Lower Township MUA

2900 Bayshore Road • Villas, New Jersey 08251
Telephone (609) 886-7146 • Fax (609) 886-4487
www.LTMUA.org

July 1, 2026

AGENDA

- Call to Order
- Determination of Quorum
- Sunshine Law
- Pledge of Allegiance and Moment of Silence
- Comments or Questions from the Public on Agenda Items

CONSENT AGENDA

1. Approval of Minutes: June 3, 2026 Regular Minutes
2. Approval of Bills

a. **Resolution No. 104-2026 $49,991.57** Operating Account (Authorizes payment of operating expenses up to $50,000)

b. **Resolution No. 105-2026 $222,435.83** Excess operating account (Authorizes payment of operating expenses in excess of $50,000)

3. **Resolution No. 106-2026** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Sewer** Capital items in the amount of **$463,075.48**
4. **Resolution No. 107-2026** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Water** Capital items in the amount of **$521,354.96**
5. **Resolution No. 108-2026** Customer Change Resolution Approving Reductions to Accounts

REGULAR AGENDA

6. **Preliminary W & S Commercial Residential Application – 225 Breakwater Road**
7. **Resolution No. XX-2026 -** Change Order No. 2 to Colt Services, LLC Contract for Diamond Beach PS Force Main Appurtenance Vault Rehabilitation Project
8. **Resolution No. XX-2026** Ratifying Award of an Emergency Installation of Insert Valves Contract with Colt Services, LLC for an Emergency Water Main Repair at the Intersection of Bayshore Road & W. New Jersey Avenue
9. **SCADA Improvements**
10. **Administrative Reports**
    - Solicitor
    - Engineer
    - Financial Report
    - Executive Director
11. **Call to the Public**
12. **Board Comments**

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 104-2026

OPERATING ACCOUNT REQUISITION

BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, that in accordance with SECTION 605 of the GENERAL BOND RESOLUTION, the sum of **$49,991.57** and hereby is for the purpose of reimbursing the REVOLVING FUND for OPERATING EXPENSES for the payment scheduled. These payments include those <u>not</u> represented by an asterisk on the attached check list.

BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance or repair of the system or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the GENERAL BOND RESOLUTION; that obligations in the stated amounts have been incurred by the Authority and that each item thereof was properly incurred in operating, maintaining or repairing the system and has not been paid; that there has not been filed with or served upon the Authority notice any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable under such requisition to any of the persons, firms or corporations named in such requisition, or if any such lien, attachment or claim has been filed or served upon the Authority, that such lien, attachment or claim has been released or discharged and such payments are for Operating Expenses and that the total amount thereof will not be in excess of the unencumbered balance of the Annual Budget.

RESOLUTION NO. 104-2026

		RIDGWAY	STEERE	HENDERSON	RECHNER	PRINCE
MOTION					X	
SECOND				X		
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on July 1, 2026.

M Jasinski

Melissa Jasinski, Board Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 105-2026

REQUISITIONING REIMBURSEMENT OF OPERATING EXPENSES IN EXCESS OF $50,000.00

WHEREAS, Section 605 of the General Bond Resolution provided for Operating Expenses in the amount of $50,000.00 and;

WHEREAS, the Authority has bills totaling in excess of $50,000.00 to be paid, and the Authority wishes to authorize the payment of these bills at this time, contingent upon the receipt of the reimbursement of Operating Expenses requested by the Resolution previously adopted at this meeting.

NOW, THEREFORE, BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that in accordance with Section 605 of the General Bond Resolution, the sum of **$222,435.83** is hereby requisitioned from TD Bank, the Trustee, for the payments scheduled and attached.

BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance, or repair of the System applicable or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the General Bond Resolution.

RESOLUTION NO. 105-2026

		RIDGWAY	STEERE	HENDERSON	RECHNER	PRINCE
MOTION					X	
SECOND				X		
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on July 1, 2026.

Melissa Jasinski, Board Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 106-2026

AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL IMPROVEMENT FUND ACCOUNT TO STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following **Sewer** Capital Improvement items:

CAPITAL SEWER ITEMS	
Pits & Equipment for Vacuum Sewer Installs- Airvac, Inc.	$33,685.45
Diamond Beach Pump Station Rehab.- B&H Contracting, Inc. - Pay Cert. No. 1	$254,417.80
Centrifuge Control Panel Rehab.- Complete Control Services, Inc.	$30,370.00
Diamond Beach Pump Station Force Main Vault Rehab.- Colt Services, LLC- Pay Cert. No. 4	$5,019.35
Meeting Room 5-Ton Split Unit- Kisby-Lees Mechanical, LLC	$17,239.00
Crane Truck- National Auto Fleet Group	$47,045.01
Poplarwood/Diamond Beach PS CM- Polistina & Associates- Pump Station Rehab	$11,164.50
Poplarwood/Diamond Beach PS FM Appurtenance Vault Rehab.- Polistina & Associates	$70.00
Airport PS Generator- Polistina & Associates	$1,000.00
Centrifuge Overhaul- Sherwood Logan & Associates	$31,220.85
Centrifuge Overhaul Additional Items- Sherwood Logan & Associates	$8,469.52
GIS Pilot Data Conversion- DeBlasio & Associates (Prepay Capital Item, ck # 48463)	$23,374.00
Total	**$463,075.48**

RESOLUTION NO. 106-2026

		RIDGWAY	STEERE	HENDERSON	RECHNER	PRINCE
MOTION					X	
SECOND				X		
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on July 1, 2026.

Melissa Jasinski, Board Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 107-2026

AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL IMPROVEMENT FUND ACCOUNT TO STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following **Water** Capital Improvement items:

CAPITAL WATER ITEMS	
Meter, MXU, and Install Project- Core & Main LP- Water Meter Replacement Project	$1,350.00
Emergency Insert Valve Install- Colt Services, LLC	$23,496.00
NCM WM Replacement- Phase I- DeBlasio & Associates	$17,250.72
NCM WM Replacement- Phase II- DeBlasio & Associates	$5,807.50
Crane Truck- National Auto Fleet Group	$15,681.57
NCM WM Replacement Construction- P & A Construction, Inc.- Pay Certificate No. 7	$457,419.17
Well No. 2 Examination- Polistina & Associates, LLC- Well No. 2 Examination	$350.00
GIS Pilot Data Conversion- DeBlasio & Associates (Prepay Capital Item, ck # 48463)	$11,726.00
Total	**$521,354.96**

RESOLUTION NO. 107-2026

		RIDGWAY	STEERE	HENDERSON	RECHNER	PRINCE
MOTION					X	
SECOND				X		
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on July 1, 2026.

Melissa Jasinski, Board Secretary

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BILL LIST CERTIFICATION

We, the Members of the Lower Township Municipal Utilities Authority hereby certify that we have each reviewed the Bill List presented for payment on July 1, 2026.

