

**City of Odessa, Missouri  
Board of Aldermen  
Odessa Community Building | 601 W. Main Street  
Regular Meeting ~ Monday, March 25, 2026 | 6:00 p.m.  
Meeting Minutes**

[@OdessaMO](#)

Monday, March 23, 2026 Board of Aldermen Meeting Rescheduled to Wednesday, March 25, 2026

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Mayor Bryan Barner called the meeting to order at 6:00 p.m., and led in the pledge of allegiance.

**ROLL CALL**

Karen Findora, City Clerk, called the roll and confirmed a quorum.

Mayor Bryan Barner	Present	Alderman Bruce Whitsitt	Present
Alderswoman Karla Polson	Present	Alderswoman Mickey Starr	Present
Alderman Mike Plachte	Present	Alderman Carl Crabtree	Present
Alderman Collin Carrigan	Present		

**OTHERS IN ATTENDANCE**

Shawna Davis, City Administrator	Troy Woutzke, Electric - Absent
Karen Findora, City Clerk	Darrin Lamb, Streets/Water
Cathy Thompson, Finance Director	Kenny Snider, Wastewater
Josh Thompson, Police Chief - Absent	Lt. Cody Smith, Police
Jeff Deane, Lauber Municipal Law	Lindsey Adams

**PUBLIC IN ATTENDANCE**

Hannah Sparr, The Odessan	Amy Finch
Erin Ford, City Clerk, City of Blue Springs	Tony Easter
Charity Easton, City Clerk, Bates City	Amanda Hoskins
Jodi Schneider, City Clerk, City of Warrensburg	Bradlee Falls
Ron Finn	Katherine Brown
Amanda Hoskins	Seth – Amanda – G Smith
Don Findora	Wallace – Heather – K – A Harper

**WELCOME OF VISITORS**

Mayor Barner welcomed visitors and those viewing on YouTube.

**APPROVAL OF CONSENT AGENDA**

Approval of minutes and consent agenda.

- March 9, 2026 – Regular Session

Alderman Whitsitt gave a brief update on the recent Finance Committee meeting.

Alderman Whitsitt moved to approve the consent agenda and the March 9, 2026, Regular Session meeting minutes as submitted, seconded by Alderwoman Polson.

**Motion carried 6-Aye, 0-No.**

### **MAYOR REPORT**

Mayor Barner reminded everyone to watch the City Insight broadcast hosted by Leslie Shier, Public Information Coordinator. Mayor Barner thanked all who participated and volunteered for I LOVE Odessa and the City Wide Clean Up day. He also encouraged people to stay faith-based, focus on facts, and pray for the city and community during this upcoming election.

### **ALDERMEN REPORTS**

- Alderman Plachte gave a brief update on the recent Planning Commission meeting. Commissioners discussed storage containers and off-street parking. The Commission will revisit these topics at future meetings.
- Alderman Carrigan reminded everyone to vote at upcoming April 7<sup>th</sup> election. Alderman Carrigan volunteered for the City Wide Clean Up Day and stated that he enjoyed working with the staff.
- Alderwoman Polson – No Rpt.
- Alderman Crabtree also reminded everyone to get out and vote.
- Alderwoman Starr thanked everyone who volunteered for the City Wide Clean Up day, she stated that she enjoyed working with department heads.
- Alderman Whitsitt – No Rpt.

### **CITY ADMINISTRATOR REPORT**

Shawna Davis, City Administrator, provided a brief update on city events.

*(visit the [city website](#) to hear update.)*

### **AMEND AGENDA ~ Special Event Permit “St. George Catholic Church Easter Fireworks.”**

Alderman Plachte made a motion to amend the agenda to hear a Special Event Permit request made by St. George Catholic Church, seconded by Alderwoman Starr.

**Motion carried 6-Aye, 0-No.**

St. George Catholic Church is requesting to set off fireworks at the church field on April 4th for Easter Sunday. The church will have a pumper truck on site from the Odessa Fire Dept. The church is required to contact all residents within 185 ft. of the site. The fireworks are 1.4 G consumer fireworks, and the church does have a licensed fireworks display operator licensed shooter. Greg Dickens, Deputy Chief, Fire Inspection, Fireworks Enforcement, and Permitting Unit, was contacted, and he confirmed that there is no state license required for the 1.4 G consumer-grade fireworks.

Alderman Plachte made a motion to approve the Special Event Permit for St. George Catholic Church Easter Fireworks, seconded by Alderwoman Starr.

