

**Council Minutes**  
**Special Called Meeting**  
**December 16, 2025 - 4:30 p.m. - 403 Second St NW, Coeburn, VA**

**Attendees:**

Upon roll call, all members of council were present. Jimmy Williams - Town Manager, Cathy Sharpe - Clerk/Treasurer, and William Sturgill - Town Attorney, were also present.

**Call to Order:**

Mayor Deventae Mooney called the meeting to order. Mr. Joe Still gave the invocation. The group remained standing for the Pledge of Allegiance led by Mr. Mooney.

**Public Expression:**

There was no Public Expression. Public Expression was closed.

**Approval of the Agenda:**

Vice Mayor Sharon Still made a motion to accept the agenda as presented. Mr. Joe Still seconded the motion, which resulted in all Ayes.

**New Business:**

- A. Vacancy of Town Council - There is a vacant position on Town Council due to the resignation of Ms. Lisa Woodruff. The replacement chosen by Council will serve until that term expires December 31, 2026.

Sharon Still made a motion to nominate Rose Mary Holbrook for Town Council, replacing Lisa Woodruff and serving the remainder of the term expiring December 31, 2026. Mr. Carles Collins seconded the motion. A roll call vote resulted as follows:

Carles Collins - Aye  
Deventae Mooney - Aye  
Joe Still - Aye  
Sharon Still - Aye

Council welcomed Ms. Holbrook to her new position on Council.

Following the vote, Clerk/Treasurer, Cathy Sharpe, swore Ms. Rose Mary Holbrook in as Council member. The oath will be filed at town hall along with oaths of office for Council and police officers.

**Closed Session:**

There was no need to enter Closed Session.

**Council Comments and Concerns:**

Mr. Carles Collins - Mr. Collins had no comments or concerns.

Joe Still - Mr. Still asked Mr. Williams if he was able to get the three bids for the fuel pump for the trash truck. Mr. Still expressed concern that Christmas is coming and that will bring a large volume of trash that will need to be picked up. He said Council had voted on having Mr. Steve Martin fix the truck that is down and doesn't feel that Mr. Williams will be able to find a cheaper bid than the price offered by Mr. Martin. Mr. Mooney said Council can't vote on anything at this meeting, but that amount is under Mr. Williams spending limit as Town Manager.

Sharon Still - Ms. Still welcomed Ms. Rose Mary Holbrook to Council. She said she is pleased to have her on Council and feels like she has a lot to offer.

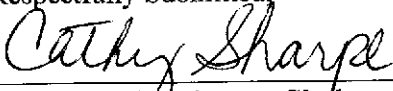
Rose Mary Holbrook - Ms. Holbrook said she thought about running for Council in the past and was unable to do so, and when this opportunity came up, she was ready to be part of Council. She said she would do her best not to let down Council or the Town of Coeburn.

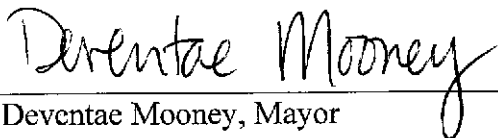
Deventae Mooney - Mr. Mooney said he is excited for Ms. Holbrook to join Council and feels that Ms. Holbrook will fit in well and brings a wealth of knowledge to Council.

**Adjournment:**

Mayor Deventae Mooney made a motion to adjourn this meeting. Ms. Sharon Still seconded the motion, which resulted in all Ayes.

Respectfully Submitted,

  
Attest: Cathy Sharpe, Clerk

  
Deventae Mooney, Mayor