James P. Ridgway ______________________

Bryan Steere ______________________

Karen Rechner ______________________

Jacqueline Henderson ______________________

Stephen Prince ______________________

PREPAY AND EFT ITEMS: July 1, 2026 Meeting		
NJ Solutions JHIF Active & Retired Medical	$88,839.76	EFT
Delta Dental	$2,774.33	EFT
Enterprise	$8,633.39	EFT
Google Workspace	$385.00	EFT
Comcast	$5,456.26	EFT
EZPASS	$200.00	EFT
Total of the Pre Pay Items	**$106,288.74**	
CAPITAL SEWER ITEMS		
Pits & Equipment for Vacuum Sewer Installs- Airvac, Inc.	$33,685.45	
Diamond Beach Pump Station Rehab.- B&H Contracting, Inc. - Pay Cert. No. 1	$254,417.80	
Centrifuge Control Panel Rehab.- Complete Control Services, Inc.	$30,370.00	
Diamond Beach Pump Station Force Main Vault Rehab.- Colt Services, LLC- Pay Cert. No. 4	$5,019.35	
Meeting Room 5-Ton Split Unit- Kisby-Lees Mechanical, LLC	$17,239.00	
Crane Truck- National Auto Fleet Group	$47,045.01	
Poplarwood/Diamond Beach PS CM- Polistina & Associates- Pump Station Rehab	$11,164.50	
Poplarwood/Diamond Beach PS FM Appurtenance Vault Rehab.- Polistina & Associates	$70.00	
Airport PS Generator- Polistina & Associates	$1,000.00	
Centrifuge Overhaul- Sherwood Logan & Associates	$31,220.85	
Centrifuge Overhaul Additional Items- Sherwood Logan & Associates	$8,469.52	
GIS Pilot Data Conversion- DeBlasio & Associates (Prepay Capital Item, ck # 48463)	$23,374.00	
Total	**$463,075.48**	
CAPITAL WATER ITEMS		
Meter, MXU, and Install Project- Core & Main LP- Water Meter Replacement Project	$1,350.00	
Emergency Insert Valve Install- Colt Services, LLC	$23,496.00	
NCM WM Replacement- Phase I- DeBlasio & Associates	$17,250.72	
NCM WM Replacement- Phase II- DeBlasio & Associates	$5,807.50	
Crane Truck- National Auto Fleet Group	$15,681.57	
NCM WM Replacement Construction- P & A Construction, Inc.- Pay Certificate No. 7	$457,419.17	
Well No. 2 Examination- Polistina & Associates, LLC- Well No. 2 Examination	$350.00	
GIS Pilot Data Conversion- DeBlasio & Associates (Prepay Capital Item, ck # 48463)	$11,726.00	
Total	**$521,354.96**	
Total of the Bill List	**$1,150,569.10**	
Atlantic City Electric- WWTP Electric	$21,740.97	
CMC Fleet Maintenance- May 2026 Fuel Usage	$6,545.84	
Dell Marketing LP- PC, Monitor, & Stand	$2,096.26	
JCI Jones Chemicals, Inc.- Sodium Hypochlorite	$18,351.90	
Seashore Asphalt Corporation- Cold Patch	$958.65	
National Vision Administrators- Group Vision Coverage	$297.95	
OPERATING ACCOUNT	**$49,991.57**	
EXCESS OPERATION ACCOUNT	**$222,435.83**	
Total of Bill List and Pre Paid	$1,256,857.84	
Total of all Resolutions	$1,256,857.84	

	A	B	C	D	E	F
1	**Account**	**Description**	**PO #**	**Vendor Name**	**Item Description**	**Amount**
2						
3	05-55-202-100	Pits & Equipment for Vacuum Sewer Installs	26-00380	Airvac, Inc.	Pits & Equipment	$33,685.45
4	05-55-100-204	Diamond Beach Pump Station Rehab.	26-00453	B&H Conracting, Inc.	Pay Certificate No. 1	$254,417.80
5	05-55-400-105	Centrifuge Control Panel Rehab.	26-00049	Complete Control Services, Inc.	Centrifuge Control Panel Rehab.	$30,370.00
6	05-60-200-401	Meter, MXU and Install Project	24-00708	Core & Main LP	Water Meter Replacement Project	$1,350.00
7	05-55-400-100	DB PS FM Appurtenance Vault Rehabilitation	26-00451	Colt Services, LLC	Pay Certificate No. 4	$5,019.35
8	05-60-200-107	Emergency Insert Valve Install	26-00452	Colt Services, LLC	Emergency Water Main Repair	$23,496.00
9	05-60-100-803	NCM WM Replacement - Phase I	26-00462	DeBlasio & Associates	NCM WM Replacement PI	$17,250.72
10	05-60-100-810	NCM WM Replacement - Phase II	26-00463	DeBlasio & Associates	NCM WM Replacement PII	$5,807.50
11	05-55-300-121	Meeting Room 5-Ton Split Unit	26-00406	Kisby-Lees Mechanical, LLC	Meeting Room HVAC Unit	$17,239.00
12	05-55-201-103	Crane Truck	26-00192	National Auto Fleet Group	Crane Truck	$47,045.01
13	05-60-200-103	Crane Truck	26-00192	National Auto Fleet Group	Crane Truck	$15,681.57
14	05-60-100-802	NCM WM Replacement Construction	26-00434	P&A Construction, Inc.	Pay Certificate No. 7	$457,419.17
15	05-55-100-204	Poplarwood/DB PS CM	26-00455	Polistina & Associates	PS Rehab.	$11,164.50
16	05-55-400-105	DB PS FM Appurtenance Vault Rehabilitation	26-00456	Polistina & Associates	DB PS FM	$70.00
17	05-55-100-204	Airport PS Generator	26-00457	Polistina & Associates	Airport PS Generator	$1,000.00
18	05-60-200-300	Well #2 Examination	26-00458	Polistina & Associates	Well #2 Examination	$350.00
19	05-55-300-121	Centrifuge Overhaul	25-00763	Sherwood Logan & Associates	Centrifuge Overhaul	$31,220.85
20	05-55-300-121	Centrifuge Overhaul Additional Items	26-00454	Sherwood Logan & Associates	Centrifuge Overhaul	$8,469.52

P.O. Type: All
Range: First to Last
Format: Condensed
Vendors: All
Include Non-Budgeted: Y
Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y
Prior Year Only: N

Vendor # / PO #	Name / PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
APC01	A.P. CERTIFIED TESTING LLC						
26-00430	06/15/26	Backflow Test	Open	395.00	0.00		
AQS01	AIRVAC, INC.						
26-00380	05/28/26	Pits/Equipment for Installs	Open	33,685.45	0.00		
ARM01	ARMBRUSTER, CATHRYN						
26-00465	06/29/26	Reimbursement of Medicare Pt B	Open	1,217.40	0.00		
BHC01	B&H CONTRACTING, INC.						
26-00453	06/29/26	Diamond Beach Pump Station	Open	254,417.80	0.00		
BIL03	BILLOWS ELECTRIC SUPPLY CO INC						
26-00421	06/09/26	Bulbs for Millman Water Tower	Open	17.37	0.00		
CCS01	COMPLETE CONTROL SERVICES,INC.						
26-00049	01/12/26	Centrifuge Control Panel Rehab	Open	30,370.00	0.00		
CLA01	CLARK, KATHLEEN						
26-00466	06/29/26	Reimbursement of Medicare Pt B	Open	596.16	0.00		
CMC02	CMC FLEET MAITENANCE						
26-00442	06/28/26	May 2026 Fuel Usage	Open	6,545.84	0.00		
CNM01	CORE & MAIN LP						
24-00708	10/10/24	Meter, MXU and Install Project	Open	1,350.00	0.00		
26-00409	06/03/26	1" Corp Stops	Open	1,760.00	0.00		
26-00435	06/22/26	Repair Clamps & Hymax	Open	2,726.00	0.00		
				5,836.00			
COL05	COLT SERVICES, LLC						
26-00451	06/29/26	Pay Certificate No. 4	Open	5,019.35	0.00		
26-00452	06/29/26	Emergency Insert Valve Install	Open	23,496.00	0.00		
				28,515.35			
COM06	COMCAST						
26-00464	06/29/26	Internet - 101 Fishing Creek	Open	340.42	0.00		
CON03	ATLANTIC CITY ELECTRIC						
26-00413	06/04/26	WWTP Electric	Open	21,740.97	0.00		
COU04	SHIRLEY COUGHLIN						
26-00469	06/29/26	Reimbursement of Medicare Pt B	Open	457.83	0.00		
DEB02	DEBLASIO & ASSOCIATES						
26-00462	06/29/26	NCM Water Main Replacement	Open	17,250.72	0.00	C2023002	C

