

Council Minutes
Special Called Meeting
June 26, 2023 - 6:30 p.m. - 502 Front St. E, Coeburn, VA

Attendees:

Upon roll call, the following members of council were present: Deventae Mooney, Sharon Still, Charles Collins and Joe Still. Jeff Kiser was absent. Cathy Sharpe - Clerk/Treasurer, Jimmy Williams - Town Manager, and William Sturgill - Town Attorney, were also present.

Call to Order:

Mayor Deventae Mooney called the meeting to order. Mr. Joe Still gave the invocation. The group remained standing for the Pledge of Allegiance led by Mr. Mooney.

Public Expression:

There was no Public Expression

Response to Public Expression:

There was no response to public expression.

Approval of the Agenda:

Deventae Mooney made a motion to remove from Reports - Fire Department, Water Plant and The Lane Group. Sharon Still seconded the motion, which resulted in all Ayes.

Deventae Mooney made a motion to approve the agenda as amended. Sharon Still seconded the motion, which resulted in all Ayes.

Reports:

Police Department

There was no representative from the police department present. Jimmy Williams, Town Manager, informed Council that the three new vehicles will be here Thursday. He said funds have been requested to pay for the first three vehicles purchased. Mr. Williams said there should be no problem with that going through. He advised the USDA grant has been deposited into the bank and can be used to pay for the three vehicles that are on the way.

Town Manager

Mr. Jimmy Williams, Town Manager, informed Council that the fireworks have been delivered.

Mr. Joe Still asked about the Job Corps doing the staining in town. Mr. Williams said the rain has delayed that.

Mr. Mooney asked if the road closures have been obtained for the Fourth of July. Mr. Williams said he is working on that and will get two cars to represent Council in the parade.

Ms. Still asked if Mr. Williams has worked out a date with David Carter to work on the pool. Mr. Williams said Mr. Carter is waiting to hear from Ms. Still and the work is being planned for a Friday. Ms. Still objected to that; Mr. Williams said Ms. Still will need to speak with David herself. Mr. Mooney asked Ms. Still to speak with Mr. Carter and plan for the installation. Mr. Williams said that public works received a strainer for the filters that were refused. He advised the driver had already gone before the mistake was noticed. Mr. Sturgill said there is a form on the company's website to send it back.

Mr. Williams asked Ms. Still to get him a serial number off the slide.

Public Works

Mr. Jeff Livingston, Public Works Superintendent, reported that public works repaired a 4-inch line on Queen Street, removed the dumpster from the pool and moved a dumpster from Walgreen's to the police department,

Mr. Livingston also reported the lights were checked at the Lay's building, the tennis courts, and the basketball court. He advised the town doesn't have a bucket truck that reaches high enough to change some of those lights. He said the last time lights were changed the town used a truck borrowed from Marty Corporation.

Mr. Livingston said the fence at the pool was fixed, trees were cut and the sewer line was jettied on Utopia Lane. He reported the lights at the MEOC building were replaced, a leak was repaired on May Avenue and 80 work orders were completed. He said flags have been placed throughout town in preparation for the Fourth of July festivities and the stage has been decorated as well.

Treasurer

Ms. Cathy Sharpe, Clerk/Treasurer, reported a posted cash balance of \$609,798.34 as of 6/23/23. She reported outstanding checks in the amount of \$376,810.08, accounts payable due in the amount of \$31,203.20 and interim accounts payable in the amount of \$332,914.89; this amount includes checks for the Water System Improvement Project. After deducting the accounts payable due and outstanding checks, the reconciled balance was \$201,785.06.

Ms. Sharpe reported that the meeting minutes for the June 12, 2023 public hearing meeting and the June 12, 2023 regular meeting will be distributed with July 10, 2023 council packets.

Ms. Sharpe reported two additional deposits since reports had been presented for the meeting. Friday's deposit was \$9,035.91 and today's deposit was \$1,299.32 making the total cash availability \$212,120.29.

Mr. Mooney asked about the new online payment system. Mr. Williams said they are pushing for the first of July, but Southern Software needs to do the integration.

Mr. Mooney said since tonight is a special called meeting council would go ahead and approve the accounts payable due and the interim accounts payable.

Sharon Still made a motion to approve the accounts payable due as presented. Deventae Mooney seconded the motion, which resulted in all Ayes.

Sharon Still made a motion to approve the interim accounts payable as presented. Joe Still seconded the motion, which resulted in all Ayes.

Attorney Report

Mr. William Sturgill, Town Attorney, spoke with Council about the loan closing date. He said it is scheduled for July 18, 2023, at 11 a.m. at town hall. He advised he has nothing else to report.

New Business:

- A. Approval FY 23-24 Budget - Mr. Mooney asked Mr. Williams if anything had changed since the public hearing. Mr. Williams said there were some minor changes that were made to the numbers regarding insurance. Mr. Mooney asked Mr. Sturgill if Council could go forward with voting on the budget. Mr. Sturgill said they could go forward.

Vice Mayor Sharon Still made a motion to approve the 2023-2024 budget as presented. Joe Still seconded the motion.

A roll call vote resulted as follows:

Carles Collins - Aye
Jeff Kiser - Absent
Deventae Mooney - Aye
Joe Still - Aye
Sharon Still - Aye

- B. Approval FY 23-24 Increased Utility Rates

Sharon Still made a motion to approve the 2023-2024 increased utility rates. Carles Collins seconded the motion.

A roll call vote resulted as follows:

Carles Collins - Aye
Jeff Kiser - Absent
Deventae Mooney - Aye

Joe Still - Aye
Sharon Still - Aye

- C. Approval FY 23-24 Personnel Document - Mr. Mooney asked Mr. Williams if this included a 5% pay increase for all employees. Mr. Williams said that is correct.

Sharon Still made a motion to approve the 2023-2024 personnel document. Deventae Mooney seconded the motion. Mr. Mooney asked Mr. Williams to be sure all department heads were familiar with their documents and stayed in line with the document with their employees and department.

A roll call vote resulted as follows:

Carles Collins - Aye
Jeff Kiser - Absent
Deventae Mooney - Aye
Joe Still - Aye
Sharon Still - Aye

Old Business:

There was no old business to discuss.

Closed Session:

There was no need to enter into Closed Session.

Council Comments and Concerns:

Carles Collins - Mr. Collins had no comments or concerns.

Joe Still - Mr. Still had no comments or concerns.

Sharon Still - Ms. Still thanked everyone for the jobs they do in town, whether it be a regular job or a special job to help beautify the town. Ms. Still said she is excited for the Fourth of July.

Deventae Mooney – Mr. Mooney thanked all the town employees for keeping things moving. Mr. Mooney said he is sad that he will be missing the Fourth of July Celebration this year but is sure it will go great. He offered his condolences to Ms. Still after the loss of her mother. Mr. Mooney let Ms. Still know that her fellow council members are there for her if she needs anything.

Adjournment:

Mr. Deventae Mooney made a motion to adjourn this meeting. Ms. Sharon Still seconded the motion, which resulted in all Ayes.

Respectfully Submitted,

Cathy Sharpe
Attest: Cathy Sharpe, Clerk

Deventae Mooney
Deventae Mooney, Mayor