

City of Odessa

Finance Committee

228 S Second St • PO Box 128 • Odessa, MO 64076
Phone: 816-230-5577 • cityofodessamo.com

FINANCE COMMITTEE MINUTES Monday, October 27, 2025 @ 4:30 p.m. City Hall, 228 S. 2nd St, Odessa, MO 64076

MEMBERS PRESENT

Alderwoman Ehlert; Alderman Whitsitt; Alderwoman Polson

OTHERS PRESENT

Shawna Davis, City Administrator; Cathy Thompson, Finance Director

MINUTES

A motion was made by Polson and seconded by Whitsitt to approve the September 22, 2025 minutes. Motion passed 3-0

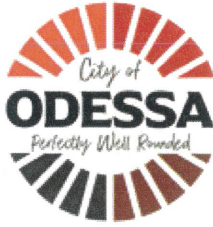
REVIEW AUGUST FINANCIALS

The Committee members reviewed the following financials for September 2025 and staff answered questions related to the reports.

- a. September 2025 Summary Check Report
- b. September 2025 Detail Check Report
 - i. Whitsitt asked staff to complete a cost analysis of municipal court funding.
 - ii. A discussion took place regarding the accounting software, Incode, and the integration of add-ins. It was agreed staff and elected officials need to prioritize all IT related needs and develop a plan to implement as necessary.
- c. September 2025 Purchase Card Activity Report
- d. September 2025 Budget Summary Report
- e. Q2 2025/26 Budget Detail Report
- f. Long-Term Debt Payment Summary as of September 30, 2025
- g. Sales Tax Report

DISCUSSION ITEMS

- a. Audit Update
 - i. Thompson indicated the audit is coming along. The new auditors have taken a deep dive into the past several years and it is taking more time than expected to complete the audit. As of this meeting the auditors have all of the final questions answered from staff and are working to finalize the audit.
- b. Public Safety Sales Tax



City of Odessa

Finance Committee

228 S Second St • PO Box 128 • Odessa, MO 64076
Phone: 816-230-5577 • cityofodessamo.com

- i. Davis presented an informational packet prepared by Chief Thompson for the committee to review regarding the upcoming Public Safety Sales Tax. Input included.
 - a) Emphasize that \$4.9M is the ceiling for the project. The facility may be completed for less than that amount.
 - b) Look into furniture, fixtures and technology being financed in a term closer to their useful life rather than amortized over 30 years.
 - c) Clearly define purpose for each room/space and share the reasoning for each need.
- c. Credit Card Processing will be discussed at the Board of Aldermen meeting tonight. The Finance Committee agreed to recommend passing all processing fees along to the consumer and to begin this January 1, 2026.

ADJOURN

Member Polson motioned to adjourn, seconded by Member Ehlert. The meeting was adjourned at 5:25 pm.

11-24-2025
Approved (date)


Finance Committee Chairwoman Ehlert