Vendor # / PO #	Name / PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
DEB02	DEBLASIO & ASSOCIATES	Continued					
26-00463	06/29/26	NCM WM Replacement - Phase II	Open	5,807.50	0.00	C2025002	C
				23,058.22			
DEL01	DELL MARKETING LP						
26-00411	06/03/26	PC	Open	1,696.00	0.00		
26-00431	06/16/26	Monitor & Stand	Open	400.26	0.00		
				2,096.26			
DEM01	DEMARCANTONIO, CARL M						
26-00471	06/29/26	Reimbursement of Medicare Pt B	Open	918.39	0.00		
DOC01	DOCUTREND IMAGING SOLUTIONS						
26-00415	06/05/26	Kyocera Supplies	Open	565.79	0.00		
DON01	EMBS,DONALD						
26-00473	06/29/26	Reimbursement of Medicare Pt B	Open	608.70	0.00		
DRB01	DRBA						
26-00440	06/26/26	Lease Agreement	Open	284.18	0.00		
DUN01	DUNN, WILLIAM						
26-00477	06/29/26	Cell Phone Stipend	Open	111.00	0.00		
EEL01	ELECTRIC EEL, INC.						
26-00298	04/23/26	Roto Rooter Replacement Parts	Open	533.40	0.00		
EMI01	OBERKOFLER, EMILY						
26-00467	06/29/26	Reimbursement of Medicare Pt B	Open	457.83	0.00		
ENI01	ENVIRONMENTAL RESOURCE ASSOCIA						
26-00428	06/15/26	TRC & pH	Open	378.42	0.00		
ENV02	ENVIROSIGHT, LLC						
26-00422	06/09/26	Video Trailer Repairs	Open	1,431.82	0.00		
ESR02	ESRI, INC.						
24-00350	05/15/24	ArcGIS Cloud-Based Agreement	Open	5,300.00	0.00		
FRI01	MICHAEL FRITSCH						
26-00476	06/29/26	Cell Phone Stipend	Open	111.00	0.00		
GOD01	XYLEM DEWATERING SOLUTIONS,INC						
26-00194	03/19/26	QD and CG Fittings	Open	1,623.24	0.00		
GSL01	GARDEN STATE LABORATORIES, INC						
26-00441	06/26/26	Laboratory Analysis	Open	4,604.00	0.00		
HOP01	HOPP,JOHN						
26-00470	06/29/26	Reimbursement of Medicare Pt B	Open	918.39	0.00		
HOW02	MATTHEWS, HOWARD						
26-00475	06/29/26	Cell Phone Stipend	Open	111.00	0.00		

Vendor #	Name / PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ISC01	TELEDYNE ISCO,INC.							
	26-00341	05/06/26	Items for Lab.	Open	858.00	0.00		
JAY01	JAYE JOHNSON							
	26-00472	06/29/26	Reimbursement of Medicare Pt B	Open	608.70	0.00		
JCI01	JCI JONES CHEMICALS, INC.							
	26-00424	06/10/26	Sodium Hypochlorite 06/08/26	Open	9,060.66	0.00		
	26-00449	06/29/26	Sodium Hypochlorite 06/25/26	Open	9,291.24	0.00		
					18,351.90			
JOH01	CHEW,JOHN							
	26-00468	06/29/26	Reimbursement of Medicare Pt B	Open	918.39	0.00		
JSH01	JSH INTERNATIONAL, LLC							
	26-00432	06/16/26	BAE	Open	4,125.00	0.00		
KIS01	KISBY-LEES MECHANICAL, LLC							
	26-00406	06/02/26	Meeting Room 5-Ton Split	Open	17,239.00	0.00		
LIS01	GIANGIACOMO, ELISA							
	26-00474	06/29/26	Reimbursement of Medicare Pt B	Open	608.70	0.00		
LSS01	TELESYSTEM							
	26-00443	06/28/26	Phone Accounts	Open	4,495.75	0.00		
MELB01	JASINSKI, MELISSA							
	26-00479	06/29/26	Cell Phone Stipend	Open	111.00	0.00		
MIN01	CAPE MINING AND RECYCLING LLC							
	26-00447	06/28/26	Materials	Open	2,106.13	0.00		
MUA04	CMCMUA -GRIT & RAGS							
	26-00419	06/08/26	Grit & Rags Disposal	Open	2,469.20	0.00		
MUA06	CMCMUA - SLUDGE PROCESSING							
	26-00429	06/15/26	May 2026 Sludge Processing	Open	62,020.18	0.00		
NAF01	NATIONAL AUTO FLEET GROUP							
	26-00192	03/16/26	Crane Truck	Open	62,726.58	0.00		
NOR02	NORTHEAST PLUMBING SERVICES							
	26-00423	06/09/26	Simplex Fuel Polisher Service	Open	1,782.00	0.00		
NVA01	NATIONAL VISION ADMINISTRATORS							
	26-00444	06/28/26	Group Vision Coverage	Open	297.95	0.00		
ONE03	ONE CALL CONCEPTS INC							
	26-00402	06/02/26	Markouts - April 2026	Open	902.20	0.00		
	26-00403	06/02/26	Markouts - May 2026	Open	823.70	0.00		
	26-00404	06/02/26	Del Haven Markouts - April	Open	36.70	0.00		

Vendor # / PO #	Name / PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ONE03	ONE CALL CONCEPTS INC	Continued					
26-00405	06/02/26	Del Haven Markouts - May	Open	50.00	0.00		
				1,812.60			
PAC01	P&A CONSTRUCTION, INC.						
26-00434	06/17/26	Pay Certificate #7	Open	457,419.17	0.00	C2025004	C
PAR01	PARAMOUNT CHEMICAL CO. INC						
26-00439	06/26/26	Paper Products	Open	222.55	0.00		
PIE01	PG & S PAYROLL SERVICES,LLC						
26-00418	06/08/26	Payroll Services	Open	518.00	0.00		
PIE06	STEVEN PIERCE						
26-00478	06/29/26	Cell Phone Stipend	Open	111.00	0.00		
POL03	POLYDYNE INC.						
26-00412	06/03/26	Polymer Clarifloc C-9545	Open	3,450.00	0.00		
26-00480	06/30/26	Polymer Clarifloc	Open	6,900.00	0.00		
				10,350.00			
POL05	POLISTINA & ASSOCIATES, LLC						
26-00455	06/29/26	Poplarwood/DB PS CM	Open	11,164.50	0.00	C2026001	C
26-00456	06/29/26	Diamond Beach Force Main Rehab	Open	70.00	0.00		
26-00457	06/29/26	Airport PS Generator	Open	1,000.00	0.00		
26-00458	06/29/26	Well #2 Examination	Open	350.00	0.00		
26-00459	06/29/26	203-207 Fulling Mill Road	Open	560.00	0.00		
26-00460	06/29/26	10000 Pacific	Open	1,182.00	0.00		
26-00461	06/29/26	205 Bates Avenue	Open	490.00	0.00		
				14,816.50			
POS02	POSTMASTER - ANNUAL PERMIT FEE						
26-00446	06/28/26	2026 First Class Permit Fee	Open	350.00	0.00		
QUA02	QUADIENT, INC.						
26-00450	06/29/26	IX3-5-7 Series Std Ink Cart	Open	151.05	0.00		
RET01	REIT FUEL OIL COMPANY, INC.						
26-00323	04/30/26	Chevron Meropa XL 220 Gear Oil	Open	125.87	0.00		
RHT01	ROMANO, HEARING, TESTA & KNORR						
26-00482	06/30/26	Accounting Assistance Services	Open	2,635.00	0.00		
SCH03	SCHULER SECURITY, INC.						
26-00448	06/29/26	Fire Inspection Service	Open	250.00	0.00		
SEA01	SEA GEAR MARINE SUPPLY INC						
26-00420	06/08/26	Tops & Bottoms	Open	345.00	0.00		
SEA05	SEASHORE ASPHALT CORPORATION						
26-00433	06/17/26	Cold Patch	Open	958.65	0.00		

