	Open	383.00	0.00		
TRI05	TRI-COUNTY TERMITE & PEST								
		26-00207	03/23/26	Pest Control Service	Open	45.00	0.00		
USA01	HD FACILITIES MAINTENANCE, LTD								
		26-00061	01/21/26	Winter Weather PPE	Open	67.56	0.00		
		26-00169	03/05/26	Reagent, Iron Ferover, 10 ML	Open	<u>790.00</u>	0.00		
						857.56			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
VIL03	NAPA AUTO PARTS CO.								
		26-00199	03/20/26	January 2026 Purchases	Open	1,152.24	0.00		
		26-00200	03/20/26	February 2026 Purchases	Open	<u>724.82</u>	0.00		
						1,877.06			
WWG01	GRAINGER, INC								
		26-00167	03/03/26	AED	Open	2,464.39	0.00		
		26-00205	03/23/26	Paper Towel Rolls	Open	<u>174.72</u>	0.00		
						2,639.11			
ZYN01	MIKE ZYNDORF, LLC								
		26-00131	02/25/26	Lift Rental for Rotary Press	Open	1,500.00	0.00		
Total Purchase Orders:		81	Total P.O. Line Items:		0	Total List Amount:	840,633.35	Total Void Amount:	0.00

Totals by Year-Fund		Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
SEWER & WATER FUN	6-05	217,021.56	0.00	217,021.56	0.00	0.00	217,021.56
	X-05	623,611.79	0.00	623,611.79	0.00	0.00	623,611.79
Total of All Funds:		<u>840,633.35</u>	<u>0.00</u>	<u>840,633.35</u>	<u>0.00</u>	<u>0.00</u>	<u>840,633.35</u>

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Totals by Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
SEWER & WATER FUN	05	840,633.35	0.00	840,633.35	0.00	0.00	840,633.35
Total of All Funds:		<u>840,633.35</u>	<u>0.00</u>	<u>840,633.35</u>	<u>0.00</u>	<u>0.00</u>	<u>840,633.35</u>

LOWER TOWNSHIP MUA  
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
SEWER & WATER FUND	6-05	212,089.56	0.00	4,932.00	0.00	217,021.56
	x-05	623,611.79	0.00	0.00	0.00	623,611.79
Total of All Funds:		<u>835,701.35</u>	<u>0.00</u>	<u>4,932.00</u>	<u>0.00</u>	<u>840,633.35</u>



**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION NO. 69-2026**

**RATIFYING AWARD OF AN EMERGENCY REPAIR CONTRACT WITH PERNA FINNIGAN INC., FOR AN EMERGENCY WATER MAIN REPAIR AT 1252 ROUTE 109**

**WHEREAS**, on or about March 24, 2026 the Lower Township Municipal Utilities Authority (LTMUA) received a call about a possible water main leak in front of 1252 Route 109; and

**WHEREAS**, due to the complexity of the problem and the critical geographical location, it was determined this repair was not within the safe operating parameters and scope of the LTMUA; and

**WHEREAS**, the above-described conditions have created an emergency that affect the public health, safety and welfare which requires the immediate delivery of goods and the performance of repair services; and

**WHEREAS**, the Director of Operations notified the Executive Director of the nature of the emergency, the time of its occurrence and the need for an emergency repair contract; and

**WHEREAS**, the Local Public Contracts Law, at N.J.S.A. 40A:11-6, provides that “any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding therefore, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of service;” and

**WHEREAS**, Perna Finnigan, Inc. of Vineland, New Jersey has the qualifications, equipment and personnel that are necessary to perform the required emergency repairs and traffic control procedure capabilities on a time and material basis; and

**WHEREAS**, Perna Finnigan, Inc. performed the emergency repair work on a time and material basis; and

**WHEREAS**, the Executive Director has made a full report of the details of this matter to the Board at the April 1, 2026 Board meeting;

**NOW, THEREFORE, BE IT RESOLVED**, by the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:


- 1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
- 2) The appropriate officials are authorized to take all actions that are necessary and proper and are authorized to execute the necessary documents so as to provide payment to Perna Finnigan, Inc. in an anticipated amount not to exceed \$100,000 for the goods delivered and the services performed in connection with the emergency water main leak repair contract.

3) This resolution only shall be effective when a Certification of Funds from the Authority's Certifying Finance Officer is issued and annexed.

**Resolution No. 69-2026**

	RIDGWAY	STEERE	RECHNER	HENDERSON	PRINCE
MOTION				X	
SECOND			X		
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on April 1, 2026.