**Motion carried 6-Aye, 0-No.**

**PRESENTATION ~ MRCC Recognition**

Recognition of City Clerk, Karen Findora, MRCC, for achieving the Missouri Registered City Clerk designation; presented by Erin Ford, City Clerk of Blue Springs, Jodi Schneider, City Clerk, City of Warrensburg, Charity Eaton, City of Bates City on behalf of the Missouri City Clerks and Finance Officers Association (MoCCFOA). Karen stated, "It is my honor to serve the City of Odessa and the community. I remain dedicated to fulfilling the responsibilities of this office with integrity, professionalism, and devotion, as do all our city employees." She went on to thank Mayor Barner, the Board of Aldermen, and Shawna Davis, City Administrator, for all of their support and encouragement in pursuing her professional development.

**PROCLAMATION ~ National Vietnam War Veterans Day**

Mayor Barner proclaimed March 26, 2026, as National Vietnam War Veterans Day and urged all citizens to join in honoring and remembering the brave men and women who served in the Vietnam War. He encourages all residents to take time to reflect on the sacrifices made by these veterans and to express their appreciation for their service to our nation.

**PUBLIC HEARING ~ Annual establishment of Sewer Rates ~ "CIRA"**

Open: 6:41 p.m.

Close: 6:42 p.m.

In Favor: None

Opposed: None

**PUBLIC COMMENTS**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

**PRESENTATION ~ FY 2026-2027 Proposed Budget**

Cathy Thompson, Finance Director, presented the proposed FY 2026-2027 City Budget.

**Resolution No. 2026-10 ~ Capital Improvements Plan FY 2026/27-2030/31**

Mayor Barner read the proposed Resolution No. 2026-10 adopting the Capital Improvement Plan for the FY 2026/27-2030/31.

Motion was made by Alderman Plachte, moved to approve Resolution No. 2026-10 seconded by Alderwoman Starr.

**Motion carried 6-Aye, 0-No**

**Resolution No. 2026-11 ~ Fee Schedule FY 2026-2027**

Mayor Barner read the proposed Resolution No. 2026-11 approving and adopting the FY 2026-2027 City of Odessa Fee Schedule.

**Discussion:** Alderman Whitsitt asked whether the fee schedule sets electric rates at the same level as they currently are. Shawna Davis, City Administrator, confirmed that they are. She went on to say that Bill No. 2026-09 on the agenda is tied to the fee schedule. The fee schedule includes new electric connection fees. This change is significant because it alters the electric department's invoicing and billing for service when new services are requested. For example, an electrician would install the conduit, pay a connection fee to the electric department, and then they would pull and connect the wire. This is the same process that both water and sewer currently use. This, in turn, will take a huge load off the electric crews, allowing them to focus more on the city's electric system and move large projects to completion.

Motion was made by Alderman Plachte, moved to approve Resolution No. 2026-11 seconded by Alderman Carrigan.

**Motion carried 6-Aye, 0-No**

**Bill No. 2026-08 Introduction and 1<sup>st</sup> Reading ~ Consideration / Adoption of Final Budget FYE 03/31/2027**

Mayor Barner read the proposed Ordinance, Bill No. 2026-08, of proposed ordinance adopting and approving the City's annual budget for FY 2026-2027 and appropriating funds accordingly, first reading.

Motion was made by Alderman Carrigan to adopt Bill No. 2026-08, upon its first reading, and proceed to the second reading. Motion seconded by Alderman Plachte, and carried with the following vote.

**Motion carried 6-Aye, 0-No.**

**Discussion:** Alderman Whitsitt questioned section four (4) of the ordinance. He requested further explanation as to why the City Attorney is listed and what they have to do with the budget approval. Section four (4) reads as, "Mayor, City Clerk, and City Attorney are hereby authorized to take all the actions necessary to implement the budget." Jeff Deane, City Attorney, stated that this covers the city in case something needs to be corrected or the attorney needs to file something on behalf of the city. It's a backup. It's listed as an additional authority in case the City Attorney needs to file a correction or make a filing on behalf of the city. Mr. Deane stated that it gives the City Attorney the authority to execute documents when directed to do so, without having to return to the board for additional authority. For example, signing approved-as-to-form documents from the state and coordinating with auditors should they have questions for the city attorney, without having to come back and request additional authority.

**Bill No. 2026-08 Introduction and 2<sup>nd</sup> Reading ~ Consideration / Adoption of Final Budget FYE 03/31/2027**

Mayor Barner read the proposed Ordinance, Bill No. 2026-08, of proposed ordinance adopting and approving the City's annual budget for FY 2026-2027 and appropriating funds accordingly, second reading.

