

Council Minutes
Workshop Meeting
February 27, 2023 - 6:30 p.m. – 502 Front St. E, Coeburn, VA

Attendees:

Upon roll call, all members of council were present. Cathy Sharpe - Clerk/Treasurer, Jimmy Williams - Town Manager, and William Sturgill - Town Attorney, were also present.

Call to Order:

Mayor Deventae Mooney called the meeting to order. Mr. Joe Still gave the invocation. The group remained standing for the Pledge of Allegiance led by Mr. Deventae Mooney.

Public Expression:

There was no public expression. Public expression was closed.

Approval of the Agenda:

Mr. Mooney made a motion to accept the agenda as presented. Vice Mayor Sharon Still seconded the motion, which resulted in all Ayes.

Reports:

Fire Department

There was no representative from the fire department present.

Police Department

There was no representative from the police department present. Mr. Jimmy Williams, Town Manager, reported that the transmission may be going out of Unit 601. Mr. Williams expects the new cars to be ready in April.

Water Plant

There was no representative from the water plant present. Mr. Jimmy Williams said Mr. Brian Markham would not be in attendance. Mr. Markham asked Mr. Williams to relay to council that the loss rate has improved by 26 gallons per minute.

Town Manager

Mr. Jimmy Williams, Town Manager, has been trying to contact Mr. Larry Salyer concerning the bike ride planned during the rally. Council advised that Mr. Salyer is in the hospital at the present time.

Mr. Williams reported that he spoke with Raphael about the concrete work, but he is out of town. Mr. Williams said Raphael will give him a call and set up a time to meet with him next week.

Mr. Williams said the backhoe has been ordered and is expected to be here in mid-March. He advised Rural Development has given the okay to purchase the cars and the backhoe. Payment can be made and then reimbursed depending on the timeline.

Mr. Williams sent out a comprehensive plan to Lenowisco but will need to update it and send an updated version of the plan. Mr. Mooney suggested reaching out to the members of the committees and seeing if they would be interested in serving and apply if they would like to serve. Lenowisco would like to have a current list of members and committees.

Mr. Williams, Mr. Mooney and Ms. Still met with a representative of the Virginia Department of Energy on February 23rd to discuss funding opportunities that may be available in the future. The town is on the front page of the list for funding to address flooding issues from the creek from Banner to the park and Meadow Street and sewer line issues that arise from flooding.

Ms. Still stated that there may be some funding available in the future for pool repairs and recreational activities. Ms. Still asked Mr. Williams if he has spoken with anyone about the pool pumps and filters. Mr. Williams said he had looked at some and was evaluating what size was needed. He advised he is also going to speak with Raphael about doing the concrete work needed at the pool.

Public Works

Mr. Jeff Livingston, Public Works Superintendent, reported that public works replaced the sump pump at the depot, a 2-inch blow off on Flatwoods Road, a leak at Kale Avenue and replaced a meter box at Hurberries. He advised 25 meters were replaced, the hydrant was turned to face the Cultural Arts Building and a leak was repaired on Rockbridge Road. Mr. Livingston also reported 80 work orders were completed.

Mr. Still asked if the trash truck was back in service. Mr. Livingston said it was back in service, and now the trash trucks will be alternated with one running one week, the other running the next.

Old Business:

- A. Purchase of a Heat pump for the Lays Building - Mr. Livingston has not heard how Lay's is going to fund the purchase of the heat pump. Mr. Williams said that Lay's has \$500.00 to go towards the purchase of the heat pump. The Lay's Board has been speaking with Mr. Sanders, a local installer, about a heat pump he has for \$3600.00,

but if they want that one he needs to know by tomorrow, February 28, and it must be paid up front or it will go to another customer. The Lay's Board is asking if the town will cover the cost of the heat pump. The last heat pump was purchased by Lay's.

Ms. Still asked about the specifications and the warranty of the heat pump Mr. Sanders is offering. Mr. Williams said he was not given that information when speaking with the representative from Lay's. The heat pump that Mr. Jeff Livingston is looking at comes with a 10-year warranty. Mr. Mooney stated that this meeting isn't a voting meeting. He said the town has dealt with the company Mr. Livingston is looking at the quote from and there have been no problems. Mr. Mooney suggested putting this on the agenda for the March meeting and voting on it then.

Mr. Mooney thanked Mr. Livingston for smoke testing at the school. The test led to the discovery of a pipe that had been leaking for some time and the pipe was repaired.

