

**The Board of Aldermen Chambers
Odessa Community Building
601 W. Main Street July 24, 2017
Meeting Minutes**

CALL TO ORDER – Mayor Adam Couch called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE – Mayor Couch led the Pledge of Allegiance.

ROLL CALL – City Clerk Peggy Eoff called the roll.

Alderman Steve Lockhart	Present	Alderman Steve Wright	Present
Alderman Brian Henning	Present	Alderman Ray Harves	Present
Alderman John Carmody	Present	Alderman Mike Stevens	Present

City Staff Present: Nici Wilson-City Administrator, Dawn Jennings-Finance Director, Peggy Eoff-City Clerk, Lt. Liese-Odessa Division/Lafayette Co. Sherriff

WELCOME TO VISITORS – Mayor Couch welcomed visitors.

APPROVAL OF CONSENT AGENDA

- Approval of Minutes BOA
 - July 10, 2017 Regular Session
 - July 10, 2017 Closed Session

Motion was made by Alderman Lockhart, seconded by Alderman Harves to approve the consent agenda. Motion carried 5-0. Alderman Henning abstained due to being absent from the previous meeting.

PUBLIC COMMENTS

- Let the record show there was no public comment.

MAYORS REPORT

- Mayor Couch told the Board that John Janes was home and had stopped by City Hall on Friday to visit.
- Puddle Jumper Days will be held next weekend (August 3-5)
- Mayor Couch read a proclamation Saturday for the Project Connect event that was held. In addition he thanked all that attended and made the event possible, including Alderman Harves and his wife Pat. It was a great event again for the community.

ALDERMEN REPORTS

- Alderman Harves – Thanked all of the volunteers that made Project Connect a successful event again this year. Between 350-400 residents received services during the event.

OLD BUSINESS

- There was no old business to come before the Board of Aldermen.

NEW BUSINESS

Special Event Application – 2017 Odessa High School Homecoming Parade

The application was presented to the Board of Alderman. It was noted that the parade will be on September 22, 2017 starting at 1:00 pm. The same route will be followed as before. Terry Stever told the Mayor and Board she has already submitted the same information to the Odessa Fire District and the Sheriff's Department.

Motion was made by Alderman Wright, seconded by Alderman Henning to approve the special events application. Motion carried 6-0.

Bill No. 2017-08 (1st reading)

City Administrator Nici Wilson presented bill no. 2017-08, a proposed ordinance amending Chapter 2 of the City Code of Ordinances in reference to the review and approval of liquor license applications. Wilson told the Mayor and Board, historically Liquor License Applications were presented to the Board of Aldermen for approval in accordance with the City's Code of Ordinances. As with many application processes, once the Board of Aldermen have approved the specifications and requirements through the adoption of an ordinance the most effective procedure of operating should be the approval process at an administrative level. This proposed ordinance does just that, by amending Chapter 2, Section 2.101-2 of the Police Code, liquor license applications will be processed and issued by the City Administrator and City Clerk. No other changes are being proposed with this bill. Applicants will continue to be required to obtain a liquor license from the State of Missouri and be subject to a background investigation.

Motion was made by Alderman Wright, seconded by Alderman Stevens to approve the first reading of bill no. 2017-08. Motion carried 6-0.

Bill No. 2017-08 (2nd reading)

Motion was made by Alderman Stevens, seconded by Alderman Henning to approve bill no. 2017-08. Vote as follows: Alderman Carmody aye Alderman Lockhart aye Alderman Stevens aye Alderman Harves aye Alderman Wright aye Alderman Henning aye. Motion carried.

Bill No. 2017-09 (1st reading)

City Administrator Nici Wilson presented bill no. 2017-09, a proposed ordinance amending Chapter 5, Section 5.120, 5.208, 5.307 of the City's Code of Ordinances relating to the fees associated with the disconnection of unpaid utility bills. Wilson told the Mayor and Board currently the City of Odessa's ordinance relating to the fees associated with the disconnection of unpaid utility bills references the fee as a

“reconnect fee.” The ordinance states that once disconnection orders have been issued all accounts will be assessed the reconnection fee regardless if the utilities are disconnected. Meaning if someone comes to City Hall after the disconnect orders have been issued, but prior to the Public Works Department making it to their address they are required to pay the fee just as the person that may have been the first address on the list to be disconnected. In many cases City Hall staff receives push back from individuals that feel they should not be charged a “reconnect fee” if their services did not ultimately have to be reconnected. Wilson further noted, after in depth discussion with City Hall staff and in checking with other municipalities, the proposed change would be in clarification of the name of the fee. It seems that by calling the fee a *disconnect fee* it is clearer as to the accurate representation of what it is. The fee remains the same, as does the additional fee for an afterhours reconnection. Alderman Henning added that he had received a phone call from a resident regarding this and feels that this change will give clarity to the ordinance already on file.

Motion was made by Alderman Henning, seconded by Alderman Harves to approve the first reading of bill no. 2017-09. Motion carried 6-0.

Bill No. 2017-09 (2nd reading)

Motion was made by Alderman Henning, seconded by Alderman Wright to approve bill no. 2017-09. Vote as follows: Alderman Carmody aye Alderman Lockhart aye Alderman Stevens aye Alderman Harves aye Alderman Wright aye Alderman Henning aye. Motion carried.

Bill No. 2017-10 (1st reading)

Mayor Couch presented bill no. 2017-10, a proposed ordinance amending Chapter 5, Section 5.144-2 of the City Code of Ordinances in reference to the regulation of water meter sets and single metering. In a report to the Mayor and Board, Sybille Wilson explained that after significant review of this ordinance by the Planning and Zoning Commission their recommendation for consideration is that all new occupied buildings/residences would be required to have a separate water meter/connection for every individual unit both residential and commercial effective August 1, 2017.

Motion was made by Alderman Wright, seconded by Alderman Stevens to first reading of bill no. 2017-10. Motion carried 6-0

Bill No. 2017-10 (2nd reading)

Motion was made by Alderman Harves, seconded by Alderman Henning to approve bill no. 2017-10. Vote as follows: Alderman Carmody aye Alderman Lockhart aye Alderman Stevens aye Alderman Harves aye Alderman Wright aye Alderman Henning aye. Motion carried.

ADJOURN TO CLOSED SESSION

There being no further business to come before the Board of Aldermen in open session, motion was made by Alderman Henning, seconded by Alderman Harves to move the meeting into closed session at 7:19 pm pursuant to RSMO 610.021 (12) to allow for the discussion of documents related to contract negotiations. Vote as follows: Alderman

Carmody aye Alderman Lockhart aye Alderman Stevens aye Alderman Harves aye Alderman Wright aye Alderman Henning aye. Motion carried.

Closed session began at 7:26 pm, the Mayor, Alderman, Administrator Wilson, City Clerk Eoff, and Finance Director Jennings were present during the closed session. No action was voted upon.

Motion was made to return to open session at 7:56 pm by Alderman Harves, seconded by Alderman Stevens. Vote as follows: Alderman Carmody aye Alderman Lockhart aye Alderman Stevens aye Alderman Harves aye Alderman Wright aye Alderman Henning aye. Motion carried.

ADJOURN

Motion was made by Alderman Wright, seconded by Alderman Stevens to adjourn the meeting at 7:57 pm. Motion carried 6-0.

Approved: August 14, 2017

Peggy Eoff
Peggy Eoff, City Clerk

Adam R. Couch
Adam R. Couch, Mayor