



Special Event Permit Application

Ord. 3125

228 S 2nd St. Odessa, MO 64076

(816) 230-5577 ext. 6

www.cityofodessamo.com

karen.findora@cityofodessamo.com

Application must be completed in full and turned into City Hall 10 days before the date of the event.

Name of Event: Easter Chalk the Walk

Type of Event: Sidewalk decorating

Date of Event: April 13, 2026 Set up time: 3:30 Tear down time: Dusk

Location of Event: 4-way stop

Street Closure: None

Time of Street Closure: From: _____ To: _____

Have all addresses within 185ft affected by the street closure been contacted: Yes No

Police Dept. Assistance: Yes No Electric Dept. Assistance: Yes No

Will you have alcohol: Yes No ([State of Missouri Liquor](#) regulations must be met before the event)

Shelly Ewing → Applicant's Name: Odessa Optimist Club Phone: 816-200-6620

Email: eshelly22@icloud.com

Address: _____ City _____ State _____ Zip Code _____

Organization's Name: Odessa Optimist Club Phone: _____

Address: _____ City _____ State _____ Zip Code _____

Event's On-Site Coordinator: Shelly Ewing Phone: 816-200-6620

Please give a very detailed description of the event(s) taking place:
Community member will be drawing Easter pictures on sidewalk downtown

*Any events that will include the sale of liquor will be required additional licensing in accordance with the City of Odessa and the [State of Missouri Liquor regulations](#). All liquor license must be submitted to the City before the event.

Permit Received By: <u>Karen Findora</u>	Date: <u>1-14-2026</u>
Karen Findora, City Clerk	
Approved / Date: <u>[Signature]</u> <u>1-22-26</u>	Denied / Date: _____
Shawna Davis, City Administrator	Josh Thompson, Chief of Police
Bryan Barner, Mayor (liq. only)	