Vendor # Name PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
SHA06 SHANNON CHEMICAL CORPORATION							
26-00407	06/03/26	Blended Poly-Orthophosphate	Open	11,169.60	0.00		
SHE02 SHERWOOD LOGAN & ASSOCIATES							
25-00763	10/07/25	Centrifuge Overhaul	Open	31,220.85	0.00		
26-00454	06/29/26	Centrifuge Overhaul Addtl	Open	8,469.52	0.00		
				39,690.37			
TRA01 NJ TRANSIT CORP							
26-00445	06/28/26	Annual Occupancy Permit	Open	383.00	0.00		
VER03 VERIZON							
26-00481	06/30/26	Cell Phones & Tablets	Open	1,958.82	0.00		
WIL01 CITY OF WILDWOOD WATER							
26-00417	06/08/26	Diamond Beach Pump Station	Open	61.50	0.00		
WWG01 GRAINGER, INC							
26-00414	06/04/26	OEM Blower	Open	839.36	0.00		
26-00427	06/12/26	Well 6 Fan Motor	Open	435.35	0.00		
				1,274.71			

Total Purchase Orders: 83 Total P.O. Line Items: 0 Total List Amount: 1,150,569.10 Total Void Amount: 0.00

Totals by Year-Fund Fund Description Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
SEWER & WATER FUN 6-05	187,280.66	0.00	187,280.66	0.00	0.00	187,280.66
X-05	963,288.44	0.00	963,288.44	0.00	0.00	963,288.44
Total Of All Funds:	1,150,569.10	0.00	1,150,569.10	0.00	0.00	1,150,569.10

Totals by Fund

Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
SEWER & WATER FUN	05	1,150,569.10	0.00	1,150,569.10	0.00	0.00	1,150,569.10
Total Of All Funds:		1,150,569.10	0.00	1,150,569.10	0.00	0.00	1,150,569.10

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
SEWER & WATER FUND	6-05	181,980.66	0.00	5,300.00	0.00	187,280.66
	X-05	963,288.44	0.00	0.00	0.00	963,288.44
Total Of All Funds:		1,145,269.10	0.00	5,300.00	0.00	1,150,569.10

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 108-2026

CUSTOMER CHANGE

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that the Board Secretary, Melissa Jasinski, be and hereby is authorized to make the following changes and draw checks to refund overpayments if applicable.

Water

Account	Property Address	Period	Reduction Amount	Explanation
12424-0	46 Langs Avenue	26/1	$11.43	Meter Read Error
13563-0	7 Cedarbrook Road	26/1	$22.64	Meter Read Error
3128-0	234 Woodland Avenue	26/1	$26.67	Meter Read Error
15350-0	600 Bayshore Road, U: A	26/1	$210.60	Leak Forgiveness
1945-0	1020 Star Avenue	26/1	$729.46	Leak Forgiveness
4072-0	20 Birch Road	26/1	$536.52	Leak Forgiveness
2183-0	212 Maryland Avenue	26/1	$489.89	Leak Forgiveness
8525-0	1603 Scott Avenue	26/1	$299.24	Leak Forgiveness
1029-0	22 E Bates Avenue	26/1	$1,017.83	Leak Forgiveness
		TOTAL	$3,344.28	

Sewer

Account	Property Address	Period	Reduction Amount	Explanation
2300-0	219 Rose Lane	26/2	$20.00	Returned Check Fee Removed
		TOTAL	$20.00	

Interest Waived: Water: $27.25
Sewer: $952.97
Connections: $1,910.52

RESOLUTION NO. 108-2026

		RIDGWAY	STEERE	HENDERSON	RECHNER	PRINCE
MOTION					X	
SECOND				X		
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on July 1, 2026.

M Jasinski

Item# 6

LOWER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY

2900 Bayshore Road, Villas, NJ 08251
OFFICE: (609) 886-1746 EMAIL: info@ltmua.org www.ltmua.org

APPLICATION FOR PRELIMINARY/CONCEPTUAL COMMERCIAL, INDUSTRIAL OR MULTI-RESIDENTIAL WATER AND SEWER SYSTEM REVIEW

Date Filed 6/1/26

I. **PURPOSE**

Application for REVIEW OF A PROPOSED COMMERCIAL, INDUSTRIAL OR MULTI-RESIDENTIAL PROJECT AND ITS AVAILABILITY TO OBTAIN CONNECTION TO THE WATER AND/OR SEWER SYSTEMS of the LTMUA.

II. **FEES AND FILING**

This application may be filed with the LTMUA at any time. Applicant to submit duplicate hard copies and one (1) digital copy. An application fee of $200.00, along with a minimum escrow deposit of $1,000.00, shall be submitted via separate checks or by cash. Please also complete and include the attached W-9.

An itemized bill will be forwarded upon completion of the review. Charges over the minimum escrow deposit will be billed to the applicant. Conversely, unexpended funds will be returned or credited towards subsequent application review or project inspection.

III. **INFORMATION**

A. Application for: Water: ______ Sewer: ______ Both: ✓

Is application for Residential Subdivision: ✓ Commercial: ______ Other: ______

Please confirm that a site plan, survey or drawing is attached? ✓ Yes

B. Briefly describe the proposed project: The project includes the extension of the water and sewer mains on St Johns Ave W and the connection of 7 proposed single family dwellings and 1 proposed duplex to public water and sewer. Please see sheet #5 of the Major Subdivision Plan for the proposed layout of utility connections.

C. Applicant's Name: Garry Gilbert

Address: 1117 New York Avenue, Cape May, NJ 08204

Phone: 609-827-4455 Email: gggilbert@comcast.net

D. Name and Address of Present Owner (if other than "A" above)

Name: N/A Address: N/A

E. Interest of applicant if other than owner: N/A

Item #6

F. Location of subdivision / project:

Block: 422 Lot: 2.02 & 2.03

Street Address: 225 Breakwater Road, Cape May, NJ 08204

G. Multi-Residential applications, what are the number of proposed lots to be served:

Single-Family: Seven (7) Duplex: One (1) Other: ______

H. Development Plans

1. Sell lots only (yes) or (no): no
2. Construction of houses for sale: yes
3. Single family or multifamily: Seven (7) Single Family and One (1) Multifamily
4. Other: ______

I. Commercial/Industrial applications: proposed square footage: ______ Estimated Flow ______

J. Area of entire tract: 2.42 Acres Portion being served: 2.42 Acres

K. Design Consultant Information: Firm: Engineering Design Associates, P.A.

Name: Joseph H. Maffei Email: jmaffei@engineeringdesign.com

Address: 5 Cambridge Drive, Ocean View, NJ 08230 Phone: 609-390-0332

______ 6/2/26

Signature of Applicant Date

Make all checks payable to:
LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

DO NOT WRITE BELOW THIS LINE

Date received and fee collected (if applicable) by Authority

Application Fee: Date Paid 6/4/2026 Fee Paid: $ 200⁰⁰ Check No.: 127

Escrow Deposit: Date Paid 6/4/2026 Fee Paid: $ 1,000⁰⁰ Check No.: 128

Staff and/or Authority Engineer's Recommendations:

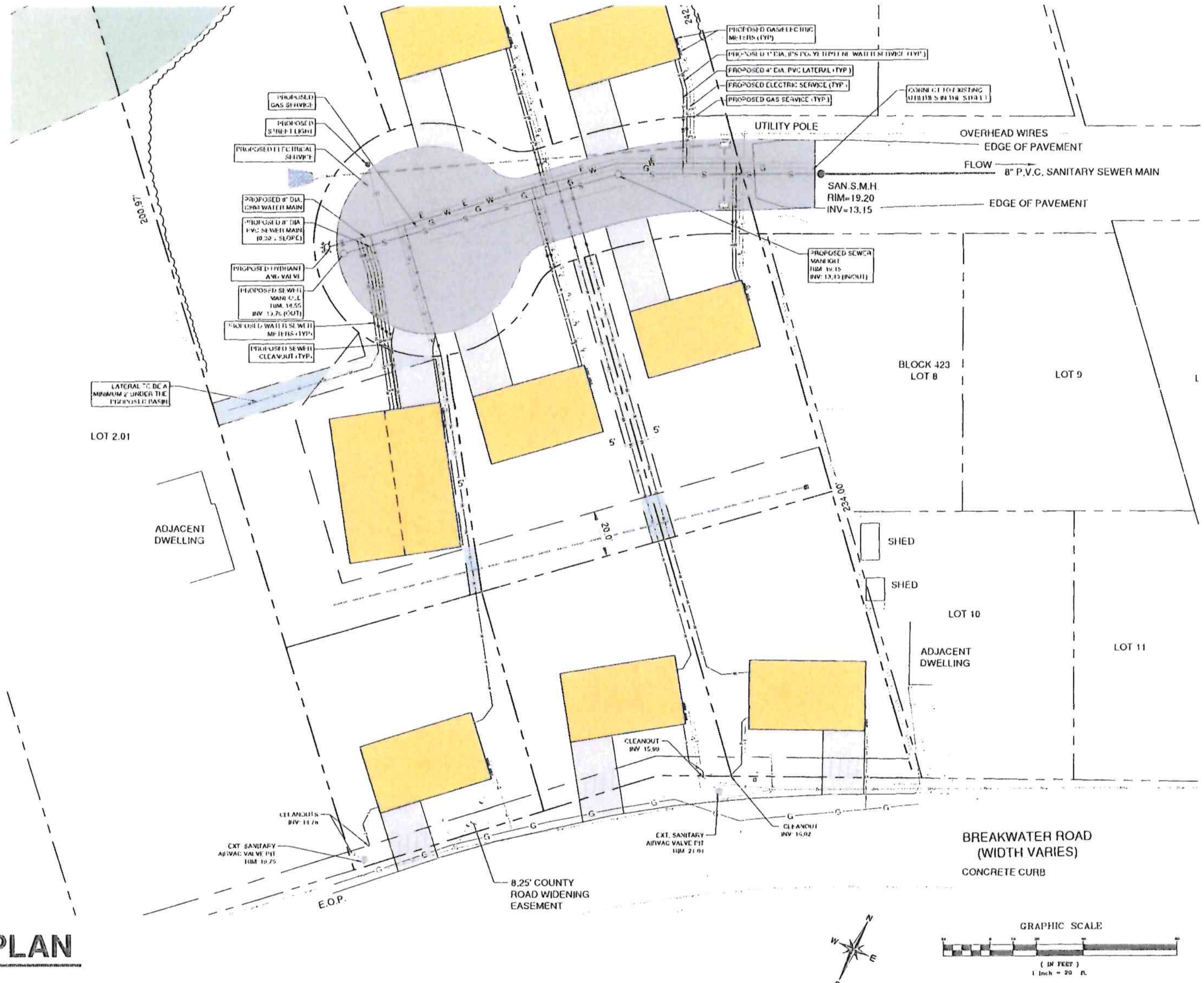
______

______

______

LTMUA Meeting Date: July 1, 2026

Item #6



EDA Engineering Design Associates, P.A.

CAMBRIDGE PROFESSIONAL OFFICES

UTILITY PLAN

BLOCK 422 LOTS 2.02 & 2.03
LOWER TOWNSHIP
CAPE MAY COUNTY, NEW JERSEY

JOSEPH H. MAFFEI
PROFESSIONAL ENGINEER
N.J.P.E. LIC. #37894

REVISION	DATE	BY

EDA

DATE: 5 12/26	DRAWN BY: BJG
SCALE: AS NOTED	CHECKED BY: JHM
PROJECT # 10592	SHEET: 5 OF 10

UTILITY PLAN

EDA Engineers - Landscape Architects - Planners

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION NO. 109-2026

APPROVING CHANGE ORDER NO. 2 TO THE CONSTRUCTION CONTRACT WITH COLT SERVICES LLC FOR THE DIAMOND BEACH FORCE MAIN APPURTENANCE VAULT REHABILITATION PROJECT

WHEREAS, the Lower Township Municipal Utilities Authority ("Authority") previously adopted Resolution No. 105-2025 awarding a construction contract to Colt Services, LLC (Garrison Enterprises), for the Diamond Beach Force Main Appurtenance Vault Rehabilitation Project ("Project") in the amount of $484,201.00; and

WHEREAS, the Authority previously approved Change Order No. 1 per Resolution No. 47-2026, in the amount of $73,398.38; and

WHEREAS, Polistina & Associates has prepared, and the Authority has accepted, Change Order No. 2 for providing supplemental line stop thrust protection due to unforeseen site conditions, resulting in a net increase of $5,121.78 and an increase in the contract time of 40 calendar days, which results in an amended contract amount of $562,721.16 and a new contract completion date of April 16, 2026.

NOW, THEREFORE, BE IT RESOLVED, by the Members of the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

1. All of the statements of the preamble are repeated and are incorporated herein and made a part hereof by this reference thereto.
2. Change Order No. 2 with Colt Services, LLC, as presented, has been accepted and approved by the LTMUA at the July 1, 2026, Authority meeting.
3. The Executive Director is hereby authorized to execute Change Order No. 2 on behalf of the Authority.

RESOLUTION NO. 109-2026

		HENDERSON	PRINCE	RECHNER	RIDGWAY	STEERE
MOTION			X			
SECOND				X		
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on July 1, 2026.

Melissa Jasinski, Board Secretary

CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT

ADDITION TO RESOLUTION NO. 109-2026

I, Karen Rechner, Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the following proposed contract change order between the Township of Lower Municipal Utilities Authority and Colt Services, LLC, for the Diamond Beach Force Main Appurtenance Vault Rehabilitation Project. The funds required for the contract change order are projected at $5,121.78, bringing the amended contract amount to $562,721.16. The funds necessary to fund said contract have been provided and shall be charged to the following Line-Item Appropriation or Account No. 05-55-400-100 Sewer Main and Collection System R & R. These funds will not be certified as being for more than one (1) pending contract.

DATE: July 1, 2026

Karen Rechner

Karen Rechner, Treasurer
Certifying Finance Officer

Item#7

Vincent J. Polistina, PE, PP, CME
Ronald N. Curcio, PE, PP
Jennifer L. Heller, PP, AICP
Charles J. Kaenzig, PE
Matthew F. Doran, PE, PP, PLS, CME
Deborah Wahl, PE, PP, CME

POLISTINA & Associates, LLC
Engineers & Planners

Civil / Municipal Engineering
Site Plan and Subdivision Design
Surveying
Land Use Planning
Water and Wastewater Design
Environmental Consulting
Inspection / Construction Management

June 22, 2026

Via E-mail: sblankenship@ltmua.org

Stephen Blankenship, Executive Director
Lower Township MUA
2900 Bayshore Road
Villas , New Jersey 08251

Re: CHANGE ORDER #2
PROJECT: DIAMOND BEACH PS FORCE MAIN APPURTENANCE VAULT REHABILITATION
CONTRACTOR: GARRISON ENTERPRISES
Polistina Associates # 2800.13

Original Contract Amount:	$484,201.00
Change Order#1	$73,398.38
Change Order #2	$5,121.78 (pending)
Amended Contract;	$562,721.16

Dear Steve:

Colt Services LLC. has submitted a change order #2 (see attached) requesting additional reimbursement in the amount of **$5,121.78** for additional work associated with installing concrete thrust protection to address unforeseen ground condition at the Benett Creek Vault. We have reviewed the request and recommend payment as presented.