  
 \_\_\_\_\_  
 Melissa Jasinski, Board Secretary

**CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT**

**ADDITION TO RESOLUTION NO. 69-2026**

I, Karen Rechner, Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the following proposed contract between the Township of Lower Municipal Utilities Authority and Perna Finnigan, Inc. for an Emergency Water Main Repair at 1252 State Highway Rt. 109. Money necessary to fund said contract has been projected in the amount of not to exceed \$100,000.00. Money necessary to fund said contract has been provided for and shall be charged to the following Line Item Appropriation or Account No. 05-60-200-400 – Water Main Replacement. These funds will not be certified as being for more than one (1) pending contract.

DATE: April 1, 2026

  
\_\_\_\_\_  
Karen Rechner, Treasurer  
Certifying Finance Officer

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION NO. 70-2026**

**AUTHORIZING THE ADVERTISEMENT OF A NOTICE TO BIDDERS FOR THE 2024-2026 SEWERAGE PUMP STATIONS REHABILITATION PROJECT**

**WHEREAS**, the Lower Township Municipal Utilities Authority (LTMUA) has determined the need to replace aging sewer pump station infrastructure involving the Authority’s Wastewater Treatment Plant Headworks, Route 9 and Racetrack pump stations via financing from the New Jersey Water Bank; and

**WHEREAS**, the New Jersey Department of Environmental Protection (NJDEP) is anticipated to authorize the Authority to advertise the 2024-2026 Sewerage Pump Stations Rehabilitation Project (Project) for construction bids during the month of April 2026; and

**WHEREAS**, Polistina & Associates will prepare a Notice To Bidders for the Project that requires the placement of a bid advertisement as soon as NJDEP authorizes the same;

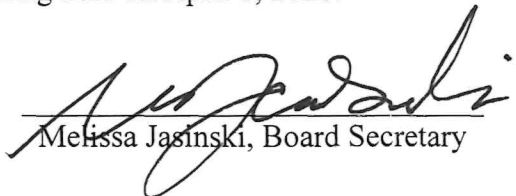
**NOW, THEREFORE, BE IT RESOLVED**, by the Lower Township Municipal Utilities Authority as follows:

- 1) Polistina & Associates is hereby authorized to advertise for bids once authorized by the New Jersey Department of Environmental Protection.

**RESOLUTION NO. 70-2026**

	HENDERSON	PRINCE	RECHNER	RIDGWAY	STEERE
MOTION			X		
SECOND				X	
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on April 1, 2026.

  
Melissa Jasinski, Board Secretary



**TOWNSHIP OF LOWER MUNICIPAL  
UTILITIES AUTHORITY WASTEWATER  
TREATMENT PLANT CAPITAL  
IMPROVEMENT STUDY**

**RECOMMENDATIONS & COST SUMMARY**



# LTMUA Wastewater Treatment Plant

## 2026 Capital Improvement Study — Recommendations & Cost Summary

### PROJECTED CAPITAL COSTS

Total estimated capital investment over the 20-year planning horizon is **\$21,575,900**, phased as follows:

Phase	Timeframe	Estimated Cost
Immediate	0 – 5 years	\$4,318,000
Short Term	6 – 10 years	\$5,085,200
Mid Term	11 – 15 years	\$5,593,000
Long Term	16 – 20 years	\$6,578,000
<b>TOTAL</b>		<b>\$21,575,900</b>

### RECOMMENDATIONS BY SYSTEM

#### A. Influent Pumping Station

Immediate

- Replace two (2) older pumps with new dry-pit submersible pumps (replacement pumps already on-site). *(Required)*
- Enclose wet well and screen area and add ventilation/odor-control system to prevent corrosive hydrogen sulfide gases from damaging equipment and vehicles. *(Required)*

#### B. Headworks Structure

Immediate

- Replace original (1969) secondary screen with a modern center-flow screen with compactor (3 mm). Screen is over 60 years old. *(Required)*
- Routine structural concrete maintenance — crack and spalling repairs.

#### C. Aerated Grit Chamber

Immediate

- Replace original gear drive (still in service; all other components recently replaced). *(Required)*
- Install dedicated blower(s) for the grit chamber to improve air-flow control. *(Recommended)*
- Optional: Add a second (redundant) aerated grit chamber on the north side. *(Optional)*

#### D. Primary Clarifiers

Ongoing

- Routine maintenance — periodic replacement of bottom/top scrapers, chain, and flights; annual concrete inspection and repair. No capacity upgrades needed for 20-year horizon.