Lane Group

There was no representative from the Lane Group present. Mr. Williams said the town received a check from Powell Valley Bank/Rural Development to pay contractors. He stated the amount was about a third of what is needed to pay them. Mr. Williams said The Lane Group asked that the check be put in the bank to await the rest of the funds from Rural Development to pay the contractors.

Treasurer Report

Ms. Cathy Sharpe, Clerk/Treasurer, reported a posted cash balance of \$306,109.69 as of 2/24/2023. She reported outstanding checks in the amount of \$82,825.86, accounts payable due in the amount of 20,919.90 and interim accounts payable in the amount of \$364,723.31. She said this includes the Water Systems Improvement Project checks. After deducting the accounts payable due and outstanding checks, the reconciled balance was \$202,363.93.

Ms. Sharpe advised that February 13, 2023 regular meeting minutes will be distributed along with the March 13, 2023 council packets.

Ms. Sharpe reported two additional deposits since reports had been presented for the meeting. Friday's deposit was \$488.45 and today's deposit was \$1,021.35, making the combined cash availability \$203,873.73.

Ms. Sharon Still asked if the AEDs have been distributed. Mr. Williams said they would be set up after the training. Mr. Deventae Mooney asked that Mr. Williams set that up sooner rather than later.

Attorney Report

William Sturgill, Town Attorney, said he would like to go ahead with the FOIA training. Mr. Deventae Mooney asked if he would mind doing that after public expression is reopened. Someone came in for public expression after it was closed.

Public Expression:

Mr. Jeremy Indseth, Sandy Ridge Rescue Squad, brought council the numbers they're running between all three counties. These figures were from the last quarter. Ms. Still asked if Sandy Ridge Rescue has approached the Town of Clintwood for funding. Mr. Indseth said that they do not work in the town of Clintwood, but they do go to the Board of Supervisors on occasion.

Public Expression was closed.

Attorney Report

Mr. William Sturgill distributed the packets for FOIA training. He reported this training is required and is to keep officials up to date on the Freedom of Information Act. The information contained in the packet was reviewed with all members of council and training was completed.

Mr. Sturgill will be sending council information about a mandatory Ethics Training that must be done online.

Ms. Still asked if Mr. Sturgill has spoken with the citizens that had concerns about bridge ownership in Banner. Mr. Williams was waiting for confirmation of ownership before he reached out to them. Mr. Mooney said that the citizens would need to contact VDOT concerning the bridge. Ms. Still said that the property is listed as owned by Commonwealth of Virginia.

Mr. Jimmy Williams informed council that Hill Con's lawyers are reviewing changes the town would like to make to the contract that was submitted to the town.

Old Business:

- A. Purchase of a Service Truck for Public Works - Mr. Williams said the window has closed to order through Virginia Procurement. He advised any ordering done through Virginia Procurement would have to wait until next year. Mr. Williams submitted information to council about a truck in West Virginia. Ms. Still said she would like to see a few quotes in order to make a decision.

Ms. Still asked Mr. Williams why the van is at Town Hall so often. Mr. Williams said that work orders are being picked up. Ms. Still said she feels like Mr. Livingston should be the one picking up and distributing work orders. Mr. Williams said he has an open-door policy for all employees and Mr. Livingston gets busy and sends other members of public works to town hall. Mr. Williams said if it gets to be a problem, he will deal with it. Mr. Charles Collins asked who writes up an employee if such action is needed. Mr. Williams said he

does all write ups except for the police department. Mr. Mooney and Ms. Still stated that all write ups should come from department heads.

Closed Session:

There was no reason to enter into closed session.

Council Comments and Concerns:

Carles Collins - Mr. Collins had no comments or concerns.

Jeff Kiser - Mr. Kiser had no comments or concerns.

Joe Still - Mr. Still had no comments or concerns.


Sharon Still - Ms. Still said she is so proud of both the boys' and girls' basketball teams. The girls are in the Elite 8 and if they win, they are three games away from the state finals. Ms. Still said that Southwest Virginia is being well represented. Ms. Still appreciates Mr. Livingston for all the work he does and is appreciative for all the work done by Mr. Williams and Mr. Sturgill.

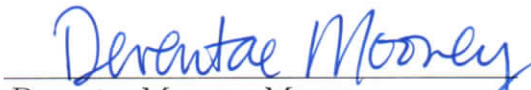
Deventae Mooney - Mr. Mooney thanked everyone for all they do for the town.

Adjournment:

Mr. Deventae Mooney made a motion to adjourn this meeting. Ms. Sharon Still seconded the motion, which resulted in all Ayes.

Respectfully Submitted,


Attest: Cathy Sharpe, Clerk


Deventae Mooney, Mayor