

**Town Board Meeting Minutes**  
**Town of Onondaga**  
**July 7, 2025**

The Town Board of the Town of Onondaga met at a regular meeting at 5:00 p.m. on Monday July 7, 2025, at the Town of Onondaga Town Hall, 5020 Ball Road, Syracuse, New York.

Present:	Supervisor	John P. Mahar
	Councilor	Kathy Fedrizzi
	Councilor	Lisa M. Goodwin
	Councilor	Mary K. Ryan
	Councilor	John Wheatley
	Town Attorney	Nadine Bell
	Town Engineer	Bill Perrine
	Town Clerk	Janet Hillery

- 1. Pledge of Allegiance
- 2. Order Installing Stop Signs – Powder Horn Lane, Southwood Heights Drive, Gray Wing Lane

Town Attorney Nadine Bell presented the following resolution at the request of Highway Superintendent John Smith:

**TOWN BOARD RESOLUTION**

The following resolution was offered By Councilor Wheatley, who moved its adoption, seconded by Councilor Goodwin, to wit:

**AN ORDER INSTALLING STOP SIGNS ON POWDER HORN LANE,  
SOUTHWOOD HEIGHTS DRIVE, AND GRAY WING LANE**

**SECTION 1. Legislative Intent & SEQR**

By adoption of this Order, the Town Board of the Town of Onondaga, pursuant to the authority of Section 1660 of the Vehicle and Traffic Law of the State of New York, and Section 270-12 of the Code of the Town of Onondaga declares its intent to install stop signs on Powder Horn Lane, Southwood Heights Drive, and Gray Wing Lane. This is a Type II action under SEQR.

**SECTION 2. Stop Sign Installed**

Stop signs shall be installed at the following intersections: Powder Horn Lane at the intersection of Gray Wing Lane, in an eastern direction of travel; Southwood Heights Drive at the intersection of Gray Wing Lane, in a western direction of travel; Southwood Heights Drive at the intersection of Gray Wing Lane, in an eastern direction of travel; Gray Wing Lane at the intersection of Southwood Heights Drive, in a northern direction of travel; and, Gray Wing Lane at the intersection of Southwood Heights Drive, in a southern direction of travel.

**SECTION 3. Section 270-38 of the Code of the Town of Onondaga.**

Schedule IX: Stop Intersections - is hereby amended to include stop signs on Powder Horn Lane, Southwood Heights Drive, and Gray Wing Lane as follows:

Stop Sign on	Direction of Travel	At Intersection of
Powder Horn Lane	East	Gray Wing Lane
Southwood Heights Drive	West	Gray Wing Lane
Southwood Heights Drive	East	Gray Wing Lane
Gray Wing Lane	North	Southwood Heights Drive
Gray Wing Lane	South	Southwood Heights Drive

**SECTION 4. When Effective**

This Order shall take effect upon the erection of signs in the location specified and of the size and design and at the locations prescribed in the State Manual and Specifications prepared by the State Traffic Commission, as required by the Vehicle and Traffic Law of the State of New York, as amended.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Councilor	Kathy Fedrizzi	Voted	Yes
Councilor	Lisa M. Goodwin	Voted	Yes
Councilor	Mary K. Ryan	Voted	Yes
Councilor	John Wheatley	Voted	Yes
Supervisor	John P. Mahar	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

2. Committee Reports

**Town Councilor Mary Ryan** reported on the South Onondaga flooding issue and stated that today’s rain created severe flooding on the corner of Makyes and Tanner Roads. She stated she walked the area with Town Engineer Bill Perrine and Aaron McKeon of the CNY Regional Development and Planning Board two weeks ago, and visited with property owner Anne McDermot, as well as another property owner affected by the flooding. They also walked the area of Ironside and the west branch of Onondaga Creek, west of the bridge on Rte. 80, and said that the outlet to the tributary was completely blocked and overgrown. Councilor Ryan stated that the DEC must not have been down there to walk it, as they claimed. She stated that they also found a concrete pillar about 200 yards from Route 80, with what looked like 20 or more years of vegetation grown on and around it. Supervisor Mahar asked what the Town could actually do to help the situation. Councilor Ryan replied that obtaining the \$50,000 grant would be a good first step. Another grant would have to be applied for after that, to actually get the work done. Supervisor Mahar stated that it would require going through the DEC and the Army Corps of Engineers for approvals, which councilor Ryan understands, and is why it was so important for them to walk the area to see what has happened to the tributary. Supervisor Mahar stated that it may not be up to us whether or not we can do something. Councilor Ryan stated that when they applied for the grant, they indicated that the Town would apply for the necessary DEC and the Army Corps of Engineers permits, per the suggestion of Town Engineer Bill Perrine. **Town Engineer Bill Perrine** said that they are trying to find out if the \$50,000 grant is an *Engineering Planning Grant*. He stated they accomplished securing a permit on **Red Mill Road**, very similar to the tributary of the west branch of Onondaga Creek, and they were planning on cleaning out about 1200 feet of stream, but the cost to do the work was prohibitive. Mr. Perrine also stated that the issue of it being a trout stream could be avoided by doing it in the summertime when the trout aren’t spawning. He also stated that plans were to take the sediment to the Town’s quarry on Hogsback Road. He is proposing the same concept for this project. Mr. Perrine will point out to the DEC, the fact the creek doesn’t make it to the west branch of Onondaga Creek, and prohibits the trout from physically swimming upstream as the tributary no longer physically exists. Aaron McKeon from the CNY Regional Development and Planning Board is handling most of the application to obtain the grant. Councilor Ryan stated that this is the same grant that the Town applied for last year, but this year it is a much more comprehensive approach.

