

**City of Odessa, Missouri**  
**Board of Aldermen**  
**Odessa Community Building | 601 W. Main Street**  
**Regular Meeting ~ Monday, January 12, 2026 | 6:00 p.m.**  
**Meeting Minutes**

[@OdessaMO](#)

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Mayor Bryan Barner called the meeting to order at 6:00 p.m., and led in the pledge of allegiance.

**ROLL CALL**

Karen Findora, City Clerk, called the roll and confirmed a quorum.

Mayor Bryan Barner	Present	Alderman Bruce Whitsitt	Present
Alderwoman Karla Polson	Present	Alderwoman Mickey Starr	Present
Alderman Mike Plachte	Present	Aldermember	Vacant
Alderman Collin Carrigan	Present		

**OTHERS IN ATTENDANCE**

Shawna Davis, City Administrator  
Karen Findora, City Clerk  
Cathy Thompson, Finance Director  
Josh Thompson, Police Chief  
City Attorney – Absent

Troy Woutzke, Electric  
Darrin Lamb, Streets/Water - Absent  
Kenny Snider, Wastewater

**PUBLIC IN ATTENDANCE**

Hannah Sparr, The Odessan  
Don Peck  
Rick Setina  
Sabin Yanez

Amy Finch  
Forest Palmer  
Mark Stairs

**WELCOME OF VISITORS**

Mayor Barner welcomed visitors and those viewing on YouTube.

**APPROVAL OF CONSENT AGENDA**

Approval of minutes and consent agenda.

- December 8, 2025 – Regular Session

Contractor's Application and Certification for Payment No.: SOV: Payment #4 – KAT  
Excavation, Inc. \$378,430.60

Alderman Whitsitt moved to approve the consent agenda and the December 8, 2025, meeting minutes as submitted, seconded by Alderman Plachte.

**Motion carried 5-Aye, 0-No.**

## **MAYOR REPORT**

Mayor Barner thanked city staff for the installation of the new AV equipment and the setup of the board dais, chairs, and tables.

## **ALDERMEN REPORTS**

- Alderman Plachte – No Rpt.
- Alderman Carrigan – No Rpt.
- Alderwoman Polson – No Rpt.
- Alderwoman Starr – No Rpt.
- Alderman Whitsitt – No Rpt.

## **CITY ADMINISTRATOR REPORT – NO DIRECTORS MEETING WAS HELD**

Shawna Davis, City Administrator, provided a brief update on city events.  
(visit the [\*city website\*](#) to hear update.)

## **PUBLIC HEARING**

None

## **PUBLIC COMMENTS**

None

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **Recommendation & Appointment ~ Board of Aldermen**

Mayor Barner requested approval to appoint Christine Fleeheart to the Board of Adjustment.

Motion was made by Alderman Plachte to appoint Christine Fleeheart to the Board of Adjustment, seconded by Alderwoman Starr.

**Motion carried 5-Aye, 0-No.**

### **Bill No. 2026-01 Introduction and 1<sup>st</sup> Reading ~ Repeal Ord. 3014 ~ Convenience Fees**

Mayor Barner read the proposed Ordinance, Bill No. 2026-01, repealing Ordinance No. 3014, which discontinued the assessment of convenience fees for credit and debit card payments, and reinstating the authority to assess such fees to recover processing costs, first reading.

Motion was made by Alderman Carrigan to adopt Bill No. 2026-01 upon its first reading and proceed to the second reading. Motion seconded by Alderman Plachte, and carried with the following vote.

**Motion carried 5-Aye, 0-No.**

**Bill No. 2026-01 Introduction and 2<sup>nd</sup> Reading ~ Repeal Ord. 3014 ~ Convenience Fees**

Mayor Barner read the proposed Ordinance, Bill No. 2026-01, repealing Ordinance No. 3014, which discontinued the assessment of convenience fees for credit and debit card payments, and reinstating the authority to assess such fees to recover processing costs, second reading.