Should you have any questions please do not hesitate to call or e-mail me.

Sincerely,

Ronald N Curcio PE,PP
for Polistina Assoc

CC:
Erin Mcfeetersl , Purchasing Agent.
Melissa Jasinski, Board secretary

Item #7

DIAMOND BEACH PS FORCE MAIN APPURTENANCE VAULTS REHABILITATION
CHANGE ORDER #2

Project:	DIAMOND BEACH PS FORCE MAIN APPUR VAULTS REHABILITATION	Date of Issuance:	May 28,2026
Owner:	LOWER TOWNSHIP MUA 2900 Bayshore Road Villas, NJ 08251	Contractor:	Colt (formerly Garrison)
Contract for:	Force Main Valve Vault Replacement		
Original LTMUA Contract Resolution:	105-2025	Resolution Date:	August 6, 2025

Description: You are directed to make the following changes in the Contract Documents:

Provide supplimental line stop thrust protection do to unforseen conditio	$5,121.79
Total Cost for Repairs	$5,121.79

Attachments:

CHANGE IN CONTRACT PRICE ($):		CHANGE IN CONTRACT TIME (days):	
Original Contract Price :	$484,201.00	Original Contract Time:	120 calendar days
		Notice-To-Proceed:	
Amount of previous Change Orders:	$73,398.38	Net change from previous Change Orders:	n/a
Contract Price prior to this Change Order:	$557,599.38	Contract Time prior to this Change Order:	March 7, 2026
Net increase (decrease) of this Change Order:	*$5,121.78*	Net increase (decrease) of this Change Order:	*40 days*
Contract Price with all approved change orders:	*$562,721.16*	Contract Completion Date:	*April 16,2026*

Requested by: Meagan Clark dated: 6/10/26
Colt LLC

Approved by: [signature] dated: 5/29/26
LTMUA Engineer or Construction Manager

Approved by: ______________________ dated: ______________
LTMUA Executive Director

Approved by: ______________________ dated: ______________
LTMUA Chair

Item #7

Colt Services LLC
2026 COST SHEET

CUSTOMER	Lower Twp. MUA	CUSTOMER PURCHASE ORDER #	
DATE WORKED	4/14/2026		
REF. #	236960		
LOCATION	Ocean Drive Lower Twp NJ		

WORK PERFORMED: Provided labor. material and equipment to perform extras to the contract
Dug out & formed/poured concrete around 14" Line Stop

Quantity	Description	Unit Price	Unit Total
	Labor :		
8	3 Men Hourly Rate Straight Time (Prevailing Wage,	$406.75	$3,254.00
	Equipment:		
5	Backhoe one hour	$67.50	$337.50
3.5	Pump one hour	$39.75	$139.13
3.5	Pump one hour	$39.75	$139.13
	Concrete		$398.39
		SUB. TOTAL	$4,268.15
		20% Overhead and Profit	$853.63
1		TOTAL	$5,121.78
		INVOICE TOTAL	

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 110-2026

RATIFYING AWARD OF AN EMERGENCY INSTALLATION OF INSERT VALVES CONTRACT WITH COLT SERVICES LLC FOR AN EMERGENCY WATER MAIN REPAIR AT THE INTERSECTION OF BAYSHORE ROAD & W. NEW JERSEY AVENUE

WHEREAS, on or about June 25, 2026, the Lower Township Municipal Utilities Authority ("Authority") received a call about a possible water main leak at the intersection of Bayshore Road & W. New Jersey Avenue; and

WHEREAS, the Authority confirmed that there was a water main leak and that due to the complexity of the problem and the critical geographical location, it was determined that this repair was not within the safe operating parameters and scope of the Authority to undertake; and

WHEREAS, the above-described conditions created an emergency that affects the public health, safety and welfare, which requires the immediate delivery of goods and the performance of repair services; and

WHEREAS, the Director of Operations notified the Executive Director of the nature of the emergency, the time of its occurrence and the need for an emergency repair contract; and

WHEREAS, the Local Public Contracts Law, at N.J.S.A. 40A:11-6, provides that "any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding therefore, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of service;" and

WHEREAS, Colt Services LLC of Vineland, New Jersey, has the qualifications, equipment and personnel necessary to perform the required emergency installation of insert valve(s) on a time and material basis; and

WHEREAS, Colt Services LLC performed the emergency installation of insert valves on a time and material basis; and

WHEREAS, the Executive Director has made a full report of the details of this matter to the Board at the July 1, 2026, Board meeting;

NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

1. All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.

2. The appropriate officials are authorized to take all actions that are necessary and proper and are authorized to execute the necessary documents so as to provide payment to Colt Services, LLC, in an amount not to exceed $23,496.00 for the goods delivered and the services performed in connection with the emergency installation of the insertion valves contract.
3. This resolution shall only be effective when a Certification of Funds from the Authority's Certifying Finance Officer is issued and annexed.

Resolution No. 110-2026

		PRINCE	HENDERSON	RECHNER	RIDGWAY	STEERE
MOTION				X		
SECOND			X			
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on July 1, 2026.

Melissa Jasinski, Board Secretary

CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT

ADDITION TO RESOLUTION NO. 110-2026

I, Karen Rechner, Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the following proposed contract change order between the Township of Lower Municipal Utilities Authority and Colt Services, LLC, for the installation of insertion valves on a time and material basis to facilitate the repair of a leaking water main located at the intersection of Bayshore Road & W. New Jersey Avenue. The funds required for the work are projected at $23,496.00. The funds necessary to fund said work have been provided and shall be charged to the following Line-Item Appropriation or Account No. 05-60-200-400 Water Main Replacement. These funds will not be certified as being for more than one (1) pending contract.

DATE: July 1, 2026

Karen Rechner

Karen Rechner, Treasurer
Certifying Finance Officer

Item# 8

Invoice

#INV681469

6/26/2026

Colt Services, LLC
4607 New West Drive
Pasadena, TX 77507

Bill To

Steve Pierce
Lower Twp. MUA
2900 Bayshore Dr.
Villas NJ 08251
United States

Ship To

Lower Twp. MUA
Bayshore Rd. & W. New Jersey Av.,
Villas NJ 08251
United States

Terms	Due Date	PO#	Work Order #	Release/CC/MOC#
Net 30	7/26/2026			

Sales Location	Project	Unit Location	Install Date
Vineland	240958 8" insta-valves	Bayshore Rd. & W. New Jersey Av., Lower Twp., NJ 08251	6/26/2026

Qty	Item	Rate	Amount
2	**999-985-01 Valve Insertion Service** Provided labor, material, and equipment for the installation of two (2) 8" Hydra Stop Insta-Valves per quotation, at the above referenced location in Lower Twp., NJ.	$11,748.00	$23,496.00

Subtotal	$23,496.00
Tax Total (6.625%)	$0.00
Total	$23,496.00

For ACH delivery:
Bank Routing Number: 111000614
Account Number: 771228712
Account Name: Colt Services, LLC.
Remittance Email Address:
colt.ar@coltgrp.com

For Wire Transfers:
Bank Routing Number: 021000021
SWIFT Code: CHASUS33
General Bank Reference Address: JPMorgan Chase
New York, NY 10017
Account Number: 771228712
Account Name: Colt Services, LLC.