**Town Councilor Kathy Fedrizzi** reported that this weekend is the Middle Eastern Festival this Thursday – Sunday at St. Elias Church, and encourages all to attend.

**Town Councilor Lisa Goodwin** reported that the bill for the proposed **Southwood Park** has passed the Senate and the Assembly and now needs to be signed by the Governor and is looking for suggestions on how that can be facilitated. She also reported that the LED lighting project at the Town Hall will begin August 11<sup>th</sup>.

3. Highway Superintendent’s Report

**Highway Superintendent John Smith** was excused as he ran into a highway emergency due to the flooding in Navarino caused by the torrential rain today. Town Supervisor John Mahar reported that preparation for paving has begun, and they are working on Manor Hill and Colburn Drive today.

4. Building and Codes Report

New Town of Onondaga **Codes Director Jeffrey Herrick** was present, and familiarized the Town Board with terms he will be using to refer to activities in the Codes office, such as “call for service”, “hazardous conditions”, and “neighbor to neighbor” calls. Since June 30<sup>th</sup>, he has had eight “calls for service” and eleven “hazardous condition” calls. Most of them were resolved, and he followed up on

two today. He also had eight “neighbor to neighbor” complaints, six new building permits, and eight fire inspections. He also stated what an asset new employee, Tucker Geiss, has been to the department, going out in the field, researching and finding answers to things. Mr. Herrick also stated that there are a lot of loose ends that he is taking care of that he inherited when starting in the Codes department. He is in the process of creating a system to effectively track inspections. He also is in the process of creating a tracking system for issuing “Certificates of Occupancy” which are based on the individual municipality’s requirements. Discussion took place about the status of the complaints received about properties on Young Road, Kasson Road and Beef Street.

**Codes Enforcement Officer Ron Ryan** presented two site plans that have been pending since April. The first application is to modify the previously approved site plan for the telecommunication tower located at the intersection of Route 80 and Route 20. As proposed, the antennas will be changed one for one, and the ground cabinets will be modified to allow an upgrade to 5G service. The existing site plan was approved on 8/6/2012. Approval is requested to modify the prior approval to document the upgrades to the facility. After meeting all of the criteria requirements, he feels that it is appropriate for the Town Board to approve the requested modification. The following resolution was adopted:

**TOWN OF ONONDAGA  
TOWN BOARD RESOLUTION**

The following resolution was offered by Councilor Ryan who moved its adoption, seconded by Councilor Fedrizzi to wit:

**BE IT RESOLVED**, that the Town of Onondaga Town Board, having reviewed the submitted Short Environmental Assessment Form for the proposed telecommunications facility modifications, does hereby declare itself lead agency and, proceeding on an uncoordinated basis, does declare the action an Unlisted Action for purposes of completing its environmental review; and does further render a negative declaration;

**BE IT RESOLVED**, that the Town Board does further hereby approve the modification to the site plan originally passed on 8/16/2012, for the American Tower Corporation telecommunications tower located at 4225 US Route 80, to allow for the changing out of the antennas and modify the ground cabinets as set forth on site plan documents prepared by TED OPCO, LLC, dated 06/03/2025, and signed by Supervisor Mahar on 07/07/2025.

