



### Special Event Permit Application

Ord. 3125

228 S 2nd St. Odessa, MO 64076

(816) 230-5577 ext. 6

[www.cityofodessamo.com](http://www.cityofodessamo.com)

[karen.findora@cityofodessamo.com](mailto:karen.findora@cityofodessamo.com)

Application must be completed in full and turned into City Hall 10 days before the date of the event.

Name of Event: Chalk the Walk

Type of Event: Chalk pictures on sidewalks

Date of Event: 10/23 + 10/25 Set up time: 3:30 Tear down time: 5:30

Location of Event: Downtown sidewalks

Street Closure: No

Time of Street Closure: From: \_\_\_\_\_ To: \_\_\_\_\_

Have all addresses within 185ft affected by the street closure been contacted: Yes  No

Police Dept. Assistance: Yes  No  Electric Dept. Assistance: Yes  No

Will you have alcohol: Yes  No  (State of Missouri Liquor regulations must be met before the event)

Shelly Ewing ~~Optimist Club of Odessa~~ Phone: 816-200-6620

Email: eshelly922@icloud.com

Address: 1461 Burton Rd City Odessa State MO Zip Code 64076

Organization's Name: Optimist Club of Odessa Phone: \_\_\_\_\_

Address: SAME as above City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Event's On-Site Coordinator: Larry Hol Phone: 816-804-2333

Please give a very detailed description of the event(s) taking place:  
Sidewalk Chalk pictures made by kids & adults

\*Any events that will include the sale of liquor will be required additional licensing in accordance with the City of Odessa and the [State of Missouri Liquor regulations](#). All liquor license must be submitted to the City before the event.

Permit Received By: <u>Karen Findora</u>	Date: <u>8.25.25</u>
Karen Findora, City Clerk	
Approved / Date: <u>[Signature]</u>	Denied / Date: _____
Shawna Davis, City Administrator	Josh Thompson, Chief of Police
	Bryan Barner, Mayor (liq. only)