#### E. Activated Sludge Aeration Basins

Immediate

- Return south (second) aeration basin to activated sludge service. Currently being used as WAS storage; both basins are required to meet NJDEP loading standards under projected maximum-month flows. *(Required)*
- Routine concrete maintenance on both tanks.
- If future ADF exceeds 2.5 MGD, a third aeration basin will be needed (space available to the north).

#### F. Aeration Blowers

Immediate / Short Term

- **Add a 4th blower (min. 4,500 cfm) with VFD**, OR upgrade the two smaller blowers to 5,100 cfm each, to ensure redundancy when the largest blower is out of service. *(Required)*
- **Automate blower speed/air-supply** to track flow and dissolved oxygen (DO) levels; add additional DO probes (currently only 1 per tank). *(Required)*

### G. Intermediate Pump Station

Short / Mid Term

- Replace the three (3) remaining original (1991) intermediate pumps on a 7–10 year schedule.
- Replace the deteriorated handwheel gate operators to the secondary clarifiers.
- Annual concrete inspection and crack/spalling repair.

### H. Secondary Clarifiers

Ongoing

- Routine maintenance of clarifier drives/scrappers and concrete tanks. Drives should be rebuilt/replaced approximately every 15 years. No capacity upgrades needed.

### I. RAS/WAS Building

Immediate

- **Replace RAS valves and motorized valve operators** (original 1989/91; due for replacement). *(Required)*
- **Replace WAS valves, pressure switches, and gauges.** *(Required)*
- Assess and replace 1991 magnetic flow meters on RAS lines if sensors are degraded.
- Provide a method for backflushing draft tubes in secondary clarifiers to address recurring clogging.

### J. Disc Sludge Thickener

N/A

- Newly installed unit (2024) — no upgrades proposed. Functioning as intended.

### K. Sludge Holding Tanks

Immediate

- **Extend piping from disc thickener to the 3rd sludge holding tank** (currently can only feed 2 of 3 tanks). *(Required)*

### L. Sludge Dewatering

Immediate

- **Enclose centrifuge area** with removable panels and ventilation under negative pressure to contain corrosive gases. *(Required)*
- **Add direct ventilation connections to conveyor lids** to contain odors and gases. *(Required)*
- **Replace worn sludge screw conveyors** (corroded; cannot be welded). *(Required)*
- **Rebuild rotary press** (rebuild planned 2026). *(Required)*
- Replace 3 of 4 sludge pumps (only 1 replaced in 2016; others original 1995).
- Add duplicate/spare polymer chemical feed pumps for each dewatering unit.

### M. Sodium Hypochlorite Storage & Feed

Immediate / Short Term

- **Replace older 8,000-gallon bulk storage tank** due to age. *(Required)*
- Provide chemical containment berm for delivery truck off-loading area. *(Recommended)*
- Provide containment curb/berm in chemical feed pump room. *(Recommended)*

### N. Emergency Generator

Immediate

- **Install stand-alone ~40 KW generator for Building 6 Garage** (not currently covered by the 2022 750 KW generator). *(Required)*

### O. MCC and Electrical

Ongoing

- No major upgrades identified. Significant electrical upgrades were completed in 2022. Review electrical supply and controls when rehabilitating individual equipment.

**P. SCADA and Controls**

Ongoing / As Needed

- 
- Upgrade SCADA system in step with process improvements (e.g., automated aeration blower controls, flow-paced sodium hypochlorite feed). Limited current capability.

Source: 2026 LTMUA WWTP Capital Improvement Study. Costs are Opinion of Probable Construction Cost and are subject to change based on final design, bidding conditions, and escalation. All dollar figures are in current (2026) dollars unless otherwise noted.

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION NO. 71-2026**

**RESOLUTION AWARDING A CONTRACT TO KISBY-LEES MECHANICAL LLC FOR  
CERTIFIED HEATING & COOLING REPAIR SERVICES**

**WHEREAS**, the Lower Township Municipal Utilities Authority (Authority) has a need to retain a New Jersey licensed and certified heating and cooling repair contractor; and

**WHEREAS**, on February 27, 2026, the Authority developed and published quote specifications for a New Jersey licensed and certified heating and cooling repair contractor; and

**WHEREAS**, the Authority advertised and solicited proposals on its website and received one (1) proposal (quote) on March 24, 2026, the Authority received one (1) proposal; and

**WHEREAS**, Kisby-Lees Mechanical LLC (t/a Kisby-Shore Corp.), located at 610 N. New Jersey Avenue, Atlantic City, New Jersey 08401, submitted the lowest and most responsive quote; and