The question of the enactment of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Councilor	Kathy Fedrizzi	Voted	Yes
Councilor	Lisa M. Goodwin	Voted	Yes
Councilor	Mary K. Ryan	Voted	Yes
Councilor	John Wheatley	Voted	Yes
Supervisor	John P. Mahar	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

**Codes Officer Ryan** also requested a site plan modification for **Bellevue Manor**, that was originally approved on November 7, 2011, which indicated that the plans had to be strictly followed. The modification would include upgrades to some of the bathrooms to be ADA compliant. Plans were prepared by Registered Architect, James Wallace. The following resolution resulted:

**TOWN OF ONONDAGA  
TOWN BOARD RESOLUTION**

The following resolution was offered by Supervisor Mahar who moved its adoption, seconded by Councilor Ryan to wit:

**BE IT RESOLVED**, that the Town of Onondaga Town Board, having reviewed the submitted Short Environmental Assessment Form for the proposed site plan modifications for Bellevue Manor, does hereby declare itself lead agency and, proceeding on an uncoordinated basis, does declare the action an Unlisted Action for purposes of completing its environmental review; and does further render a negative declaration;

**BE IT RESOLVED**, that the Town of Onondaga Town Board does further modify its prior site plan approval, as passed on 11/7/2011, to reflect compliance with the *Americans with Disabilities Act*, as set forth on plans entitled “*Brookdale Bellevue – Interior Renovations*”, prepared by James Wallace, dated 04/03/2025 and signed by Supervisor John Mahar on 07/07/2025.

The question of the enactment of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Councilor	Kathy Fedrizzi	Voted	Yes
Councilor	Lisa M. Goodwin	Voted	Yes
Councilor	Mary K. Ryan	Voted	Yes
Councilor	John Wheatley	Voted	Yes
Supervisor	John P. Mahar	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

5. Parks and Recreation Director’s Report

**Parks and Recreation Director Charry Lawson** requested the following payroll additions/changes:

**TOWN OF ONONDAGA  
TOWN BOARD RESOLUTION**

The following resolution was offered by Councilor Goodwin who moved its adoption, seconded by Councilor Wheatley to wit:

**BE IT RESOLVED**, that the Town of Onondaga Town Board approve the following new Parks and Recreation payroll additions and changes:

Payroll Additions

<u>Name</u>	<u>Title</u>	<u>Salary</u>	<u>Start Date</u>
Joshua Reed	ALPK.102	\$17.50/hr.	06/23/25
Ella Grosso	A7140.1	\$17.00	06/23/25

Payroll Changes

<u>Name</u>	<u>Title</u>	<u>Hourly Salary</u>	<u>Start Date</u>
Rebecca Laufer	A7140.1	\$16.00 (from \$17)	06/23/25
Mackenzie Crossett	A7140.1	\$16.00 (from \$16.10)	06/23/25
Charlie Fawne	A7140.1	\$16.10 (from \$16)	06/23/25
Gordon Franz	ALPK.102	\$19.00 (from \$18)	06/23/25

The question of the enactment of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Councilor	Kathy Fedrizzi	Voted	Yes
Councilor	Lisa M. Goodwin	Voted	Yes
Councilor	Mary K. Ryan	Voted	Yes
Councilor	John Wheatley	Voted	Yes
Supervisor	John P. Mahar	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

**Parks Director Lawson** also reminded everyone of the concert at Kelley Park on Wednesday July 16<sup>th</sup>. Thirteen Curves will play from 6-8 p.m., and iPPOLITI STREET FOOD will have a food truck there. The South Onondaga Fire Department plans to be there as well.

6. Engineer’s Report

Town Engineer Bill Perrine was present and reported that the Bussey/Norton Roads Water District has issued the Notice of Intent letter of completeness on 6/27, and now enters a 45 day statutory review with the Department of Agriculture & Markets Commissioner, which brings it to August 11<sup>th</sup> for approval. The timeframe will allow time to apply for the WIIA grant.

Town Engineer Perrine also reported that the Electric Vehicle charging stations project will begin tomorrow. He said he received a call from the Town’s subcontractor, Storke Renewables, to ensure we are in alignment with the NYSDEC ZEV Grant for project financial reimbursements for the Town and quarterly reporting requirements.

Codes Director Jeff Herrick asked what the plans looked like for the charging stations, and Town Engineer Perrine stated that the plans are for location only. Supervisor Mahar stated that a new electrical pole was installed last year for that purpose at the Town Hall, and that existing poles will be used for the Parks and Highway Departments. Supervisor Mahar reported that there will be two units with two outlets each at the Town Hall and Parks Department, and a single unit with two outlets at the Highway Garage.

Mr. Perrine also discussed the Town’s participation with the CNY Regional Planning and Development Board Stormwater Coalition MS4 Community for operating our own stormwater sewer system, and stated that it aids in helping the Town to meet all of the MS4 compliance goals in NYS. They are contracting now with Barton & Lougudice for significant outfall field reconnaissance and mapping. Mr. Perrine state that the Town has a good record of our outfalls and worked with interim Codes Enforcement Officer Ron Ryan in monitoring that. Mr. Perrine asked permission to share the files with the coalition team to help ensure the Town is maintaining compliance and can benefit from the added mapping efforts. Supervisor Mahar said he had no problem with that request.