Motion was made by Alderman Whitsitt to adopt Bill No. 2026-08, of proposed ordinance adopting and approving the City's annual budget for FY 2026-2007 and appropriating funds according upon its second reading, and approve the bill as an ordinance. Motion seconded by Alderman Carrigan, and carried with the following vote.

Roll call vote as follows:

Alderman Plachte	yes	Alderman Carrigan	yes
Alderman Whitsitt	yes	Alderwoman Polson	yes
Alderman Crabtree	yes	Alderwoman Starr	yes

**Motion carried 6-Aye, 0-No.**

Bill No. 2026-08 became **Ordinance No. 3172**

**Bill No. 2026-09 Introduction and 1<sup>st</sup> Reading ~ Consideration / Adoption of Electric Service Connections and Extensions**

Mayor Barner read the proposed Ordinance, Bill No. 2026-09, amending Section 48-661 – 48-667 of the City Code of the City of Odessa regarding service connections and extensions, first reading.

Motion was made by Alderman Plachte to adopt Bill No. 2026-09, upon its first reading, and proceed to the second reading. Motion seconded by Alderwoman Polson, and carried with the following vote. **Motion carried 6-Aye, 0-No.**

**Discussion:** The Developer's Agreement will clean up the Code of Ordinances. Alderman Carrigan suggested adding the words "residential development" to Sec. 48-666 ( e.) of the ordinance.

**Bill No. 2026-09 Introduction and 2<sup>nd</sup> Reading ~ Consideration / Adoption of Electric Service Connections and Extensions**

Mayor Barner read the proposed Ordinance, Bill No. 2026-09, amending Section 48-661 – 48-667 of City Code of the City of Odessa regarding service connections and extensions, second reading.

Motion was made by Alderman Carrigan to adopt Bill No. 2026-09, amending Section 48-661 – 48-667 of the City Code of the City of Odessa regarding service connections and extensions as amended by adding the words "residential development" to Sec. 48-666 (e.) of the ordinance upon its second reading, and approve the bill as an ordinance. Motion seconded by Alderman Plachte, and carried with the following vote.

Roll call vote as follows:

Alderman Plachte	yes	Alderman Carrigan	yes
Alderman Whitsitt	yes	Alderwoman Polson	yes
Alderman Crabtree	yes	Alderwoman Starr	yes

**Motion carried 6-Aye, 0-No.**

Bill No. 2026-09 became **Ordinance No. 3173**

**Bill No. 2026-10 Introduction and 1<sup>st</sup> Reading ~ Energy Cost Adjustment (ECA) Credits**

Mayor Barner read the proposed Ordinance, Bill No. 2026-10, approving the Energy Cost Adjustment (ECA) Credits, first reading.

Motion was made by Alderman Plachte to adopt Bill No. 2026-10, upon its first reading, and proceed to the second reading. Motion seconded by Alderwoman Polson, and carried with the following vote. **Motion carried 6-Aye, 0-No.**

**Discussion:**

- ~~60-day~~ / Changed to 90-day window to submit the form.
- You will have to opt in to obtain the credit/refund.
- A Google form with waiver language has been created, and all account holders requesting the credit/refund will need to fill out and submit the form to the city.
- You can visit the city's website to submit a Google form <https://www.cityofodessamo.com/news/post/10690/>
- Hard copies can be filled out at City Hall, 228 S 2<sup>nd</sup> Street.
- Account holders will need to provide an account number, and the credit/refund will be processed and credited accordingly.
- Multiple forms are required if there is more than one account.
- Refunds/Credits will be distributed over 3-4 months.
- If you currently have an open account, the entire credit will be issued to the current utility billing account.
- If you no longer have a city account, you must provide your current address, and a check will be mailed to you.
- If there are outstanding bills, the credit will first be applied to the outstanding balance.

There were discussions about where the funds would go if no one claims them. It was discussed to forward unclaimed funds to the state's unclaimed property program. Jeff Deane, City Attorney, informed the board that if the funds remain unclaimed with the state, the state will receive the funds, not the city. The board will hold future discussions on how to handle unclaimed funds. The city will open a separate bank account for refunds – marked as a liability. It has already been marked as a liability in the audit.

Unclaimed property: The funds will carry the liability over from year to year, for a minimum of three (3) years, and then in three (3) years, the board can determine what to do with

the funds. After the three (3) year mark, you can send it to unclaimed properties. More research needs to be conducted on the issue.