**WHEREAS**, Kisby-Lees Mechanical, LLC, submitted a quote of \$110.00/hour for one (1) journeyman level, one (1) service vehicle, all tools, equipment, and all else necessary to perform and properly complete any heating and cooling repair services to the Authority's facilities: and

**WHEREAS**, this will be an open-ended contract not to exceed \$53,000, and the quoted unit prices are to remain firm for the duration of the agreement, commencing from the date of the contract award and terminating on March 31, 2027; and

**WHEREAS**, the quote was reviewed for services, availability, and pricing, and was found to be reasonable; and

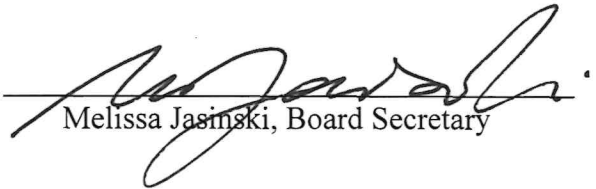
**NOW, THEREFORE, BE IT RESOLVED**, by the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

1. That the contract for a New Jersey licensed and certified heating and cooling repair contractor is awarded to Kisby-Lees Mechanical, LLC, for a period of one year, terminating on March 31, 2027.
2. The normal hourly rate shall be \$110.00/hour for one (1) journeyman level, one (1) service vehicle, all tools, equipment, and all else necessary to perform and properly complete any heating and cooling repair services to the Authority's facilities.
3. The amount of the contract shall not exceed \$53,000.
4. That prior to commencing any work, a certification of funds shall be executed by the Authority and a purchase order issued by the Authority's QPA.

**Resolution No. 71-2026**

	<b>HENDERSON</b>	<b>PRINCE</b>	<b>RECHNER</b>	<b>RIDGWAY</b>	<b>STEERE</b>
<b>MOTION</b>	X				
<b>SECOND</b>			X		
<b>AYES</b>	X	X	X	X	X
<b>NAY</b>					
<b>ABSENT</b>					
<b>ABSTAIN</b>					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on April 1, 2026.

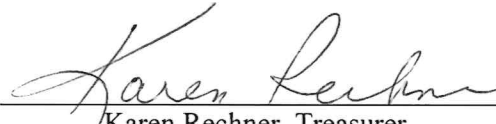
  
Melissa Jasinski, Board Secretary

**CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT**  
**ADDITION TO RESOLUTION NO. 71-2026**

I, Karen Rechner, Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the proposed contract between the Township of Lower Municipal Utilities Authority and Kisby-Lee Mechanical, LLC. Money necessary to fund said contract has been projected in the amount not-to exceed \$53,000.00 Money necessary to fund said contract has been provided for and shall be charged to account nos. 05-55-525-403 and 05-60-525-403, HVAC Servicing.

These funds will not be certified as being for more than one (1) pending contract.

DATE: April 1, 2026

  
\_\_\_\_\_  
Karen Rechner, Treasurer  
Certifying Finance Officer

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION NO. 73-2026**

**APPOINTING SCADA & INSTRUMENTATION CONSULTANT**

---

**WHEREAS**, the Lower Township Municipal Utilities Authority (“Authority”) has a need to engage the services of a Supervisory Control and Data Acquisition (“SCADA”) & Instrumentation Consultant in connection with the operation of the Authority for the year 2026; and

**WHEREAS**, the Authority has determined that the value of the 2026 Authority SCADA & Instrumentation Consultant’s contract will exceed \$17,500.00 and, therefore, would be subject to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Authority previously determined to utilize the “fair and open” process that is described in N.J.S.A. 19:44A-20.5, *et. seq.*, in connection with this contract; and

**WHEREAS**, the Authority publicized a Notice of Availability of Requests for Qualifications and Proposals for Various Professional Services Contracts; and

**WHEREAS**, on March 31, 2026, the Authority Secretary received proposals and qualifications for the Authority SCADA & Instrumentation Consultant contract and those proposals and qualifications were then forwarded to a Review Committee; and

**WHEREAS**, the Review Committee has reviewed all of the proposals that were submitted and based on the publicized review criteria have recommended that the proposal of Complete Control Services, an Aquatech Company (CCS), best meet the Authority’s needs for 2026 and has the professional credentials to perform the services required by the Authority during 2026; and

**WHEREAS**, under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et. seq.*, the subject contract would be a contract for professional services because:

(A) Professional services of the type herein sought are of such a nature as to require a high degree of trust or confidence in the individual providing the service and, in fact, may require the creation of a confidential or fiduciary relationship between that individual and the municipality;