Motion was made by Alderman Whitsitt to adopt Bill No. 2026-01 upon its second reading and approve the bill as an ordinance. Motion seconded by Alderman Carrigan, and carried with the following vote.

Roll call vote as follows:

Alderman Plachte	yes	Alderman Carrigan	yes
Alderman Whitsitt	yes	Alderwoman Polson	yes
Alderwoman Starr	yes		

**Motion carried 5-Aye, 0-No.**

Bill No. 2026-01 became **Ordinance No. 3166**

**Resolution No. 2026-01 ~ Convenience Fees**

Mayor Barner read the proposed Resolution No. 2026-01 establishing a convenience fee schedule for credit card, debit card, and electronic payments and authorizing administrative implementation following the repeal of Ordinance 3014.

Motion was made by Alderman Carrigan, moved to approve Resolution No. 2026-01 seconded by Alderwoman Polson.

**Motion carried 5-Aye, 0-No.**

**Bill No. 2026-02 Introduction and 1<sup>st</sup> Reading ~ Amend Mobile Food Vendor Ord.**

Mayor Barner read proposed Bill No. 2026-02 amending Chapter 12, Article II. Licenses, Division 3 – Mobile Food Vendors Section 12-78.S of the Code of Ordinances of the City of Odessa, Missouri, relating to Mobile Food Vendors, first reading.

Motion was made by Alderman Plachte to adopt Bill No. 2026-02 upon its first reading and proceed to the second reading. Motion seconded by Alderman Carrigan, and carried with the following vote.

**Motion carried 5-Aye, 0-No.**

**Bill No. 2026-02 Introduction and 2<sup>nd</sup> Reading Amend Mobile Food Vendor Ord.**

Mayor Barner read proposed Bill No. 2026-02 amending Chapter 12, Article II. Licenses, Division 3 – Mobile Food Vendors Section 12-78.S of the Code of Ordinances of the City of Odessa, Missouri, relating to Mobile Food Vendors, second reading.

Motion was made by Alderman Carrigan to adopt Bill No. 2026-02 upon its second reading and approve the bill as an ordinance. Motion seconded by Alderwoman Starr, and carried with the following vote.

Roll call vote as follows:

Alderman Plachte	yes	Alderman Carrigan	yes
Alderman Whitsitt	yes	Alderwoman Polson	yes
Alderwoman Starr	yes		

**Motion carried 5-Aye, 0-No.**

Bill No. 2026-02 became **Ordinance No. 3167**

**Resolution No. 2026-02 ~ Downtown Infrastructure / Sidewalk**

Mayor Barner read the proposed Resolution No. 2026-02 authorizing the Mayor to sign an agreement between the City of Odessa, Missouri and Cook, Flatt & Strobel, Engineers, P.A., for professional construction engineering services.

Motion was made by Alderman Plachte, moved to approve Resolution No. 2026-02 seconded by Alderwoman Polson.

**Motion carried 5-Aye, 0-No.**

**Presentation ~ Audit FY 2024-2025**

Mark Stair, bergankDV presented the Audit for FY 2024-2025

**Presentation ~ Budget & CIP FY 2025-2026**

Cathy Thompson, Finance Director, presented the Budget & CIP for FY 2025-2026

**Discussion ~ Strategic Plan – Street Infrastructure**

Shawna Davis, City Administrator, presented the Street Infrastructure strategic plan.

**Aldermen ~ Request for New Items**

None.

**Next Regular Scheduled Meeting:**

Monday, January 26, 2026, at 6:00 p.m. Regular Session.

**Adjourn**

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Carrigan, seconded by Alderman Plachte, to adjourn the meeting at 7:35 p.m. **Motion carried 5- Aye, 0-No.**

Approved:

January 26, 2026  
ATTEST

Karen Findora  
Karen Findora, City Clerk

CITY OF ODESSA

Bryan D. Barner  
Bryan D. Barner, Mayor