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 111-2026

AWARDING A SCADA CONTRACT TO COMPLETE CONTROL SERVICES FOR SCADA UPGRADES TO THE AUTHORITY'S WATER SYSTEM

WHEREAS, the Lower Township Municipal Utilities Authority (Authority) has determined that there is a need to upgrade the SCADA system that serves the Authority's water system encompassing its storage facilities, wells and Operations Data Concentrator; and

WHEREAS, the Authority has determined pursuant to a fair and open process that Complete Control Services, an Aquatech Company (CCS), is the SCADA and instrumentation firm the Authority has deemed qualified to perform SCADA and instrumentation services for the Authority;

WHEREAS, CCS has submitted proposal #20260610D, dated June 10, 2026, to perform SCADA upgrades to the Authority's Water System in an amount not to exceed $343,293.72; and

WHEREAS, the Authority has reviewed said proposal and finds it satisfactory; and

WHEREAS, under the Local Public Contracts Law, N.J.S.A. 40A:11-1, et. Seq., the subject contract would qualify as a contract for professional services;

NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Municipal Utilities Authority as follows:

1. That the contract for SCADA Services for SCADA upgrades at the Authority's water system encompassing its storage facilities, wells and Operations Data Concentrator in an amount not to exceed $343,293.72 is hereby approved.
2. This resolution shall only be effective when a copy of the certification of availability of funds prepared by the Certifying Finance Officer of the Authority is attached thereto.

RESOLUTION NO. 111-2026

		HENDERSON	PRINCE	RECHNER	RIDGWAY	STEERE
MOTION		X				
SECOND				X		
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on July 1, 2026.

Melissa Jasinski, Board Secretary

CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT

ADDITION TO RESOLUTION NO. 111-2026

I, Karen Rechner, Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the following proposed contract between the Township of Lower Municipal Utilities Authority and Complete Control Services, an Aquatech Company, for the SCADA upgrades to the Authority's water system encompassing its storage facilities, wells and Operations Data Concentrator. The funds required for said contract are projected to be $343,293.72. The funds necessary to fund said contract have been provided and shall be charged to the following Line-Item Appropriation or Account No. 05-60-100-203 SCADA Work-Water. These funds will not be certified as being for more than one (1) pending contract.

DATE: July 1, 2026

Karen Rechner

Karen Rechner, Treasurer
Certifying Finance Officer

Item #9

Proposal

For

The Township of Lower Municipal Utilities Authority

Water System SCADA Upgrades

Prepared by:
Complete Control Services
1515 Grant Street
Egg Harbor City, NJ 08215

Proposal # 20260610D

Complete Control Services
an ACQUATECH COMPANY
Integration • Calibration
Instrumentation • Controls

Item#9

CONTENTS

1.0 SCOPE OF WORK

Upgrade the existing water system SCADA

1.1 Upgrades

- Replace existing well sites, tower sites and office Data Concentrator SCAData panels with UL508A Industrial Control Panel
- Allen Bradley L24ER CompactLogix System (remote sites)
- Allen Bradley L33ER CompactLogix System (data concentrator)
- The RTU will have , as a minimum, 20% spare I/O
- 10-inch color touch screen (Well 8)
- Incoming power surge protective device and transient noise filter protection
- Spread Spectrum 900mHz radio communications
- DC UPS, and a 12V backup battery (26aH)
- All Labor Required for Panel Build/Assembly

1.2 Programming

- Site PLC Programming
- Site Touchscreen Programming (Well 8)
- Existing office Inductive Automation Ignition System Programming

1.3 Installation

- Includes All Required Labor
- Includes All Wiring/Conduit/Installation Materials

1.4 Documentation and Drawings

- Full RTU Drawing Sets and Communication Diagrams

Item #9

2.0 CLARIFICATIONS & ASSUMPTIONS

Engineering clarifications and assumptions are based on communications between The Township of Lower Municipal Utilities Authority and Complete Control Services personnel. All material, labor, travel, and site activities are detailed in this proposal. The scope of this proposal is limited to these detailed items.

1. Complete Control Services will provide the material listed in this proposal. All other hardware and software required for this project is existing and operational or will be provided by The Township of Lower Municipal Utilities Authority or others.

2. All material warranties are limited to the manufacturer's warranty. Complete Control Services will facilitate warranty exchange on all Complete Control Services supplied material.

3. It is assumed that the project will **not** be executed during a Complete Control Services observed holiday. If it is, additional charges will be incurred.

4. We assume The Township of Lower Municipal Utilities Authority owns all rights to all customer provided software and will indemnify Complete Control Services from intellectual property claims or disputes related to this software.

5. If the scope of the project changes or more automation becomes necessary, the required modifications may be subject to additional charges.

MINUTES of the Lower Township MUA
Meeting Date: June 3, 2026

Call to order: A meeting of the Lower Township MUA was held at 2900 Bayshore Road, Villas, NJ, 08251. The meeting convened at 5:00 pm.

ROLL CALL OF THE MEMBERS		**STAFF / PROFESSIONALS**
James P. Ridgway	Present	Steven A. Morris, Esq., The Morris Law Firm, MUA Solicitor
Bryan Steere	Present	Ronald N. Curcio, PE, Polistina & Associates, MUA Engineer
Karen Rechner	Present	Stephen Testa, RHT & K, MUA Financial Consultant
Jacqueline Henderson	Present	Stephen Blankenship, Executive Director
Stephen Prince	Present	Melissa Jasinski, Board Secretary

- Call to Order
- Determination of Quorum
- Sunshine Law
- Pledge of Allegiance and Moment of Silence
- Comments or Questions from the Public on Agenda Items

CONSENT AGENDA

1. Approval of Minutes: May 6, 2026 Regular Minutes
2. Approval of Bills
   a. **Resolution No. 89-2026 $49,982.59** Operating Account (Authorizes payment of operating expenses up to $50,000)
   b. **Resolution No. 90-2026 $536,525.46** Excess operating account (Authorizes payment of operating expenses in excess of $50,000)
3. **Resolution No. 91-2026** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Sewer** Capital items in the amount of **$336,723.14**
4. **Resolution No. 92-2026** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For the Payment of **Water** Capital items in the amount of **$226,305.82**
5. **Resolution No. 93-2026** Customer Change Resolution Approving Reductions to Accounts
   Motion was made by Mrs. Rechner for the approval of the Business Consent Agenda and seconded by Mrs. Henderson.
   Roll call vote: Mrs. Henderson- Aye, Mrs. Rechner- Aye, Mr. Ridgway- Aye, Mr. Steere- Aye, Mr. Prince- Aye
   The Chair asked the public if there were any questions on the Regular Agenda: There were none.

REGULAR AGENDA

6. **Preliminary / Final W & S Commercial Residential Application – 205 E Bates Avenue**
   Mr. Curcio reviewed the water and sewer application for two (2) new single-family residential dwellings at 205 E Bates Avenue, where the existing property was subdivided into two (2) lots. The applicant proposes to use existing water and sewer laterals to serve the westernmost lot and install new service laterals to serve the other lot. The applicant will be required to purchase one (1) sewer allocation and one (1) water allocation fee.