(B) The services required are highly specialized or technical in nature;

(C) The services require peculiar ability or skill, and demand a high degree of specialized knowledge or expertise;

(D) The services are such that their relative worth must be judged by subjective considerations that are not susceptible to valuation by competitive bidding;

(E) The individual or entity who will provide these services has demonstrated competence and particular expertise in the services required;

(F) The individual or entity who will perform these services is held to and fully adheres to; the strict ethical standards that govern the involved profession;

(G) The services include advice to and consultation with the Authority that require both knowledge and judgment on the part of the individual or entity providing services, as well as the confidence of the Authority officials, such that competitive bidding is not feasible or practical;

(H) The services to be provided are such that their nature, scope and duration are not capable of precise measurement, but rather require a flexibility and discretion that render competitive bidding impractical and inefficient; and

**WHEREAS**, in addition to the foregoing, it is further noted that the subject contract could be awarded without public advertisement and bidding, therefore, because:

(A) The Authority owns and operates both a “water supply facility,” as that term is defined in N.J.S.A. 40A:11-15(16) and a “wastewater treatment system” as that term is defined in N.J.S.A. 40A:11-15(19).

(B) The Local Public Contracts Law (N.J.S.A. 40A:11-1, *et. seq.*), at N.J.S.A. 40A:11-5(1)(gg), provides for a public advertisement and bidding exception when the subject matter of the contract consists of:

A contract for ... the designing, financing, construction, operation, or maintenance, or any combination thereof, of a water supply facility as defined in [N.J.S.A. 40A:11-15(16)] or a wastewater treatment system as defined in [N.J.S.A. 40A:11-15(19)] or any component part or parts thereof...; and

(C) The subject contract is a contract for the operation or maintenance of component parts of the Authority’s water supply facility and its wastewater treatment system.

**NOW, THEREFORE, BE IT RESOLVED**, by the Members of the Lower Township Municipal Utility Authority, in the County of Cape May and State of New Jersey as follows:

1) All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.

2) The 2026 Lower Township Municipal Utilities Authority SCADA & Instrumentation Consultant’s contract is awarded to Complete Control Services, Inc. and the Authority Chairman and Authority Secretary are hereby authorized to execute, on behalf of the Lower Township Municipal Utilities Authority, the 2026 SCADA & Instrumentation Consultant’s contract, a copy of which is annexed hereto as Exhibit A. The contract price shall not exceed \$25,000.00 without further approval of the Authority, as evidenced by a Resolution duly adopted in accordance with law at a meeting conducted in accordance with the Open Public Meetings Act.

3) The statutory language required by N.J.S.A. 10:2-1 and 10:5-33 is hereby incorporated into the contract by this reference, and the contractor is bound by said language together with the other provisions of the anti-discrimination laws of the State of New Jersey, Chapter 127 of the Laws of 1975.

4) This Resolution shall only be effective when a copy of the certification of availability of funds prepared by the certifying finance officer of the Authority is attached hereto.

5) A notice of the letting of this contract shall be published in the Authority’s official newspaper and on the Authority’s website at [www.ltmua.org](http://www.ltmua.org) within ten (10) days of the date of this resolution, which notice shall state that this Resolution and the contract are on file and available for public inspection in the office of the Authority Secretary.

RESOLUTION NO. 73-2026

	HENDERSON	PRINCE	RIDGWAY	RECHNER	STEERE
MOTION				X	
SECOND					X
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

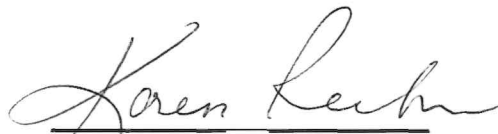
I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on April 1, 2026.

  
 \_\_\_\_\_  
 Melissa Jasinski, Board Secretary

**CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT**  
**ADDITION TO RESOLUTION NO. 73-2026**

I, Karen Rechner, Treasurer as Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the proposed contract between the Township of Lower Municipal Utilities Authority and Complete Control Services, Inc. for professional services as SCADA & Instrumentation Consultant. Money necessary to fund said contract has been projected in the amount of \$25,000. Money necessary to fund said contract has been provided for and shall be charged to the following Line Item Appropriation or Account Nos. 05-55-202-100 and 05-60-200-107 – Miscellaneous Capital – Sewer and Water. These funds will not be certified as being for more than one (1) pending contract.

DATE: April 1, 2026

A handwritten signature in cursive script that reads "Karen Rechner". The signature is written in black ink and is positioned above a horizontal line.

Karen Rechner, Treasurer  
Certifying Finance Officer