The board agreed to change the 60 days in the ordinance to 90 days.

**Bill No. 2026-10 Introduction and 2<sup>nd</sup> Reading ~ Energy Cost Adjustment (ECA) Credits**

Mayor Barner read the proposed Ordinance, Bill No. 2026-10, approving the Energy Cost Adjustment (ECA) Credits, second reading.

Motion was made by Alderman Whitsitt to adopt Bill No. 2026-10, approving the Energy Cost Adjustment (ECA) Credits as amended to change the 60 days to 90 days, with the consensus that the city will open a separate bank account for the funds upon its second reading, and approve the bill as an ordinance. Motion seconded by Alderwoman Starr, and carried with the following vote.

Roll call vote as follows:

Alderman Plachte	yes	Alderman Carrigan	yes
Alderman Whitsitt	yes	Alderwoman Polson	yes
Alderman Crabtree	yes	Alderwoman Starr	yes

**Motion carried 6-Aye, 0-No.**

Bill No. 2026-10 became **Ordinance No. 3174**

**Resolution No. 2026-12 ~ Audit Engagement Letter**

Mayor Barner read the proposed Resolution No. 2026-12 authorizing the Mayor to approve the Engagement Letter and Professional Services Agreement for auditing services with BergankD.V.

Motion was made by Alderman Carrigan, moved to approve Resolution No. 2026-12 seconded by Alderwoman Polson.

**Motion carried 6-Aye, 0-No.**

**Resolution No. 2026-13 ~ vCFO Advisory Services Internal Controls Review**

Mayor Barner read the proposed Resolution No. 2026-13 authorizing the Mayor to approve the Engagement Letter for an Internal Controls Review completed by vCFO Advisory Services.

**Discussion:** It was noted that if the vCFOA Advisory Service noticed items in the audit that they felt needed a bit more attention that they would review those items during the audit process. The audit will cost the city \$4,000 - \$6,000.

Motion was made by Alderman Plachte, moved to approve Resolution No. 2026-13 seconded by Alderwoman Starr.

**Motion carried 6-Aye, 0-No.**

**Resolution No. 2026-14 ~ Street Maintenance Bldg.**

Mayor Barner read the proposed Resolution No. 2026-14 authorizing the Mayor to enter into an agreement with KAT Excavation, Inc. for the construction of a street maintenance facility and demolition of the existing structure at 400 N 1<sup>st</sup> Street.

**Discussion:** The Board discussed whether to keep bulk water sales or remove them. Ron Finn commented that he likes using the service, and Darrin Lamb, Water & Streets Superintendent, stated that residents at Lake Lafayette often use it. Notice will be given to water haulers that the Odessa site will be out of order during the construction of the new street maintenance building. It was noted that Oak Grove also sells bulk water. The board agreed to keep the bulk water service. City staff will install it after the building is constructed.

Motion was made by Alderman Carrigan, to approve Resolution No. 2026-14 seconded by Alderman Crabtree.

There was a consensus among the board to add bulk water back into the project development, with the city responsible for construction. It will not be part of the approved resolution, but the city will pay to reinstall the bulk water. It will cost the city \$10,000.00 to install.

Alderman Carrigan amended his motion to add bulk water back into the project, with the city responsible for cost and construction, seconded by Alderman Whitsitt.

**Motion carried 5-Aye, 0-No, 1-Abstain (Plachte).**

**Presentation ~ FIFA Mutual Aid Update ~ POSTPONED TO NEXT MEETING**

Josh Thompson, Chief of Police, provided an update on the FIFA Mutual Aid for the World Cup.

Motion was made by Alderman Whitsitt, to postpone the FIFA Mutual Aid Update to the next board meeting, seconded by Alderman Plachte.

**Motion carried 6-Aye, 0-No.**

**Discussion ~ Electric Rate Study**

Shawna Davis, City Administrator, gave a brief update on the electric rate study. For now, the rate will stay as is for a few months. The board will revisit the ECA and base rates.

**Aldermen ~ Request for New Items**

None

**Next Regular Scheduled Meeting:**

Monday, April 13, 2026, at 6:00 p.m. Regular Session

**Adjourn**

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Plachte, seconded by Alderman Whitsitt, to adjourn the meeting at 8:25 p.m. **Motion carried 6- Aye, 0-No.**

Approved:

April 13, 2026

CITY OF ODESSA

Bryan D. Barner  
Bryan D. Barner, Mayor

ATTEST

Karen Findora  
Karen Findora, City Clerk