7. Finance Director Resolution Requests – Credit Card Authorizations; Budget Transfers

Town Supervisor John Mahar requested the following resolution:

TOWN BOARD RESOLUTION

The following resolution was offered by Councilor Ryan and seconded by Councilor Goodwin to wit:

**BE IT RESOLVED**, that the Town of Onondaga Town Board approve the issuance of a Town of Onondaga credit card with a credit limit of \$5,000 to Kathryn Antonacci, Chief Court Clerk, and Jeffrey Herrick, Director of Codes Enforcement.

The question of the enactment of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Councilor	Kathy Fedrizzi	Voted	Yes
Councilor	Lisa M. Goodwin	Voted	Yes
Councilor	Mary K. Ryan	Voted	Yes
Councilor	John Wheatley	Voted	Yes
Supervisor	John P. Mahar	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

TOWN BOARD RESOLUTION

The following resolution was offered by Councilor Fedrizzi and seconded by Councilor Wheatley to wit:

**BE IT RESOLVED**, that the Town of Onondaga Town Board approve the following budget transfers:

From	To	Amount	Notes
A1990.4 Contingency	A1620.2 Bldg. & Grounds Equip.	\$5,000	PC Replacement
A1990.4 Contingency	A1620.4025 Software Licensing	\$1,500	McAfee Security
A1990.4 Contingency	A1910.4 Unallocated Insurance	\$2,200	Cyber Insurance

The question of the enactment of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Councilor	Kathy Fedrizzi	Voted	Yes
Councilor	Lisa M. Goodwin	Voted	Yes
Councilor	Mary K. Ryan	Voted	Yes
Councilor	John Wheatley	Voted	Yes
Supervisor	John P. Mahar	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

8. Minutes Approval – 6/16/25

TOWN BOARD RESOLUTION

The following resolution was offered by Councilor Fedrizzi and seconded by Councilor Ryan to wit:

**BE IT RESOLVED**, that the Town of Onondaga Town Board approve the 6/16/25 Town Board Meeting minutes as prepared by the Town Clerk.

The question of the enactment of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Councilor	Kathy Fedrizzi	Voted	Yes
Councilor	Lisa M. Goodwin	Voted	Yes
Councilor	Mary K. Ryan	Voted	Yes
Councilor	John Wheatley	Voted	Yes
Supervisor	John P. Mahar	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

9. Abstract Approval

The following Abstracts were audited and approved for payment on 6/26/25:

- All General Fund Accounts, Abstract No 12, numbers 562 through 604 inclusive, totaling \$149,305.68.
- All Highway Fund Accounts, Abstract No. 12, numbers 243 through 260 inclusive, totaling \$28,433.00
- All Parks Fund Accounts on Abstract No. 12, numbers 82 through 91 inclusive, totaling \$1,615.75.
- All Sewer Accounts on Abstract No. 12, number 19, totaling \$51.74.
- All Consolidated Drainage Accounts on Abstract No. 6, number 7, totaling \$208.38.
- All Trust & Agency Accounts on Abstract No. 7, numbers 11 through 12 inclusive, totaling \$16,822.40.

The following Abstracts were audited and approved for payment on 7/7/25:

- All General Fund Accounts, Abstract No 13, numbers 605 through 663 inclusive, totaling \$77,822.65.
- All Highway Fund Accounts, Abstract No. 13, numbers 261 through 272 inclusive, totaling \$52,269.78.
- All Parks Fund Accounts on Abstract No. 13, numbers 92 through 100 inclusive, totaling \$2,120.26.
- All Consolidated Drainage Accounts on Abstract No. 7, number 8, totaling \$235.29.

TOWN BOARD RESOLUTION

The following resolution was offered by Supervisor Mahar and seconded by Councilor Wheatley to wit:

**BE IT RESOLVED**, that there being no further business to come before the regular meeting of the Town of Onondaga Town Board, The Town Board meeting move to Executive Session to obtain advice from counsel, with no action expected.

The question of the enactment of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Councilor	Kathy Fedrizzi	Voted	Yes
Councilor	Lisa M. Goodwin	Voted	Yes
Councilor	Mary K. Ryan	Voted	Yes
Councilor	John Wheatley	Voted	Yes
Supervisor	John P. Mahar	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

The Town Board moved to Executive Session at 5:35 p.m. The Town Board returned from Executive Session at 6:12 p.m. with no action taken. The Regular Meeting and Executive Session of the Town of Onondaga Town Board adjourned at 6:12 p.m.

Janet J. Hillery  
Town Clerk