Motion was made by Mr. Steere and seconded by Mr. Prince for Resolution No. 94-2026 Approving a Multi-Residential Unit Water & Sewer Application Filed by ARCR Home Builders regarding Development Upon Block 98, Lot 55.01 (Two Detached Single-Family Residential Units)
Roll call vote: Mrs. Henderson- Aye, Mrs. Rechner- Aye, Mr. Ridgway- Aye, Mr. Steere- Aye, Mr. Prince-Aye

7. **Resolution No. 95-2026 FY24 LTMUA Audit Report Review**
Auditor, Jie Yang, CPA, RMA, of PKF O'Connor Davies presented a review of the final 2024 Audit and Exit Conference Reports. The audit concluded with an unmodified, clean opinion, and no findings, recommendations, or instances of non-compliance were reported. The Authority's assets increased by ~$3.69 million; liabilities increased by ~$1.67 million; and the net position increased by ~$2.52 million.
Motion was made by Mrs. Henderson and seconded by Mrs. Rechner for Resolution No. 95-2026 Acknowledging Review of the Annual Report of Audit for the Fiscal Year Ended November 30, 2024.
Roll call vote: Mrs. Henderson- Aye, Mrs. Rechner- Aye, Mr. Ridgway- Aye, Mr. Steere- Aye, Mr. Prince-Aye

8. **Resolution No. 96-2026 Approving Change Order # 3- Town Bank Road Interceptor Lining and Manhole Rehabilitation Project (Vortex Services)**
The Authority previously awarded a construction contract to Vortex Services for the Town Bank Interceptor Lining & Manhole Rehabilitation- Phase II in the amount of $608,260.00. Polistina & Associates recommended approval of Change Order No. 3, which amends bid line item #8, uniform police allowance, by an additional $10,370.70, which results in an amended contract amount of $678,989.00.
Motion was made by Mrs. Rechner and seconded by Mr. Steere for Resolution No. 96-2026 Approving Change Order No. 3 to the Construction Contract with Vortex Services for the Town Bank Interceptor Lining & Manhole Rehabilitation- Phase II Project in an amount not to exceed $10,370.70.
Roll call vote: Mrs. Henderson- Aye, Mrs. Rechner- Aye, Mr. Ridgway- Aye, Mr. Steere- Aye, Mr. Prince-Aye

9. **Resolution No. 97-2026 Authorizing the Advertisement of Bids for an Emergency Generator at the Airport PS**
Motion was made by Mrs. Rechner and seconded by Mrs. Henderson for Resolution No. 97-2026, Authorizing the Advertisement and Receipt of Bids for the Procurement and Installation of an Emergency Generator at the Airport Pump Station
Roll call vote: Mrs. Henderson- Aye, Mrs. Rechner- Aye, Mr. Ridgway- Aye, Mr. Steere- Aye, Mr. Prince-Aye

10. **Resolution No. 98-2026 Approving a Contract with Complete Control Services for SCADA Upgrades to the Diamond Beach PS**
Staff recommended approval of Complete Control Services (CCS) proposal, #20260312D, dated May 5, 2026, to perform SCADA upgrades to the Authority's Diamond Beach Pump Station in an amount not to exceed $26,067.81.
Motion was made by Mrs. Rechner and seconded by Mr. Steere for Resolution No. 98-2026 Awarding a SCADA Contract to Complete Control Services for SCADA Upgrades to the Diamond Beach Pump Station in an amount not to exceed $26,067.81.

Roll call vote: Mrs. Henderson- Aye, Mrs. Rechner- Aye, Mr. Ridgway- Aye, Mr. Steere- Aye, Mr. Prince- Aye

11. 2024-2026 Pump Station Rehabilitation Project Bid Results

On May 28, 2026, the Authority received bids for the 2024-2026 Pump Station Rehabilitation Project and Quad Construction Company of Lumberton, NJ, submitted the low bid in the amount of $3,781,640.

Motion was made by Mr. Prince and seconded by Mrs. Rechner for Resolution No. 99-2026 Awarding a Construction Contract to Quad Construction Company for the 2024-2026 Pump Station Rehabilitation Project in an amount not to exceed $3,781,640.00.

Roll call vote: Mrs. Henderson- Aye, Mrs. Rechner- Aye, Mr. Ridgway- Aye, Mr. Steere- Aye, Mr. Prince- Aye

12. Public Works Water Main Extension

Lower Township requested that the Authority cover the cost of installing a water main to the Public Works Complex. The initial cost was estimated to be ~ $300,000 based on the NCM Water Main Phase 1 Project bid items. After discussions with the contractor, the cost was determined to be $358, 756.80. Staff recommended approving a change order to the NCM Watermain Project with P&A Construction, in an amount not to exceed $358,756.80, if the Board elects to proceed with the extension.

Motion was made by Mr. Prince and seconded by Mrs. Rechner for Resolution No. 100-2026 Approving Change Order No. 1 to the North Cape May Water Main Replacement Project- Phase I Construction Contract with P & A Construction, Inc. in an amount not to exceed $358,756.80.

Roll call vote: Mrs. Henderson- Aye, Mrs. Rechner- Aye, Mr. Ridgway- Aye, Mr. Steere- Aye, Mr. Prince- Aye

13. Landing Water Main Replacement

Mr. DeBlasio of DeBlasio & Associates provided an update on current projects. A meeting with the New Jersey Department of Transportation (NJDOT) is being scheduled to discuss NJDOT's requirements (i.e., working hours, concrete replacement, etc.) for installing and replacing water mains along Route 109 entering Cape May City.

14. North Cape May Water Main Replacement Project – Phase 2

Design work is complete, and the LTMUA-participating items are estimated at ~$9.1 million. As a rider to the contract, there are items that are Township responsibilities, including street improvements, storm drain work, etc. A shared services agreement should be entered into with the Township to outline each entity's responsibilities. The project would use a single contractor to handle the entire project, benefiting residents by avoiding two separate construction phases.

15. Authorizing an Executive Session- Personnel Matters

Motion was made by Mrs. Rechner and seconded by Mr. Prince for Resolution No. 102-2026 Authorizing an Executive Session for Personnel Matters.

Roll call vote: Mrs. Henderson- Aye, Mrs. Rechner- Aye, Mr. Ridgway- Aye, Mr. Steere- Aye, Mr. Prince- Aye

The Board entered into closed session at 6:15 pm and returned to regular session at 6:53 pm.

16. Resolution No. 103-2026 Approving a 2-Year Agreement with the Operations Bargaining Unit
Motion was made by Mrs. Rechner and seconded by Mrs. Henderson for Resolution No. 103-2026 Approving a 2-Year Agreement with the Operations Bargaining Unit Covering the Period from January 1, 2026, to December 31, 2027.
Roll call vote: Mrs. Henderson- Aye, Mrs. Rechner- Aye, Mr. Ridgway- Aye, Mr. Steere- Aye, Mr. Prince- Aye

Administrative Reports

Solicitor: Nothing to Report

Engineer

- The Ocean Drive force main valve vault repair project is complete.
- Construction started on the Diamond Beach PS. The station is being bypassed until the new pumps are installed by the end of June. The remaining work should be completed after Labor Day.
- Work on the Poplarwood PS is scheduled to begin in August.
- A bid package to inspect and rehabilitate (if needed) Well #2 is complete. The bid package includes upgrading the pump capacity from 350 GPM to 550 GPM, which matches the well's allocation. The estimated cost is ~$100,000, dependent upon the inspection results. Staff requests authorization to advertise the receipt of bids for this project.
  Motion was made by Mrs. Rechner and seconded by Mr. Ridgway for Resolution No. 101-2026 Authorizing the Advertisement for the Receipt of Bids for the Well #2 Inspection and Pump Upgrade.
  Roll call vote: Mrs. Henderson- Aye, Mrs. Rechner- Aye, Mr. Ridgway- Aye, Mr. Steere- Aye, Mr. Prince- Aye

Financial Consultant

- To date, revenues and expenditures are in order with the budgetary amounts.
- Work has begun on the reimbursement request to the NJ IBank for the North Cape May Watermain Replacement Project-Phase 1.

Executive Director

- The Millman Water Tower rehabilitation is complete and the tower is back in service.
- Mr. Pierce provided an update on the North Cape May Watermain Replacement Project. Paving repairs on Lincoln Blvd, Beach Drive, and Atlantic Avenue are complete. He will be performing site visits to ensure everything is safe for the "Escape the Cape" triathlon.

Public Comments-

- Ms. Christina Ernst, North Cape May resident, voiced further concerns regarding a recent water leak at her home and possible reimbursement for plumbing repair costs.

Comments from the Board– There were none.

Motion to adjourn the meeting at 6:55 pm was made by Mrs. Henderson and seconded by Mrs. Rechner.
Roll call vote: Mrs. Henderson- Aye, Mrs. Rechner- Aye, Mr. Ridgway- Aye, Mr. Steere- Absent, Mr. Prince- Aye